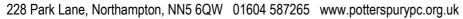
Potterspury Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspury.org





MINUTES of the meeting of Potterspury Parish Council held on Wednesday 8 March 2023 at 7:30pm in Potterspury Village Hall.

Councillors present: Dr S Parkin (Chair), Mrs J Millidge, Mr G Lucas, Mr S Dring, Mrs J Blunden,

Mr R Capps, Mr S Norris, Mrs B Silvester.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Holland (childcare), Cllr Zara Peasland (family emergency), Cllr Scott Peasland

(family emergency).

Mr C Coppin, NHW Coordinator & Police Liaison Rep sent his apologies.

Also present: WNC Cllr W Barter and 3 members of the public.

6282	APOLOGIES: It was resolved to approve the apologies for absence from Clirs Holland, Z Peasland and S Peasland.	
6283	MINUTES: It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 8 February 2023, which were duly signed by the Chair.	
6284	MATTERS ARISING: None.	
6285	DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT: None.	
6286	MINUTES ACTION REPORT: Noted.	
6287	PAYMENTS VERIFICATION: Cllr Silvester checked invoices and payments list prior to approval.	
6288	PUBLIC FORUM: A horse rider from a local livery stable asked if the PC would support local riders and the British Horse Society (BHS) to approach National Highways to reduce the A5 speed limit through Potterspury to provide safer crossing to enable riders and ramblers to use bridleways and footpaths on the other side of the A5 and to provide road signs warning of horses crossing. See Minute 6298(i).	
6289	POTTERSPURY COMMUNITY SHIELD AWARD 2022: Following consideration of nominations and a vote at the 8 February 2023 meeting, Emily Kent was voted the 2022 winner. Emily was awarded the engraved shield and a bouquet of flowers by the Chair. Cllr Parkin thanked Emily for her many contributions and positive impact in the village. Particularly noted was her valuable work as Admin for Potterspury News Facebook Group – updating police reports, traffic conditions and other information relevant to residents, her excellent judgement in monitoring posts by members dealing with unsuitable comments, disputes and abuse in a diplomatic way. Other nominees and their proposers will be contacted individually.	JS
6290	NHW COORDINATOR & POLICE LIAISON REP: Mr Craig Coppin submitted a report by email. Crime figures: January – SN 199 (Potterspury 10). Local crime: (i) reports of persons knocking on doors around the village; (ii) catalytic converter stolen from a car in the canal car park, Cosgrove; (iii) Police conducted warrant at an address in Potterspury Misuse of Drugs Act. Recovered stolen property can be returned to owner if registered on immobolise.com – more information on The National Property Register, for Phones, Gadgets, Bicycles & more. Text, phone and email scams continue – never give out personal or bank details. Information on Distraction burglars who pretend to	

	be someone they are not to gain entry to he Rural Crime Team who work closely with no appointed Rural Point of Contact for SN Ne	eighbouring force	s. PCSO I			
6291	WNC WARD COUNCILLORS: Cllr William Barter: The Local Government Boundary Commission consultation has started – deadline 15/05/23. PC's and public encouraged to respond to consultation.					
6292 (i) (a)	PLANNING Planning Applications: WNS/2023/0081/FUL Removal of existing conservatory and two storey side and rear extensions including first floor balcony. 1 The Cottage, Poundfield Road. It was resolved to submit a response to WNC Planning of Objection – PC have concerns about the close proximity of the new wing to the Churchyard Extension wall and trees and their roots, namely 3 Lime trees (with TPO's) and one Cedar tree, The same applies to adjacent properties. It was also noted that the short description on the notification letter was incomplete and only referred					
(b)	to removal. WNS/2023/0229/FUL Variation of condition 2 (plans) of WNS/2021/1264/FUL (3 Bedroom Dwelling) higher roof ridge to allow additional storage within roof space and minor adjustments to window locations. Land between 3 and 7 Church End. It was resolved to submit a response to WNC Planning of no comment.					
(ii)	Planning Decisions: E/WNS/2023/0019 The Old Talbot 77 Watlin planning control Listed Building – change of breach of planning control 27/02/23. <i>Noted</i> .	f exterior hanging				
6293 (i) (a) (b) (ii) (a) (b) (iii) (iv) (iii)	PLAY AREAS: Inspection Reports January-February: Meadow View – Cllr Capps submitted a report by email. Mays Way, Blackwell End & Village Hall – Cllr Blunden submitted a report by email. Inspection Rota March-April: Meadow View: Cllr Holland. Mays Way, Blackwell End, Village Hall: Cllr Millidge. CPM Playgrounds: Operational inspection report 27/02/23. Noted. Items requiring attention will be referred to Handyman. Play Area Inspection Co-ordinator: No report.			JS JS		
6294 (i) (ii) (a) (b) (iii) (a) (b) (iv)	(i) Budget Report: It was resolved to approve the Budget Report. (ii) Bank Balances: TOTAL £53,271.35 (28/2/23). (a) Lloyds Current: £17,224.28 (28/2/23). (b) Lloyds Deposit: £36,047.07 (28/2/23). (iii) Receipts: (a) Lloyds Deposit: February interest £46.11. (b) HMRC: VAT Repayment 1/10/22-31/1/23 £1,386.83. (iv) WNC Churchyard Bins: It was resolved to approve payment of Compost Collection 2023/24 renewal invoice when received - £110.				by Cllr	JS
	TR no PAYEE	age and Oi	Net £	VAT £	Total £	
	DD 1.3.23 Tesco Mobile: In credit £45.					
	337 J Spence: Clerk salary £848.67, mileage £	17.10, office	881.85	0.00	881.85	
	f 16 08			ļ	1	1
	£16.08. 338 HMRC: Clerk PAYE £212.20, Employer NI	£41.80	254.00	0.00	254.00	
	£16.08. 338 HMRC: Clerk PAYE £212.20, Employer NI 339 Society of Local Council Clerks: Annual Su		254.00 177.00	0.00	254.00 177.00	
	338 HMRC: Clerk PAYE £212.20, Employer NI				_	
	 338 HMRC: Clerk PAYE £212.20, Employer NI 339 Society of Local Council Clerks: Annual Su 340 A Stockton: Litter picking February 341 DNH Contracts: Dog bins February 		177.00 100.00 99.00	0.00 0.00 19.80	177.00 100.00 118.80	
	 338 HMRC: Clerk PAYE £212.20, Employer NI 339 Society of Local Council Clerks: Annual Su 340 A Stockton: Litter picking February 		177.00 100.00	0.00 0.00	177.00 100.00	

6295	PARISH COUNCIL MATTERS:	
(i)	Safety Plans: Nothing to report – in progress.	SP
(ii)	Mill Pond Meadow: It was resolved to adopt the review of Pond – Water Safety Risk Assessment.	JS
6296	VILLAGE MATTERS	
(i)	Mill Pond Meadow:	
(a)	Update: Cllr Lucas reported that the establishment work is now almost complete.	
(b)	Friends of Mill Pond Meadow: It was resolved to advertise on Facebook for	JM
	volunteer helpers to undertake maintenance under the guidance of the Mill Pond Meadow Warden – Cllr Lucas.	
(ii)	Defibrillator Monthly Check: Cllr Parkin reported in working order.	
(iii)	Defibrillator Training: PSSC to be contacted with a view to link up to arrange training	JS
()	session after the Coronation.	
(iv)	CCTV Monthly Check: Cllr Capps reported in working order.	
(v)	New CCTV Equipment: Cllr Capps reported that the FWG met on 6/3/23 to consider	
	the quotations for supply of equipment and installation. Five companies were	
	approached and three submitted quotations. iComm Solutions - £1,903.33 but the	
	Reolink equipment not good quality and no improvement on existing. Rydal Communications - £3,300 for Dahua equipment but did not specify model and	
	quotation lacked detail. Bee Tee Alarms - £2,998 including ANPR night camera for	
	Dahua equipment detailed quotation and specification. Local established company	
	and Annual Maintenance for £80pa. The possible installation of an additional camera	
	facing the playing field was discussed - Bee Tee Alarms quoted £268. Total quotation,	50
	including annual maintenance fee - £3,346 + VAT – terms 50% with order and	RC
	remainder on completion. It was resolved to raise the order with Bee Tee Alarms and to arrange site visit with Cllr Capps before installation.	JS
(vi)	Coronation of King Charles III – 'The Big Help Out' Monday 8 May 2023:	
(*1)	Cllr Parkin - Aim to encourage people to try volunteering in support of their local area	
	to bring communities together and create lasting volunteering legacy from Coronation	
	Weekend. Potterspury aim could be to concentrate on the environment and possibly	
	relaunch PIGS (Potterspury Improvement Group). Suggested events to include all age	
	groups: stream clearance - adults; garden area by bus shelter – gardeners adult and	
	children; add to wild flower area in Mays Way play area – accompanied young children; clean-up skatepark – supervised teenagers and young adults. Liaise with	JS
	PSSC to hold BBQ for participants. Also necessary - risk assessments for insurance,	JM
	someone to act as Lead for each section and press release on Big Help Out website,	SP
	advertising for volunteers.	
(vii)	Fireworks Display 4/11/23:	
	Mr Ben Russell submitted an application to hold fireworks display in Meadow View	
	playing field for limited number of attendees by ticket only. Meeting to be arranged	
	mid-late May to discuss further. It was resolved to approve the application in principle – subject to all required safety and insurance requirements being met.	JS
	Permission to be sought from WNC to close Right of Way on the evening.	JS
(viii)	Streetlights:	-
(a)	Column 28 Mays Way: Letter sent 21/2/23 to resident 35 Mays Way requesting	
	removal of tree growing through lantern to allow reinstatement. Awaiting reply.	
(b)	Column 12 Church Lane: It was resolved to obtain quotes for new lantern head	ıc
(iv)	without and with diffuser to stop light shining into bedroom window as existing. No Mow May – WNC Sustainability:	JS
(ix)	Initiative asking PC's and residents to leave grass areas unmown throughout May or	
	longer to encourage smaller plants to grow and flower to increase biodiversity.	
	Resources – No Mow May (plantlife.org.uk). It was resolved to leave the grass field	
	behind the Village Hall unmown March to July inclusive – the grass area by the	
	paving slabs, seat and garden beds immediately behind the VH to continue to be	10
(54)	mown. VH Chair to be contacted. RTM Landscapes to be notified.	JS
(x)	Meadow View Playing Field Stream:	
	A sofa, fly-tipped by a resident, on the bank of the stream was removed by WNC on 23/2/23. Stream blockage - fallen/cut branches leaves and rubbish (including dog poo	
	bags) was cleared by volunteers, Jon Millidge, Gavin McErlean and Alan Blunden on	
	5/3/23 but more clearance is required to complete the work. It was noted that a large	

	part of the detritus is originating from a fallen tree on Mr Brian Allen's land. Cllr Dring will contact Mr Allen's Land Agent, Berrys of Towcester, to ask for the fallen tree to be moved away from the stream.	SD
6297	CONSULTATIONS: None.	
6298	CORRESPONDENCE:	
(i)	Email 18/02/23: Request for support for safer access across A5 and A508 for horse riders and ramblers to utilize bridleways and footpaths. The sender attended the meeting – see Minute 6288 Public Forum. The Chair advised unable to help with A508 as not in our Parish – referred to YGPC. The PC has been requesting a speed limit of 40mph along the Potterspury stretch of the A5 since 2017 and has been refused by National Highways (NH) and no support from Northants Police. The horse riders, supported by British Horse Society, (BHS) would like a reduced speed limit and horse warning signs to allow them to more safely cross the A5. Traffic has increased significantly since the house building on Towcester Grange. It was noted that there have been two fatalities in recent months. It was resolved that the PC will support	JS
(ii)	this request and commence preparation of correspondence to NH. Email 28/2/23: Complaint about inconsiderate parking near John Hellins School High Street gate, especially at school leaving time. Cars parked in front of the High Street gate are a danger to children leaving the school and stepping between the parked cars. Mr Coppin, PLR, forwarded an email to the PC from PCSO Matt Taylor advising a letter had been sent to all schools in the area in relation to schools parking. It was resolved to write to the school and request they stop using this gate for the safety of the children.	JS
6299 (i)	UPDATES (for information only): Resident contact about Potterspury House stone wall – fallen stones and suggesting cordon. PC contacted owner and he is in the process of finding a builder to do the work. The PC does not agree that a cordon is a safe option as it could result in pedestrians walking into the busy road. Clerk has contacted NPOWER repeatedly since 9/1/23 to obtain correct invoices for streetlight electricity and to stop recovery action. All requests have been ignored. Clerk will contact CEO.	JS
6300	COUNCILLOR CO-OPTION: The public were asked to leave the meeting. Mr Ian Garbutt submitted an application letter and CV which was circulated to Councillors prior to the meeting. Mr Garbutt addressed the Council and then withdrew from the meeting room whilst the PC considered. Cllr Parkin proposed Mr Garbutt be Co-opted, seconded by Cllr Blunden – vote by show of hands unanimous. The Chair declared Mr Garbutt duly elected and Co-opted to the Council. Mr Garbutt returned to the meeting and was informed he had been Co-opted to the Council and signed the Declaration of Acceptance of Office (Co-opted Member), witnessed by Clerk.	JS
6301	Next Meetings – 12 April 2023 – will be held in St NICHOLAS CHURCH. Annual Parish Assembly – 7:00pm. Parish Council Meeting – 7:30pm	
	Meeting closed 10:00pm.	
i	JES 05/04/2023	1

Signed	Date	