

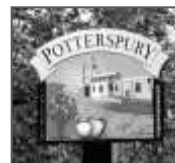
Potterspurry Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurry.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurrypc.org.uk



NOTICE OF MEETING OF POTTERS PURRY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held on **WEDNESDAY 12 OCTOBER 2022 at 7:00 pm in Potterspurry Village Hall**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence

Jane Spence – Clerk
5 October 2022

AGENDA

1	APPROVE APOLOGIES for absence.
2	APPROVE MINUTES: Parish Council meeting held on 13 July 2022.
3	STATEMENT ON DEATH OF HER MAJESTY QUEEN ELIZABETH II.
4	STATEMENT ON CANCELLATION OF MEETING PLANNED FOR 14 SEPTEMBER 2022.
5	MATTERS ARISING from previous meetings.
6	DECLARATION OF INTEREST under the Council's Code of Conduct.
7	SUMMARY OF MINUTES ACTION REPORT.
8	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
9	REPORT FROM WNC COUNCILLOR.
10	PLANNING
(i)	PLANNING APPLICATIONS:
(a)	WNS/2022/1447/TPO: Application submitted by GUHG - 5 Lime Trees to be reduced back to previous pollarding points at request of Potterspurry PC who advise that the trees are overgrown and causing footpath obstruction. 35-45 High Street. Consultation received 20/7/22 with response deadline of 10/8/22. <i>(Under delegated authority and after consultation a response of support was submitted to WNC Planning on 25/7/22).</i>
(b)	WNS/2022/1803/FUL Proposed new 4-bedroom dwelling. 24 Blackwell End.
(c)	WNS/2022/1741/EIA (Full application and Environment Impact Assessment) Erection of 9 x employment units comprising circa 69,744sqm GIA of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by and Environmental Statement. Furtho Pits, Old Cosgrove Road, Old Stratford.
(ii)	PLANNING DECISIONS:
	WNS/2022/1120/FUL: Single storey rear extension. Havelock House, 12 High Street. Approved 16/8/22.
(iii)	OTHER PLANNING MATTERS:
	For information only – Appeal Decision 5/8/22 – Allowed – Appeal Ref: APP/Z2830/W/20/3260590 Land east of Northampton Road, Yardley Gobion, NN12 7UE – Change of use to create a 4 pitch Gypsy/traveller site in accordance with application S/2020/0836/FUL.
11	PLAY AREAS
(i)	RECEIVE INSPECTION REPORTS: July-August:
(a)	Meadow View – Cllr Millidge.
(b)	Mays Way, Blackwell End, Village Hall - Cllr Z Peasland.
(ii)	RECEIVE INSPECTION REPORTS: August-September:
(a)	Meadow View – Cllr Blunden.
(b)	Mays Way, Blackwell End, Village Hall - Cllr Holland
(iii)	RECEIVE INSPECTION REPORTS: September-October:
(a)	Meadow View – Cllr S Peasland.
(b)	Mays Way, Blackwell End & Village Hall – Cllr Z Peasland

- (iv) **INSPECTION ROTA: October-November:**
- (a) Meadow View – Cllr Ruck.
- (b) Mays Way, Blackwell End & Village Hall – Cllr Capps.
- (v) **CPM PLAYGROUND LTD:** Consider inspection reports dated 12/8/22. (Circ 16/8)
- (vi) **PLAY AREA CO-ORDINATOR REPORT:**

- 12 **FINANCE**
- (i) **RECEIVE BUDGET REPORT FROM CLERK.**
- (ii) **BANK BALANCES: TOTAL £51,212.41 (31/7/22).**
 - (a) Lloyds Current: £30,344.73 (31/7/22).
 - (b) Lloyds Deposit: £20,867.68 (31/7/22)
- (iii) **BANK BALANCES: TOTAL £50,357.58 (31/8/22).**
 - (a) Lloyds Current: £29,486.37 (31/8/22).
 - (b) Lloyds Deposit: £20,871.21 (31/8/22)
- (iv) **BANK BALANCES: TOTAL £69,702.04 (30/9/22)**
 - (a) Lloyds Current: £48,825.66 (30/9/22)
 - (b) Lloyds Deposit: £20,876.38 (30/9/22)
- (v) **RECEIPTS:**
 - (a) Lloyds Deposit: July interest £3.89.
 - (b) Lloyds Deposit: August interest £3.53.
 - (c) Lloyds Deposit: September interest £5.17.
 - (d) Cadent Gas 25/7/22: Streetlight 32 reinstatement recharge £600.00.
 - (e) Towcester Town FC Junior 30/8/22: Football pitch rent 2022/23 £200.00.
 - (f) Towcester Town FC Vets 22/9/22: Football pitch hire 25/9/22 £25.00.
 - (g) WNC 29/9/22: Precept £27,538.50.
- (vi) **CLERK'S EXPENSES:**
 - (a) **Overtime:** Consider payment for 20 additional hours worked since January - £286.
 - (b) **Broadband:** Consider increase in contribution to £18.25 per month effective October 2022.
 - (c) **Mobile phone:** Ratify 2-year mobile phone contract £7.50 per month unlimited calls/texts for outgoing PC calls only – Clerk to be reimbursed to end of each contract. Contract commenced 03/10/22.
- (vii) **BUDGET 2023/24:** Receive report from FWG.
- (viii) **ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN:** External Auditor Report and Certificate 2021-2022.
- (ix) **TREES – Mays Way Play Area:** Quotes - crown lift tree over slide and removal of dead limbs on cherry tree.

(x) **RATIFY ONLINE PAYMENT TRANSFERS - JULY, AUGUST & SEPTEMBER**

TR no	PAYEE	Net £	VAT £	Total £
274	18/7/22 Bark UK Online: Hardwood chips Meadow View PA	165.00	33.00	198.00
275	28/7/22 Emorsgate Seeds: Seeds Mill Pond Meadow	149.60	0.00	149.60
	TOTAL	314.60	33.00	347.60
276	10/8/22 J Spence: July salary & expenses (<i>inc July agenda</i>)	825.02	0.00	825.02
277	10/8/22 HMRC: July PAYE & NI (<i>inc July agenda</i>)	233.34	0.00	233.34
	TOTAL	1058.36	0.00	1058.36
	PAYMENTS 14/9/22			
278	J Spence: Clerk salary August £793.27, mileage £1.80, phone/broadband £16, office £19.98.	830.83	0.22	831.05
279	HMRC: Clerk PAYE £198.20, Employer NI £35.14 August	233.34	0.00	233.34
280	R Phillips: Handyman labour and materials – June & August	441.25	12.95	454.20
281	SN Community Responders: Defibrillator pads	65.00	0.00	65.00
282	PKF Littlejohn LLP: External auditor AGAR 21/22	300.00	60.00	360.00
283	Potterspurty Village Hall: Meeting room hire April-July	80.00	0.00	80.00
284	A Stockton: Litter picking July & August	200.00	0.00	200.00
285	DNH Contracts: Dog bins July & August	193.68	38.74	232.42
286	RTM Landscapes: Grounds contract July & August	3256.00	651.20	3907.20
287	A Hickford Lighting Ltd: Streetlight lantern replacements (6) Invoice 3462 (see TR289)	1770.00	0.00	1770.00
288	Emorsgate Seeds: Mill Pond Meadow wildflower seeds	87.50	3.50	91.00
	TOTAL	7457.60	766.61	8224.21

(xi)	APPROVE ONLINE PAYMENT TRANSFERS 12/10/22 (plus any further payments requested by Clerk).				
	TR no	PAYEE	Net £	VAT £	Total £
	289	A Hickford Lighting Ltd: Invoice 3462 correction (see TR287)	0.00	354.00	354.00
	290	J Spence: Clerk salary September £793.07, broadband £16, Tesco mobile (PC use) £7.50	816.57	0.00	816.57
	291	HMRC: Clerk PAYE £198.40, Employer NI £35.14 Sept	233.54	0.00	233.54
	292	B Osborne: Payroll services July-September	67.50	0.00	67.50
	293	A Stockton: Litter picking September	100.00	0.00	100.00
	294	TADD: Grant	100.00	0.00	100.00
	295	Old Mail: Grant	650.00	0.00	650.00
	296	Stryker UK Ltd: Defibrillator battery & pads	114.53	22.91	137.44
	297	DNH Contracts: Dog bins September	121.05	24.21	145.26
	298	RTM Landscapes: Mowing contract & Mill Pond Meadow annual cut & collect	1728.00	345.60	2073.60
	299	NPOWER Business Solutions: Streetlight electricity January-August 2022 – 8 months invoices	1358.78	128.15	1486.93
		TOTAL 12/10/2022	5289.97	874.87	6164.84
DD	31/10/22 PWLB: Loan repayment	63.47	0.00	63.47	
		5353.44	874.87	6228.31	
13	PARISH COUNCIL MATTERS:				
(i)	CIVILITY AND RESPECT PLEDGE: Confirm agreement and compliance. (Circ 18/7 and 6/9).				
14	VILLAGE MATTERS:				
(i)	MILL POND MEADOW: Receive update.				
(a)	Footbridge and fence posts: Report from Cllr Lucas.				
(b)	Interpretation Board: Receive update.				
(ii)	DEFIBRILLATOR: Receive monthly equipment check report.				
(iii)	CCTV:				
(a)	Receive monthly equipment check report.				
(b)	Consider replacement of CCTV equipment (Cllr Capps).				
(c)	Consider additional CCTV signage (Cllr Capps).				
(iv)	STREETLIGHTS:				
(a)	Column 79 (outside 99 Mays Way) – removed 16/3/20 water leak: Receive update from Anglian Water.				
(b)	Column 32 (opposite 28 Mays Way: Receive update on power reconnection by WPD.				
(v)	TREES: Limes - corner Brownswood Drive - consider request for crown lifting (Cllr Lucas).				
(vi)	HEDGES:				
(a)	Old Rectory - overgrowing footpath (Cllr Lucas).				
(b)	57 Blackwell End – overgrown vegetation. (Circ 21/9).				
(vii)	23 HIGH STREET: Loose roof tiles and footpath barriers – awaiting update from Street Doctor.				
(viii)	GRAFFITI, LITTERING & VANDALISM IN VILLAGE: Consider reports/complaints received.				
(ix)	FIREWORK DISPLAY: Ratify decision on application to hold firework display on 5/11/22.				
(x)	BUSES:				
(a)	Britannia Bus – Service 89: Receive information on cancellation with effect 30/11/22. (Circ 14/9 & 27/9).				
(b)	Stagecoach – Service 88: Sunday service and 0735 cancelled with effect 30/10/22. (Circ 12/9 & 28/9).				
15	CONSULTATIONS:				
(i)	WEST NORTHAMPTONSHIRE STRATEGIC PLAN SPATIAL OPTIONS CONSULTATION: Receive update.				
(ii)	EMPLOYMENT ALLOCATIONS SUPPLEMENTARY PLANNING DOCUMENT: Receive update.				
(iii)	LOCAL GOVERNMENT BOUNDARY COMMISSION: Public consultation – number of councillors, number of council wards and ward boundaries. Deadline 7/11/2022. (Circ 30/8, 13/9 & 26/9)				
(iv)	DRAFT PUBLIC SPACES PROTECTION ORDER (PSPO) – RESPONSIBLE OWNERSHIP OF DOGS AND PROHIBITION OF SMOKING IN CERTAIN PLACE: Awaiting update. (Circ 30/8).				
16	CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting:				
(i)	Email 5/10/22: Speeding vehicles High Street – request to consider traffic calming measures. (Circ 5/10)				
17	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.				
18	Date of next Parish Council meeting: Wednesday 9 November 2022 – 7:30pm – Village Hall.				