

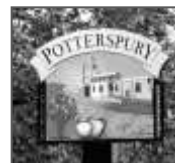
# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

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## NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held **on WEDNESDAY 9 MARCH 2022 at 7:30 pm in Potterspurvy Village Hall**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

*Jane Spence*

Jane Spence – Clerk  
2 March 2022

## AGENDA

1	<b>APPROVE APOLOGIES for absence.</b>
2	<b>APPROVE MINUTES:</b> Parish Council meeting held on 9 February 2022.
3	<b>MATTERS ARISING from previous meetings.</b>
4	<b>DECLARATION OF INTEREST under the Council's Code of Conduct.</b>
5	<b>SUMMARY OF MINUTES ACTION REPORT.</b>
6	<b>PUBLIC FORUM:</b> Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
7	<b>REPORT FROM WNC COUNCILLOR.</b>
8	<b>PLANNING</b> (i) <b>PLANNING APPLICATIONS:</b> (a) <b>WNS/2022/0358/LBC</b> Listed building consent for replacement of traditional sash and casement windows like for like with a slim double-glazed unit (11mm) replacing the single glazed units. Reindeer House, 1 Reindeer Court. (ii) <b>PLANNING DECISIONS:</b> None. (iii) <b>OTHER PLANNING MATTERS:</b> (a) <b>Email 21/02/22 to Stuart Timmiss, WNC Executive Director, Place &amp; Economy - Planning application consultees:</b> Receive update.
9	<b>PLAY AREAS</b> (i) <b>RECEIVE INSPECTION REPORTS: February-March:</b> (a) Meadow View – Cllr Capps. (b) Mays Way, Blackwell End, Village Hall - Cllr Norris. (ii) <b>INSPECTION ROTA: March-April:</b> (a) Meadow View – Cllr Holland. (b) Mays Way, Blackwell End & Village Hall – Cllr Millidge. (iii) <b>CPM PLAYGROUNDS LTD:</b> Consider inspection reports dated 25/02/22 (circ 28/02/22).
10	<b>FINANCE</b> (i) <b>RECEIVE BUDGET REPORT FROM CLERK.</b> (ii) <b>BANK BALANCES: TOTAL £50,245.87 (28/02/2022).</b> (a) Lloyds Current: £39,386.98 (28/02/2022). (b) Lloyds Deposit: £10,858.89 (28/02/2022). (iii) <b>RECEIPTS:</b> (a) Lloyds Deposit: February interest - £0.28. (b) HMRC: VAT repayment 01/09/21-31/01/22: £4,743.75. (iv) <b>CLERK ANNUAL SALARY AWARD 1/4/2021-31/3/2022:</b> Consider NJC 1.75% increase as agreed by LGA. (v) <b>CHURCHYARD GREEN WASTE BINS:</b> Consider requirements (circ 15/02/22).

(vi)	<b>APPROVE ONLINE PAYMENT TRANSFERS</b> (together with any further payments requested by Clerk).				
	<b>TR no</b>	<b>PAYEE</b>	<b>Net £</b>	<b>VAT £</b>	<b>Total £</b>
	224	J Spence: Clerk salary February £764.35, mileage £15.75, office £16, Jubilee tree plaque £144.99.	916.92	24.17	941.09
	225	HMRC: Clerk PAYE £191, Employer NI £30.13.	221.13	0.00	221.13
	226	SLCC: Annual membership	171.00	0.00	171.00
	227	A Stockton: Litter picking February	100.00	0.00	100.00
	228	Robert Acton Product Developments BAGO: 5 litter picking pliers	135.00	27.00	162.00
	229	DNH Contracts: Dog bins February	96.84	19.37	116.21
	230	CPM Playgrounds Ltd: Operational play area inspections	215.00	43.00	258.00
	231	RTM Landscapes Ltd: Annual winter bed and tree work	1800.00	360.00	2160.00
		<b>3655.89</b>	<b>473.54</b>	<b>4129.43</b>	
<b>11</b>	<b>PARISH COUNCIL MATTERS:</b>				
(i)	<b>PARISH PLAN REVIEW:</b> Receive update.				
(ii)	<b>NORTHANTS CALC ASSET MAPPING PROJECT:</b> Receive update.				
(iii)	<b>A5 PARISH COUNCIL ALLIANCE GROUP:</b> Receive update.				
<b>12</b>	<b>VILLAGE MATTERS:</b>				
(i)	<b>MILL POND CONSERVATION AREA:</b>				
(a)	Receive update.				
(b)	Interpretation Board quotes (Circ 1/2/22 & 3/2/22).				
(c)	Interpretation Board design artwork.				
(d)	Water Safety Site Assessment (Circ 22/2/22).				
(ii)	<b>DEFIBRILLATOR:</b> Receive monthly equipment check report.				
(iii)	<b>CCTV:</b> Receive monthly equipment check report.				
(iv)	<b>STREETLIGHT MAYS WAY - COLUMN 28:</b> Receive update on contact with resident.				
(v)	<b>QUEEN'S JUBILEE:</b>				
(a)	Receive update.				
(b)	Arrange Tree Dedication Ceremony.				
(vi)	<b>STORM DAMAGE:</b> Receive reports on damage caused by recent storms.				
(a)	<b>Email 18/02/22</b> Yew tree in Meadow View.				
(b)	<b>Email 19/02/22</b> Damaged and dangerous trees in High Street Churchyard.				
(c)	<b>Email 22/02/22</b> Fence down adjacent A5 and 33 Mays Way.				
<b>13</b>	<b>CONSULTATIONS:</b>				
(i)	<b>SOLAR2 – PROPOSED SOLAR PANEL FARM:</b> Receive update.				
(ii)	<b>WEST NORTHAMPTONSHIRE STRATEGIC PLAN SPATIAL OPTIONS CONSULTATION:</b> Receive update.				
(iii)	<b>WNC BIG CONVERSATION:</b> Consider response on how WNC “shape services and support communities” – deadline 21/03/22 (circ 28/02/22).				
<b>14</b>	<b>CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting:</b>				
(i)	<b>Email 08/02/2022</b> Request for support in obtaining road signs preventing HGVs using single track to Puxley.				
(ii)	<b>Email 17/02/2022</b> Complaint anti-social and criminal activity on local farmland.				
(iii)	<b>Email 28/02/2022</b> Complaint parking in Sanders Lane Saturday morning Towcester football teams.				
<b>15</b>	<b>UPDATES:</b> Discussion of matters not otherwise on the agenda for information-sharing only.				
<b>16</b>	<b>Date of next meetings:</b>				
	<b>Annual Parish Assembly meeting:</b> Wednesday 13 April 2022 – 7:00pm – Village Hall				
	<b>Parish Council meeting:</b> Wednesday 13 April 2022 – 7:30pm – Village Hall.				