

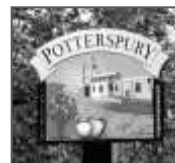
# Potterspurry Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurry.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurrypc.org.uk



## NOTICE OF MEETING OF POTTERS PURRY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held **on WEDNESDAY 8 MARCH 2023 at 7:30 pm in Potterspurry Village Hall**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

*Jane Spence*

Jane Spence – Clerk  
1 March 2023

## AGENDA

1	<b>APPROVE APOLOGIES FOR ABSENCE.</b>
2	<b>APPROVE MINUTES:</b> Parish Council meeting held on 8 February 2023.
3	<b>MATTERS ARISING from previous meetings.</b>
4	<b>DECLARATION OF INTEREST under the Council's Code of Conduct.</b>
5	<b>SUMMARY OF MINUTES ACTION REPORT.</b>
6	<b>PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.</b>
7(i)	<b>PUBLIC FORUM:</b> Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
(ii)	<b>POTTERS PURRY COMMUNITY SHIELD AWARD 2022:</b> Presentation to winner.
8	<b>REPORT FROM NHW COORDINATOR &amp; POLICE LIAISON REP.</b>
9	<b>REPORT FROM WNC WARD COUNCILLOR.</b>
10	<b>PLANNING</b>
(i)	<b>PLANNING APPLICATIONS:</b>
(a)	<b>WNS/2023/0081/FUL</b> Removal of existing conservatory and two storey side and rear extensions including first floor balcony. 1 The Cottage, Poundfield Road.
(b)	<b>WNS/2023/0229/FUL</b> Variation of condition 2 (plans) of WNS/2021/1264/FUL (3 Bedroom Dwelling) higher roof ridge to allow additional storage within roof space and minor adjustments to window locations. Land between 3 and 7 Church End.
(ii)	<b>PLANNING DECISIONS:</b>
	<b>E/WNS/2023/0019</b> The Old Talbot 77 Watling Street. Enquiry potential breach of planning control Listed Building – change of exterior hanging sign. Decision: No breach of planning control 27/02/23.
11	<b>PLAY AREAS</b>
(i)	<b>RECEIVE INSPECTION REPORTS: February-March:</b>
(a)	Meadow View – Cllr Capps.
(b)	Mays Way, Blackwell End, Village Hall - Cllr Blunden.
(ii)	<b>INSPECTION ROTA: March-April:</b>
(a)	Meadow View – Cllr Holland.
(b)	Mays Way, Blackwell End & Village Hall – Cllr Millidge.
(iii)	<b>CPM PLAYGROUNDS:</b> Consider operational inspection reports dated 27/2/23. (Circ 1/3)
(iv)	<b>PLAY AREA CO-ORDINATOR REPORT:</b>
12	<b>FINANCE</b>
(i)	<b>RECEIVE BUDGET REPORT FROM CLERK</b>
(ii)	<b>BANK BALANCES: TOTAL £53,271.35 (28/02/23).</b>
(a)	Lloyds Current: £17,224.28 (28/02/23).
(b)	Lloyds Deposit: £36,047.07 (28/02/23).

<p>(iii) (a) (b) (iv)  (v)</p>	<p><b>RECEIPTS:</b> Lloyds Deposit: February interest - £46.11. HMRC: VAT Repayments 1/10/22-31/1/23 £1,386.83. <b>WNC CHURCHYARD BINS COMPOST COLLECTION:</b> Approve payment of 2023/24 renewal in anticipation of receipt of invoice (due 14/3/23) £110.</p> <p><b>APPROVE ONLINE PAYMENT TRANSFERS</b> (plus any further payments requested by Clerk).</p> <table border="1" data-bbox="280 311 1481 696"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>1.3.23 Tesco Mobile: In credit £</td> <td></td> <td></td> <td></td> </tr> <tr> <td>337</td> <td>J Spence: Clerk salary £848.67, mileage £17.10, office £16.08.</td> <td>881.85</td> <td>0.00</td> <td>881.85</td> </tr> <tr> <td>338</td> <td>HMRC: Clerk PAYE £212.20, Employer NI £41.80</td> <td>254.00</td> <td>0.00</td> <td>254.00</td> </tr> <tr> <td>339</td> <td>Society of Local Council Clerks: Annual Subscription 2023/24</td> <td>177.00</td> <td>0.00</td> <td>177.00</td> </tr> <tr> <td>340</td> <td>A Stockton: Litter picking February</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>341</td> <td>DNH Contracts: Dog bins February</td> <td>99.00</td> <td>19.80</td> <td>118.80</td> </tr> <tr> <td>342</td> <td>R Phillips: Handyman labour February</td> <td>164.00</td> <td>0.00</td> <td>164.00</td> </tr> <tr> <td></td> <td></td> <td><b>1675.85</b></td> <td><b>19.80</b></td> <td><b>1695.65</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD	1.3.23 Tesco Mobile: In credit £				337	J Spence: Clerk salary £848.67, mileage £17.10, office £16.08.	881.85	0.00	881.85	338	HMRC: Clerk PAYE £212.20, Employer NI £41.80	254.00	0.00	254.00	339	Society of Local Council Clerks: Annual Subscription 2023/24	177.00	0.00	177.00	340	A Stockton: Litter picking February	100.00	0.00	100.00	341	DNH Contracts: Dog bins February	99.00	19.80	118.80	342	R Phillips: Handyman labour February	164.00	0.00	164.00			<b>1675.85</b>	<b>19.80</b>	<b>1695.65</b>					
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<p>13 (i) (ii)</p>	<p><b>PARISH COUNCIL MATTERS:</b> <b>SAFETY PLANS:</b> Receive update. <b>MILL POND MEADOW:</b> Review Pond – Water Safety Risk Assessment. (Circ 28/2)</p>																																																		
<p>14 (i) (a) (b) (ii) (iii) (iv) (v) (vi) (vii) (viii) (a) (b) (ix) (x)</p>	<p><b>VILLAGE MATTERS:</b> <b>MILL POND MEADOW:</b> Receive update. Friends of Mill Pond Meadow: Consider recruitment of volunteers. <b>DEFIBRILLATOR:</b> Receive monthly equipment check report. <b>DEFIBRILLATOR:</b> Consider refresher training. <b>CCTV:</b> Receive monthly equipment check report. <b>CCTV:</b> Consider quotations. <b>CORONATION KING CHARLES III – BIG HELP OUT – MONDAY 8 MAY:</b> Consider projects. <b>FIREWORKS:</b> Consider application to hire Meadow View playing field for display on 4/11/23. (Circ 21/2) <b>STREELIGHTS FAULTS:</b> <b>Column 28 Mays Way:</b> Receive update on letter sent to resident 35 Mays Way requesting removal of tree. <b>Column 12 Church Lane:</b> Consider lantern replacement with diffuser. <b>NO MOW MAY – WNC SUSTAINABILITY:</b> Consider (Cllr S Peasland) (Circ 20/2) <b>MEADOW VIEW PF STREAM:</b> Consider action to remove detritus from fallen tree.</p>																																																		
<p>15</p>	<p><b>CONSULTATIONS: None.</b></p>																																																		
<p>16 (i)  (ii)</p>	<p><b>CORRESPONDENCE:</b> Consider as listed below and any other items received prior to the meeting: <b>Email 18/02/23:</b> Request for support for safer access across A5 and A508 for horse riders and ramblers to utilise the bridleways and foot paths. (Circ 20/2) <b>Email 28/02/23:</b> Complaint about inconsiderate parking near John Hellins School - High Street school gate. (Circ 28/2)</p>																																																		
<p>17</p>	<p><b>UPDATES:</b> Discussion of matters not otherwise on the agenda for information-sharing only.</p>																																																		
<p>18</p>	<p><b>COUNCILLOR CO-OPTION:</b> Consider applications for Councillor vacancy.</p>																																																		
<p>19</p>	<p><b>Date of next meetings: Wednesday 12 April 2023 – ST NICHOLAS CHURCH</b> <b>Annual Parish Assembly – 7:00pm</b> <b>Parish Council Meeting – 7:30pm</b></p>																																																		