

Potterspurry Parish Council

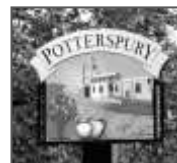
Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurry.org

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www.potterspurryparishcouncil.gov.uk



MINUTES of the meeting of Potterspurry Parish Council held on Wednesday 8 January 2025 at 7:35pm in Potterspurry Village Hall.

Councillors present: Dr S Parkin (Chair), Mrs J Millidge, Mr I Garbutt, Mr R Capps, Mr G Lucas, Mrs J Blunden, Mrs C Nagle, Mrs B Silvester, Mr S Norris, Mr G Skelton, Mr N Neubersch.

Parish Clerk: Mrs J Spence joined via Teams due to sciatica condition.

Apologies: Cllr Dring.

Also present: Ward Cllr W Barter.

Mr C Coppin, NHW Coordinator and Police Liaison Rep sent his apologies.

6644	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllr Dring.</i>	
6645	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 11 December 2024, which were duly signed by the Chair.</i>	
6646	MATTERS ARISING: None.	
6647	DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT: Cllr Lucas purchase on behalf of PC – Minute 6655(v) TR581.	
6648	MINUTES ACTION REPORT: Noted.	
6649	PAYMENTS & BANK RECONCILIATION: Cllr Capps checked prior to approval.	
6650	PUBLIC FORUM: No members of the public attended.	
6651	WNC WARD COUNCILLOR REPORT – Cllr Barter: WNC extraordinary meeting tomorrow to consider devolution bid to Government – Stategic Authority for South Midlands – with NNC, Beds, MK and Luton. Mayoral Authorities receive extra powers and money. Final decision later this year.	
6652	NHW COORDINATOR & POLICE LIAISON REP: Mr Coppin submitted email report. Crime figures: Not available. Local: Nuisance motor bikes / thefts under investigation. Other: Police responding to seasonal drink/drug driving. Email, Text and Phone scams continue.	
6653	PLANNING: (i) Planning Applications: None. (ii) Planning Decisions: 2024/5062/FULL Rear dormer loft conversion. 5 Homestead Way. Approval 11/12/24. Noted. (iii) Other Planning Matters: 2025/1528/OUT Outline planning permission (all matters reserved with the exception of access) for the erection of six self and custom build properties. Allotment Gardens, Poundfield Road. Presented at the South Planning Committee on 05/12/2024. Further to 11 December 2024 Minutes 6636(ii), it has been noted that the Minutes of the South Planning Committee meeting on 05/12/2024 do not match the video recording of the adjournment and voting part of the meeting. Cllr Parkin has spoken to Danny Moody, Northants CALC and he supports PC contact with WNC CE. <i>It was resolved to approve and send the draft email prepared by Cllr Parkin to Anna Earnshaw CE, WNC.</i> At Planning meeting tomorrow Cllr Barter will ask what was discussed during the adjournment and will vote against Minutes.	SP JS

6654	<p>PLAY AREAS:</p> <p>(i) Inspection Reports: December-January:</p> <p>(a) Meadow View: Cllr Neubersch submitted email report. Fallen tree from Mr Allen's land still across brook despite the Land Agent Berrys promise on 12/12/23 to remove. <i>It was resolved to contact Berrys again.</i></p> <p>(b) Mays Way, Blackwell End, Village Hall: Cllr Lucas submitted verbal report: Blackwell End: Fallen fence panels still in play area. <i>It was resolved Clerk will contact owner/occupier of property.</i> Churchyard: Youths making a mess – kicked chains around Garden of Rest.</p> <p>(c) Skatepark Weekly: Cllr Garbutt – weekly inspection reports submitted by email.</p> <p>(d) Items requiring attention will be referred to Handyman and PSSC.</p> <p>(ii) Inspection Rota: January-February:</p> <p>(a) Meadow View – Cllr Capps.</p> <p>(b) Mays Way, Blackwell End & Village Hall – Cllr Blunden.</p> <p>(c) Skatepark Weekly – Cllr Garbutt.</p> <p>(iii) The Play Inspection Company: Annual inspection report dated 06/12/24 noted.</p>	JS JS JS																																																																																										
6655	<p>FINANCE:</p> <p>(i) Budget Report: <i>It was resolved to approve the Budget Report.</i></p> <p>(ii) Bank Balances: Total £79,805.12 (31/12/24).</p> <p>(a) Lloyds Current: £24,352.55 (31/12/24).</p> <p>(b) Lloyds Deposit: £39,452.57 (31/12/24).</p> <p>(c) 30/12/24 Transfer request £16,000 from Deposit to Current – matures 31/01/25.</p> <p>(iii) Receipts:</p> <p>(a) Lloyds Deposit: December interest £162.02.</p> <p>(b) HMRC: VAT repayment 1/9/24-30/11/24 £2,176.49.</p> <p>(c) WNC: Urban Mowing 2024 £552.92.</p> <p>(iv) Budget 2025-2026: <i>It was resolved to approve budget of £62,340.00 and submit a Precept of £60,212.00 request to WNC.</i></p> <p>(v) Payments: <i>It was resolved to approve bank transfers as listed below, checked by Cllr Capps. To be authorised by Cllr Capps and Cllr Parkin</i></p> <table border="1" data-bbox="261 1227 1406 1989"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>574</td> <td>J Spence: December Clerk salary £961.78, mileage £22.75, office £81.72, No Parking sign £36.78.</td> <td>1086.49</td> <td>16.54</td> <td>1103.03</td> </tr> <tr> <td>575</td> <td>HMRC: December PAYE £240.60. Employer NI £61.32.</td> <td>301.92</td> <td>0.00</td> <td>301.92</td> </tr> <tr> <td>576</td> <td>B Osborne: Payroll services October-December</td> <td>70.50</td> <td>0.00</td> <td>70.50</td> </tr> <tr> <td>577</td> <td>Parish Online Local Authority Technology CIC: Website</td> <td>285.00</td> <td>57.00</td> <td>342.00</td> </tr> <tr> <td>578</td> <td>DNH Contracts: Dog bins to 13/12/24 final invoice</td> <td>60.00</td> <td>12.00</td> <td>72.00</td> </tr> <tr> <td>579</td> <td>The Play Inspection Company: Annual inspection 6/12/24</td> <td>387.00</td> <td>77.40</td> <td>464.40</td> </tr> <tr> <td>580</td> <td>RTM Landscapes Ltd: Tree works Meadow View</td> <td>300.00</td> <td>60.00</td> <td>360.00</td> </tr> <tr> <td>581</td> <td>Kingsman Cobblers: Churchyard Plaque (Cllr Lucas)</td> <td>57.50</td> <td>11.50</td> <td>69.00</td> </tr> <tr> <td>582</td> <td>A Stockton: Litter picking December</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>583</td> <td>Handyman Labour November/December</td> <td>127.20</td> <td>0.00</td> <td>127.20</td> </tr> <tr> <td>584</td> <td>Potterspurty Village Hall: Room hire October-December</td> <td>84.00</td> <td>0.00</td> <td>84.00</td> </tr> <tr> <td></td> <td>TOTAL JANUARY TRANSFERS</td> <td>2859.61</td> <td>234.44</td> <td>3094.05</td> </tr> <tr> <td>DD585</td> <td>09.01.25 Yu Energy: November Streetlight electricity</td> <td>291.72</td> <td>14.59</td> <td>306.31</td> </tr> <tr> <td>DD586</td> <td>09.01.25 Yu Energy: November Streetlight electricity</td> <td>28.78</td> <td>1.44</td> <td>30.22</td> </tr> <tr> <td>DD587</td> <td>16.01.25 Tesco: Mobile Phone</td> <td>6.25</td> <td>1.25</td> <td>7.50</td> </tr> <tr> <td></td> <td>TOTAL DIRECT DEBITS</td> <td>326.75</td> <td>17.28</td> <td>344.03</td> </tr> <tr> <td></td> <td>TOTAL JANUARY PAYMENTS</td> <td>3186.36</td> <td>251.72</td> <td>3438.08</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	574	J Spence: December Clerk salary £961.78, mileage £22.75, office £81.72, No Parking sign £36.78.	1086.49	16.54	1103.03	575	HMRC: December PAYE £240.60. Employer NI £61.32.	301.92	0.00	301.92	576	B Osborne: Payroll services October-December	70.50	0.00	70.50	577	Parish Online Local Authority Technology CIC: Website	285.00	57.00	342.00	578	DNH Contracts: Dog bins to 13/12/24 final invoice	60.00	12.00	72.00	579	The Play Inspection Company: Annual inspection 6/12/24	387.00	77.40	464.40	580	RTM Landscapes Ltd: Tree works Meadow View	300.00	60.00	360.00	581	Kingsman Cobblers: Churchyard Plaque (Cllr Lucas)	57.50	11.50	69.00	582	A Stockton: Litter picking December	100.00	0.00	100.00	583	Handyman Labour November/December	127.20	0.00	127.20	584	Potterspurty Village Hall: Room hire October-December	84.00	0.00	84.00		TOTAL JANUARY TRANSFERS	2859.61	234.44	3094.05	DD585	09.01.25 Yu Energy: November Streetlight electricity	291.72	14.59	306.31	DD586	09.01.25 Yu Energy: November Streetlight electricity	28.78	1.44	30.22	DD587	16.01.25 Tesco: Mobile Phone	6.25	1.25	7.50		TOTAL DIRECT DEBITS	326.75	17.28	344.03		TOTAL JANUARY PAYMENTS	3186.36	251.72	3438.08	JS
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6656	PARISH COUNCIL MATTERS: (i) VAS Equipment: Nothing to report. (ii) Churchyard Memorial Tulip Tree: Cllr Lucas has installed memorial plaque. Date of dedication to be arranged with Mrs Kilvert. (iii) The Old Mail Website: <i>It was resolved to approve link to PC website.</i> (iv) Village Handyman: <i>It was resolved to offer a renewed contract for 2025 to Rob Phillips with same terms.</i>	JS JS JS
6657	VILLAGE MATTERS (i) Mill Pond Meadow: Cllr Lucas report. Pond dug out by Mr Hubbard and is now desired size and depth. Daily visit from Kingfisher. Four tawny owls in the area – will hopefully use owl box. Moorhens established. All trees and shrubs pruned and will not require more work. Cllr Lucas will finish pond fence repair in Spring when ground dryer – fence is safe and serves its purpose. Cllr Parkin would like to see the area used as an educational resource. (ii) Defibrillator Monthly Check: Cllr Parkin reported in working order. (iii) CCTV/ANPR Monthly Check: Cllr Capps reported in working order. (iv) Potholes Repairs – Poundfield Road: Reply email sent to Sam Simons, Highways Service Manager on 06/01/25 thanking him for his positive response. (v) Road Safety A5 Watling Street: Email drafted and will be sent next week.	SP
6658	CORRESPONDENCE: Consider as listed and other items received. None.	
6659	UPDATES: New PC Website: Cllr Millidge reported the new website is up and running – www.potterspuryparishcouncil.gov.uk	
6660	Next Parish Council Meeting: Wednesday 12 February 2025 – Village Hall.	
	Meeting closed 8:45pm	
		JES 14/01/25

Signed _____ Date _____