

Potterspurvy Parish Council

Chairman: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvy.org.uk



NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held on **WEDNESDAY 9 APRIL 2025 in St NICHOLAS CHURCH (upstairs meeting room via Chancel door) at 7:30 pm.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence – Clerk
2 April 2025

AGENDA

1	APPROVE APOLOGIES FOR ABSENCE.
2	APPROVE MINUTES: Potterspurvy Parish Council meeting held on 12 March 2025.
3	MATTERS ARISING from previous meetings.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.
7	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
8	REPORT FROM WNC WARD COUNCILLOR.
9	REPORT FROM NHW COORDINATOR & POLICE LIAISON REP.
10	PLANNING:
(i)	PLANNING APPLICATIONS: WA0210001 The Planning Inspectorate. Transfer of Water Resources. The Grand Union Canal Transfer project. <i>Deadline 28/04/25.</i>
(ii)	PLANNING DECISIONS: 2025/0202/TPO Trim the broken branches of a fallen oak tree and leave it safely to see if it regrows. TPO: 16/1994. Oak View. Approved 10/03/2025.
(iii)	OTHER PLANNING MATTERS: 2024/1528/OUT Six self and custom build properties. Poundfield Road. Consider further contact with senior WNC officers regarding South Planning Committee meeting held on 05/12/2024.
11	PLAY AREAS
(i)	RECEIVE INSPECTION REPORTS: March-April:
(a)	Meadow View – Cllr Lucas.
(b)	Mays Way, Blackwell End, Village Hall - Cllr Norris.
(c)	Skatepark Weekly – Cllr Garbutt.
(ii)	INSPECTION ROTA: April-May:
(a)	Meadow View – Cllr Skelton.
(b)	Mays Way, Blackwell End & Village Hall – Cllr Millidge.
(c)	Skatepark Weekly – Cllr Garbutt.
12	FINANCE
(i)	RECEIVE BUDGET REPORT FROM CLERK.
(ii)	RECEIVE FINANCIAL YEAR END BANK RECONCILIATION FROM CLERK.
(iii)	BANK BALANCES: TOTAL £57,111.79 (31/03/25).
(a)	Lloyds Current: £17,439.93 (31/03/25).
(b)	Lloyds Deposit: £39,671.86 (31/03/25).
(iv)	RECEIPTS:
(a)	Receipts Report 31/03/25 FYE.
(b)	Lloyds Deposit: March interest - £72.37.
(c)	HMRC: VAT Repayment 01/12/24-28/02/25 - £4,046.08.
(d)	Dayla Ltd: Contribution to Meadow View steel barrier (damage caused by lorry) - £390.00.
(v)	ASSET REGISTER 2024-2025: Approve updated register. (Circ 25/3)

(vi)	QUOTATIONS:																																																																																																									
(a)	Rotten Churchyard Posts:																																																																																																									
(b)	Replace 11 rotten wooden posts with 11 wooden posts.																																																																																																									
(c)	Replace 11 rotten wooden posts with 13 recycled plastic posts.																																																																																																									
(d)	Area adjacent Meadow View Play Area:																																																																																																									
(e)	Supply and plant Buddleia bushes.																																																																																																									
(f)	Attach 3' panel on top of 2 x existing fence panels.																																																																																																									
(g)	Supply and install fence and lockable gate.																																																																																																									
(vii)	GROUNDS CONTRACT 2025-2028: Consider increased price to include new grass surface is Meadow View play area – 15 additional cuts @ £25 per cut - £375 + VAT per year.																																																																																																									
(viii)	CHURCHYARD GREEN WASTE BINS: Ratify change from 2 x 360L to 2 x 240L bins due to WNC charge increase to business rate £416 instead of domestic rate £120.																																																																																																									
(ix)	PRG ALLOTMENTS INSURANCE 11/04/25: Approve payment Chris Knott Insurance £183.80 - PRG account.																																																																																																									
(x)	APPROVE ONLINE PAYMENT TRANSFERS (plus any further payments requested by Clerk).																																																																																																									
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13	PARISH COUNCIL MATTERS:																																																																																																									
(i)	VAS EQUIPMENT: Receive update on first installation: equipment and risk assessment.																																																																																																									
(ii)	OLD MAIL REPORTER																																																																																																									
(iii)	GROUNDS MAINTENANCE SPECIFICATION: Consider revision - Meadow View play area grass. (Circ 24/3)																																																																																																									
14	VILLAGE MATTERS:																																																																																																									
(i)	DEFIBRILLATOR – HIGH STREET: Receive monthly report.																																																																																																									
(ii)	CCTV/ANPR: Receive monthly report.																																																																																																									
(iii)	POTHoles REPAIR Poundfield Road: Receive update on correspondence with WNC.																																																																																																									
(iv)	ROAD SAFETY A5: Receive update on correspondence with National Highways.																																																																																																									
(v)	BLACKWELL END DANGEROUS BEND: Consider response from Northants Highways 20/03/25. (Circ 24/3).																																																																																																									
(vi)	YARDLEY ROAD SOLAR FARM: Receive update on proposal and public exhibition.																																																																																																									
(vii)	PRE-SCHOOL: Fundraising – ratify request to place wooden eggs around village. (Circ 25/3)																																																																																																									
(viii)	VILLAGE LITTER PICKING: Consider temporary arrangements for litter picking and bin emptying.																																																																																																									
(ix)	ST NICHOLAS CHURCH LIGHT: Consider future time clock change and light maintenance. (Circ 31/3)																																																																																																									
15	CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting.																																																																																																									
(i)	Email 31/03/25: Streetlight 53 near 56 Meadow View – request to change lamp to shine downwards. (Circ 31/3)																																																																																																									
16	ANNUAL PARISH REPORTS 2024-2025																																																																																																									
(i)	Parish Council Chairman's Report																																																																																																									
(ii)	Parish Council Finance Report – Clerk																																																																																																									
(iii)	WNC Deanshanger Ward Report – Cllr Barter.																																																																																																									
17	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.																																																																																																									
18	Next Meetings - Wednesday 14 May 2025 – Potterspurty Village Hall 7:00pm Annual Meeting followed by Parish Council Meeting 7:45pm (approximately)																																																																																																									