

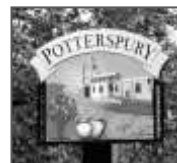
Potterspurty Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurty.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurty.org.uk



MINUTES of the meeting of Potterspurty Parish Council held on Wednesday 8 November 2023 at 7:30pm in Potterspurty Village Hall.

Councillors present: Dr S Parkin (Chair), Mrs J Millidge, Mr G Lucas, Mr I Garbutt, Mr N Neubersch, Mr S Dring, Mr R Capps, Mrs J Blunden.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Norris and Cllr Silvester.

Also present: WNC Ward Cllr William Barter. One member of the public.

Mr C Coppin, NHW Coordinator & Police Liaison Rep sent his apologies.

6411	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllrs Norris and Silvester.</i>	
6412	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 11 October 2023, which were duly signed by the Chair.</i>	
6413	MATTERS ARISING: None.	
6414	DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT: None.	
6415	MINUTES ACTION REPORT: Noted.	
6416	PAYMENTS: Cllr Neubersch checked invoices and payments list prior to approval.	
6417	PUBLIC FORUM: A resident interested in the Councillor vacancy attended.	
6418	NHW COORDINATOR & POLICE LIAISON REP: Mr Coppin submitted email report. Crime figures: September – SN 151 (Potterspurty 8). Youths riding dirt bike type vehicle on local roads reported to Police.	
6419	WNC WARD COUNCILLORS: Cllr William Barter Planning Committee not yet met for WNS/2022/1741/EIA or 2023/5711/PIP. Household waste – useful features of WNC App including household waste collection days. Less than 10% of waste to landfill, 25% recycled, remainder incinerated.	
6420	PLANNING (i) Planning Applications: 2023/7250/FULL Increase height of boundary wall. 10 Church End. <i>It was resolved to submit a response of no objection to WNC Planning.</i> (ii) Planning Decisions: None. (iii) Other Planning Matters: (a) WNS/2022/1741/EIA Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. Furtho Pits, Old Cosgrove Road, Old Stratford. No date for Planning Committee. (b) 2023/5711/PIP Permission in principle for development of 8-9 customer/self-build dwellings. Land Poundfield Road. No date for Planning Committee.	
6421	PLAY AREAS: (i) Inspection Reports October-November: (a) Meadow View: Cllr Dring submitted report. (b) Mays Way, Blackwell End & Village Hall: Cllr Capps submitted report by email. (c) Skatepark: Cllr Garbutt - weekly inspection reports submitted by email. (d) Items requiring attention will be referred to Handyman. (ii) Inspection Rota: November-December: (a) Meadow View: Cllr Silvester. (b) Mays Way, Blackwell End, Village Hall: Cllr Parkin. (c) Skatepark Weekly: Cllr Garbutt.	JS

6422	<p>FINANCE</p> <p>(i) Budget Report: <i>It was resolved to approve the Budget Report.</i></p> <p>(ii) Bank Balances: Total £78,204.17 (31/10/23).</p> <p>(a) Lloyds Current: £19,489.85 (31/10/23).</p> <p>(b) Lloyds Deposit: £58,714.32 (31/10/23).</p> <p>(iii) Transfer Current to Deposit account: £12,000 transferred on 17/10/23 – noted.</p> <p>(iv) Receipts:</p> <p>(a) Lloyds Deposit: October interest - £118.29.</p> <p>(b) Potterspurty & YG PCC: Clerk reported a duplicated payment £68 received from P&YG PCC on 10/10/23 – refunded by bank transfer 10/10/23.</p> <p>(v) Budget 2024-2025: The FWG to meet again on 11/12/23 to finalise budget.</p> <p>(vi) Clerk’s Additional Hours: <i>It was resolved to approve payment for 15 hours.</i></p>																																																																																						
(vii)	<p>Payments: <i>It was resolved to approve payments as listed below, checked by Cllr Neubersch. To be authorised online by Cllr Parkin and Cllr Millidge.</i></p> <table border="1" data-bbox="261 551 1401 1249"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD415</td> <td>16.11.23 Tesco Mobile</td> <td>6.25</td> <td>1.25</td> <td>7.50</td> </tr> <tr> <td>416</td> <td>J Spence: Clerk October salary £848.67, mileage £16.65, office £136.79</td> <td>982.06</td> <td>20.05</td> <td>1002.11</td> </tr> <tr> <td>417</td> <td>HMRC: Clerk PAYE £212.20, Employer NI £41.80</td> <td>254.00</td> <td>0.00</td> <td>254.00</td> </tr> <tr> <td>418</td> <td>PSSC: CCTV Electricity £120, Refuse collection £396.50</td> <td>516.50</td> <td>0.00</td> <td>516.50</td> </tr> <tr> <td>419</td> <td>The Old Mail: Annual grant 2023</td> <td>850.00</td> <td>0.00</td> <td>850.00</td> </tr> <tr> <td>420</td> <td>Towcester Area Door to Door (TADD): Annual grant 2023</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>421</td> <td>A Stockton: October litter picking</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>422</td> <td>Parish Online: Digital Mapping annual subscription</td> <td>27.00</td> <td>5.40</td> <td>32.40</td> </tr> <tr> <td>423</td> <td>DNH Contracts: Dog bins October</td> <td>108.00</td> <td>21.60</td> <td>129.60</td> </tr> <tr> <td>424</td> <td>MK Marking Systems Ltd: CCTV signs</td> <td>186.34</td> <td>37.26</td> <td>223.60</td> </tr> <tr> <td>425</td> <td>R Phillips: Handyman labour £275 and materials £80</td> <td>341.67</td> <td>13.33</td> <td>355.00</td> </tr> <tr> <td>426</td> <td>NPOWER: Streetlight electricity October</td> <td>166.31</td> <td>8.32</td> <td>174.63</td> </tr> <tr> <td>427</td> <td>Emorsgate Seeds: Seeds for Mill Pond Meadow</td> <td>445.70</td> <td>17.83</td> <td>463.53</td> </tr> <tr> <td>428</td> <td>RTM Landscapes: Grounds contract mowing & strimming</td> <td>1328.00</td> <td>265.60</td> <td>1593.60</td> </tr> <tr> <td></td> <td>TOTAL TRANSFERS</td> <td>5405.58</td> <td>389.39</td> <td>5794.97</td> </tr> <tr> <td></td> <td>TOTAL NOVEMBER</td> <td>5411.83</td> <td>390.64</td> <td>5802.47</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD415	16.11.23 Tesco Mobile	6.25	1.25	7.50	416	J Spence: Clerk October salary £848.67, mileage £16.65, office £136.79	982.06	20.05	1002.11	417	HMRC: Clerk PAYE £212.20, Employer NI £41.80	254.00	0.00	254.00	418	PSSC: CCTV Electricity £120, Refuse collection £396.50	516.50	0.00	516.50	419	The Old Mail: Annual grant 2023	850.00	0.00	850.00	420	Towcester Area Door to Door (TADD): Annual grant 2023	100.00	0.00	100.00	421	A Stockton: October litter picking	100.00	0.00	100.00	422	Parish Online: Digital Mapping annual subscription	27.00	5.40	32.40	423	DNH Contracts: Dog bins October	108.00	21.60	129.60	424	MK Marking Systems Ltd: CCTV signs	186.34	37.26	223.60	425	R Phillips: Handyman labour £275 and materials £80	341.67	13.33	355.00	426	NPOWER: Streetlight electricity October	166.31	8.32	174.63	427	Emorsgate Seeds: Seeds for Mill Pond Meadow	445.70	17.83	463.53	428	RTM Landscapes: Grounds contract mowing & strimming	1328.00	265.60	1593.60		TOTAL TRANSFERS	5405.58	389.39	5794.97		TOTAL NOVEMBER	5411.83	390.64	5802.47	
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(viii)	<p>Bank Signatories: Following the resignation of Cllr Z Peasland, Cllr Silvester agreed to become a signatory. The Chair requested a further signatory to ensure adequate cover. Cllr Neubersch volunteered.</p>	JS																																																																																					
(ix)	<p>Finance Working Group: Cllr Blunden volunteered to join the FWG to replace Cllr Z Peasland.</p>																																																																																						
6423	<p>PARISH COUNCIL MATTERS:</p> <p>(i) Mill Pond Meadow: Cllr Lucas report – Tim Dring mowed the meadow prior to recent rainfall. The pond is full and area very boggy which is delaying planned work. Seeds will be sown when conditions suitable. No volunteers yet for general maintenance.</p> <p>(ii) Councillor Vacancy: Another expression of interest received for vacancy caused by resignation of Cllr Holland. Cllr Zara Peasland and Cllr Scott Peasland submitted their resignations. Notifications sent to WNC Electoral Services.</p> <p>(iii) Churchyard Boundary Wall: <i>It was resolved to accept offer from Mr Smith, 1 Poundfield Road, to repair damaged boundary wall at his expense using stonemasons working for him at his property.</i></p> <p>(iv) Churchyard Lime Trees Pollarding: Formal proposal submitted to The Diocesan Advisory Committee on 01/11/23. Next DAC meeting is 28/11/23.</p>	JS																																																																																					
6424	<p>VILLAGE MATTERS</p> <p>(i) Defibrillator:</p> <p>(a) Monthly Check: Cllr Parkin reported in working order. Cllr Parkin will install new battery and pads by 24/11/23 – expiry date 07/04/25.</p> <p>(b) PSSC: Defibrillator installed at PSSC – Clerk to check if linked to The Circuit.</p> <p>(c) Additional Defibrillator: <i>It was resolved to approach the management of The Old Talbot to enquire if they would consider fundraising to install another</i></p>	SP JS																																																																																					

	defibrillator at their premises for customers and village use.	JS
(d)	Training: Clerk to contact PSSC to check interest in public training session at clubhouse and then contact Jane Roberts to arrange.	JS
(ii)	CCTV/ANPR	
(a)	Monthly Check: Cllr Capps reported in working order.	
(b)	PSSC Broadband: Still waiting for information from PSSC about broadband - existing does not meet CCTV requirements. If no response by December meeting will consider other options	JS RC
(c)	CCTV/ANPR Interrogation: Cllr Neubersch will discuss with Cllr Capps.	NN
(iii)	Meadow View Playing Field Stream – Fallen Tree: Contact with Landowner’s Agent - Berrys Towcester: No reply from Mr Harris at Berrys to emails sent 18/9/23 and 11/10/23. Cllr Dring will visit Berrys Towcester office. It was noted that children/youths have built a ‘den’ in the fallen tree.	SD
(iv)	Bus Service:	
(a)	Britannia Bus: Nothing to report.	
(b)	Transport Coordinator Report: No report.	
(v)	Village Roads – High Street: Sink hole and split in tarmac near Bus Shelter. On 8/11/23 Mr Maloney advised passed on to Northants Highways Maintenance team. Clerk to contact Kier.	JS
(vi)	Fireworks Display 4/11/23: Very good feedback on Facebook. “Brilliant and superb” display. It is believed that 800-1000 people attended. No issues with parking in Meadow View. Other comments display too long and very loud.	
(vii)	Speeding on Village Roads: Request for volunteers interested in Community Speedwatch to be advertised on Facebook.	JM
(viii)	Safety Road Signs for School: Email sent to school 31/10/23. Awaiting reply.	
(ix)	No Mow May 2024: The village has Mill Pond Meadow and not mowing behind the Village Hall in summer 2023 caused issues. <i>It was resolved not to participate.</i>	
(x)	Potterspury Village Sign Poundfield Road: <i>It was resolved to place a Signomatic metal plaque on the post and then remove the small separate wooden sign.</i>	SP
(xi)	New Slide – Mays Way Play Area: <i>It was resolved to approve the draft specifications and obtain quotations.</i>	
(xii)	Hazardous Waste Removal: Fly-tipped rubbish (sofas, mattress, pallets etc) behind MUGA and Skatepark unable to be removed by volunteer working party due to high water in stream and some has washed away downstream. Unable to use skip for disposal and may require expensive specialist clearance. Possible alternative - WNC Bulky Waste Collection.	JS
6425	CONSULTATIONS: None.	
6426	CORRESPONDENCE: Consider as listed and other items received. Mr Stockton – PC Litter picker – email 8/11/23: Request to ask PSSC to ensure WNC waste collection bins are positioned near car park entrance on Tuesdays in time for Wednesday weekly collection. Bins are overflowing and Mr Stockton is unable empty litter bins. <i>It was resolved to contact PSSC.</i>	JS JM
6427	Next Parish Council Meeting: Wednesday 13 December 2023 – 7:30pm - Village Hall.	
	Meeting closed 10:00pm	
		JES 13/11/23

Signed _____ Date _____