

**MINUTES OF ANNUAL MEETING OF
POTTERSPOURY RECREATION GROUND CHARITY
held on Wednesday 11 June 2025 at 7:30pm in Potterspurry Village Hall**

PRESENT

Councillors: Dr S Parkin, Mrs J Millidge, Mr G Lucas, Mrs J Blunden, Mr S Norris, Mr I Garbutt, Mrs C Nagle, Mr J Soper.
Mrs J Spence Clerk & RFO.

Apologies: Cllr Silvester and Cllr Capps.

Also present: Ward Cllr Dabbs.

65. **APOLOGIES:** The apologies for absence were approved.

66. **MINUTES:**

(a) It was noted that the Minutes of Annual Meeting of Potterspurry Recreation Ground Charity held on 12 June 2024 were approved at the Parish Council meeting held on 10 July 2024 and signed by the Chair, Cllr Parkin.

(b) It was noted that the Minutes of Potterspurry Recreation Ground Charity meeting held on 8 January 2025 were approved at the Parish Council meeting held on 12 February 2025 and signed by the Chair, Cllr Parkin.

67. **CHAIRMAN'S ANNUAL REPORT:** Copy on Potterspurry Parish Council website www.potterspurryparishcouncil.gov.uk

68. **FINANCE REPORT 2024-2025:**

Balance 01/04/2024	£695.30
Receipts from allotment holders	£260.64
Admin fee 2024-25 to Potterspurry PC	(£75.00)
Insurance 2024-25 Chris Knott Insurance	(£170.65)
Balance 31/03/2025	£710.29

Plot	Rent	Insurance	Total	Paid
1, 3	£15.00	£28.44	£43.44	£43.44
2	£7.50	£14.22	£21.72	£21.72
4	£7.50	£14.22	£21.72	£21.72
5	£7.50	£14.22	£21.72	£21.72
6	£7.50	£14.22	£21.72	£21.72
7, 7A	£15.00	£28.44	£43.44	£43.44
8	£7.50	£14.22	£21.72	£21.72
9	£7.50	£14.22	£21.72	£21.72
10, 10A	£15.00	£28.44	£43.44	£43.44
	£90.00	£170.64	£260.64	£260.64

69. Lloyds Bank Statement 31/03/2025: £710.29 – noted.

70. It was resolved that the annual tenancy rent will remain at £7.50.

71. It was resolved to approve the annual admin fee of £75 to Potterspurry Parish Council.

72 It was resolved to approve the 2025-26 Public Liability insurance of £183.80 paid on 08/04/2025 be re-charged between the 12 plots - £15.32 per plot.

64. Next Annual Meeting of Potterspurry Recreation Ground Charity: 10 June 2026.

Signed _____ Date _____