

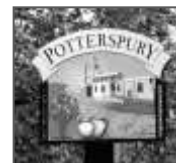
# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvy.org.uk



## NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held **on WEDNESDAY 13 APRIL 2022 at 7:30 pm in Potterspurvy Village Hall**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

*Jane Spence*

Jane Spence – Clerk

6 April 2022

## AGENDA

1	<b>APPROVE APOLOGIES for absence.</b>
2	<b>APPROVE MINUTES:</b> Parish Council meeting held on 9 March 2022.
3	<b>MATTERS ARISING from previous meetings.</b>
4	<b>DECLARATION OF INTEREST under the Council's Code of Conduct.</b>
5	<b>SUMMARY OF MINUTES ACTION REPORT.</b>
6	<b>PUBLIC FORUM:</b> Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
7	<b>REPORT FROM WNC COUNCILLOR.</b>
8	<b>PLANNING</b> (i) <b>PLANNING APPLICATIONS:</b> None. (ii) <b>PLANNING DECISIONS:</b> (a) <b>WNS/2022/0148/PIP</b> Application for permission in principle for development of 5-6 custom / self-build dwellings. Land east of allotments Poundfield Road. Decision: Approval 11/03/2022. (iii) <b>OTHER PLANNING MATTERS:</b> (a) <b>Email 21/02/22 to Stuart Timmiss, WNC Executive Director, Place &amp; Economy - Planning application consultees:</b> Response received 22/03/2022 (Circ 22/3/22). (b) <b>WNS/2022/0148/PIP:</b> Email 14/03/2022 from Jim Newton to Cllr Barter – failure to respond to call-in request (circ 14/3/22).
9	<b>PLAY AREAS</b> (i) <b>RECEIVE INSPECTION REPORTS: March-April:</b> (a) Meadow View – Cllr Holland. (b) Mays Way, Blackwell End, Village Hall - Cllr Millidge. (ii) <b>INSPECTION ROTA: April-May:</b> (a) Meadow View – Cllr Giblin. (b) Mays Way, Blackwell End & Village Hall – Cllr S Peasland.
10	<b>FINANCE</b> (i) <b>RECEIVE BUDGET REPORT FROM CLERK.</b> (ii) <b>2021/2022 BUDGET SURPLUS.</b> (iii) <b>BANK BALANCES: TOTAL £46,554.93 (31/03/2022).</b> (a) Lloyds Current: £35,695.71 (31/03/2022). (b) Lloyds Deposit: £10,859.22 (31/03/2022). (iv) <b>RECEIPTS:</b> (a) Lloyds Deposit: March interest - £0.33p. (b) Asset Mapping Project Grant: £310.16. (c) St Nicholas Church: Interment of ashes - £128.00 (v) <b>PRG – ALLOTMENTS INSURANCE 2022/23:</b> Ratify payment of premium £163.86 bank transfer 04/04/2022. (vi) <b>A5 CHAINLINK FENCE:</b> Receive update. (vii) <b>STORM DAMAGE:</b> Review of costs.

(viii)	<b>APPROVE ONLINE PAYMENT TRANSFERS</b> (together with any further payments requested by Clerk).				
	<b>TR no</b>	<b>PAYEE</b>	<b>Net £</b>	<b>VAT £</b>	<b>Total £</b>
	232	J Spence: Clerk March salary and backpay £930.14, mileage £15.75, office £43.42	987.38	1.93	989.31
	233	HMRC: Clerk PAYE £232.60, Employer NI £58.75	291.35	0.00	291.35
	234	Northants CALC: Councillor training	44.00	0.00	44.00
	235	B Osborne: Payroll services January-March 22	67.50	0.00	67.50
	236	Village Hall: Hire of hall December 21-March 22	80.00	0.00	80.00
	237	Forde & McHugh Ltd: Streetlight repairs	471.90	94.38	566.28
	238	DNH Contracts: Dog bins March	121.05	24.21	145.26
	239	Cllr G Lucas: Reimbursement 4 invoices – materials Conservation Area & Queen's Tree Plaque installation	136.55	27.30	163.85
	240	A Stockton: Litter picking March	100.00	0.00	100.00
	241	R Phillips: Handyman labour and materials	139.83	5.25	145.08
	242	RTM Landscapes: Tree works Churchyard Elder	90.00	18.00	108.00
	242	RTM Landscapes: Emergency storm damage Churchyard Cedars	2000.00	400.00	2400.00
	242	RTM Landscapes: Mowing March (total RTM £3250.80)	619.00	123.80	742.80
		<b>5148.56</b>	<b>694.87</b>	<b>5843.43</b>	
<b>11</b>	<b>PARISH COUNCIL MATTERS:</b>				
(i)	<b>PARISH PLAN REVIEW:</b> Receive update.				
(ii)	<b>ASSET MAPPING PROJECT:</b> Receive update.				
(iii)	<b>A5 ALLIANCE GROUP:</b> Rural bus service (circ 22/3/22).				
(iv)	<b>PPC ASSET REGISTER 2021/2022:</b> Review (circ 22/3/22).				
(v)	<b>PPC RISK ASSESSMENT 2021/2022:</b> Review (circ 22/3/22).				
(vi)	<b>PPC MEMBER CODE OF CONDUCT:</b> Review (circ 23/3/22)				
(vii)	<b>PARISH COUNCIL ROLES:</b> Consider roles in preparation for Annual Meeting (circ 15/3/22).				
<b>12</b>	<b>VILLAGE MATTERS:</b>				
(i)	<b>MILL POND CONSERVATION AREA:</b>				
(a)	Receive update.				
(b)	Interpretation Board quotes (circ 1/2/22 & 3/2/22).				
(c)	Interpretation Board design artwork.				
(ii)	<b>DEFIBRILLATOR:</b> Receive monthly equipment check report.				
(iii)	<b>CCTV:</b> Receive monthly equipment check report.				
(iv)	<b>STREETLIGHTS:</b>				
(a)	<b>Streetlight Maintenance:</b> Consider review.				
(b)	<b>Column 28:</b> Receive update on contact with resident – removal of Leylandii tree 35 Mays Way.				
(c)	<b>Column 79 (outside 99 Mays Way) – removed 16/3/2020 water leak:</b> Receive update from Anglian Water.				
(d)	<b>Column 32 (outside 28 Mays Way) – 16/3/2022 gas leak:</b> Receive update.				
(v)	<b>CLOSED FOOTPATH:</b> Receive update – Cllr Dring.				
(vi)	<b>ANTI-SOCIAL BEHAVIOUR:</b> Receive update on incidents (circ 28/3/22).				
(vii)	<b>YOUTH CLUB:</b> Consider email 24/03/22 from PCSO Matthew Taylor, Northants Police (circ 28/3/22).				
(viii)	<b>BRITANNIA BUS:</b> Consider email from Mr D Taylor MD – bus route 89.				
<b>13</b>	<b>CONSULTATIONS:</b>				
(i)	<b>SOLAR2 – PROPOSED SOLAR PANEL FARM:</b> Receive update.				
(ii)	<b>WEST NORTHAMPTONSHIRE STRATEGIC PLAN SPATIAL OPTIONS CONSULTATION:</b> Receive update.				
<b>14</b>	<b>CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting:</b>				
(i)	<b>Email 11/03/22:</b> Complaint speeding traffic on A5 – noise and vibration. (circ 14/3/22).				
(ii)	<b>Email 14/03/22:</b> Additional information speeding traffic on A5, especially night traffic (circ 15/3/22).				
(iii)	<b>Letter 24/03/22:</b> Condition of Silver Birch tree next to 47 Mays Way (circ 31/3/22).				
(iv)	<b>Email 31/03/22:</b> Large Ash trees near brook adjacent 25A Church End (circ 31/3/22).				
<b>15</b>	<b>UPDATES:</b> Discussion of matters not otherwise on the agenda for information-sharing only.				
<b>16</b>	<b>Date of next meetings:</b>				
	<b>Annual Meeting:</b> Wednesday 11 May 2022 – 7:00pm – Village Hall				
	<b>Parish Council meeting:</b> Wednesday 11 May 2022 – 7:30pm – Village Hall.				