

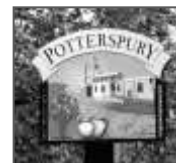
Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvy.org.uk



NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held **on WEDNESDAY 12 APRIL 2023 at 7:30 pm in ST NICHOLAS CHURCH – Chancel Door**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence

Jane Spence – Clerk

5 April 2023

AGENDA

1	APPROVE APOLOGIES FOR ABSENCE.
2	APPROVE MINUTES: Parish Council meeting held on 8 March 2023.
3	MATTERS ARISING from previous meetings.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.
7	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
8	REPORT FROM NHW COORDINATOR & POLICE LIAISON REP.
9	REPORT FROM WNC WARD COUNCILLOR.
10	PLANNING
(i)	PLANNING APPLICATIONS:
(a)	WNS/2022/1741/EIA Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. New documents received dated 07/03/2023 and 13/03/2023. Furtho Pits, Old Cosgrove Road, Old Stratford.
(b)	WNS/2023/0290/FUL Variation of condition 2 (Plans) to application S/2020/2389/FUL (Part demolition of existing rear extension and construction of new extension and reinstatement of original rear casement window). To raise the original parapet line. Grafton House, 11 Church End.
(c)	WNS/2023/0292/LBC Listed building consent to vary of condition 2 (Plans) to application S/2020/2390/LBC (Part demolition of existing rear extension and construction of new extension and reinstatement of original rear casement window). To raise the original parapet line. Grafton House, 11 Church End.
(ii)	PLANNING DECISIONS:
	WNS/2022/2145/FUL Single storey rear Conservatory extension. Sunnyside Farm, 91 Watling Street. Approval 21/03/2023.
11	PLAY AREAS
(i)	RECEIVE INSPECTION REPORTS: March-April:
(a)	Meadow View – Cllr Holland.
(b)	Mays Way, Blackwell End, Village Hall - Cllr Millidge.
(ii)	INSPECTION ROTA: April-May:
(a)	Meadow View – Cllr Parkin.
(b)	Mays Way, Blackwell End & Village Hall – Cllr S Peasland.
(iii)	PLAY AREA CO-ORDINATOR REPORT:
12	FINANCE
(i)	RECEIVE BUDGET REPORT FROM CLERK
(ii)	BANK BALANCES: TOTAL £51,260.83 (31/03/23).
(a)	Lloyds Current: £15,160.63 (31/03/23).
(b)	Lloyds Deposit: £36,100.20 (31/03/23).

(iii)	RECEIPTS: Lloyds Deposit: March interest - £53.13.																																																																																															
(iv)	ALLOTMENT INSURANCE RENEWAL: Ratify payment to Chris Knott Insurance 2023-24 £163.86 – 03/04/23. Potterspurty Recreation Ground account.																																																																																															
(v)	NPOWER BUSINESS SOLUTIONS: Receive update on incorrect billing.																																																																																															
(vi)	APPROVE ONLINE PAYMENT TRANSFERS (plus any further payments requested by Clerk).																																																																																															
	<table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>343</td> <td>16.3.23 [Ratify] WNC: Churchyard compost bins.</td> <td>110.00</td> <td>0.00</td> <td>110.00</td> </tr> <tr> <td>344</td> <td>16.3.23 [Ratify] CPM Playgrounds: Play Area Inspections 27.2.23.</td> <td>215.00</td> <td>43.00</td> <td>258.00</td> </tr> <tr> <td></td> <td></td> <td>325.00</td> <td>43.00</td> <td>368.00</td> </tr> <tr> <td>DD</td> <td>1.4.23 Tesco Mobile: In credit £37.50.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>345</td> <td>3.4.23 [Ratify] Bee Tee Alarms: New CCTV 50% deposit</td> <td>1673.00</td> <td>334.60</td> <td>2007.60</td> </tr> <tr> <td></td> <td>12.4.23</td> <td></td> <td></td> <td></td> </tr> <tr> <td>346</td> <td>J Spence: Clerk salary £848.67; mileage £15.75; office £19.36</td> <td>882.89</td> <td>0.89</td> <td>883.78</td> </tr> <tr> <td>347</td> <td>HMRC: March Clerk PAYE £212.20; Employer NI £41.80</td> <td>254.00</td> <td>0.00</td> <td>254.00</td> </tr> <tr> <td>348</td> <td>A Stockton: Litter picking March</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>349</td> <td>B Osborne: Payroll Services January-March</td> <td>67.50</td> <td>0.00</td> <td>67.50</td> </tr> <tr> <td>350</td> <td>Potterspurty Village Hall: Meeting room hire Jan-Feb 23</td> <td>50.00</td> <td>0.00</td> <td>50.00</td> </tr> <tr> <td>351</td> <td>DNH Contracts: Dog bins March</td> <td>123.75</td> <td>24.75</td> <td>148.50</td> </tr> <tr> <td>352</td> <td>RTM Landscapes: Mowing contract</td> <td>664.00</td> <td>132.80</td> <td>796.80</td> </tr> <tr> <td>353</td> <td>Namesco Ltd: Website renewal 6 years (J Millidge)</td> <td>68.99</td> <td>13.80</td> <td>82.79</td> </tr> <tr> <td>354</td> <td>Community Shield expenses: Cobblers – shield engraving £15.99 & Willis Flowers £25. (S Parkin)</td> <td>34.15</td> <td>6.84</td> <td>40.99</td> </tr> <tr> <td>355</td> <td>R Phillips: Handyman labour and materials</td> <td>426.00</td> <td>24.09</td> <td>450.09</td> </tr> <tr> <td>356</td> <td>NPOWER: Streetlight electricity February 2023</td> <td>177.96</td> <td>8.90</td> <td>186.86</td> </tr> <tr> <td></td> <td></td> <td>2849.24</td> <td>212.07</td> <td>3061.31</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	343	16.3.23 [Ratify] WNC: Churchyard compost bins.	110.00	0.00	110.00	344	16.3.23 [Ratify] CPM Playgrounds: Play Area Inspections 27.2.23.	215.00	43.00	258.00			325.00	43.00	368.00	DD	1.4.23 Tesco Mobile: In credit £37.50.				345	3.4.23 [Ratify] Bee Tee Alarms: New CCTV 50% deposit	1673.00	334.60	2007.60		12.4.23				346	J Spence: Clerk salary £848.67; mileage £15.75; office £19.36	882.89	0.89	883.78	347	HMRC: March Clerk PAYE £212.20; Employer NI £41.80	254.00	0.00	254.00	348	A Stockton: Litter picking March	100.00	0.00	100.00	349	B Osborne: Payroll Services January-March	67.50	0.00	67.50	350	Potterspurty Village Hall: Meeting room hire Jan-Feb 23	50.00	0.00	50.00	351	DNH Contracts: Dog bins March	123.75	24.75	148.50	352	RTM Landscapes: Mowing contract	664.00	132.80	796.80	353	Namesco Ltd: Website renewal 6 years (J Millidge)	68.99	13.80	82.79	354	Community Shield expenses: Cobblers – shield engraving £15.99 & Willis Flowers £25. (S Parkin)	34.15	6.84	40.99	355	R Phillips: Handyman labour and materials	426.00	24.09	450.09	356	NPOWER: Streetlight electricity February 2023	177.96	8.90	186.86			2849.24	212.07	3061.31
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13	PARISH COUNCIL MATTERS:																																																																																															
(i)	SAFETY PLANS: Receive update.																																																																																															
(ii)	ASSET REGISTER 2023: Consider updates for annual approval.																																																																																															
(iii)	RISK ASSESSMENTS 2023: Consider for annual approval.																																																																																															
14	VILLAGE MATTERS:																																																																																															
(i)	MILL POND MEADOW: Receive update.																																																																																															
(ii)	DEFIBRILLATOR: Receive monthly equipment check report.																																																																																															
(iii)	DEFIBRILLATOR: Consider refresher training with PSSC.																																																																																															
(iv)	CCTV: Receive monthly equipment check report.																																																																																															
(v)	CCTV: Receive update on installation of new equipment.																																																																																															
(vi)	CORONATION KING CHARLES III – BIG HELP OUT – MONDAY 8 MAY: Receive update.																																																																																															
(vii)	CORONATION KING CHARLES III: Consider application from PSSC to use playing field on Sunday 7.5.23.																																																																																															
(viii)	FIREWORKS: Consider date for meeting with Mr Russell.																																																																																															
(ix)	STREELIGHTS FAULTS:																																																																																															
(a)	Column 28 Mays Way: Receive update.																																																																																															
(b)	Column 12 Church Lane: Receive update on quotation.																																																																																															
(x)	MEADOW VIEW PLAYING FIELD STREAM – FALLEN TREE:																																																																																															
(a)	Receive update on contact with landowner's Agent – Cllr Dring.																																																																																															
(b)	Consider further action to remove fallen tree detritus in stream.																																																																																															
(xi)	JOHN HELLINS SCHOOL: Receive update on correspondence regarding school gate in High Street.																																																																																															
(xii)	POTTERS PURTY A5 SPEED LIMIT & HORSE SIGNS: Receive update on information from horse riders and consider next course of action.																																																																																															
(xiii)	CHURCHYARD BINS: Consider volunteer to attach new stickers.																																																																																															
15	CONSULTATIONS:																																																																																															
	Local Govt Boundary Commission: Consultation on draft recommendations for ward boundaries in West Northants. Open to public. Deadline 15/05/23.																																																																																															
16	CORRESPONDENCE:																																																																																															
(i)	Email 01/04/23: Enquiry from resident in Duchess Gardens re maple tree in Mays Way Play Area																																																																																															
17	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.																																																																																															
18	COUNCILLOR VACANCY: Receive update.																																																																																															
19	Date of next meetings: Wednesday 10 May 2023 – Village Hall Annual Meeting – 7:00pm followed by Parish Council Meeting – 7:30pm																																																																																															