

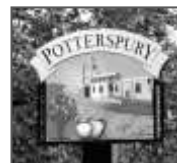
Potterspurty Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurty.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurty.org.uk



MINUTES of the meeting of Potterspurty Parish Council held on Wednesday 11 October 2023 at 7:30pm in Potterspurty Village Hall.

Councillors present: Dr S Parkin (Chair), Mr G Lucas, Mrs B Silvester, Mr I Garbutt, Mr N Neubersch, Mr S Dring, Mr R Capps, Mr S Norris.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Millidge, Cllr Blunden, Cllr S Peasland, Cllr Z Peasland.

Also present: WNC Ward Cllr William Barter.

Mr C Coppin, NHW Coordinator & Police Liaison Rep sent his apologies.

6393	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllrs Millidge, Blunden, S Peasland and Z Peasland.</i>	
6394	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 13 September 2023, which were duly signed by the Chair.</i>	
6395	MATTERS ARISING: None.	
6396	DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT: Cllr Norris as Treasurer of The Old Mail – Minutes 6404(vii) and 6404(x) TR406.	
6397	MINUTES ACTION REPORT: Noted.	
6398	PAYMENTS: Cllr Capps checked invoices and payments list prior to approval.	
6399	PUBLIC FORUM: No members of the public attended.	
6400	NHW COORDINATOR & POLICE LIAISON REP: Mr Coppin submitted email report. Crime figures: August – SN 158 (Potterspurty 8). Beat Bus in village on 9/10/23.	
6401	WNC WARD COUNCILLORS: Cllr William Barter WNC meeting included budget for next year – looking for savings and cost control.	
6402	PLANNING (i) Planning Applications: None. (ii) Planning Decisions: (a) 2023/6240/FULL Demolition of existing modern extension and erection of new single storey side extension and associated internal and external alterations. Greystone Lodge, 24 Watling Street. Approved 4/9/23. Noted. (b) 2023/6241/LBC Demolition of existing modern extension and erection of new single storey side extension and associated internal and external alterations. Greystone Lodge, 24 Watling Street. Approved 4/9/23. Noted. (c) 2023/5964/FULL Change of rear windows from single to double glazing. 11 Church End. Approved 14/9/23. Noted. 2023/5963/LBC Change of rear windows from single to double glazing. 11 Church End. Approved 14/9/23. Noted. (iii) OTHER PLANNING MATTERS: (a) WNS/2022/1741/EIA Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. Furtho Pits, Old Cosgrove Road, Old Stratford. Cllr Barter advised due before Planning Committee in November. (b) 2023/5711/PIP Permission in principle for development of 8-9 customer/self-build dwellings. Land Poundfield Road. Nothing to report.	
6403	PLAY AREAS: (i) Inspection Reports September-October: (a) Meadow View: Cllr S Peasland report to follow. (b) Mays Way, Blackwell End & Village Hall: Cllr Z Peasland report to follow.	

(c)	Skatepark: Cllr Garbutt - weekly inspection reports submitted by email.																																																																																	
(d)	Items requiring attention will be referred to Handyman.																																																																																	
(ii)	Inspection Rota: October-November:																																																																																	
(a)	Meadow View: Cllr Dring.																																																																																	
(b)	Mays Way, Blackwell End, Village Hall: Cllr Capps.																																																																																	
(c)	Skatepark Weekly: Cllr Garbutt.																																																																																	
6404	FINANCE																																																																																	
(i)	Budget 2024-25: Cllr Norris - FWG prepared first draft to be circulated to Councillors.	JS																																																																																
(ii)	Budget Report: <i>It was resolved to approve the Budget Report.</i>																																																																																	
(iii)	Bank Balances: Total £82,335.11 (30/9/23).																																																																																	
(a)	Lloyds Current: £35,739.08 (30/9/23).																																																																																	
(b)	Lloyds Deposit: £46,596.03 (30/9/23).																																																																																	
(iii)	Receipts:																																																																																	
(a)	Lloyds Deposit: September interest - £91.94.																																																																																	
(b)	WNC: Precept (2) - £29,982.50.																																																																																	
(c)	Towcester Town Juniors FC: Annual rent small football pitch two teams - £240.00.																																																																																	
(d)	Men For Minds FC: Annual rent football pitch one team - £150.00.																																																																																	
(iv)	Potterspury & YG PCC: Clerk reported a duplicated payment £68 received from P&YG PCC on 10/10/23 – refunded by bank transfer 10/10/23.																																																																																	
(v)	PSSC Invoices: Contributions for 2023-24 – invoices dated 13/9/23. <i>It was resolved to approve payments - CCTV electricity £120 (increase of £80) and refuse collection £396.50 by bank transfer in November but payment for Broadband £140 will be held at present as new provider connection not adequate for CCTV.</i>	JS																																																																																
(vi)	CCTV Signage: <i>It was resolved to raise order for additional signs - 2 x 420x587mm and 2 x 300x420mm £186.34 + VAT MKMarking Systems Ltd.</i>	JS																																																																																
(vii)	The Old Mail: Letter 20/9/23 received requesting increase in donation. Cllr Norris declared an interest as Treasurer of The Old Mail and left the meeting. <i>It was resolved to increase the 2023/24 donation from £750 to £850 and the donation for 2024/25 to £1,000.</i>	JS																																																																																
	<i>It was resolved to contact Yardley Gobion PC and Cosgrove PC to enquire if they will be considering a similar approach.</i> Cllr Norris returned to the meeting.	JS																																																																																
(viii)	Additional Defibrillator: SNCR Jane Roberts requested consideration for additional defibrillators. <i>It was resolved to check the number of existing defibrillators in the village and if on The Circuit.</i>	JS																																																																																
(ix)	Yew Trees: <i>It was resolved to raise order to cut back two yew trees in Churchyard overhanging Poundfield Road £250.00 + VAT RTM Landscapes.</i>	JS																																																																																
(x)	Payments: <i>It was resolved to approve payments as listed below, checked by Cllr Capps. To be authorised online by Cllr Parkin and Cllr Norris.</i>																																																																																	
	<table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD401</td> <td>16.10.23 Tesco Mobile £7.50</td> <td>6.25</td> <td>1.25</td> <td>7.50</td> </tr> <tr> <td>402</td> <td>J Spence: Clerk September salary £848.67, mileage £35.10, office £24.75.</td> <td>908.52</td> <td>0.00</td> <td>908.52</td> </tr> <tr> <td>403</td> <td>HMRC: Clerk PAYE £212.20, Employer NI £41.80</td> <td>254.00</td> <td>0.00</td> <td>254.00</td> </tr> <tr> <td>404</td> <td>B Osborne: Payroll services July-September</td> <td>69.00</td> <td>0.00</td> <td>69.00</td> </tr> <tr> <td>405</td> <td>A Stockton: Litter picking September</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>406</td> <td>Old Mail: Councillor vacancy advert</td> <td>22.00</td> <td>0.00</td> <td>22.00</td> </tr> <tr> <td>407</td> <td>Bark UK online: Wood chippings Meadow View play area</td> <td>180.00</td> <td>36.00</td> <td>216.00</td> </tr> <tr> <td>408</td> <td>Northants CALC: Councillor training</td> <td>48.00</td> <td>9.60</td> <td>57.60</td> </tr> <tr> <td>409</td> <td>Electricity Network Contractors: Streetlight 59 repair</td> <td>470.50</td> <td>94.10</td> <td>564.60</td> </tr> <tr> <td>410</td> <td>DNH Contracts: Dog bins September</td> <td>108.00</td> <td>21.60</td> <td>129.60</td> </tr> <tr> <td>411</td> <td>RTM Landscapes: Grounds maintenance September</td> <td>1418.00</td> <td>283.60</td> <td>1701.60</td> </tr> <tr> <td>412</td> <td>NPOWER: Streetlight electricity September</td> <td>147.94</td> <td>7.40</td> <td>155.34</td> </tr> <tr> <td>DD413</td> <td>31.10.23 PWLB: Loan repayment</td> <td>63.47</td> <td>0.00</td> <td>63.47</td> </tr> <tr> <td>414</td> <td>Potterspury & YG PCC: Refund duplicated payment (additional item)</td> <td>68.00</td> <td>0.00</td> <td>68.00</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>3863.68</td> <td>453.55</td> <td>4317.23</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD401	16.10.23 Tesco Mobile £7.50	6.25	1.25	7.50	402	J Spence: Clerk September salary £848.67, mileage £35.10, office £24.75.	908.52	0.00	908.52	403	HMRC: Clerk PAYE £212.20, Employer NI £41.80	254.00	0.00	254.00	404	B Osborne: Payroll services July-September	69.00	0.00	69.00	405	A Stockton: Litter picking September	100.00	0.00	100.00	406	Old Mail: Councillor vacancy advert	22.00	0.00	22.00	407	Bark UK online: Wood chippings Meadow View play area	180.00	36.00	216.00	408	Northants CALC: Councillor training	48.00	9.60	57.60	409	Electricity Network Contractors: Streetlight 59 repair	470.50	94.10	564.60	410	DNH Contracts: Dog bins September	108.00	21.60	129.60	411	RTM Landscapes: Grounds maintenance September	1418.00	283.60	1701.60	412	NPOWER: Streetlight electricity September	147.94	7.40	155.34	DD413	31.10.23 PWLB: Loan repayment	63.47	0.00	63.47	414	Potterspury & YG PCC: Refund duplicated payment (additional item)	68.00	0.00	68.00		TOTAL	3863.68	453.55	4317.23	
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6405	PARISH COUNCIL MATTERS:																																																																																	
(i)	Mill Pond Meadow: Cllr Lucas report – Ash trees affected by Ash Dieback appear to																																																																																	

	be recovering. Alders need thinning as overcrowding other trees.	
(ii)	Councillor Vacancy: Advertised in The Old Mail and on PC noticeboard. One expression of interest received.	
(iii)	Churchyard Lime Trees Pollarding: In progress. Diocese of Peterborough require very detailed information.	JS
6406	VILLAGE MATTERS	
(i)	Defibrillator Monthly Check: Cllr Parkin reported in working order.	
(ii)	CCTV/ANPR Monthly Check: Cllr Capps reported in working order. Waiting for information from PSSC about broadband - existing does not meet PC requirements.	JS
(iii)	Meadow View Playing Field Stream – Fallen Tree: Contact with Landowner’s Agent - Berrys Towcester: No reply from Mr Harris at Berrys to email sent 18/9/23. Followed up by Cllr Dring and Clerk.	JS
(iv)	Bus Service:	
(a)	Britannia Bus: 27/9/23 Mr D Taylor, Managing Director, Britannia Bus Ltd emailed to complain about previous response to his earlier objection. <i>It was resolved to respond to Mr Taylor that his complaint had been noted but the PC has nothing further to add.</i>	JS
(b)	Transport Coordinator Report: No report.	
(v)	New Dog Bin Church End: Awaiting reply from resident.	
(vi)	Village Roads – High Street: Sink hole and split in tarmac near Bus Shelter. No update received from Mr Maloney.	
(vii)	Fireworks Display 4/11/23: Additional information received from Mr Russell.	
(viii)	Village Vandalism: Motorcycle ridden over Meadow View playing field.	
(ix)	Speeding on Village Roads: Issues reported on High Street and Church End. Community Speed Watch may be an option if residents volunteer to take part. <i>It was resolved to ask for volunteers on Facebook.</i>	JS JM
(x)	Safety Road Signs for School: <i>It was resolved to contact John Hellins School offering to fund signs2schools ‘kiddie cut-out road safety signs’ if school will display on High Street at school leaving time.</i>	JS
(xi)	Meadow View Playing Field: <i>It was resolved to grant permission to Deana Loveridge Lock-To-Lock Fitness, to use MVPF for outdoor bootcamp on Friday mornings.</i>	JS
6407	CONSULTATIONS: WNC Interim Bus Policy – deadline 12/11/23. No response.	
6408	CORRESPONDENCE: Consider as listed and other items received.	
(i)	9/10/23 email: Meadow View resident reported dead cherry tree. Cllr Lucas inspected - 3 cherry trees need removing. <i>It was resolved to proceed with removal.</i>	JS
(ii)	5/10/23 email: Dame Andrea Leadsom MP - petition regarding ‘many and frequent road closures across South Northants’ deadline 31/10/23. <i>It was resolved to take no action as not relevant to PC.</i>	
6410	Next Parish Council Meeting: Wednesday 8 November 2023 – 7:30pm - Village Hall.	
	Meeting closed 9:20pm	
		JES 25/10/23

Signed _____ Date _____