

Potterspurvy Parish Council

Chairman: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvy.org.uk



NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held on **WEDNESDAY 11 DECEMBER 2024 in Village Hall at 7:30 pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence – Clerk
4 December 2024

AGENDA

1	APPROVE APOLOGIES FOR ABSENCE.
2	APPROVE MINUTES: Potterspurvy Parish Council meeting held on 13 November 2024.
3	MATTERS ARISING from previous meetings.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.
7	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
8	REPORT FROM NHW COORDINATOR & POLICE LIAISON REP.
9	REPORT FROM WNC WARD COUNCILLOR.
10	PLANNING: (i) PLANNING APPLICATIONS: (a) 2024/4904/PA (Amended Plans/Information) Prior approval for the conversion of an agricultural building to residential use creating two dwelling, with a single storey rear extension (Schedule 2 Part 3 Class Q). Furtho Lane. (Deadline 13/12/24). (ii) OTHER PLANNING MATTERS: 2025/1528/OUT Outline planning permission (all matters reserved with the exception of access) for the erection of six self and custom build properties. Allotment Gardens, Poundfield Road. To be presented at the Planning Committee 05/12/2024. (Circ 27/11).
11	PLAY AREAS (i) RECEIVE INSPECTION REPORTS: November-December: (a) Meadow View – Cllr Nagle. (b) Mays Way, Blackwell End, Village Hall - Cllr Skelton. (c) Skatepark Weekly – Cllr Garbutt. (ii) INSPECTION ROTA: December-January: (a) Meadow View – Cllr Neubersch. (b) Mays Way, Blackwell End & Village Hall – Cllr Lucas. (c) Skatepark Weekly – Cllr Garbutt. (iii) MV FOOTBALL PITCH MARKINGS: Receive update.
12	FINANCE (i) RECEIVE BUDGET REPORT FROM CLERK. (ii) BANK BALANCES: TOTAL £80,778.84 (30/11/24). (a) Lloyds Current: £2,437.88 (30/11/24). (b) Lloyds Deposit: £55,340.96 (30/11/24). (c) 07/11/24 Lloyds transfer request £13,000.00 from Deposit to Current – matures 09/12/24 (d) 20/11/24 Lloyds transfer request £10,000.00 from Deposit to Current – matures 23/12/24. (iii) BANK RECONCILIATION 30/11/2024. (iv) RECEIPTS: (a) Lloyds Deposit: November interest £130.41. (b) Men For Minds: Football pitch hire £160.00.

(v)	CONSIDER QUOTATIONS:																																																																																															
(a)	Grounds Contract 2025-2028.																																																																																															
(b)	MVPA Grass Surfacing.																																																																																															
(c)	Skatepark Repairs.																																																																																															
(d)	Meadow View Car Park Barrier.																																																																																															
(e)	Tree works.																																																																																															
(f)	Bin liners.																																																																																															
(vi)	WEBSITE & EMAIL: Receive update.																																																																																															
(vii)	BUDGET 2025-2026:																																																																																															
(a)	Precept Form.																																																																																															
(viii)	CLERK OFFICE EQUIPMENT: Approve purchase of scanner.																																																																																															
(ix)	APPROVE ONLINE PAYMENT TRANSFERS (plus any further payments requested by Clerk).																																																																																															
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(i)	VAS EQUIPMENT:																																																																																															
(a)	Receive update.																																																																																															
(b)	Section 50 Licence – signatures.																																																																																															
(ii)	CHURCHYARD MEMORIAL TULIP TREE: Consider plaque wording and size.																																																																																															
14	VILLAGE MATTERS:																																																																																															
(i)	MILL POND MEADOW: Report from Cllr Lucas.																																																																																															
(ii)	DEFIBRILLATOR – HIGH STREET: Receive monthly report.																																																																																															
(iii)	CCTV/ANPR: Receive monthly report.																																																																																															
(iv)	POTHoles REPAIR Poundfield Road: Consider replies from WNC.																																																																																															
(v)	ROAD SAFETY A5 WATLING STREET: Consider action.																																																																																															
(vi)	GRITTING NEW PRECAUTIONARY ROUTE.																																																																																															
(vii)	TOVE VALLEY FC: Consider application to use MV football pitch Saturday afternoon matches.																																																																																															
(viii)	MVPF STREAM BLOCKED UNDER BRIDGE: Consider working party to clear.																																																																																															
15	CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting.																																																																																															
(i)	Email 11/11/24: Blackwell End road safety concerns reported to FixMyStreet by resident. (Circ 11/11).																																																																																															
(ii)	Email 12/11/24: Paulerspury Resident: Concerns about traffic speed on A5. (Circ 12/11).																																																																																															
(iii)	Email 27/11/24: Trees near Meadow View property. (Circ 27/11).																																																																																															
16	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.																																																																																															
17	Next Parish Council meeting - Wednesday 8 January 2025 – Village Hall.																																																																																															