

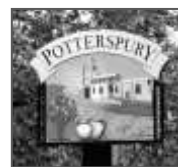
# Potterspurry Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurry.org

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## MINUTES of the meeting of Potterspurry Parish Council held on Wednesday 14 December 2022 at 7:30pm in Potterspurry Village Hall.

**Councillors present:** Dr S Parkin (Chair), Mr G Lucas, Mr R Capps, Mr S Dring, Mr S Norris, Mrs Z Peasland, Mr S Peasland, Mrs J Blunden.

**Parish Clerk:** Mrs J Spence.

**Apologies:** Cllr Millidge (away) Cllr Silvester (work), Cllr Holland.

Mr C Coppin, NHW Coordinator & Police Liaison Rep sent his apologies.

**Also present:** WNC Cllr W Barter.

6230	<b>APOLOGIES:</b> <i>It was resolved to approve the apologies for absence from Cllrs Millidge, Silvester and Holland.</i>	
6231	<b>MINUTES:</b> <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 9 November 2022, which were duly signed by the Chair.</i>	
6232	<b>MATTERS ARISING:</b> None.	
6233	<b>DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT:</b> None.	
6234	<b>MINUTES ACTION REPORT:</b> Noted.	
6235	<b>PUBLIC FORUM:</b> <b>Mr Craig Coppin, NHW Coordinator &amp; Police Liaison Rep sent a report by email:</b> Crime figures: October - SN 245 (Potterspurry 6). Be extra vigilant this festive season for thieves and online frauds and scams as crime will increase. Report all crime to the Police. Check home security and smoke detectors and fire alarms are working. Energy rebate/bills and parcel delivery scams are on the increase. Never click on any links unless absolutely confident from bona fide companies. For advice on how to shop online securely this festive season, visit: <a href="https://www.ncsc.gov.uk/guidance/shopping-online-securely">https://www.ncsc.gov.uk/guidance/shopping-online-securely</a>	
6236	<b>REPORT FROM WNC WARD COUNCILLOR: Cllr William Barter:</b> Expected shortfall £60m in draft budget to Cabinet Meeting next week. Demand-led services affected by high inflation rate. Planning Department recruitment campaign to fill 31 full-time equivalent vacancies, including from internally. The next WN Council meeting is on 26 January 2023 – 6pm in The Guildhall – members of the public entitled to speak for 3 minutes. As Council meetings tend to be Northampton centric, Cllr Barter encourages public from the districts to attend and speak.	
6237	<b>PLANNING</b> (i) <b>Planning Applications:</b> (a) <b>WNS/2022/2186/LBC:</b> Renovate or replace existing traditional box sash windows and traditional casement windows using like for like windows that incorporate a heritage double glazed unit and draught proof system. The Old Vicarage, 8 Church End. <i>It was resolved to submit a response to WNC Planning of no objection.</i> (b) <b>WNS/2022/2196/OUT</b> Outline planning permission for a farm managers dwelling and associated development. Moorgate Farm. <i>It was resolved to submit a response to WNC Planning of objection on the grounds the proposed development being in open countryside and there is plenty of suitable accommodation in nearby villages and no details given on the "associated development".</i> (c) <b>WNS/2022/2145/FUL</b> Single storey rear conservatory extension. Sunnyside Farm, 91 Watling Street. <i>It was resolved to submit a response to WNC Planning of no objection.</i>	

<p>(d)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p>	<p><b>WNS/2022/2254/LBC</b> Listed building consent for replacement of existing front and rear doors. 6 Church End. <b><i>It was resolved to submit a response to WNC Planning of no objection.</i></b></p> <p><b>Planning Decisions:</b></p> <p><b>WNS/2022/1241/FUL</b> Single storey rear extensions. 6 Church End. Withdrawn 7/11/22. <b><i>Noted.</i></b></p> <p><b>WNS/2022/1242/LBC</b> Listed building consent single storey rear extensions. 6 Church End. Withdrawn 7/11/22. <b><i>Noted.</i></b></p>																																																																		
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<p>6239</p> <p>(i)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p> <p>(iii)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(iv)</p> <p>(v)</p> <p>(vi)</p> <p>(vii)</p> <p>(viii)</p> <p>(ix)</p>	<p><b>FINANCE</b></p> <p><b>Budget Report:</b> Cllr Norris reported a potential deficit of £2k - £2.5k. <b><i>It was resolved to approve the Budget Report.</i></b></p> <p><b>Bank Balances: TOTAL £62,059.37 (30/11/22).</b></p> <p>Lloyds Current: £26,139.18 (30/11/22).</p> <p>Lloyds Deposit: £35,920.19 (30/11/22).</p> <p><b>Receipts:</b></p> <p>Lloyds Deposit: November interest £30.68.</p> <p>WNC: Mowing Rebated £205.28.</p> <p>HMRC: VAT Repayment 1/5/22-30/9/22 £2,804.71.</p> <p><b>Lime Trees corner High Street and Brownswood Drive:</b> National Grid will shroud the cables to enable pruning work. <b><i>It was resolved to accept revised quote from RTM Landscapes of £400 and raise order for the work.</i></b></p> <p><b>Budget &amp; Precept 2023/24: It was resolved to approve a budget of £60,845.00 and to demand a Precept of £59,965.00 from WNC</b> (equates to 15p per week increase on Band D properties). Precept form signed by Chair and Clerk.</p> <p><b>Clerk's Salary: It was resolved to approve the Local Government National Joint Council Pay Award (£1 per hour) backdated to 1/4/22.</b></p> <p><b>Home Start Daventry &amp; South Northants Grant Request: It was resolved to defer consideration to February.</b></p> <p><b>Tesco Mobile:</b> It was noted that Tesco has issued a £75 credit.</p> <p><b>Payments: It was resolved to approve payments as listed below, checked in the meeting by Cllr Z Peasland. To be authorised online by Cllr Z Peasland and Cllr Parkin.</b></p>	<p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p>																																																																	
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6240	<b>PARISH COUNCIL MATTERS:</b>	
(i)	<b>Councillor Resignation:</b> It was noted that Cllr Fred Giblin resigned on 28/11/22. A Public Notice of the Vacancy is currently being displayed until 19/12/22. If no request by 10 electors to hold an election by this date, the vacancy will be advertised.	
(ii)	<b>Councillor Vacancy:</b> The current vacancy is being advertised on the PC noticeboard and website and will be in the February edition of The Old Mail.	
(iii)	<b>Internal Financial Controller:</b> <i>It was resolved that pending a permanent appointment, financial papers will be checked by a Councillor in the meeting.</i>	
(iv)	<b>Personnel Committee:</b> <i>It was resolved to appoint Cllr Blunden to replace Cllr Ruck.</i>	
(v)	<b>Clerk's Delegated Authority:</b> <i>It was resolved to approve delegated authority to the Clerk to enable urgent decision making after approval by Chair and consultation with all Councillors. Standing Orders to be updated to reflect.</i>	JS
6241	<b>VILLAGE MATTERS</b>	
(i)	<b>Mill Pond Meadow:</b> Cllr Lucas reported that Dave Hubbard has enlarged the pond – invoice awaited. Sycamore tree by footbridge pruned with help from Alan Blunden. Pond appears to have own micro-climate – no ice in recent cold spell.	JS
(ii)	<b>Defibrillator Monthly Check:</b> Cllr Parkin reported in working order.	
(iii)	<b>CCTV: Monthly Check:</b> Cllr Capps reported in working order.	
(iv)	<b>CCTV:</b> Quotations for new equipment – deferred to February meeting.	
(v)	<b>Streetlights:</b>	
(a)	<b>Faulty;</b> Five faulty – two of which may require DNO transfers and new control boxes as well as new lantern heads. Quotes awaited.	JS
(b)	<b>Column 79 – 99 Mays Way:</b> National Grid advised reconnection due 4/1/23.	
(vi)	<b>23 High Street:</b> Roof tiles repaired and caravan removed.	
(vii)	<b>Dave Miller Stand Bench:</b> Wood has rotted and is beyond repair. It is believed that Potterspurty FC paid for the original installation – Clerk to contact and ask if they may wish to install a replacement made of re-cycled plastic price circa £275 - £330 + VAT. The PC is not currently in a financial position to fund a replacement bench.	JS
(viii)	<b>Double Yellow Lines – Brownswood Drive / Homestead Way:</b> The DYL became enforceable from 2/12/22 and parking fines may be issued. Poster to advertise on PC noticeboard on 29/11/22 and John Hellins Primary School notified.	
6242	<b>CONSULTATIONS:</b>	
(i)	<b>WN Strategic Plan Spatial Options Consultation:</b> Nothing to report.	
(ii)	<b>Employment Allocations Supplementary Planning Document:</b> Nothing to report.	
6243	<b>CORRESPONDENCE: None.</b>	
6244	<b>UPDATES (for information only):</b>	
6245	<b>Next Parish Council Meeting – 11 January 2023 - 7:30pm - Village Hall.</b>	
	Meeting closed 9:15pm.	
		JES 19/12/2022

Signed \_\_\_\_\_ Date \_\_\_\_\_