

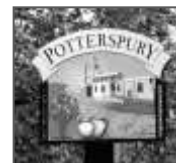
# Potterspurry Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurry.org

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## NOTICE OF MEETING OF POTTERS PURRY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held **on WEDNESDAY 11 MAY 2022 at 7:30 pm (after Annual Meeting) in Potterspurry Village Hall**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

*Jane Spence*

Jane Spence – Clerk

4 May 2022

## AGENDA

1	<b>APPROVE APOLOGIES for absence.</b>
2	<b>APPROVE MINUTES:</b> Parish Council meeting held on 13 April 2022.
3	<b>MATTERS ARISING from previous meetings.</b>
4	<b>DECLARATION OF INTEREST under the Council's Code of Conduct.</b>
5	<b>SUMMARY OF MINUTES ACTION REPORT.</b>
6	<b>PUBLIC FORUM:</b> Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
7	<b>REPORT FROM WNC COUNCILLOR.</b>
8	<b>PLANNING</b> (i) <b>PLANNING APPLICATIONS:</b> None. (ii) <b>PLANNING DECISIONS:</b> (a) <b>WNS/2021/1652/FUL</b> Parking area and dropped kerb on land in front of 28 Church End: Decision – Approved 11/04/22. (iii) <b>OTHER PLANNING MATTERS:</b> None.
9	<b>PLAY AREAS</b> (i) <b>RECEIVE INSPECTION REPORTS: April-Msy:</b> (a) Meadow View – Cllr Giblin. (b) Mays Way, Blackwell End, Village Hall - Cllr S Peasland. (ii) <b>INSPECTION ROTA: May-June:</b> (a) Meadow View – Cllr Z Peasland. (b) Mays Way, Blackwell End & Village Hall – Cllr A Ruck.
10	<b>FINANCE</b> (i) <b>RECEIVE BUDGET REPORT FROM CLERK.</b> (ii) <b>BANK BALANCES: TOTAL £67,530.34 (30/04/2022).</b> (a) Lloyds Current: £56,670.78 (30/04/2022). (b) Lloyds Deposit: £10,859.56 (30/04/2022). (iii) <b>RECEIPTS:</b> (a) Lloyds Deposit: April interest - £0.34p. (b) WNC: Precept (1): £27,538.50. (iv) <b>CAMPAIGN TO PROTECT RURAL ENGLAND (CPRE):</b> Consider joining – annual fee £36. (v) <b>CLERK'S SALARY:</b> Consider increase to SCP 22 - £14.30 per hour commencing 01/05/2022. (vi) <b>INSURANCE:</b> Zurich Municipal approve renewal 01/06/22-31/05/23 – fifth year of five-year contract - £1,290.19. (vii) <b>GRANT APPLICATION:</b> Consider application from South Northants Community Responders (circ 26/4/22).  (viii) <b>ANNUAL GOVERNANCE &amp; ACCOUNTABILITY RETURN 2021/22:</b> (a) <b>Annual Internal Audit Report.</b> (b) <b>Section 1 - Annual Governance Statement</b> (c) <b>Section 2 – Accounting Statement</b>

(ix)	<b>APPROVE ONLINE PAYMENT TRANSFERS</b> (together with any further payments requested by Clerk).				
	<b>TR no</b>	<b>PAYEE</b>	<b>Net £</b>	<b>VAT £</b>	<b>Total £</b>
	243	J Spence: Clerk salary April £777.67, mileage £15.75, phone & broadband £16	809.42	0.00	809.42
	244	HMRC: Clerk PAYE £194.40, Employer NI £32.22	226.62	0.00	226.62
	245	A Stockton: Litter picking April	100.00	0.00	100.00
	246	WNC: Business waste - Churchyard compost bins	84.00	0.00	84.00
	247	Northants ACRE: Annual subscription 1/4/22-31/3/23	35.00	0.00	35.00
	248	DNH Contracts: Dog bins April	96.84	19.37	116.21
	249	Zurich Municipal: Insurance 1/6/22-31/5/23	1290.19	0.00	1290.19
	250	Secure-a-Field Ltd: A5 Chainlink fence	2990.37	598.07	3588.44
	251	RTM Landscapes Ltd: Grounds contract April	1418.00	283.60	1701.60
			<b>7050.44</b>	<b>901.04</b>	<b>7951.48</b>
<b>11</b>	<b>PARISH COUNCIL MATTERS:</b>				
(i)	<b>ASSET MAPPING PROJECT:</b> Receive update.				
(ii)	<b>A5 ALLIANCE GROUP:</b> Receive update.				
(iii)	<b>POLICE SURGERIES:</b> Consider paying hire charge of Village Hall on behalf of Northants Police to hold village drop-in surgeries				
<b>12</b>	<b>VILLAGE MATTERS:</b>				
(i)	<b>MILL POND CONSERVATION AREA:</b>				
(a)	Receive update.				
(b)	Interpretation Board quotes (circ 1/2/22 & 3/2/22).				
(c)	Interpretation Board design artwork.				
(ii)	<b>DEFIBRILLATOR:</b> Receive monthly equipment check report.				
(iii)	<b>CCTV:</b> Receive monthly equipment check report.				
(iv)	<b>STREETLIGHTS:</b>				
(a)	<b>Column 28:</b> Receive update on contact with resident – removal of Leylandii tree 35 Mays Way.				
(b)	<b>Column 79 (outside 99 Mays Way) – removed 16/3/2020 water leak:</b> Receive update from Anglian Water.				
(c)	<b>Column 32 (outside 28 Mays Way) – 16/3/2022 gas leak:</b> Receive update.				
(d)	<b>Streetlight Inspection</b> – condition of all lanterns and control boxes on wooden poles (29): Arrange inspection.				
<b>13</b>	<b>CONSULTATIONS:</b>				
(i)	<b>SOLAR2 – PROPOSED SOLAR PANEL FARM:</b> Receive update.				
(ii)	<b>WEST NORTHAMPTONSHIRE STRATEGIC PLAN SPATIAL OPTIONS CONSULTATION:</b> Receive update.				
(iii)	<b>WNC HOUSING STRATEGY CONSULTATION:</b> Online questionnaire deadline 24/05/2022 (circ 26/4/22).				
<b>14</b>	<b>CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting:</b>				
(i)	<b>Letter 15/04/2022:</b> Gigaclear broadband installation 60-63 Meadow View – grass verge reinstatement.				
<b>15</b>	<b>UPDATES:</b> Discussion of matters not otherwise on the agenda for information-sharing only.				
<b>16</b>	<b>Date of next Parish Council meeting:</b> Wednesday 8 June 2022 – 7:30pm – Village Hall.				