

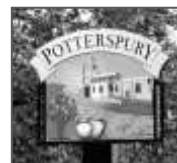
# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

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## MINUTES of the meeting of Potterspurvy Parish Council held on Wednesday 9 November 2022 at 7:30pm in Potterspurvy Village Hall.

**Councillors present:** Dr S Parkin (Chair), Mrs J Millidge, Mr G Lucas, Mr R Capps, Mr S Dring, Mr S Norris, Mrs Z Peasland, Mr S Peasland, Mrs B Silvester, Mrs T Holland.

**Parish Clerk:** Mrs J Spence.

**Apologies:** Cllr Blunden (unwell), Cllr Giblin (family emergency).

**Also present:** WNC Cllr W Barter and Mr C Coppin, NHW Coordinator & Police Liaison Rep.

6214	<b>APOLOGIES:</b> <i>It was resolved to approve the apologies for absence from Cllrs Blunden and Giblin.</i>	
6215	<b>MINUTES:</b> <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 12 October 2022, which were duly signed by the Chair.</i>	
6216	<b>MATTERS ARISING:</b> None.	
6217	<b>DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT:</b> None.	
6218	<b>MINUTES ACTION REPORT:</b> Noted.	
6219	<b>PUBLIC FORUM:</b> <b>Mr Craig Coppin, NHW Coordinator &amp; Police Liaison Rep:</b> Crime figures: September - SN 263 (Potterspurvy 4). Police Beat Bus (riot van) visited village today. Local crime – resident's work bag stolen in Stony Stratford resulted in theft of car from Blackwell End. Thames Valley Police dealt with bag and Northants Police with car theft – no apparent liaison between forces. Car found and with TVP forensics. NHW Leaflet "6 ways to support your community through the cost-of-living crisis." Text and email scams continue – fuel rebate, Post Office, parcel deliveries, HMRC, Netflix – be cautious and do not click on or give personal information. Protect yourself from crime – do not leave valuables in view in vehicles or leave unattended vehicle engine running. Victims of crime support from 'Voice Northants' – www.voicenorthants.org	
6220	<b>REPORT FROM WNC COUNCILLORS: Cllr William Barter:</b> Potential WNC overspend of £4m. Tight control on filling staff vacancies. Insulated against interest rises as all fixed rates. Boundary Commission – WNC submission to reduce Deanshanger Ward to two Councillors.	
6221	<b>PLANNING</b> (i) <b>Planning Applications: None.</b> (ii) <b>Planning Decisions: None.</b> (iii) <b>Other Planning Matters:</b> <b>WNS/2022/1741/EIA</b> (Full application and Environment Impact Assessment) Erection of 9 x employment units comprising circa 69,744sqm GIA of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by and Environmental Statement. Furtho Pits, Old Cosgrove Road, Old Stratford. Deadline extended to 2/12/22. Cllrs Millidge, Parkin and Capps prepared a response which was circulated. <b>It was resolved to submit the response to WNC Planning with additional items – sand martins nesting, flight paths and light pollution.</b>	JM JS

6222	<p><b>PLAY AREAS:</b></p> <p>(i) <b>Inspection Reports October-November:</b></p> <p>(a) <b>Meadow View</b> – Cllr Silvester submitted a report.</p> <p>(b) <b>Mays Way, Blackwell End &amp; Village Hall</b> – Cllr Capps submitted a report</p> <p>(ii) <b>Inspection Rota November-December:</b></p> <p>(a) Meadow View: Cllr Silvester.</p> <p>(b) Mays Way, Blackwell End, Village Hall: Cllr Blunden.</p> <p>(iii) <b>Play Area Inspection Co-ordinator:</b> Nothing to report.</p>																																																													
6223	<p><b>FINANCE</b></p> <p>(i) <b>Budget Report:</b> Cllr Norris advised small deficit expected. <b><i>It was resolved to approve the Budget Report.</i></b></p> <p>(ii) <b>Bank Balances: TOTAL £63,566.89 (31/10/22).</b></p> <p>(a) Lloyds Current: £27,677.35 (31/10/22).</p> <p>(b) Lloyds Deposit: £35,889,51 (31/10/22).</p> <p>(c) Transfer from Current to Deposit 25/10/22: £15,000.00.</p> <p>(iii) <b>Receipts:</b></p> <p>(a) Lloyds Deposit: October interest £13.13.</p> <p>(b) Potterspurty Football Club: Pitch hire 2022/23 £80.00.</p> <p>(iv) <b>Budget 2023/24:</b> Cllr Norris reported – budget awaiting Band D figure from WNC.</p> <p>(v) <b>CCTV System:</b> Existing installed in 2016. To replace estimate £4,000. <b><i>It was resolved Cllr Capps will provide specification for Clerk to obtain 3 quotes.</i></b></p> <p>(vi) <b>CCTV System Funding: <i>It was resolved to fund from Play Equipment Reserves – currently £10,016.89.</i></b></p> <p>(vii) <b>Trees – Two Lime trees corner High Street and Brownswood Drive:</b> Quote £500 as power cables near trees will need disconnecting by National Grid, also telephone wires. <b><i>It was resolved to ask National Grid to take responsibility for the work.</i></b></p> <p>(viii) <b>Payments: <i>It was resolved to approve payments as listed below, checked by IFCC Cllr Giblin, to be authorised online by Cllr Z Peasland and Cllr Parkin.</i></b></p> <table border="1" data-bbox="260 1059 1401 1541"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>300</td> <td>J Spence: Clerk salary October (inc overtime) £1022.07, mileage £15.75, broadband £14, office £29.99</td> <td>1076.81</td> <td>5.00</td> <td>1081.81</td> </tr> <tr> <td>301</td> <td>HMRC: Clerk PAYE £255.40, Employer NI £78.18 October</td> <td>333.58</td> <td>0.00</td> <td>333.58</td> </tr> <tr> <td>302</td> <td>PSSC: Contributions 2022/23 - CCTV Electricity £40, CCTV Broadband £140, Refuse Collection £364</td> <td>544.00</td> <td>0.00</td> <td>544.00</td> </tr> <tr> <td>303</td> <td>Geosphere Parish Online: Annual subscription 2022/23</td> <td>42.00</td> <td>0.00</td> <td>42.00</td> </tr> <tr> <td>304</td> <td>CPM Playgrounds: May &amp; August inspections</td> <td>430.00</td> <td>86.00</td> <td>516.00.</td> </tr> <tr> <td>305</td> <td>NPOWER: Streetlight electricity September</td> <td>151.87</td> <td>7.59</td> <td>159.46</td> </tr> <tr> <td>306</td> <td>A Stockton: Litter picking October</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>307</td> <td>DNH Contracts: Dog bins October</td> <td>96.84</td> <td>19.37</td> <td>116.21</td> </tr> <tr> <td>308</td> <td>RTM Landscapes: Grounds contract October</td> <td>1373.00</td> <td>274.60</td> <td>1647.60</td> </tr> <tr> <td></td> <td></td> <td><b>4148.10</b></td> <td><b>392.56</b></td> <td><b>4540.66</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	300	J Spence: Clerk salary October (inc overtime) £1022.07, mileage £15.75, broadband £14, office £29.99	1076.81	5.00	1081.81	301	HMRC: Clerk PAYE £255.40, Employer NI £78.18 October	333.58	0.00	333.58	302	PSSC: Contributions 2022/23 - CCTV Electricity £40, CCTV Broadband £140, Refuse Collection £364	544.00	0.00	544.00	303	Geosphere Parish Online: Annual subscription 2022/23	42.00	0.00	42.00	304	CPM Playgrounds: May & August inspections	430.00	86.00	516.00.	305	NPOWER: Streetlight electricity September	151.87	7.59	159.46	306	A Stockton: Litter picking October	100.00	0.00	100.00	307	DNH Contracts: Dog bins October	96.84	19.37	116.21	308	RTM Landscapes: Grounds contract October	1373.00	274.60	1647.60			<b>4148.10</b>	<b>392.56</b>	<b>4540.66</b>						RC JS           JS
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6224	<p><b>PARISH COUNCIL MATTERS:</b></p> <p>(i) <b>Civility &amp; Respect Pledge:</b> The Chair signed the Certificate.</p> <p>(ii) <b>Councillor Resignation:</b> It was noted that Cllr Anna Ruck resigned on 19/10/22 as she is moving away from the parish. A Public Notice of the Vacancy is currently being displayed until 16/11/22. If no request by 10 electors to hold an election by this date, the vacancy will be advertised.</p> <p>(iii) <b>GDPR Councillor Resignation Checklist: <i>It was resolved to approve updated version.</i></b></p> <p>(iv) <b>Safety Plans:</b> Details of landowners in and around the parish with contact details will be recorded for internal use only to enable quick contact in the event of emergency, e.g. fire or escaped animals.</p>	JS  SP JS																																																												
6225	<p><b>VILLAGE MATTERS</b></p> <p>(i) <b>Mill Pond Meadow: Update from Cllr Lucas.</b> Quotes obtained for extending pond - £250 if one day or £400 for 2 days.</p>																																																													

(ii)	<b>Defibrillator Monthly Check:</b> Cllr Parkin reported in working order.	
(iii)	<b>CCTV: Monthly Check:</b> Cllr Capps reported in working order.	
(iv)	<b>Streetlights: Column 79 – 99 Mays Way:</b> National Grid chased again for reconnection date.	
(v)	<b>Hedges:</b>	
(a)	<b>Old Rectory:</b> Resident advised wall due to be built October/November. Hedge has been cut back	
(b)	<b>Blackwell End:</b> Resident responded to request to cut back vegetation from Water Lane that not growing from their garden but from house on Watling Street.	
(vi)	<b>23 High Street - roof tiles:</b> Awaiting information from Northants Highways.	
(vii)	<b>Graffiti, Litter &amp; Vandalism:</b> Police contacted about anti-social behaviour: they intend to improve on patrols. Still excessive littering. <b><i>It was resolved to monitor graffiti and do a deep clean in new financial year, if still required.</i></b>	JS
(viii)	<b>Britannia Bus Ltd – Service 89:</b> Mr Derek Taylor MD advised he has agreed a “stay to the cancellation of the service” following requests from Dame Andrea Leadsom MP and Cllr Ian McCord but there is no guarantee how long it will continue.	
(ix)	<b>High Street Speed Limit Proposal - 20mph:</b> Northants Highways provided information on options available to calm excessive vehicle speed and associated constraints, including limited budgets. For a scheme to be considered it will need a majority of positive local support, not adversely affect local environment or safety of residents and road users, no disruption to bus services. <b><i>It was resolved to prepare a proposal for a 20mph speed limit from The Cock ph to Poundfield Road junction.</i></b>	SP JS
(x)	<b>Solar2:</b> Have offered visit to solar farm in Swindon but it is not one they have built.	
6226	<b>CONSULTATIONS:</b>	
(i)	<b>WN Strategic Plan Spatial Options Consultation:</b> Nothing to report.	
(ii)	<b>Employment Allocations Supplementary Planning Document:</b> Adopted.	
6227	<b>CORRESPONDENCE:</b> Bus user requested bus shelter be cleaned. Handyman monthly sweep.	JS
6228	<b>UPDATES (for information only):</b>	
6229	<b>Next Parish Council Meeting – 14 December 2022 - 7:30pm - Village Hall.</b>  Meeting closed 9:25pm.	
JES 06/12/2022		

Signed \_\_\_\_\_ Date \_\_\_\_\_