

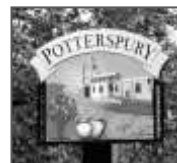
Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

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MINUTES of the meeting of Potterspurvy Parish Council held on Wednesday 8 February 2023 at 7:30pm in Potterspurvy Village Hall.

Councillors present: Dr S Parkin (Chair), Mrs J Millidge, Mr G Lucas, Mr S Dring, Mrs J Blunden, Mr R Capps, Mr S Norris, Mrs Z Peasland, Mr S Peasland.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Holland (childcare), Cllr Silvester (unwell).

Mr C Coppin, NHW Coordinator & Police Liaison Rep sent his apologies.

Also present: WNC Cllr W Barter, WNC Cllr K Pritchard and one member of the public.

6263	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllrs Holland and Silvester.</i>	
6264	MINUTES: (i) <i>It was resolved to approve as a true record the Minutes of Potterspurvy Recreation Ground Charity Meeting held on 11 January 2023, which were duly signed by the Chair.</i> (ii) <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 11 January 2023, which were duly signed by the Chair.</i>	
6265	MATTERS ARISING: None.	
6266	DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT: Cllr Millidge - Payment 330 received for purchase on behalf of PC and Cllr Lucas - Payment 333 received for purchase on behalf of PC – Minute 6274(iv).	
6267	MINUTES ACTION REPORT: Noted.	
6268	PAYMENTS VERIFICATION: Cllr Z Peasland checked invoices and payments list prior to approval.	
6269	PUBLIC FORUM: A resident interested in Parish Council attended meeting.	
6270	NHW COORDINATOR & POLICE LIAISON REP: Mr Craig Coppin submitted a report by email. Crime figures: December – SN 213 (Potterspurvy 2). Local crime – reports of youngsters riding around High Street after dark, wearing dark clothing and no lights on bikes. Will monitor and report to Police. Beat Bus visited Potterspurvy on 1/2/23. Policing in Your Area on Northants Police website gives details of Neighbourhood Policing Team, dates of events in area including surgeries and Beat Bus visits. www.northants.police.uk Email and text scams continue with energy rebate and energy bill scams increasing – for advice - www.cyberaware.gov.uk Domestic Abuse Support in Northants – www.ndas.co The Countryside Code – www.gov.uk/countryside-code Think WIDEN to prevent home burglary: www.ourwatch.org.uk/thinkwiden W: WINDOWS - keep locked I: INTERIOR – put inside lights on a timer or smart bulb D: DOORS – double or deadlock doors E: EXTERIOR – outside lights on a sensor N: NEIGHBOURS – keep an eye out for your neighbours	

6271 (i) (ii)	<p>WNC WARD COUNCILLORS:</p> <p>Cllr William Barter: The Spatial Strategy as modified is morphing into a new Local Plan for the whole of WN, superseding the existing Local Plans. The timetable for the production of the new Local Plan for WN is due to start in June 2023 with Plan Consultation and Adoption in September 2025. One budget measure – black bin collection is planned to move to every 3 weeks, rather than fortnightly. Special collections for medical waste and additional bins and capacity will be publicized. There will be a facility on WNC website to send out notifications on which bin to put out.</p> <p>Cllr Ken Pritchard: Member of Budget Scrutiny Panel – a long job to balance the budget and ensure reasonable for rural as well as urban areas of WN. AL5 Furtho Pits – met with Planning Officer – being held for 2-3 months or longer. Integrated Care System (ICS) to replace Social Services – local partnership will take 2-3 years to set up – details on WNC website. Pilot planned for Deanshanger Ward but no staff or budget yet from Central Government,</p>																																														
6272 (i) (a) (b) (ii)	<p>PLANNING</p> <p>Planning Applications:</p> <p>(a) WNS/2023/0023/FUL Single storey rear extension. 6 Church End. <i>It was resolved to submit a response of no comment to WNC Planning.</i></p> <p>(b) WNS/2023/0024/LBC Listed building consent for single storey rear extension. 6 Church End. <i>It was resolved to submit a response of no comment to WNC Planning.</i></p> <p>Planning Decisions:</p> <p>WNS/2022/2254/LBC Listed building consent for replacement of existing front and rear doors. 6 Church End. Approved 4/1/23. <i>Noted.</i></p>																																														
6273 (i) (a) (b) (ii) (a) (b) (iii) (iv) (iii)	<p>PLAY AREAS:</p> <p>Inspection Reports January-February:</p> <p>(a) Meadow View – Cllr Millidge submitted a report by email.</p> <p>(b) Mays Way, Blackwell End & Village Hall – Cllr Lucas submitted a report in writing.</p> <p>Inspection Rota February-March:</p> <p>(a) Meadow View: Cllr Capps.</p> <p>(b) Mays Way, Blackwell End, Village Hall: Cllr Blunden.</p> <p>(iii) It was noted that there are no loose fittings on the Activity Trail in Mays Way PA, despite external inspection reports.</p> <p>(iv) Items requiring attention will be referred to Handyman.</p> <p>Play Area Inspection Co-ordinator: No report.</p>	JS																																													
6274 (i) (ii) (a) (b) (iii) (a) (b) (c) (iv)	<p>FINANCE</p> <p>Budget Report: <i>It was resolved to approve the Budget Report.</i></p> <p>Bank Balances: TOTAL £57,732.65 (31/1/23).</p> <p>(a) Lloyds Current: £21,731.69 (31/1/23).</p> <p>(b) Lloyds Deposit: £36,000.96 (31/1/23).</p> <p>Receipts:</p> <p>(a) Lloyds Deposit: January interest £44.16.</p> <p>(b) PRG Charity: Administration Fee 2022 £75.00.</p> <p>(c) St Nicholas PCC: High Street Churchyard – Interments of Ashes, Headstone & Memorial £476.00.</p> <p>Payments: <i>It was resolved to approve payments as listed below, checked by Cllr Z Peasland. To be authorised online by Cllr Z Peasland and Cllr Parkin.</i></p> <table border="1" data-bbox="261 1765 1401 2085"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>1.2.23 Tesco Mobile: In credit £52.50</td> <td></td> <td></td> <td></td> </tr> <tr> <td>326</td> <td>J Spence: Clerk salary £848.67, mileage £15.75. office £14</td> <td>878.42</td> <td>0.00</td> <td>878.42</td> </tr> <tr> <td>327</td> <td>HMRC: Clerk PAYE £212.20, Employer NI £41.80</td> <td>254.00</td> <td>0.00</td> <td>254.00</td> </tr> <tr> <td>328</td> <td>A Stockton: Litter picking January</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>329</td> <td>Potterspurry Village Hall: Meeting room hire Nov & Dec.</td> <td>40.00</td> <td>0.00</td> <td>40.00</td> </tr> <tr> <td>330</td> <td>WordPress: Domain hosting – 2 years (J Millidge)</td> <td>60.00</td> <td>0.00</td> <td>60.00</td> </tr> <tr> <td>331</td> <td>D J Hubbard: Mill Pond Meadow – extend pond</td> <td>400.00</td> <td>0.00</td> <td>400.00</td> </tr> <tr> <td>332</td> <td>Emorsgate Seeds: Mill Pond Meadow – meadow seeds</td> <td>224.00</td> <td>8.96</td> <td>232.96</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD	1.2.23 Tesco Mobile: In credit £52.50				326	J Spence: Clerk salary £848.67, mileage £15.75. office £14	878.42	0.00	878.42	327	HMRC: Clerk PAYE £212.20, Employer NI £41.80	254.00	0.00	254.00	328	A Stockton: Litter picking January	100.00	0.00	100.00	329	Potterspurry Village Hall: Meeting room hire Nov & Dec.	40.00	0.00	40.00	330	WordPress: Domain hosting – 2 years (J Millidge)	60.00	0.00	60.00	331	D J Hubbard: Mill Pond Meadow – extend pond	400.00	0.00	400.00	332	Emorsgate Seeds: Mill Pond Meadow – meadow seeds	224.00	8.96	232.96	
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	333	TCB Direct Ltd (Amazon): Mill Pond Meadow – Roundup weedkiller (G Lucas)	44.08	8.82	52.90	
	334	R Phillips: Handyman labour £94.40, materials £98.16	176.20	16.36	192.56	
	335	DNH Contracts: Dog bins January	99.00	19.80	118.80	
	336	RTM Landscapes: Tree works – Mays Way PA £324, Lime trees High Street £480, Dead trees High Street £540, Annual tree/shrub maintenance £2058.60, Ivy Churchyard wall £162.	2970.50	594.10	3564.60	
			5246.20	648.04	5894.24	
6275	(i)	PARISH COUNCIL MATTERS: Councillor Vacancies: One expression of interest received. Deadline for applications 3/3/23.				
	(ii)	Clerk Delegated Authority: <i>It was resolved to approve The Scheme of Delegated Authority Policy Document.</i>				JS
	(iii)	Clerk’s Contract: <i>It was resolved to approve the updates to contract – salary and annual leave entitlement – signed by Chair and countersigned by Clerk.</i>				
	(iv)	Safety Plans: In progress – nothing to report.				SP
	(v)	Handyman Contract: <i>It was resolved to approve offer of further year on same terms.</i>				JS
6276	(i)	VILLAGE MATTERS Mill Pond Meadow: Cllr Lucas expressed thanks to Mr Alan Blunden for all his help in past months and recently cutting back ivy from Sycamore tree near footbridge. A significant sighting of a Grey Wagtail on pond was noted. Squirrels putting ivy in owl box – when cleared out an old (non-viable) Little Owl egg was found – it is thought squirrels may have disturbed parent owls. Footbridge requires application of wood treatment. Contact to be made with residents who previously expressed interest in helping with small maintenance jobs – “Friends of Mill Pond Meadow”.				JS
	(ii)	Defibrillator				
	(a)	Monthly Check: Cllr Parkin reported in working order.				
	(b)	Replacement Pads/Battery: 20+ week lead time if purchased through usual company and it is believed this is normal for all suppliers. 2-3 year expiry so important to order/purchase at optimum time. Clerk and Chair to contact Jane Roberts (First Responder) for advice on alternative ways of purchasing.				SP JS JS
	(c)	Defibrillator Training: Jane Roberts has suggested refresher training – to be arranged.				
	(iii)	CCTV:				
	(a)	Monthly Check: Cllr Capps reported in working order.				
	(b)	New CCTV Equipment Quotations: Five companies were approached to quote and three companies submitted quotations. Needs detailed analysis. <i>It was resolved to prepare a summary of quotations and FWG to meet to consider.</i>				JS FWG
	(iv)	Orders to RTM Landscapes: <i>It was resolved to ratify orders placed for removal of 6 dead trees near Bus Shelter - £450 + VAT and removal of ivy from Churchyard wall - £135 + VAT.</i>				
	(v)	Bleed Kit: Cllr Millidge reported a suggestion was made on Facebook to purchase a Bleed Kit for the village which will also require a heated cabinet. No room in defibrillator cabinet for Bleed Kit so will require local fund raising to purchase. Cllr Millidge will look into further and report when more information available.				JM
	(vi)	Coronation of King Charles III – Monday 8 May 2023: Cllr Parkin reported this would be good opportunity to ask for volunteers, including children, and arrange series of ‘good works’ events to make environmental improvements in the village, e.g. stream clearing, flowering shrub planting, etc. Environmental Coordinators to be contacted to suggest a ‘menu’ of works.				JS SP
6277	(i)	CONSULTATIONS: WN Strategic Plan Spatial Options Consultation: Nothing to report – remove from agenda.				
6278	(i)	CORRESPONDENCE: 31/1/23 Email: Request for dog bin in Church End. <i>It was resolved arrange</i>				JS

(ii)	<i>purchase and installation in April.</i> Chair to prepare location plan. 1/2/23 Email: Potterspurty Preschool requested permission and advice on locations for Easter Egg Hunt. <i>It was resolved Clerk will respond with relevant information.</i>	SP JS
(iii)	1/2/23 Email: Complaint about non-repair of streetlight column 28. <i>It was resolved to reply to explain PC is unable to repair until tree in garden of 35 Mays Way is removed. It was resolved to write again to resident of 35 Mays Way and request tree removed urgently.</i>	JS JS
6279	UPDATES (for information only): (i) Britannia Bus Service 89: New timetable commencing 27/2/23 on their website. Cllr Norris printed copies for shop, bus shelter and noticeboard. MD to be contacted to establish how company will advertise. (ii) Old Talbot: It was noted that the old hanging sign (dog) has been taken down and replaced with corporate logo sign. May need planning permission as listed building. Clerk to report to WNC Enforcement.	JS JS
6280	POTTERS PURY COMMUNITY SHIELD AWARD 2022: Nominations were considered and voted on. Six nominations for 4 people. Results will be published after winner has received award and runners-up notified.	SP JS
6281	Next Parish Council Meeting – 8 March 2023 - 7:30pm - Village Hall. Meeting closed 9:20pm.	
		JES 01/03/2023

Signed _____ Date _____