

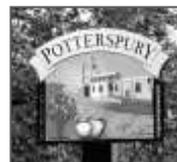
# Potterspurry Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurry.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurrypc.org.uk



## MINUTES of the meeting of Potterspurry Parish Council held on Wednesday 13 December 2023 at 7:30pm in Potterspurry Village Hall.

**Councillors present:** Dr S Parkin (Chair), Mr G Lucas, Mr I Garbutt, Mr N Neubersch, Mr S Dring, Mr R Capps, Mrs J Blunden, Mr S Norris, Mrs J Millidge (from 8pm).

**Parish Clerk:** Mrs J Spence.

**Apologies:** Cllr Silvester. Ward Cllr Barter.

**Also present:** WNC Ward Cllr Ian McCord. Charlotte Nagle.

Mr C Coppin, NHW Coordinator & Police Liaison Rep sent his apologies.

6428	<b>APOLOGIES:</b> <i>It was resolved to approve the apologies for absence from Cllr Silvester.</i>	
6429	<b>MINUTES:</b>	
(i)	<i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 8 November 2023, which were duly signed by the Chair.</i>	
(ii)	<i>It was resolved to approve the correction to Minute 6394 – 11 October 2023 which was duly signed by the Chair</i>	
6430	<b>MATTERS ARISING:</b> None.	
6431	<b>DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT:</b> Cllr Parkin reimbursement for expenditure on behalf of PC – Minute 6439(v) TR 438.	
6432	<b>MINUTES ACTION REPORT:</b> Noted.	
6433	<b>PAYMENTS &amp; BANK RECONCILIATION:</b> Cllr Neubersch checked invoices and payments lists prior to approval and bank reconciliation documents.	
6434	<b>PUBLIC FORUM:</b> No address to PC.	
6435	<b>NHW COORDINATOR &amp; POLICE LIAISON REP:</b> Mr Coppin submitted email report. Crime figures: October – SN 145 (Potterspurry 3).	
6436	<b>WNC WARD COUNCILLORS:</b>	
(i)	<b>Cllr William Barter</b> submitted email report with comments on refusal of 2023/5711/PIP and consultation on budget.	
(ii)	<b>Cllr Ian McCord:</b> 2023/5711/PIP refusal for 8-9 self-build dwellings in Poundfield Road. Gritting in Potterspurry and Yardley Gobion – Cllr McCord has contacted Highways to ask why not included in precautionary gritting but only in adverse conditions and to have them added to precautionary to ensure roads kept open. All other Deanshanger Ward villages precautionary gritted. Consultation is open for WNC 2024/25 Budget. Current budget projected overspend £2.6m - include overspends in children's and adults' trusts.	
6437	<b>PLANNING</b>	
(i)	<b>Planning Applications:</b> None.	
(ii)	<b>Planning Decisions:</b>	
(a)	<b>WNS/2023/0023/FUL</b> Two single storey rear extensions. 6 Church End. Approved 3/11/23. Noted.	
(b)	<b>WNS/2023/0024/LBC</b> Two single storey rear extensions. 6 Church End. Approved 3/11/23. Noted.	
(c)	<b>2023/6115/FUL</b> Single storey side extension with flat roof. 66 Meadow View. Approved 10/11/23. Noted.	
(d)	<b>2023/7250/FUL</b> Increase height of boundary wall. 10 Church End. Approved 17/11/23. Noted.	
(iii)	<b>Other Planning Matters:</b>	
(a)	<b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular	

(b)	<p>access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. <b>Furtho Pits, Old Cosgrove Road, Old Stratford</b>. Nothing to report.</p> <p><b>2023/5711/PIP</b> Permission in principle for development of 8-9 customer/self-build dwellings. Land Poundfield Road. <b>Decision 04/12/23 – Refusal</b>.</p> <p>A previous application for 5-6 custom/self-build dwellings <b>WNS/2022/0148/PIP</b> was approved 11/03/2022. <b><i>It was resolved to write to Planning to highlight the various mistakes made when approving – including ignoring call-in by Cllr Barter and concerns from Highways.</i></b></p>	SP																																																																						
6438	<p><b>PLAY AREAS:</b></p> <p>(i) <b>Inspection Reports November-December:</b></p> <p>(a) <b>Meadow View:</b> Cllr Silvester submitted report by email.</p> <p>(b) <b>Mays Way, Blackwell End &amp; Village Hall:</b> Cllr Parkin submitted report by email.</p> <p>(c) <b>Skatepark:</b> Cllr Garbutt - weekly inspection reports submitted by email.</p> <p>(d) Items requiring attention will be referred to Handyman.</p> <p>(ii) <b>Inspection Rota: December-January:</b></p> <p>(a) Meadow View: Cllr Norris.</p> <p>(b) Mays Way, Blackwell End, Village Hall: Cllr Dring.</p> <p>(c) Skatepark Weekly: Cllr Garbutt.</p> <p>(iii) <b>Meadow View Play Area – object under bark:</b> Believed to be foundation of old play equipment which has been exposed following heavy rainfall. Cllr Lucas will attempt to dislodge with sledgehammer. Depth not known – may require digging out.</p> <p>(iv) <b>Play Inspection Co Ltd: Annual Play Areas Inspection Reports 24/11/23:</b> Noted. Items requiring attention will be referred to Handyman.</p>	JS       GL JS JS																																																																						
6439	<p><b>FINANCE</b></p> <p>(i) <b>Budget Report: <i>It was resolved to approve the Budget Report.</i></b></p> <p>(ii) <b>Bank Balances: Total £72,732.58 (30/11/23).</b></p> <p>(a) Lloyds Current: £13,892.66 (30/11/23).</p> <p>(b) Lloyds Deposit: £58,839.92 (30/11/23).</p> <p>(iii) <b>Receipts:</b></p> <p>(a) Lloyds Deposit: November interest - £125.60.</p> <p>(b) WNC: Mowing Rebate - £205.28.</p> <p>(iv) <b>Budget 2024-2025: <i>It was resolved to approve Budget prepared by FWG without the Band D property base figure - not yet received from WNC. Budget £60,210.00 (-2.73%) – Precept £58,330.00. Precept demand will be signed at January meeting.</i></b></p> <p>(v) <b>Payments: <i>It was resolved to approve payments as listed below, checked by Cllr Neubersch. To be authorised online by Cllr Parkin and Cllr Millidge.</i></b></p> <table border="1" data-bbox="261 1395 1406 1955"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD429</td> <td>15.12.23 Tesco Mobile</td> <td>6.25</td> <td>1.25</td> <td>7.50</td> </tr> <tr> <td>430</td> <td>J Spence: Clerk November salary, backpay &amp; overtime £1487.65, mileage £16.65, office £16.50.</td> <td>1520.80</td> <td>0.00</td> <td>1520.80</td> </tr> <tr> <td>431</td> <td>HMRC: Clerk PAYE £371.80, Employer NI £152.00</td> <td>523.80</td> <td>0.00</td> <td>523.80</td> </tr> <tr> <td>432</td> <td>PSSC: Contribution to Broadband for CCTV 2023-24</td> <td>140.00</td> <td>0.00</td> <td>140.00</td> </tr> <tr> <td>433</td> <td>A Stockton: Litter picking November</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>434</td> <td>Potterspurty Village Hall: Room hire September-November</td> <td>75.00</td> <td>0.00</td> <td>75.00</td> </tr> <tr> <td>435</td> <td>RTM Landscapes: Tree works Churchyard &amp; Meadow View</td> <td>950.00</td> <td>190.00</td> <td>1140.00</td> </tr> <tr> <td>436</td> <td>DNH Contracts: Dog bins November</td> <td>135.00</td> <td>27.00</td> <td>162.00</td> </tr> <tr> <td>437</td> <td>Play Inspection Company: Annual play areas inspection</td> <td>368.00</td> <td>73.60</td> <td>441.60</td> </tr> <tr> <td>438</td> <td>Signomatic: Aluminium plaque for Village Sign (S Parkin)</td> <td>31.23</td> <td>6.25</td> <td>37.48</td> </tr> <tr> <td>439</td> <td>NPOWER: Streetlight electricity November</td> <td>187.48</td> <td>9.37</td> <td>196.85</td> </tr> <tr> <td></td> <td><b>TOTAL TRANSFERS</b></td> <td><b>4031.31</b></td> <td><b>306.22</b></td> <td><b>4337.53</b></td> </tr> <tr> <td></td> <td><b>TOTAL DECEMBER PAYMENTS</b></td> <td><b>4037.56</b></td> <td><b>307.47</b></td> <td><b>4345.03</b></td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD429	15.12.23 Tesco Mobile	6.25	1.25	7.50	430	J Spence: Clerk November salary, backpay & overtime £1487.65, mileage £16.65, office £16.50.	1520.80	0.00	1520.80	431	HMRC: Clerk PAYE £371.80, Employer NI £152.00	523.80	0.00	523.80	432	PSSC: Contribution to Broadband for CCTV 2023-24	140.00	0.00	140.00	433	A Stockton: Litter picking November	100.00	0.00	100.00	434	Potterspurty Village Hall: Room hire September-November	75.00	0.00	75.00	435	RTM Landscapes: Tree works Churchyard & Meadow View	950.00	190.00	1140.00	436	DNH Contracts: Dog bins November	135.00	27.00	162.00	437	Play Inspection Company: Annual play areas inspection	368.00	73.60	441.60	438	Signomatic: Aluminium plaque for Village Sign (S Parkin)	31.23	6.25	37.48	439	NPOWER: Streetlight electricity November	187.48	9.37	196.85		<b>TOTAL TRANSFERS</b>	<b>4031.31</b>	<b>306.22</b>	<b>4337.53</b>		<b>TOTAL DECEMBER PAYMENTS</b>	<b>4037.56</b>	<b>307.47</b>	<b>4345.03</b>	JS
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6440	<p><b>PARISH COUNCIL MATTERS:</b></p> <p>(i) <b>Mill Pond Meadow:</b> Cllr Lucas report – too wet to sow seeds or remove trees. Tree adjacent gardens 75 &amp; 76 Meadow View fallen into waste area and will be left to rot.</p>																																																																							

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<p>6441</p> <ul style="list-style-type: none"> <li>(i)</li> <li>(a)</li> <li>(b)</li> <li>(c)</li> <li>(d)</li> <li>(ii)</li> <li>(a)</li> <li>(b)</li> <li>(iii)</li> <li>(iv)</li> <li>(v)</li> <li>(a)</li> <li>(b)</li> <li>(vi)</li> <li>(vii)</li> <li>(viii)</li> <li>(ix)</li> <li>(a)</li> <li>(b)</li> <li>(c)</li> <li>(d)</li> </ul>	<p><b>VILLAGE MATTERS</b></p> <p><b>Defibrillator:</b></p> <p>(a) <b>Monthly Check:</b> Cllr Parkin reported in working order. Cllr Parkin installed new battery and pads – expiry date 07/04/25.</p> <p>(b) <b>Public Training:</b> <b><i>It was resolved to confirm existing arrangements for training session at PSSC on 24/02/2024 at 7:00pm to 9:00pm.</i></b></p> <p>(c) <b>Additional Defibrillator:</b> The Old Talbot management was contacted to consider the installation and maintenance of defibrillator to serve the west side of the village and their customers. They responded offering help with fund raising. Further contact to be made, invite to training session and ask Community First Responder to make contact.</p> <p>(d) <b>British Heart Foundation:</b> Under the terms the village may not qualify as not deprived area and would need to be kept unlocked and uncoded.</p> <p>(ii) <b>CCTV/ANPR</b></p> <p>(a) <b>Monthly Check:</b> Cllr Capps reported in working order.</p> <p>(b) <b>PSSC Broadband:</b> Now working satisfactorily – able to interrogate CCTV.</p> <p>(iii) <b>Meadow View Playing Field Stream – Fallen Tree:</b> <b>Contact with Landowner’s Agent - Berrys Towcester: Email received from Mr Tom Harris of Berrys on 12/12/2023 – Mr Allen has agreed to have tree removed when ground conditions improve so as not to damage playing field and make goodwill payment for works previously undertaken by PC. <i>It was resolved to accept offer and work to be done when ground conditions suitable.</i></b></p> <p>(iv) <b>Bus Service:</b> Nothing to report.</p> <p>(v) <b>Village Roads:</b></p> <p>(a) <b>High Street sink hole:</b> On 22/11/23 Kier advised that NC&amp;JC will programme this work – start date awaited.</p> <p>(b) <b>Gritting Routes:</b> <b><i>It was resolved to write to Highways to ask why Potterspury not included on precautionary routes especially with the high volume of traffic using the village as rat-run between A508 and A5.</i></b> Cllr McCord has also raised with Highways.</p> <p>(vi) <b>Speeding on Village Roads:</b> No volunteers have contacted Clerk following advertising of Community Speedwatch on Facebook,</p> <p>(vii) <b>Safety Road Signs for School:</b> Reply from school they are willing to display the signs outside between 3:05pm and 3:20pm but may not have desired effect as usage at other schools has not shown reduction in parking or speeding problems. Names of School Governors to be looked into.</p> <p>(viii) <b>New Slide – Mays Way Play Area:</b> Invitations to quote issued – deadline 26/1/24.</p> <p>(ix) <b>Litter Picking – Issues raised by Mr Stockton:</b> <b><i>It was resolved to respond to Mr Stockton as follows:</i></b></p> <p>(a) Netting on Skatepark fence will be inspected by Handyman and re-attached as necessary.</p> <p>(b) Netting on Palisade Fence – more information required on exact location.</p> <p>(c) Gate in railings – considered too dangerous to allow access due to steep bank and water ditches.</p> <p>(d) Suggestion of 7’ fence by picnic bench – would not resolve problems of people throwing litter over fence.</p>	<p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p> <p>SP</p> <p>JM</p> <p>JS</p> <p>JS</p>

(x)	<b>Lime Tree Roots Lifting Footpath (corner High Street/Brownswood Drive):</b> Roots and damage to footpath reported to FixMyStreet – response investigated but no action at present time – they will monitor.	
(xi)	<b>Fireworks Displays 2023 &amp; 2024:</b> Email from PSSC requesting feedback on 2023 display and consideration for 2024 display. <b><i>It was resolved to respond that the PC was pleased with 2023 and are agreeable in principle to a November 2024 display by Mr Russell with the same level of preparation and safety requirements.</i></b>	JS
(xii)	<b>Palisade Fence – Meadow View:</b> Invitations to quote issued – deadline 26/1/24.	
6442	<b>CONSULTATIONS:</b> <b>30/11/23 Development of WNC Strategy – deadline 1/1/24.</b> Cllr Millidge responded to the consultation on behalf of PC.	
6443	<b>CORRESPONDENCE:</b> Consider as listed and other items received.	
(i)	<b>23/11/23 email:</b> Complaint parked cars Homestead Way and Brownswood Drive. <b><i>It was resolved to advise that whilst sympathetic to the annoyance caused by inconsiderate parking, the PC has no powers to deal with the issues raised and to include information on how to report abandoned vehicles to ELVIS (End of Life Vehicle Impound Scheme).</i></b>	JS
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(iii)	<b>04/12/23 email:</b> Request for dog bin near Oak View turn. <b><i>It was resolved to reply that already 10 dog bins which cost £1560pa to empty, plus the regular street bins and no plans at present to install more.</i></b>	JS
6444	<b>UPDATES:</b> Cllr Millidge advised comments on Facebook about lack of financial support from PC to 3000 Trucks – responded with details of PC objections to Planning and reason for decision on request for donation.	
6445	<b>COUNCILLOR CO-OPTION:</b> Application from Mrs Charlotte Nagle for Councillor vacancy. <i>Mrs Nagle was asked to leave the meeting room whilst the PC considered her application and CV.</i> The application was considered and Cllr Capps proposed Charlotte Nagle be co-opted, seconded by Cllr Millidge. <b><i>It was resolved to co-opt Charlotte Nagle as Parish Councillor on Potterspurty Parish Council.</i></b> <b>Mrs Nagle returned to the meeting room and was informed that she had been co-opted as Parish Councillor – she then signed the Declaration of Acceptance of Office witnessed by the Clerk, Jane Spence.</b>	
6446	<b>Next Parish Council Meeting: Wednesday 10 January 2024 – 7:30pm - Village Hall.</b>	
	Meeting closed 9:45pm	
		JES 15/12/23

Signed \_\_\_\_\_ Date \_\_\_\_\_