

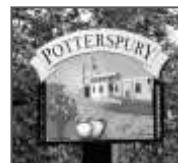
Potterspurty Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurty.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurty.org.uk



MINUTES of the meeting of Potterspurty Parish Council held on Wednesday 13 September 2023 at 7:30pm in Potterspurty Village Hall.

Councillors present: Mrs J Millidge (Acting Chair), Mr G Lucas, Mrs B Silvester, Mr I Garbutt, Mrs Z Peasland, Mr S Peasland, Mrs J Blunden, Mr N Neubersch, Mr S Dring, Mr R Capps.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Parkin (away), Cllr Norris (away).

Also present: WNC Ward Cllr Ken Pritchard.

Mr C Coppin, NHW Coordinator & Police Liaison Rep sent his apologies.

6375	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllrs Parkin and Norris.</i>	
6376	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 13 July 2023, which were duly signed by the Chair.</i>	
6377	MATTERS ARISING: None.	
6378	DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT: None.	
6379	MINUTES ACTION REPORT: Noted.	
6380	PAYMENTS VERIFICATION: Cllr Z Peasland checked invoices and payments list prior to approval.	
6381	PUBLIC FORUM: Mr David Kerr regarding allotment plots. Consideration to viability of moving to vacant plot and splitting one of existing plots.	
6382	NHW COORDINATOR & POLICE LIAISON REP: Mr Craig Coppin submitted a report by email. Crime figures: June – SN 258 (Potterspurty 9), July – SN 259 (Potterspurty 9). Vandalism: fire in copse, MV goal post broken, PSSC ceiling damaged, Wakefield Estate – gates tampered – injury to horse and dog. Speeding on village roads. Damage to farm machinery. Continuous crimes – scams by text, phone and email.	
6383	WNC WARD COUNCILLORS: Cllr Ken Pritchard: Planning: Furtho Pits WNS/2022/1741/EIA. Due before Planning Committee in October but probably later as reports not completed including information from Environment Agency and ecology issues. Buses: WNC below national average budgeting. If budget increased will be for inter-urban not urban routes. UPDATE for Deanshanger Ward: Copy of newsletter prepared and funded by Cllrs Pritchard, McCord and Barter received and will be circulated to all households. Furtho Cross: Whilst Googling MK western expansion came across 'Furtho Cross' – "Define (on behalf of Vistry Group) are promoting Furtho Cross located in the south of Northamptonshire on the borders of Milton Keynes, as a new Garden Community". "Conceptual masterplan and vision document". Shows development of 2000 houses.	
6384 (i) (a)	PLANNING Planning Applications: 2023/5711/PIP (received 11/7/23 – deadline 1/8/23 - considered at 13/7/23 PC meeting as additional agenda item – see Minute 6366(i)(b)). Permission in principle for	

	<p>development of 8-9 custom/self-build dwellings. Land Poundfield Road. Objections submitted to WNC Planning 26/7/23 and 31/7/23 under Clerk's Delegated Authority after consultation with Councillors. Ward Councillor will call in. Cllr McCord is looking into closely and has submitted questions.</p> <p>(b) 2023/5963/LBC (19/7/23) Change of rear windows from single to double glazing. Grafton House, 11 Church End. (Deadline 9/8/23). Response of no objection submitted to WNC Planning 24/7/23 under Clerk's Delegated Authority after consultation with Councillors.</p> <p>(c) 2023/6115/FULL (25/7/23) Single storey side extension with flat roof. 66 Meadow View. (Deadline 15/8/23). Response of no objection submitted to WNC Planning 26/7/23 under Clerk's Delegated Authority after consultation with Councillors.</p> <p>(d) 2023/6240/FULL (1/8/23) Demolition of existing modern extension and erection of new single storey side extension and associated internal and external alterations. Greystone Lodge, 24 Watling Street. (Deadline 22/8/23). Response of no objection submitted to WNC Planning 15/8/23 under Clerk's Delegated Authority after consultation with Councillors.</p> <p>(e) 2023/6241/LBC (1/8/23) Demolition of existing modern extension and erection of new single storey side extension and associated internal and external alterations. Greystone Lodge, 24 Watling Street. (Deadline 22/8/23). Response of no objection submitted to WNC Planning 15/8/23 under Clerk's Delegated Authority after consultation with Councillors.</p> <p>(ii) Planning Decisions:</p> <p>(a) 2023/5467/LDP Certificate of Lawfulness for proposed development for the demolition of existing side extension to be re-built with 3m wide side extension. 2 Poundfield Road. Approval 11/7/23. Noted.</p> <p>(b) 2023/5882/LDP Lawful Development Certificate for proposed replacing front window with front door, roof realignment and cladding existing brick work to the front and porch. 20 Church End. Approval 22/8/23. Noted.</p> <p>(iii) Other Planning Matters:</p> <p>WNS/2022/1741/EIA Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. Furtho Pits, Old Cosgrove Road, Old Stratford. 18/8/23 notification of amendment from WNC – miscellaneous documents dated 18/8/23 amended plans. Ward Councillors McCord and Pritchard are monitoring.</p>	
6385	<p>PLAY AREAS:</p> <p>(i) Inspection Reports July-August:</p> <p>(a) Meadow View: Cllr Millidge submitted email report.</p> <p>(b) Mays Way, Blackwell End & Village Hall: Cllr Silvester - report form by email.</p> <p>(c) Skatepark: Cllr Garbutt - weekly inspection reports by email.</p> <p>(d) Items requiring attention will be referred to Handyman.</p> <p>(ii) Inspection Reports August-September:</p> <p>(a) Meadow View: Cllr Blunden – report form by email. All stocks of wood chippings have been spread in the play area. It was resolved to order further supplies.</p> <p>(b) Mays Way, Blackwell End & Village Hall: Cllr Neubersch – report form by email.</p> <p>(c) Skatepark: Cllr Garbutt - weekly inspection reports by email.</p> <p>(d) Items requiring attention will be referred to Handyman.</p> <p>(iii) Inspection Rota: September-October:</p> <p>(a) Meadow View: Cllr S Peasland.</p> <p>(b) Mays Way, Blackwell End, Village Hall: Cllr Z Peasland.</p> <p>(c) Skatepark Weekly: Cllr Garbutt.</p> <p>(iv) CPM Playgrounds Ltd: Play Area Inspection Reports dated 29/8/23. Noted. Items requiring attention will be referred to Handyman.</p>	JS
6386	<p>FINANCE</p> <p>(i) Budget Report: It was resolved to approve the Budget Report.</p> <p>(ii) Bank Balances: TOTAL £60,850.57 (31/7/23).</p>	

<p>(a) Lloyds Current: £14,442.38 (31/7/23). (b) Lloyds Deposit: £46,408.19 (31/7/23). (iii) Bank Balances: TOTAL £59,790.90 (31/8/23). (a) Lloyds Current: £13,286.81 (31/8/23). (b) Lloyds Deposit: £46,504.09 (31/8/23). (iv) Receipts: (a) Lloyds Deposit: July interest - £108.07. (b) CPRE 26/7/23: Refund for incorrect direct debit 21/6/23 - £24.00. (c) Lloyds Deposit: August interest - £95.90. (d) Potterspurty & YG PPC: Churchyard Memorials - £136.00 (v) Annual Governance & Accountability Return (AGAR) 2022-2023: External audit and certificate approved by PKF Littlejohn LLP with no issues arising.</p>																																																																																																	
<p>(vi)</p>	<p>Payments: It was resolved to approve payments as listed below, checked by Cllr Z Peasland. To be authorised online by Cllr Capps and Cllr Z Peasland.</p> <table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>1.8.23 Tesco Mobile £7.50 credit</td> <td></td> <td></td> <td></td> </tr> <tr> <td>387</td> <td>23.8.23 NPOWER Streetlight electricity July</td> <td>148.33</td> <td>7.42</td> <td>155.75</td> </tr> <tr> <td>DD</td> <td>1.9.23 Tesco Mobile</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td></td> <td>13.9.23</td> <td></td> <td></td> <td></td> </tr> <tr> <td>388</td> <td>J Spence: Clerk August salary £848.67, mileage £1.80, office £27.32.</td> <td>876.85</td> <td>0.94</td> <td>877.79</td> </tr> <tr> <td>389</td> <td>HMRC: Clerk PAYE £212.20, Employer NI £41.80</td> <td>254.00</td> <td>0.00</td> <td>254.00</td> </tr> <tr> <td>390</td> <td>Potterspurty Village Hall: Room hire March, May, June, July</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>391</td> <td>Potterspurty & YG PPC: St Nicholas meeting room 12/4/23</td> <td>30.00</td> <td>0.00</td> <td>30.00</td> </tr> <tr> <td>392</td> <td>The Old Mail: Councillor advert September edition</td> <td>22.00</td> <td>0.00</td> <td>22.00</td> </tr> <tr> <td>393</td> <td>PKF Littlejohn LLP: External Audit AGAR 2022-2023</td> <td>315.00</td> <td>63.00</td> <td>378.00</td> </tr> <tr> <td>394</td> <td>A Stockton: Litter picking July & August</td> <td>200.00</td> <td>0.00</td> <td>200.00</td> </tr> <tr> <td>395</td> <td>DNH Contracts: Dog bins July & August</td> <td>243.00</td> <td>48.60</td> <td>291.60</td> </tr> <tr> <td>396</td> <td>RTM Landscapes: Grounds maintenance July & August</td> <td>3166.00</td> <td>633.20</td> <td>3799.20</td> </tr> <tr> <td>397</td> <td>R Phillips: Handyman labour £571.60, materials £179.96</td> <td>721.57</td> <td>29.99</td> <td>751.56</td> </tr> <tr> <td>398</td> <td>CPM Playgrounds Ltd: Play areas inspections</td> <td>215.00</td> <td>43.00</td> <td>258.00</td> </tr> <tr> <td>399</td> <td>NPOWER: Streetlight electricity August</td> <td>146.17</td> <td>7.31</td> <td>153.48</td> </tr> <tr> <td>400</td> <td>Electricity Network Contractors: Streetlight repairs 51 & 7</td> <td>670.50</td> <td>134.10</td> <td>804.60</td> </tr> <tr> <td></td> <td></td> <td>6960.09</td> <td>960.14</td> <td>7920.23</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD	1.8.23 Tesco Mobile £7.50 credit				387	23.8.23 NPOWER Streetlight electricity July	148.33	7.42	155.75	DD	1.9.23 Tesco Mobile	0.00	0.00	0.00		13.9.23				388	J Spence: Clerk August salary £848.67, mileage £1.80, office £27.32.	876.85	0.94	877.79	389	HMRC: Clerk PAYE £212.20, Employer NI £41.80	254.00	0.00	254.00	390	Potterspurty Village Hall: Room hire March, May, June, July	100.00	0.00	100.00	391	Potterspurty & YG PPC: St Nicholas meeting room 12/4/23	30.00	0.00	30.00	392	The Old Mail: Councillor advert September edition	22.00	0.00	22.00	393	PKF Littlejohn LLP: External Audit AGAR 2022-2023	315.00	63.00	378.00	394	A Stockton: Litter picking July & August	200.00	0.00	200.00	395	DNH Contracts: Dog bins July & August	243.00	48.60	291.60	396	RTM Landscapes: Grounds maintenance July & August	3166.00	633.20	3799.20	397	R Phillips: Handyman labour £571.60, materials £179.96	721.57	29.99	751.56	398	CPM Playgrounds Ltd: Play areas inspections	215.00	43.00	258.00	399	NPOWER: Streetlight electricity August	146.17	7.31	153.48	400	Electricity Network Contractors: Streetlight repairs 51 & 7	670.50	134.10	804.60			6960.09	960.14	7920.23	
TR no	PAYEE	Net £	VAT £	Total £																																																																																													
DD	1.8.23 Tesco Mobile £7.50 credit																																																																																																
387	23.8.23 NPOWER Streetlight electricity July	148.33	7.42	155.75																																																																																													
DD	1.9.23 Tesco Mobile	0.00	0.00	0.00																																																																																													
	13.9.23																																																																																																
388	J Spence: Clerk August salary £848.67, mileage £1.80, office £27.32.	876.85	0.94	877.79																																																																																													
389	HMRC: Clerk PAYE £212.20, Employer NI £41.80	254.00	0.00	254.00																																																																																													
390	Potterspurty Village Hall: Room hire March, May, June, July	100.00	0.00	100.00																																																																																													
391	Potterspurty & YG PPC: St Nicholas meeting room 12/4/23	30.00	0.00	30.00																																																																																													
392	The Old Mail: Councillor advert September edition	22.00	0.00	22.00																																																																																													
393	PKF Littlejohn LLP: External Audit AGAR 2022-2023	315.00	63.00	378.00																																																																																													
394	A Stockton: Litter picking July & August	200.00	0.00	200.00																																																																																													
395	DNH Contracts: Dog bins July & August	243.00	48.60	291.60																																																																																													
396	RTM Landscapes: Grounds maintenance July & August	3166.00	633.20	3799.20																																																																																													
397	R Phillips: Handyman labour £571.60, materials £179.96	721.57	29.99	751.56																																																																																													
398	CPM Playgrounds Ltd: Play areas inspections	215.00	43.00	258.00																																																																																													
399	NPOWER: Streetlight electricity August	146.17	7.31	153.48																																																																																													
400	Electricity Network Contractors: Streetlight repairs 51 & 7	670.50	134.10	804.60																																																																																													
		6960.09	960.14	7920.23																																																																																													
<p>6387 (i) (ii) (iii) (iv) (v)</p>	<p>PARISH COUNCIL MATTERS: Mill Pond Meadow: Cllr Lucas report – Moorhen chicks dead – cold weather and fox. Pond water level low. Footpath mowing does not appear to have been done in line with grounds maintenance schedule – Clerk to check. Grass taken over two-thirds of meadow area – yellow rattle seed to be purchased. Cllr Dring and Mr Tim Dring will cut and flail the meadow end of September / beginning October. Neighbour’s rhododendron bush overhanging newly installed gate. It was resolved to write to neighbour requesting cut back bush to allow tractor entry. Volunteer help needed for odd jobs, e.g. treating bridge and gates with cuprinol, under the supervision of Cllr Lucas. Cllr Blunden will include in Old Mail report. Safety Plans: Cllr Parkin has prepared Parish Online maps of surrounding landowners names and telephone numbers for PC use only. Councillor Vacancy: Advertised in The Old Mail and on PC noticeboard. No applications or expression of interest received yet. Churchyard Lime Trees: TPO permission will be required from WNC Planning. It was resolved to obtain estimate for pollarding 30 trees, over 3 years. Allotments: It was noted that there are 8 residents on the waiting list. Plots 1 and 3 – when inspected on 17/8/23 it did not appear that both were being fully cultivated in accordance with Tenancy Agreement (TA) terms. Mr Kerr advised both plots cultivated and wishes to keep plot 1 but will consider swapping the larger plot 3 for a smaller vacant plot if plot 3 can be split. Cllr Silvester will look at and measure. Plot 5 – although in the name of a resident, the plot has been used and cultivated by her mother who is not a Potterspurty resident, which is contrary to term 4 of the TA and</p>	<p>JS JS JS JB JS JS BS</p>																																																																																															

	is unfair to residents on the waiting list. It was noted that the plot had not been cultivated this year due to injury. <i>It was resolved to inform the parties concerned that the Tenancy Agreement will not be renewed, and they can no longer use the allotment plot and should vacate by 31 October 2023.</i>	JS
6388	VILLAGE MATTERS	
(i)	Defibrillator Monthly Check: Cllr Parkin reported in working order. New pads to be ordered.	JS
(ii)	CCTV/ANPR:	
(a)	Monthly Check: Cllr Capps reported in working order but problems accessing remotely. <i>It was resolved to check with PSSC on internet provider.</i>	JS
(b)	Fault report 15/8/23: Bee Tee Alarms resolved the issue remotely.	
(iii)	Meadow View Playing Field Stream – Fallen Tree: Contact with Landowner’s Agent - Berrys Towcester: Following contact by Cllr Dring, Mr Tom Harris, MSC MRICS, Senior Chartered Surveyor from Berrys telephoned the Clerk and at her request submitted their views on the matter by email. Email received 6/9/23 advised they had visited the site and “believe that no action currently is required”. <i>It was resolved to respond asking if this was Berrys’ opinion or Mr Allen’s instructions, giving a history of PC contact with Mr Allen and Berrys since 2020 and advising that under common law tree owners have a duty of care to their neighbours and requesting the tree be removed from across the brook and PC land at Mr Allen’s expense by 16/12/23.</i>	JS
(iv)	Bus Service:	
(a)	Britannia Bus: On 7/8/23 Mr D Taylor, Managing Director, Britannia Bus Ltd emailed to object to the PC meeting Minutes 6353(vii) from 14/6/23. <i>It was resolved to respond to Mr Taylor.</i>	JS
(b)	Transport Coordinator Report: Rachael Kingston has contacted MP, local health centres and housing association.	
(v)	New Dog Bin Church End: Letters sent to the residents of 8 &10 requesting signed agreement for the location of new dog bin on the pole of footpath sign to Grafton Way	
(vi)	Village Roads – High Street: Sink hole and split in tarmac near Bus Shelter. <i>It was resolved to contact Mick Maloney, Northants Highways for update.</i>	JS
(vii)	Signage Skatepark & MUGA: New signage to incorporate increased littering and graffiti fines of £500 may be considered when more information available.	
(viii)	Overgrown Footpath Mansion Gardens: Nothing to report.	
(ix)	Fireworks Display 4/11/23 – Meadow View Playing Field: The PC Fireworks WG Cllrs Parkin, Norris and Silvester met with Ben Russell and PSSC Committee members Kay Major and Dave Major at PSSC on 5/9/23 to discuss fireworks display. The WG reported that they are satisfied with all aspects of the planning preparation for the event by Ben Russell and PSSC Committee. <i>It was resolved to confirm approval for use of the playing field by Ben Russell and the PSSC for the event.</i>	JS
(x)	VILLAGE VANDALISM: A spate of vandalism in the village in recent weeks.	
(a)	PSSC Sports Hall ceiling damage between 2:00am 20/8/23 and 8:00pm 24/8/23 – reported to Police.	
(b)	Meadow View Recreation Ground – Goalpost damaged by 5-6 youths hanging from crossbar 30/8/23– captured on CCTV and reported to Police. Goalpost unsafe and subsequently removed.	
(c)	Meadow View Recreation Ground – offensive graffiti.	
(d)	Bus Shelter – Three incidents damage to cladding and graffiti – reported to Police.	
(e)	Neighbourhood Police Team PCSO Jen Harrison - email received 5/9/23 regarding PSSC report and other antisocial behaviour. The location will be added for passing patrols - stressed importance of local community reporting all antisocial behaviour to the Police which enables them to identify key times of incidents.	
6389	CONSULTATIONS: None.	
6390	CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting.	
(i)	Email 15/7/23: Complaint – trees in High Street Churchyard overhanging Poundfield Road hit by double decker buses and lorries snapping branches on to cars. Preparations are in hand to start pollarding the Churchyard Lime trees over a 3-year	

	period. In the meantime, Cllr Millidge will inspect overhanging branches with a view to cutting back.	JM
(ii)	Email 20/7/23: Resident Church End – speeding HGV’s – concerns of danger to children and horses, damage to old Anglian Water pipework. <i>It was resolved to respond that speeding in this area raised before and consultations with Northants Highways and Police about possible solutions to slow traffic have proved unworkable due to the road layout.</i>	JS
(iii)	Email 28/7/23: Resident enquiring about difficulty obtaining Gigaclear broadband connection. Gigaclear Community Engagement Manager contacted 15/8/23 & 6/9/23 who advised they are working to find a solution. Resident informed.	JS
(iv)	Email 31/8/23: Resident re sycamore tree roots near 141/143 Mays Way possibly causing damage. Tree Warden inspected and found no evidence of bulging roots or raised paving. Tree is not PC property. <i>It was resolved to respond suggesting resident may wish to contact WNC FixMyStreet.</i>	JS
(v)	Following received after agenda issued: Email 10/9/23: Chair of Cosgrove Parish Council requesting contribution to Furtho Pits Warehouse Development Fighting Fund. Although Potterspurty will be adversely affected if the development is granted permission, it is not considered appropriate to use Potterspurty funds without public consultation and when there are several local projects requiring funding. Residents have been informed of the Fighting Fund and have the opportunity to contribute individually. <i>It was resolved that whilst the PC is supportive and has lodged objections with WNC Planning to the proposal WNS/2022/1741/EIA, it is unable offer financial support from public funds.</i>	JS
(vi)	Email 9/9/23: High Street resident requesting action for 20mph speed limit or traffic calming measures following car witnessed on 9/9/23 travelling along High Street at estimated 60mph. Clerk to advise resident that the matter will be included on the October agenda.	JS
6391	UPDATES (for information only): Two damaged stiles on public rights of way to be replaced with kissing gates by WNC.	
6392	Next Parish Council Meeting – Wednesday 11 October 2023 – 7:30pm - Village Hall.	
	Meeting closed 10:00pm	
		JES 04/10/2023

Signed _____ Date _____