

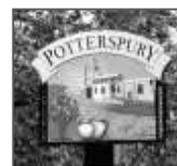
Potterspurry Parish Council

Chairman: Dr Steve Parkin

Clerk: Mrs Jane Spence

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurrypc.org.uk

clerk@potterspurry.org



NOTICE OF MEETING OF POTTERS PURRY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held on **WEDNESDAY 13 DECEMBER 2023 at 7:30 pm in VILLAGE HALL**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence – Clerk
6 December 2023

AGENDA

1	APPROVE APOLOGIES FOR ABSENCE.
2	APPROVE MINUTES: (i) Potterspurry Parish Council meeting held on 8 November 2023. (ii) Potterspurry Parish Council meeting 11 October 2023 Minute 6394 – correct date error.
3	MATTERS ARISING from previous meetings.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.
7	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
8	REPORT FROM NHW COORDINATOR & POLICE LIAISON REP.
9	REPORT FROM WNC WARD COUNCILLOR.
10	PLANNING (i) PLANNING APPLICATIONS: None. (ii) PLANNING DECISIONS: (a) WNS/2023/0023/FUL Two single storey rear extensions. 6 Church End. Approved 3/11/23. (b) WNS/2023/0024/LBC Two single storey rear extensions. 6 Church End. Approved 3/11/23. (c) 2023/6115/FUL Single storey side extension with flat roof. 66 Meadow View. Approved 10/11/23. (d) 2023/7250/FUL Increase height of boundary wall. 10 Church End. Approved 17/11/23. (iii) OTHER PLANNING MATTERS: (a) WNS/2022/1741/EIA Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. Furtho Pits, Old Cosgrove Road, Old Stratford. Receive update. (b) 2023/5711/PIP Permission in principle for development of 8-9 customer/self-build dwellings. Land Poundfield Road. Receive update.
11	PLAY AREAS (i) RECEIVE INSPECTION REPORTS: November-December: (a) Meadow View – Cllr Silvester. (b) Mays Way, Blackwell End, Village Hall - Cllr Parkin. (c) Skatepark Weekly – Cllr Garbutt. (ii) INSPECTION ROTA: December-January: (a) Meadow View – Cllr Norris. (b) Mays Way, Blackwell End & Village Hall – Cllr Dring. (c) Skatepark Weekly – Cllr Garbutt. (iii) Meadow View Play Area - object under bark: Consider possible removal. (iv) Play Inspection Co Ltd: Consider annual play areas inspection reports (Circ 29/11).

<p>12</p> <p>(i) RECEIVE BUDGET REPORT FROM CLERK</p> <p>(ii) BANK BALANCES: TOTAL £72,732.58 (30/11/23).</p> <p>(a) Lloyds Current: £13,892.66 (30/11/23).</p> <p>(b) Lloyds Deposit: £58,839.92 (30/11/23).</p> <p>(iii) RECEIPTS:</p> <p>(a) Lloyds Deposit: November interest £125.60.</p> <p>(b) WNC: Mowing Rebate £205.28.</p> <p>(iv) BUDGET 2024-2025: Receive report from FWG.</p> <p>(v) APPROVE ONLINE PAYMENT TRANSFERS (plus any further payments requested by Clerk).</p>	<table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD429</td> <td>15.12.23 Tesco Mobile</td> <td>6.25</td> <td>1.25</td> <td>7.50</td> </tr> <tr> <td>430</td> <td>J Spence: Clerk November salary, backpay & overtime £1487.65, mileage £16.65, office £16.50.</td> <td>1520.80</td> <td>0.00</td> <td>1520.80</td> </tr> <tr> <td>431</td> <td>HMRC: Clerk PAYE £371.80, Employer NI £152.00</td> <td>523.80</td> <td>0.00</td> <td>523.80</td> </tr> <tr> <td>432</td> <td>PSSC: Contribution to Broadband for CCTV 2023-24</td> <td>140.00</td> <td>0.00</td> <td>140.00</td> </tr> <tr> <td>433</td> <td>A Stockton: Litter picking November</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>434</td> <td>Potterspurv Village Hall: Room hire September-November</td> <td>75.00</td> <td>0.00</td> <td>75.00</td> </tr> <tr> <td>435</td> <td>RTM Landscapes: Tree works Churchyard & Meadow View</td> <td>950.00</td> <td>190.00</td> <td>1140.00</td> </tr> <tr> <td>436</td> <td>DNH Contracts: Dog bins November</td> <td>135.00</td> <td>27.00</td> <td>162.00</td> </tr> <tr> <td>437</td> <td>Play Inspection Company: Annual play areas inspection</td> <td>368.00</td> <td>73.60</td> <td>441.60</td> </tr> <tr> <td>438</td> <td>Signomatic: Aluminium plaque for Village Sign (S Parkin)</td> <td>31.23</td> <td>6.25</td> <td>37.48</td> </tr> <tr> <td>439</td> <td>NPOWER: Streetlight electricity November</td> <td>187.48</td> <td>9.37</td> <td>196.85</td> </tr> <tr> <td></td> <td></td> <td>4031.31</td> <td>306.22</td> <td>4337.53</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD429	15.12.23 Tesco Mobile	6.25	1.25	7.50	430	J Spence: Clerk November salary, backpay & overtime £1487.65, mileage £16.65, office £16.50.	1520.80	0.00	1520.80	431	HMRC: Clerk PAYE £371.80, Employer NI £152.00	523.80	0.00	523.80	432	PSSC: Contribution to Broadband for CCTV 2023-24	140.00	0.00	140.00	433	A Stockton: Litter picking November	100.00	0.00	100.00	434	Potterspurv Village Hall: Room hire September-November	75.00	0.00	75.00	435	RTM Landscapes: Tree works Churchyard & Meadow View	950.00	190.00	1140.00	436	DNH Contracts: Dog bins November	135.00	27.00	162.00	437	Play Inspection Company: Annual play areas inspection	368.00	73.60	441.60	438	Signomatic: Aluminium plaque for Village Sign (S Parkin)	31.23	6.25	37.48	439	NPOWER: Streetlight electricity November	187.48	9.37	196.85			4031.31	306.22	4337.53
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<p>13</p> <p>(i) MILL POND MEADOW: Receive Cllr Lucas report.</p> <p>(ii) COUNCILLOR VACANCIES: Receive update.</p> <p>(iii) CHURCHYARD LIME TREES POLLARDING: Receive update.</p> <p>(iv) ANNUAL PARISH ASSEMBLY – APRIL: Consider ending future meetings commencing 2024.</p> <p>(v) HANDYMAN CONTRACT: Consider renewal.</p> <p>(vi) STREETLIGHT COORDINATOR: Vacancy.</p> <p>(vii) PLAY EQUIPMENT COORDINATOR: Vacancy.</p> <p>(viii) INTERNAL FINANCIAL CONTROL: Vacancy.</p>																																																																		
<p>14</p> <p>(i) DEFIBRILLATOR – HIGH STREET:</p> <p>(a) Monthly Report: Receive monthly equipment check report.</p> <p>(b) Public Training: South Northants Community Responders: 24/02/2024 7-9pm PSSC.</p> <p>(c) Additional Defibrillator: Receive update on contact with The Old Talbot. (Circ 4/12)</p> <p>(d) British Heart Foundation: Consider defibrillator programme. (Circ 27/11)</p> <p>(ii) CCTV/ANPR:</p> <p>(a) Receive monthly equipment check report.</p> <p>(b) Receive update on issues with PSSC broadband.</p> <p>(iii) MEADOW VIEW STREAM – FALLEN TREE: Receive update on contact with Berrys Towcester.</p> <p>(iv) BUS SERVICE: Receive update.</p> <p>(v) VILLAGE ROADS: High Street: Receive update on sink hole repair.</p> <p>(vi) SPEEDING ON VILLAGE ROADS: Receive update on Community Speedwatch.</p> <p>(vii) SAFETY ROAD SIGNS FOR SCHOOL: Consider reply from school. (Circ 27/11)</p> <p>(viii) MAYS WAY PLAY AREA – NEW SLIDE: Receive update on quotations.</p> <p>(ix) LITTER PICKING: Consider issues raised by Mr Stockton. (Circ 14/11)</p> <p>(a) Palisade fence: attach netting to fence to help stop build-up of litter in difficult to access area behind fence.</p> <p>(b) Palisade fence: install gate to improve access to difficult to access area behind fence.</p> <p>(c) Picnic bench near fence: Install 7' high fence to prevent litter being thrown over fence.</p> <p>(x) LIME TREE ROOTS Corner High Street / Brownswood Drive: Reported footpath damage FixMyStreet 6/12.</p> <p>(xi) FIREWORKS 2023 & 2024: Email from PSSC – feedback on 2023 event and consideration of agreement in principle for 2024 Firework event.</p> <p>(xii) PALISADE FENCE – MEADOW VIEW: Receive update on quotations.</p>																																																																		

15	CONSULTATIONS: 30/11/23 Development of WNC Tree Strategy – deadline 1/1/24.
16 (i) (ii) (iii)	CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting. 23/11/23 email: Complaint parked cars Homestead Way and Brownswood Drive. (Circ 27/11) 27/11/23 email: Complaint parked cars Homestead Way and Brownswood Drive. (Circ 29/11) 04/12/23 email: Request for dog bin Sanders Lane/Blackwell End near Oak View turn. (Circ 4/12)
17	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.
18	COUNCILLOR CO-OPTION: Consider application for vacancy.
19	Next meeting: Wednesday 10 January 2024 - 7:30pm - Potterspury Village Hall.