

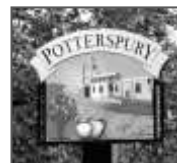
# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

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## MINUTES of the meeting of Potterspurvy Parish Council held on Wednesday 14 June 2023 at 7:40pm in Potterspurvy Village Hall.

**Councillors present:** Dr S Parkin (Chair), Mr G Lucas, Mr R Capps, Mr S Norris, Mrs B Silvester, Mr I Garbutt, Mrs Z Peasland, Mrs J Blunden, Mr S Dring, Mr N Neubersch.

**Parish Clerk:** Mrs J Spence.

**Apologies:** Cllr Millidge (holiday), Cllr Holland (holiday), Cllr S Peasland (work).

**Also present:** WNC Cllr W Barter, Rachael Kingston, one member of the public.

Mr C Coppin, NHW Coordinator & Police Liaison Rep sent his apologies.

6340	<b>APOLOGIES:</b> <i>It was resolved to approve the apologies for absence from Cllrs Millidge, Holland and S Peasland.</i>	
6341 (i)  (ii)	<b>MINUTES:</b> <i>It was resolved to approve as a true record the Minutes of the Annual Meeting of Potterspurvy Parish Council held on 10 May 2023, which were duly signed by the Chair.</i> <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 10 May 2023, which were duly signed by the Chair.</i>	
6342	<b>MATTERS ARISING:</b> <b>New Dog Bin:</b> The resident who initially requested the new dog bin does not agree with the proposed Church Lane location. Other possible locations will be appraised and the matter will be considered again at the July meeting. It was noted that regular rubbish bins can be used for dog waste if double bagged.	JS
6343	<b>DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT:</b> None.	
6344	<b>MINUTES ACTION REPORT:</b> Noted.	
6345	<b>PAYMENTS VERIFICATION:</b> Cllr Z Peasland checked invoices and payments list prior to approval.	
6346	<b>PUBLIC FORUM:</b> A resident complained about the large potholes in Poundfield Road just off A5. These already reported to WNC Fix My Street. Cllr Capps will report again.	RC
6347	<b>NHW COORDINATOR &amp; POLICE LIAISON REP:</b> <b>Mr Craig Coppin submitted a report by email.</b> Crime figures: April – SN 212 (Potterspurvy 3). Mr Coppin has spoken to PCSO Taylor regarding recent arson damage in Mays Way play area. Attempted break-in 25/26 May to works van in Mays Way – nothing stolen but damage. All local schools have been sent letter by Police to pass on to parents/guardians giving advice on appropriate parking and driving during school runs. Report all crimes to Police, no matter how small. Scam, texts, phone calls and emails continue.	
6348	<b>WNC WARD COUNCILLORS:</b> <b>Cllr William Barter:</b> Cow Pasture Lane roundabout due to be completed by October. Furtho Pits planning applications going to Strategic Planning Committee in August.	
6349 (i)	<b>PLANNING</b> <b>Planning Applications:</b>	

	<p><b>2023/5257/LDP</b> Certificate of lawfulness for proposed development comprising of removal of part of existing garden wall and extend courtyard garden rebuilding wall with bricks from section of wall taken down and extra bricks. Furtho Manor Farmhouse, Northampton Road, Old Stratford, MK19 6NR. <b><i>It was resolved to submit a response of no objection to WNC Planning.</i></b></p> <p>(ii) <b>Planning Decisions:</b>  <b>WNS/2023/5025/LDP</b> Certificate of Lawfulness for proposed development of a single storey rear extension. 23 Woods Lane. Approval 18/05/23. <b>Noted.</b></p> <p>(iii) <b>Other Planning Matters:</b>  <b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. <b>Furtho Pits, Old Cosgrove Road, Old Stratford. Miscellaneous Documents dated 02/06/23 – deadline 15/07/23. It was resolved that Cllrs Parkin, Capps and Millidge will prepare and submit a further objection to WNC Planning on behalf of the PC.</b></p>	SP RC JM																																								
6350	<p><b>PLAY AREAS:</b></p> <p>(i) <b>Inspection Reports May-June:</b></p> <p>(a) <b>Meadow View:</b> Cllr Z Peasland will submit a report by email tomorrow. Bark in play area needs rotovating to lift and redistribute and then topping up.</p> <p>(b) <b>Mays Way, Blackwell End &amp; Village Hall:</b> Cllr Norris submitted a report by email. Chipman slide constantly covered in bird droppings and unusable, despite regular cleaning. <b><i>It was resolved to remove and obtain quotes for new slide in different location in Mays Way.</i></b></p> <p>(c) <b>Skatepark:</b> Cllr Garbutt submitted weekly inspection reports by email.</p> <p>(d) Items requiring attention will be referred to Handyman.</p> <p>(ii) <b>Inspection Rota June-July:</b></p> <p>(a) Meadow View: Cllr Lucas.</p> <p>(b) Mays Way, Blackwell End, Village Hall: Cllr Silvester.</p> <p>(c) Skatepark Weekly: Cllr Garbutt.</p> <p>(iii) <b>CPM Playgrounds Report 30/05/2023:</b> Reports noted. Reports highlighted exposed concrete foundations due to herbicide spraying. Photos to be taken for review of procedures at July PC meeting.</p> <p>(iv) <b>Play Area Inspection Co-ordinator:</b> No report.</p>	JS  JS  JS  GL BS																																								
6351	<p><b>FINANCE</b></p> <p>(i) <b>Budget Report: <i>It was resolved to approve the Budget Report.</i></b></p> <p>(ii) <b>Bank Balances: TOTAL £69,161.71 (31/5/23).</b></p> <p>(a) Lloyds Current: £12,929.39 (31/5/23).</p> <p>(b) Lloyds Deposit: £56,232.32 (31/5/23).</p> <p>(c) £20,000 transferred from current to deposit 15/5/23.</p> <p>(iii) <b>Receipts:</b> Lloyds Deposit: May interest £80.87.</p> <p>(iv) <b>Orders: <i>It was resolved to ratify orders to RTM Landscapes Ltd:</i></b></p> <p>(a) <b><i>Mays Way removal of dead Rowan tree and dumped garden rubbish £180 + VAT.</i></b></p> <p>(b) <b><i>Meadow View removal of piles of rubbish from stream clearance £150 + VAT.</i></b></p> <p>(v) <b>Payments: <i>It was resolved to approve payments as listed below, checked by Cllr Z Peasland. To be authorised online by Cllr Parkin and Cllr Norris.</i></b></p> <table border="1" data-bbox="261 1765 1401 2078"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>367</td> <td>22.5.23 BHIB Ltd: New Insurance 3-year term</td> <td>1213.47</td> <td>0.00</td> <td>1213.47</td> </tr> <tr> <td>368</td> <td>22.5.23 NPOWER: Streetlight electricity April (less £100 goodwill gesture)</td> <td>75.35</td> <td>3.77</td> <td>79.12</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>TOTAL 22.5.23</b></td> <td><b>1288.82</b></td> <td><b>3.77</b></td> <td><b>1292.59</b></td> </tr> <tr> <td>DD</td> <td>1.6.23 Tesco Mobile £22.50 credit</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2"><b>Payments 14.6.23</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>369</td> <td>J Spence: Clerk salary £848.67, mileage £15.75, office £198.66</td> <td>1032.72</td> <td>30.36</td> <td>1063.08</td> </tr> <tr> <td>370</td> <td>HMRC: Clerk PAYE £212.20, Employer NI £41.80</td> <td>254.00</td> <td>0.00</td> <td>254.00</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	367	22.5.23 BHIB Ltd: New Insurance 3-year term	1213.47	0.00	1213.47	368	22.5.23 NPOWER: Streetlight electricity April (less £100 goodwill gesture)	75.35	3.77	79.12	<b>TOTAL 22.5.23</b>		<b>1288.82</b>	<b>3.77</b>	<b>1292.59</b>	DD	1.6.23 Tesco Mobile £22.50 credit				<b>Payments 14.6.23</b>					369	J Spence: Clerk salary £848.67, mileage £15.75, office £198.66	1032.72	30.36	1063.08	370	HMRC: Clerk PAYE £212.20, Employer NI £41.80	254.00	0.00	254.00	
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	371	A Stockton: Litter picking May	100.00	0.00	100.00	
	372	DNH Contracts: Dog bins May and replacement bin MVPF	216.00	43.20	259.20	
	373	RTM Landscapes: Grounds maintenance	1838.00	367.60	2205.60	
	374	CPM Playgrounds: Play area operational inspections 30.5.23	215.00	43.00	258.00	
	375	NPOWER: Streetlight electricity May	159.56	7.98	167.54	
	376	R Phillips: Handyman labour £599, materials £67.98	655.65	11.33	666.98	
	377	Bee Tee Alarms Ltd: New CCTV & ANPR – final payment	1673.00	334.60	2007.60	
		<b>TOTAL 14.6.23</b>	<b>6143.93</b>	<b>838.07</b>	<b>6982.00</b>	
6352	(i)	<b>PARISH COUNCIL MATTERS:</b> <b>Mill Pond Meadow:</b> Cllr Lucas report – poor seed growth, only yellow rattle growing. Pond in poor condition due to high temperatures and blanket weed – no newts sited but lots of snails. Decision required for annual mowing contractor and equipment.				GL
	(ii)	<b>Safety Plans:</b> Nothing to report.				JS
	(iii)	<b>CCTV &amp; ANPR Policy. It was resolved to approve revised policy.</b>				JS
	(iv)	<b>Allotment Tenancy Agreement: It was resolved to approve additions.</b>				JS
6353	(i)	<b>VILLAGE MATTERS</b> <b>Defibrillator Monthly Check:</b> Cllr Parkin reported in working order.				
	(ii)	<b>CCTV/ANPR Monthly Check:</b> Cllr Capps reported in working order. Flag on PSSC clubhouse and green waste bin by entrance gate interfering with recording. <b>It was resolved to contact PSSC and request both be moved.</b>				JS
	(iii)	<b>Coronation of King Charles III ‘The Big Help Out’ – date change to 14 May:</b> Cllr Parkin reported very successful with large numbers of people helping with Meadow View stream clearance – stream is flowing much better. The Garden Club cleared vegetation from behind the Bus Shelter much improving the area. Mays Way play area – children helped Mrs Maggie Parkin plant wildflowers.				
	(iv)	<b>Streetlights:</b> <b>Column 28 Mays Way:</b> The resident of 35 Mays Way obtained quotes for removing the large tree blocking the streetlight but has advised it is too costly. Resident asked if PC could contribute - not possible to spend public money on private property. Whilst this tree remains the PC is unable to reinstate this streetlight.				
	(v)	<b>Meadow View Playing Field Stream – Fallen Tree:</b> <b>Contact with Landowner’s Agent:</b> Cllr Dring now has a contact at Berrys, Towcester who will look into matter and then contact Cllr Dring.				SD
	(vi)	<b>John Hellins Primary School:</b> Cllr Z Peasland and Head still to arrange meeting.				
	(vii)	<b>Transport Coordinator: It was resolved to appoint Rachael Kingston.</b> The Chair noted that the Transport Coordinator does not represent the Parish Council, but coordinates contact with relevant parties and reports to the PC via the Clerk. Ms Kingston advised that there have been many incidents of Britannia Buses failing to arrive which has caused problems for residents, especially with GP and hospital appointments. A reliable service is essential for residents who are reliant on buses. She will contact David Chambers, Bus & Rail Development Assistant at WNC again and report to PC.				
	(viii)	<b>Village Vandalism:</b>				
	(a)	In April, a resident in Oak View reported graffiti on their property - reported to Police.				
	(b)	A resident reported arson on slide in Mays Way play area on 15/5/23 – reported to Police.				
	(ix)	<b>Public Health Vaccination Clinic:</b> Mobile unit will be in PSSC car park on 23/6/2023 from 9am to 5pm for Covid-19 vaccinations.				
	(x)	<b>A5 Speed Limit &amp; Horse Signs – Potterspurty:</b> Nothing to report.				
6354	(i)	<b>CORRESPONDENCE:</b> <b>Email 12/5/23 Andrew Stockton – Village Litter Picker.</b>				
	(a)	Sports hall swings – railing along rear of area needs to be completely covered in netting – was partly covered but come adrift. <i>It was noted that the Handyman has re-attached netting.</i>				JS
	(b)	Gate requested in railings for easy access to collect litter. <i>It was noted that the PC does not have funds – annual litter pick suggested.</i>				
	(c)	Skatepark - picnic bench by fence – people throw litter over fence instead of using bin – could bench be moved. <i>Annual litter pick and possibly target on bin to aim at.</i>				JS

(ii)	<b>Potterspurty Pre-School Fete: <i>It was resolved to approve application to use MV playing field on 2/7/23 subject to suitable PL Insurance.</i></b>	JS
6355	<b>UPDATES (for information only):</b> None.	
6356	<b>Next Parish Council Meeting – Wednesday 12 July 2023 – Village Hall.</b>	
	Meeting closed 9:40pm	
		JES 19/06/2023

Signed \_\_\_\_\_ Date \_\_\_\_\_