

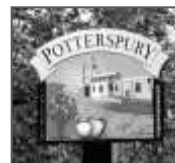
Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvy.org.uk



NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held **on WEDNESDAY 10 MAY 2023 at 7:30 pm in VILLAGE HALL**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence

Jane Spence – Clerk

3 May 2023

AGENDA

1	APPROVE APOLOGIES FOR ABSENCE.
2	APPROVE MINUTES: Parish Council meeting held on 12 April 2023.
3	MATTERS ARISING from previous meetings.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.
7	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
8	REPORT FROM NHW COORDINATOR & POLICE LIAISON REP.
9	REPORT FROM WNC WARD COUNCILLOR.
10	PLANNING
(i)	PLANNING APPLICATIONS:
(a)	WNS/2023/0486/FUL Change of use from retail/shop premises to Tattoo Studio. Unit 4 and 5 Wakefield Country Courtyard, Wakefield Lodge Estate, NN12 7FA,
(ii)	PLANNING DECISIONS:
(a)	WNS/2023/0290/FUL Variation of condition 2 (Plans) to application S/2020/2389/FUL (part demolition of existing rear extension and construction of new extension and reinstatement of original rear casement window). To raise the original parapet line. Grafton House, 11 Church End. Approval 17/4/23.
(iii)	OTHER PLANNING MATTERS:
	WNS/2022/1741/EIA Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. Furtho Pits, Old Cosgrove Road, Old Stratford. Consider updates.
11	PLAY AREAS
(i)	RECEIVE INSPECTION REPORTS: April-May:
(a)	Meadow View – Cllr Parkin.
(b)	Mays Way, Blackwell End, Village Hall - Cllr S Peasland.
(ii)	INSPECTION ROTA: May-June:
(a)	Meadow View – Cllr Z Peasland.
(b)	Mays Way, Blackwell End & Village Hall – Cllr Norris.
(iii)	PLAY AREA CO-ORDINATOR REPORT:
12	FINANCE
(i)	RECEIVE BUDGET REPORT FROM CLERK
(ii)	BANK BALANCES: TOTAL £75,700.81 (30/04/23).
(a)	Lloyds Current: £39,549.36 (30/04/23).
(b)	Lloyds Deposit: £36,151.45 (30/04/23).

(iii)	RECEIPTS:																																																																																										
(a)	Lloyds Deposit: April interest - £51.25.																																																																																										
(b)	WNC: Precept (1) £39,549.36																																																																																										
(iv)	INSURANCE RENEWAL 1 JUNE 2023: Consider quotations.																																																																																										
(v)	ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN 2022-2023:																																																																																										
(a)	Annual Internal Audit Report.																																																																																										
(b)	Section 1 - Annual Governance Statement.																																																																																										
(c)	Section 2 – Accounting Statement.																																																																																										
(vi)	APPROVE ONLINE PAYMENT TRANSFERS (plus any further payments requested by Clerk).																																																																																										
	<table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>1.5.23 Tesco Mobile: In credit £30.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>DD</td> <td>2.5.23 PWLB Loan repayments</td> <td>63.47</td> <td>0.00</td> <td>63.47</td> </tr> <tr> <td>DD</td> <td>13.5.23 ICO Data protection renewal fee</td> <td>35.00</td> <td>0.00</td> <td>35.00</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL DD</td> <td>98.47</td> <td>0.0</td> <td>98.47</td> </tr> <tr> <td></td> <td>10.5.23</td> <td></td> <td></td> <td></td> </tr> <tr> <td>357</td> <td>J Spence: Clerk salary £848.87, mileage £15.75, office £16.50</td> <td>881.12</td> <td>0.00</td> <td>881.12</td> </tr> <tr> <td>358</td> <td>HMRC: Clerk PAYE £212, Employer NI £41.80</td> <td>253.80</td> <td>0.00</td> <td>253.80</td> </tr> <tr> <td>359</td> <td>A Stockton: Litter picking April</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>360</td> <td>NCALC: Annual Subscription £617.48, Audit fees £372, Data Protection Officer fee £12</td> <td>937.48</td> <td>64.00</td> <td>1001.48</td> </tr> <tr> <td>361</td> <td>Electricity Network Contractors: Streetlight repairs columns 12 & 117</td> <td>405.00</td> <td>81.00</td> <td>486.00</td> </tr> <tr> <td>362</td> <td>Harry Stebbing Workshop: Vinyl letters - finger post & delivery</td> <td>232.65</td> <td>45.00</td> <td>277.65</td> </tr> <tr> <td>363</td> <td>RTM Landscapes: Grounds mowing & MPM footpaths</td> <td>1418.00</td> <td>283.60</td> <td>1701.60</td> </tr> <tr> <td>364</td> <td>DNH Contracts: Dog bins April</td> <td>99.00</td> <td>19.80</td> <td>118.80</td> </tr> <tr> <td>365</td> <td>Mill Pond Meadow expenses: Charles Head £24, B&Q £47, Sid Telfers £19.46 (G Lucas)</td> <td>75.39</td> <td>15.07</td> <td>90.46</td> </tr> <tr> <td>366</td> <td>Smith of Derby: St Nicholas Church clock service</td> <td>265.00</td> <td>53.00</td> <td>318.00</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL 10.5.23</td> <td>4667.44</td> <td>561.47</td> <td>5228.91</td> </tr> <tr> <td></td> <td>NPOWER – AWAITING INVOICE</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD	1.5.23 Tesco Mobile: In credit £30.00				DD	2.5.23 PWLB Loan repayments	63.47	0.00	63.47	DD	13.5.23 ICO Data protection renewal fee	35.00	0.00	35.00		TOTAL DD	98.47	0.0	98.47		10.5.23				357	J Spence: Clerk salary £848.87, mileage £15.75, office £16.50	881.12	0.00	881.12	358	HMRC: Clerk PAYE £212, Employer NI £41.80	253.80	0.00	253.80	359	A Stockton: Litter picking April	100.00	0.00	100.00	360	NCALC: Annual Subscription £617.48, Audit fees £372, Data Protection Officer fee £12	937.48	64.00	1001.48	361	Electricity Network Contractors: Streetlight repairs columns 12 & 117	405.00	81.00	486.00	362	Harry Stebbing Workshop: Vinyl letters - finger post & delivery	232.65	45.00	277.65	363	RTM Landscapes: Grounds mowing & MPM footpaths	1418.00	283.60	1701.60	364	DNH Contracts: Dog bins April	99.00	19.80	118.80	365	Mill Pond Meadow expenses: Charles Head £24, B&Q £47, Sid Telfers £19.46 (G Lucas)	75.39	15.07	90.46	366	Smith of Derby: St Nicholas Church clock service	265.00	53.00	318.00		TOTAL 10.5.23	4667.44	561.47	5228.91		NPOWER – AWAITING INVOICE			
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13	PARISH COUNCIL MATTERS:																																																																																										
(i)	SAFETY PLANS: Receive update.																																																																																										
14	VILLAGE MATTERS:																																																																																										
(i)	DEFIBRILLATOR: Receive monthly equipment check report.																																																																																										
(ii)	DEFIBRILLATOR: Consider refresher training with PSSC.																																																																																										
(iii)	CCTV: Receive monthly equipment check report.																																																																																										
(iv)	CCTV: Receive update on installation of new equipment.																																																																																										
(v)	CORONATION KING CHARLES III – BIG HELP OUT – MONDAY 8 MAY: Receive report.																																																																																										
(vi)	STREELIGHTS:																																																																																										
(a)	Column 28 Mays Way: Receive update.																																																																																										
(b)	Column 51 Meadow View: Receive report from Cllr S Peasland.																																																																																										
(vii)	MEADOW VIEW STREAM – FALLEN TREE: Receive update on contact with landowner's Agent – Cllr Dring.																																																																																										
(viii)	JOHN HELLINS SCHOOL: Receive update on correspondence regarding school gate in High Street.																																																																																										
(ix)	POTTERSURY A5 SPEED LIMIT & HORSE SIGNS: Receive update on contact with National Highways.																																																																																										
15	CONSULTATIONS:																																																																																										
	Local Govt Boundary Commission: Consultation on draft recommendations for ward boundaries in West Northants. Open to public. Deadline 15/05/23.																																																																																										
16	CORRESPONDENCE:																																																																																										
17	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.																																																																																										
18	COUNCILLOR CO-OPTION: Consider applications for Councillor vacancy.																																																																																										
19	Date of next meeting: Wednesday 14 June 2023 – Potterspur Village Hall.																																																																																										