

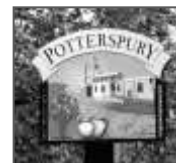
# Potterspurty Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurty.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurty.org.uk



## NOTICE OF MEETING OF POTTERS PURTY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held on **WEDNESDAY 12 JULY 2023 at 7:30 pm in the VILLAGE HALL.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the public and press are invited to attend.

*Jane Spence*

Jane Spence – Clerk

5 July 2023

## AGENDA

1	<b>APPROVE APOLOGIES FOR ABSENCE.</b>
2	<b>APPROVE MINUTES:</b> (i) Annual Meeting of Potterspurty Recreation Ground Charity held on 14 June 2023. (ii) Potterspurty Parish Council meeting held on 14 June 2023.
3	<b>MATTERS ARISING from previous meetings.</b>
4	<b>DECLARATION OF INTEREST under the Council's Code of Conduct.</b>
5	<b>SUMMARY OF MINUTES ACTION REPORT.</b>
6	<b>PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.</b>
7	<b>PUBLIC FORUM:</b> Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
8	<b>REPORT FROM NHW COORDINATOR &amp; POLICE LIAISON REP.</b>
9	<b>REPORT FROM WNC WARD COUNCILLOR.</b>
10	<b>PLANNING</b> (i) <b>PLANNING APPLICATIONS:</b> <b>2023/5467/LDP (For information)</b> Certificate of Lawfulness for proposed development for the demolition of existing side extension to be re-built with 3m wide side extension. 2 Poundfield Road. Deadline 6/7/23. (ii) <b>PLANNING DECISIONS:</b> (a) <b>WNS/2023/0229/FUL</b> Variation of condition 2 (plans) of WNS/2021/1264/FUL (3 Bedroom Dwelling) higher roof ridge to allow additional storage within roof space and minor adjustments to window locations. Land between 3 and 7 Church End. Approval 5/6/23. (b) <b>WNS/2022/2186/LBC</b> Renovate or replace existing traditional box sash windows and traditional casement windows. Using like for like windows that incorporate a heritage double glazed unit and a draught proof system. The Old Vicarage, 8 Church End. Approval 7/6/23. (c) <b>WNS/2023/0081/FUL</b> Removal of existing conservatory. Construction of side extension and rear extension. 1 The Cottage, Poundfield Road. Approval 15/6/23. (d) <b>WNS/2023/0486/FUL</b> Change of use from retail/shop premises to a Tattoo Studio. Unit 4 & 5 Wakefield Country Courtyard. Approval 22/6/23. (iii) <b>OTHER PLANNING MATTERS:</b> <b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. <b>Furtho Pits, Old Cosgrove Road, Old Stratford.</b> <b>Miscellaneous Documents dated 02/06/23 – deadline 15/07/2023. Consider submission prepared by Cllrs Parkin, Capps and Millidge.</b>
11	<b>PLAY AREAS</b> (i) <b>RECEIVE INSPECTION REPORTS: June-July:</b> (a) Meadow View – Cllr Lucas. (b) Mays Way, Blackwell End, Village Hall - Cllr Silvester. (c) Skatepark Weekly – Cllr Garbutt.

<ul style="list-style-type: none"> <li>(ii)</li> <li>(a)</li> <li>(b)</li> <li>(c)</li> <li>(iii)</li> <li>(a)</li> <li>(b)</li> <li>(c)</li> <li>(iv)</li> <li>(v)</li> <li>(vi)</li> <li>(a)</li> <li>(b)</li> <li>(vii)</li> </ul>	<p><b>INSPECTION ROTA: July-August:</b> Meadow View – Cllr Millidge. Mays Way, Blackwell End &amp; Village Hall – Cllr Silvester. Skatepark Weekly – Cllr Garbutt</p> <p><b>INSPECTION ROTA: August-September:</b> Meadow View – Cllr Blunden. Mays Way, Blackwell End &amp; Village Hall – Cllr Neubersch. Skatepark Weekly – Cllr Garbutt</p> <p><b>VILLAGE HALL:</b> Consider mowing requirements after ‘No Mow’ period. <b>CHIPMAN SLIDE – MAYS WAY PLAY AREA:</b> Consider disposal and replacement.</p> <p><b>EXPOSED CONCRETE SURFACES:</b> (a) Consider protection collar on legs/base of equipment. (Circ 26/6) (b) Consider review of Grounds Contract.</p> <p><b>EXTERNAL INSPECTIONS REVIEW:</b> Consider quotations. (Circ 5/7)</p>																																																																											
<ul style="list-style-type: none"> <li>12</li> <li>(i)</li> <li>(ii)</li> <li>(a)</li> <li>(b)</li> <li>(iii)</li> <li>(a)</li> <li>(b)</li> <li>(c)</li> <li>(iv)</li> <li>(v)</li> </ul>	<p><b>FINANCE</b></p> <p><b>RECEIVE BUDGET REPORT FROM CLERK</b></p> <p><b>BANK BALANCES: TOTAL £64,435.47 (30/06/23).</b> Lloyds Current: £8,117.82 (30/06/23). Lloyds Deposit: £46,317.65 + £10,000 in transit to current 14/7/23 (30/06/23).</p> <p><b>RECEIPTS:</b> Lloyds Deposit: June interest - £85.33. PSSC Rent 1/6/23-30/11/23: £250.00. HMRC: VAT repayment 1/2/23-31/5/23: £1,980.43.</p> <p><b>CPRE DIRECT DEBIT £60 21/6/23:</b> Receive report from Clerk. <b>APPROVE ONLINE PAYMENT TRANSFERS</b> (plus any further payments requested by Clerk).</p> <table border="1" data-bbox="279 952 1484 1601"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td><b>21.6.23</b> CPRE: Annual Subscription to 20/6/24</td> <td>60.00</td> <td>0.00</td> <td>60.00</td> </tr> <tr> <td>DD</td> <td>Tesco Mobile £15.00 credit</td> <td></td> <td></td> <td></td> </tr> <tr> <td>378</td> <td>J Spence: Clerk June salary £848.67, mileage £16.65, office £16.50.</td> <td>881.82</td> <td>0.00</td> <td>881.82</td> </tr> <tr> <td>379</td> <td>HMRC: Clerk PAYE £212.20, Employer NI £41.80 June</td> <td>254.00</td> <td>0.00</td> <td>254.00</td> </tr> <tr> <td>380</td> <td>B Osborne: Payroll services April-June</td> <td>69.00</td> <td>0.00</td> <td>69.00</td> </tr> <tr> <td>381</td> <td>A Stockton: Litter picking June</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>382</td> <td>DNH Contracts: Dog bins June</td> <td>135.00</td> <td>27.00</td> <td>162.00</td> </tr> <tr> <td>383</td> <td>RTM Landscapes Ltd: Grounds maintenance June</td> <td>1418.00</td> <td>283.60</td> <td>1701.60</td> </tr> <tr> <td>384</td> <td>NPOWER: Streetlight electricity June</td> <td>145.29</td> <td>7.26</td> <td>152.55</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>TOTAL 12.7.23</b></td> <td><b>3003.11</b></td> <td><b>317.86</b></td> <td><b>3320.97</b></td> </tr> <tr> <td>385</td> <td><b>9.8.23</b> J Spence: Clerk July salary £848.67, mileage £16.65, office £16.50.</td> <td>881.82</td> <td>0.00</td> <td>881.82</td> </tr> <tr> <td>386</td> <td><b>9.8.23</b> HMRC: Clerk PAYE £212.20, Employer NI £41.80 July</td> <td>254.00</td> <td>0.00</td> <td>254.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>TOTAL 9.8.23</b></td> <td><b>1135.82</b></td> <td><b>0.00</b></td> <td><b>1135.82</b></td> </tr> <tr> <td>.</td> <td>NPOWER: Streetlight electricity July</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD	<b>21.6.23</b> CPRE: Annual Subscription to 20/6/24	60.00	0.00	60.00	DD	Tesco Mobile £15.00 credit				378	J Spence: Clerk June salary £848.67, mileage £16.65, office £16.50.	881.82	0.00	881.82	379	HMRC: Clerk PAYE £212.20, Employer NI £41.80 June	254.00	0.00	254.00	380	B Osborne: Payroll services April-June	69.00	0.00	69.00	381	A Stockton: Litter picking June	100.00	0.00	100.00	382	DNH Contracts: Dog bins June	135.00	27.00	162.00	383	RTM Landscapes Ltd: Grounds maintenance June	1418.00	283.60	1701.60	384	NPOWER: Streetlight electricity June	145.29	7.26	152.55		<b>TOTAL 12.7.23</b>	<b>3003.11</b>	<b>317.86</b>	<b>3320.97</b>	385	<b>9.8.23</b> J Spence: Clerk July salary £848.67, mileage £16.65, office £16.50.	881.82	0.00	881.82	386	<b>9.8.23</b> HMRC: Clerk PAYE £212.20, Employer NI £41.80 July	254.00	0.00	254.00		<b>TOTAL 9.8.23</b>	<b>1135.82</b>	<b>0.00</b>	<b>1135.82</b>	.	NPOWER: Streetlight electricity July			
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<p>15</p> <ul style="list-style-type: none"> <li>(i)</li> <li>(ii)</li> </ul>	<p><b>CONSULTATIONS:</b></p> <p><b>Draft Street Trading Policy – Consultation:</b> Deadline 27/08/23. (Circ 3/7)</p> <p><b>Community Governance Review</b> (Local Government Boundary Commission): Deadline 18/8/23 (Circ 4/7).</p>
<p>16</p> <ul style="list-style-type: none"> <li>(i)</li> <li>(ii)</li> <li>(iii)</li> </ul>	<p><b>CORRESPONDENCE:</b> Consider as listed below and any other items received prior to the meeting.</p> <p><b>Letter 20/6/23 (hand delivered to JM):</b> Complaint overgrown footpath behind 24 Mansion Gardens.</p> <p><b>Email 26/6/23:</b> Furtho Development Opposition Group - STOP 3000 TRUCKS – request for support. (Circ 27/6)</p> <p><b>Email 4/7/23:</b> Supporting information on planning application submitted to WNC – Greystone Lodge. (Circ 5/7)</p>
<p>17</p>	<p><b>UPDATES:</b> Discussion of matters not otherwise on the agenda for information-sharing only.</p>
<p>18</p>	<p><b>Date of next meeting: Wednesday 13 September 2023 – Potterspurty Village Hall.</b></p>