Potterspury Parish Council

Chairman of the Council: Dr Steve Parkin Clerk: Mrs Jane Spence clerk@potterspury.org 228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurypc.org.uk



MINUTES of the meeting of Potterspury Parish Council held on Wednesday 12 October 2022 at 7:00pm in Potterspury Village Hall.

Councillors present: Dr S Parkin (Chair), Mr F Giblin, Mr G Lucas, Mr R Capps, Mrs A Ruck, Mr S Dring, Mr S Norris, Mrs Z Peasland, Mr S Peasland, Mrs J Blunden, Mrs B Silvester. **Parish Clerk**: Mrs J Spence.

Apologies: Cllr Holland (Covid contact), Cllr Millidge (other meeting).

Also present: WNC Cllr W Barter and four members of the public.

Mr C Coppin, NHW Coordinator & Police Liaison Rep, sent his apologies.

6196	APOLOGIES: It was resolved to approve the apologies for absence from ClIrs Holland and Millidge.			
6197	MINUTES: It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 13 July 2022, which were duly signed by the Chair.			
6198	STATEMENT ON DEATH OF HM QUEEN ELIZABETH II: On 16 September 2022 the PC submitted the following online condolences to www.royal.uk "May it please Your Majesty. On behalf of the residents of Potterspury, Potterspury Parish Council offer our sincere condolences to you and your family on the death of Her Majesty Queen Elizabeth II. Her Majesty was loved and respected throughout her long reign. Her service and dedication to her people and country was unfailing and she will be sorely missed. Dr Steve Parkin, Chairman, Potterspury Parish Council, Northamptonshire."			
6199	STATEMENT ON CANCELLATION OF MEETING 14 SEPTEMBER 2022: On 9 September 2022, the decision was made by the Chair and Clerk to cancel the meeting as a mark of respect following the death of HM Queen Elizabeth II and to comply with Local Government Act 1972, s243 (notice of meetings excludes days appointed for public mourning from the calculation of the three clear days' notice of a council meeting). Cancellation notices placed on PC Noticeboard and PC website.			
6200	MATTERS ARISING: None.			
6201	DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT: None.			
6202	MINUTES ACTION REPORT: Noted.			
6203 (i)	PUBLIC FORUM: Mr Craig Coppin, NHW Coordinator & Police Liaison Rep sent a report by email: Crime figures: June – SN 316 (Potterspury 7), July – SN 356 (Potterspury 8), August - SN 305 (Potterspury 12). Local crime: theft of Land Rover and various anti-social behaviour by group of young people with reports to Police. Youth event on 28/7/22 poorly attended. Advice from Police is to report all crime, no matter how small. Scam texts and email purporting to be from legitimate companies, including, energy rebates/discounts – never click on or give personal information. For advice on how to stay secure online – www.cyberaware.gov.uk Warning for residents to be vigilant at home now nights are darker earlier.			
6204	REPORT FROM WNC COUNCILLORS: Cllr William Barter: WN Strategic Plan Spatial Options Consultations – results of numbers who responded on WNC website – consultation on revision in around 6 months. Employment Allocations SPD Consultation – revised guidance to be submitted to Planning Policy Committee this month. WNC overspend forecast several £million. Cuts to bus service 89 – looking into possibility of Cllr Larratt mediating between MKC and Britannia Bus.			

6205	PLANNING	T
	Planning Applications:	
(i) (a)	WNS/2022/1447/TPO: Application submitted by GUHG - 5 Lime Trees to be reduced	
(a)	back to previous pollarding points at request of Potterspury PC who advise that the	
	trees are overgrown and causing footpath obstruction. 35-45 High Street.	
	Consultation received 20/7/22 with response deadline of 10/8/22. (Under delegated	
	authority and after consultation a response of support was submitted to WNC Planning	
	on 25/7/22). Noted.	
(b)	WNS/2022/1803/FUL Proposed new 4-bedroom dwelling. 24 Blackwell End.	
(0)	It was resolved to submit a response of objection to WNC Planning on the	
	following grounds: The dwelling is not in keeping with the neighbouring	JS
	properties, it represents an overdevelopment of the site, and the street scene	55
	will be adversely affected.	
(c)	WNS/2022/1741/EIA (Full application and Environment Impact Assessment) Erection	
(0)	of 9 x employment units comprising circa 69,744sqm GIA of floorspace within Class	
	B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and	
	development, together with country park, ground re-profiling in the country park, new	
	vehicular access from the A508 and associated site infrastructure, including lorry	
	parking. Application accompanied by and Environmental Statement. Furtho Pits, Old	
	Cosgrove Road, Old Stratford. Deadline extended to 2/12/22.	JM
	It was resolved that Clirs Parkin, Millidge and Capps will prepare a response for	SP
	the next PC meeting.	RC
(ii)	Planning Decisions:	
()	WNS/2022/1120/FUL: Single storey rear extension. Havelock House, 12 High Street.	
	Approved 16/8/22. Noted.	
(iii)	Other Planning Matters:	
()	For information only – Appeal Decision 5/8/22 – Allowed – Appeal Ref:	
	APP/Z2830/W/20/3260590 Land east of Northampton Road, Yardley Gobion, NN12	
	7UE – Change of use to create a 4 pitch Gypsy/traveller site in accordance with	
	application S/2020/0836/FUL. Noted.	
6206	PLAY AREAS:	
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(a) Lloyds Current: £48 825 66 (30/9/22) (b) Lloyds Deposit: 420,876.38 (30/9/22) (c) Receipts: (a) Lloyds Deposit: 420,876.38 (30/9/22) (c) Receipts: (a) Lloyds Deposit: 420,876.38 (30/9/22) (c) Receipts: (c) Lloyds Deposit: 420,876.38 (30/9/22) (c) Cloret Gas 25/7/22. Streetight 32 reinstallation recharge £600.00. (c) Towcester Town FC Junior 30/8/22: Football pitch reit 20/2/23 £200.00. (f) Towcester Town FC Vels 22/9/22: Football pitch reit 20/2/23 £200.00. (g) WNC 29/9/22: Precept £27,538.50. (g) WNC 29/9/22: Precept £27,538.50. (g) Wind eff the month effective October 2022. (c) Mobile phone: <i>It was resolved to raity flow 2001 PC Calls only - Clerk to be reimbursed to end of contract. Contract commenced 02/0/22. (vii) Budget 2023/24: Clir Norris reported - FWG met via Teams on 11/10/22 to start Budget preparation. 2022/23 currently shows possible overspend of around £5k. FWG will report again at November PC meeting. Namel Governance & Accountability Return (AGAR) 2021/22: External audit and certificate approved by PKF Littlejoin LLP with no issues arising. (vii) Annad Governance & A</i>	(iv)	Bank	Balances: TOTAL £69,702.04 (30/9/22)				
(b) Lloyds Deposit: 20,876.38 (30/9/22) (Y) Receipts: (a) Lloyds Deposit: August interest £3.53. (b) Lloyds Deposit: September interest £3.57. (c) Towcester Town FC Vets 22/9/22: Football pitch rent 2022/23 £200.00. (f) Towcester Town FC Vets 22/9/22: Football pitch rent 2022/23 £200.00. (f) Towcester Town FC Vets 22/9/22: Football pitch rent 2022/23 £200.00. (g) WNC 29/9/22: Procept £27,538.50. (g) Work 29/9/22: Procept £27,538.50. (g) Budget 2023/24: Clin Norris reported - FWG month broadband contract commenced 03/10/22. (g) Budget preparation. 2022/23 currently shows possible overspend of around £5K. FWG Will report again at November PC meeting. (wiii) Annual Covernance & Accountability Return (AGAR) 2021/22: External audit and certificate approved by PKC Littleiphon LLP with no issues arising. (xi) Trees – Mays Way Play Area: It was resolved to ratify payments in July, August and September as Itsted below, checked by IFCC Clir Giblin.<							
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 (c) Mobile phone: <i>it</i> was resolved to ratify 2-year Tesco mobile phone contract <i>£</i>7.50 per month unlimited calls/texts for outgoing PC calls only – Clerk to be reimbursed to end of contract. Contract commenced 03/10/22. (vii) Budget 2023/24: Cllr Norris reported – FWG met via Teams on 11/10/22 to start Budget preparation. 2022/23 currently shows possible overspend of around £5k. FWG will report again at November PC meeting. Annual Governance & Accountability Return (AGAR) 2021/22: External audit and certificate approved by PKF Littlejohn LLP with no issues arising. (ix) Trees – Mays Way Play Area: <i>It</i> was resolved to raise order to RTM Landscapes to crown <i>lift</i> tree over slide and remove dead limbs on cherry tree £270 + VAT. (x) Payments: <i>It</i> was resolved to ratify payments in July, August and September as <i>listed below, checked by IFCC Cllr Giblin</i> 1074. 314.60 33.00 198.00 1275 287/122 Emorsgate Seeds: Seeds Mill Pond Meadow Wiet PA 165.00 33.00 198.00 1275 287/122 Emorsgate Seeds: Seeds Mill Pond Meadow 149.60 0.00 149.60 1276 10/8/22 J Spence: July salary & expenses (<i>inc July agenda</i>) 233.34 0.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 10.00 233.34 1260 FNMENTS 14/9/22 130.00 A60.00 460.00 128 Normmunity Responders: Defibrillator pads 65.00 0.00 65.00 0.00 80.00 283 Potterspury Village Halt: Meeting room hire April-July 80.00 0.00 80.00 283 Potterspury Village Halt: Meeting room hire April-July 80.00 0.00 200.00 200.00 200.02 287 A Hickford Lighting Ltd: Streetifight lantern replacements (6) 1770.00 0.00 1770.00 10.00 1770.00 10.00 288 B Brorsgate Seeds: Sill PON Contract: Dog bindy & August 193.68 83.74 232.42 286 RTM Landscapes: Grounds contract July & August 193.68 83.74 232.42 286 RTM Landscapes: Grounds contract July & August 193.68 83.74 232.42 286 RTM Landscapes: Grounds contract Jul	(D)			a contract	- reduce	a PC	12
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282 PKF Littlejohn LLP: External auditor AGAR 21/22 300.00 60.00 360.00 283 Potterspury Village Hall: Meeting room hire April-July 80.00 0.00 80.00 284 A Stockton: Litter picking July & August 200.00 0.00 200.00 285 DNH Contracts: Dog bins July & August 193.68 38.74 232.42 286 RTM Landscapes: Grounds contract July & August 3256.00 651.20 3907.20 287 A Hickford Lighting Ltd: Streetlight lantern replacements (6) 1770.00 0.00 1770.00 1nvoice 3462 (see TR289) 1 1 1 1 1 288 Emorsgate Seeds: Mill Pond Meadow wildflower seeds 87.50 3.50 91.00 1nvoice 3462 (see TR289) 1 1 1 1 1 288 Emorsgate Seeds: Mill Pond Meadow wildflower seeds 87.50 3.50 91.00 1rCC Cllr Giblin, to be authorised online by Cllr Z Peasland and Cllr Norris. 1 1 1 IFCC Cllr Giblin, to be authorised online by Cllr Z Peasland and Cllr Norris. 1 1 1 289 A Hickford Lighting Ltd: Invoice 3462 correction (s							1
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Tesco mobile (PC Use) £7.50		290		816.57]
			Tesco mobile (PC Use) £7.50				

	291	HMDC: Clark DAVE £109 40 Employer NII £25 14 Sant	233.54	0.00	233.54	
		HMRC: Clerk PAYE £198.40, Employer NI £35.14 Sept				
	292	B Osborne: Payroll services July-September	67.50	0.00	67.50	
	293	A Stockton: Litter picking September	100.00	0.00	100.00	
	294	TADD: Grant	100.00	0.00	100.00	
	295	Old Mail: Grant	650.00	0.00	650.00	
	296	Stryker UK Ltd: Defibrillator battery & pads	114.53	22.91	137.44	
	297	DNH Contracts: Dog bins September	121.05	24.21	145.26	
	298	RTM Landscapes: Mowing contract & Mill Pond Meadow	1728.00	345.60	2073.60	
		annual cut & collect				
	299	NPOWER Business Solutions: Streetlight electricity January-	1358.78	128.15	1486.93	
		August 2022 – 8 months invoices				
		TOTAL 12/10/2022	5289.97	874.87	6164.84	
	DD	31/10/22 PWLB: Loan repayment	63.47	0.00	63.47	
			5353.44	874.87	6228.31	
			JJJJ.44	0/4.0/	0220.31	
6208	PARISH COUNCIL MATTERS: Civility & Respect Pledge: Potterspury PC Councillors meet all the criteria of the Code of Conduct and have an attitude of respect and courtesy in dealings with councillors, clerks, members of the public, volunteers and partner organisations and will sign the pledge.				JS	
6209	VILLA	GE MATTERS				
(i)	Mill Po	nd Meadow: Update from Cllr Lucas.				
		etation Board installed. Wildflower meadow mown and				
		ore tree by footbridge – lower branches need removir	ng. Footbi	ridge post	ts split	JS
	– Clerk	to contact the installers, E M Pell, to inspect.				JS
(ii)	Defibri	Ilator Monthly Check: Cllr Parkin reported in workin	g order. N	ew pads	and	
	battery	received.	-			
(iii)	CCTV:					
(á)	Month	ly Check: Cllr Capps reported live feed is working.				
(b)		nent: Cllr Capps to research new equipment costings	s for next F	PC meetir	na.	
(iv)	Street				.9.	RC
(a)		n 79 – 99 Mays Way: Column reinstalled after remov	al by And	lian Wate	r	
()		g reconnection by National Grid.	o		.,	JS
(b)		n 32 – 28 Mays Way: Cadent paid £600 invoice for c	ost of rem	oval and		
()		llation of column following gas leak.				
(v)		me trees corner Brownswood Drive/High Street: /	t was res	olved to	obtain	
(•)		for crown lifting.	1 103 103		ostam	JS
(vi)	Hedge					00
	•		adaa ba a	ut book f	o alaar	
(a)		ectory: It was resolved to write again to request he	age be c	UL DACK L	0 Clear	JS
(h)	footpa			atation h	0.014	10
(b)		vell End: It was resolved to write to request overg	rown veg	elalion b	e cul	JS
(<i>v</i> ii)		rom Water Lane footpath.	vr loogo re	of tilog og	ucina	10
(vii)		h Street - roof tiles: Safety barriers on footpath under				
		rians to walk in road past caravan causing further haz				
		in July. Northants Highways contacted in October - r				
		ut technical issues. It was resolved to contact Nort				
		w long technical issues which need resolving by	Regulatio	ons lean	ı will	10
/ ····	take.					JS
(viii)		i, Litter & Vandalism: Graffiti in several areas in villa	•	•		
		ark. Complaints received about excessive litter in and				
		Skatepark area is very dirty due to certain users litteri				
		s a deep clean. It was resolved to ask Police patro	ois to visi	t at night	tas	
		s of anti-social behaviour, alcohol and drug use.	-			JS
(ix)		Fireworks: On 31/8/22 application received from Be				
		k display on Meadow View playing field on 5/11/22 ar				
		2 PC meeting which was subsequently cancelled. It w				
	to the 1	2/10/22 agenda would not give applicant sufficient no	otice of the	e PC's de	cision.	
		nformation was requested and provided. Under the C				
		llors were asked for their vote and views via email. C				
		ed – 2 yes, 8 no, 3 did not respond. On 26/9/22 the cle				

	JES 18/10/2022	
	Meeting closed 9:15pm.	
5210		
6212	Next Parish Council Meeting - 9 November 2022 - 7:30pm - Village Hall.	
6212	the village where speeding is an issue. UPDATES (for information only): None.	
	changing High Street to 20mph instead on 30mph and possibly other roads in	JS
	measures. It was resolved to contact Northants Highways to seek advice on	
	Email 5/10/22: Speeding vehicles in High Street – request to consider traffic calming	
6211	CORRESPONDENCE:	
	skateparks, and certain leisure settings. Further details awaited.	
	so by an authorised officer; limiting the number of dogs that can walk at one time to four. Other proposals include prohibiting people from smoking in children's play areas,	
	parks and outside schools on school days; put their dog on a lead when asked to do	
	facilities; keep their dog on a lead when required to do so, such as in cemeteries, car	
	places from which dogs are excluded, such as play areas, schools and some leisure	
	carry the means to pick up after their dog; prevent their dog from entering public	
	can be fined £100 if they fail to: pick up their dog's mess and dispose of it properly;	
	approved on 11/10/22. Proposals for responsible dog ownership include - dog owners	
(iv)	Draft Public Spaces Protection Order (PSPO) – Responsible Ownership of Dogs and Prohibition of Smoking in Certain Places: Cllr Barter advised Cabinet had	
(1)	and changes to ward boundaries – deadline 7/11/22. Noted.	
	ward councillors (proposal reduce from 93 to 77), reduction in number of council wards	
(iii)	Local Government Boundary Commission: Public Consultation – number of WNC	
	that revised guidance will be submitted to the Planning Policy Committee this month.	
(ii)	Employment Allocations Supplementary Planning Document: Cllr Barter reported	
(7)	showing response numbers.	
6210 (i)	WN Strategic Plan Spatial Options Consultation: Information on WNC website	
6210	passenger per day). Noted. CONSULTATIONS:	
	the 07:35 from Potterspury will cease from 30/10/22 as usage is minimal (typically 1	
(b)	Stagecoach – Service 88: On 5/9/22 Stagecoach advised WN Ward Councillors that	
	service but has no powers to influence bus operators.	
	service could be provided and was advised the PC is sympathetic to the loss of the	
	issue with MKC. A resident telephoned to ask if the PC was aware and if an alternative	
(a)	emailed to advise that service 89 will be cancelled effective 30/11/22 following an	
(x)	Buses: Britannia Bus – Service 89: On 14/9/22 Mr Derek Taylor, MD Britannia Bus Ltd,	
(\cdot, \cdot)	changed their views but the original decision to stand as majority against.	
	Cllr Lucas had not read the emails and questioned lawfulness. Some Councillors	
	September by email votes.	
	application to be fully considered. <i>It was resolved to ratify the decision made in</i>	
	2023, to apply no later than 31/3/23 to allow sufficient time for all aspects of the	
	raised and advising that if he wished a similar event to be considered in November	

Signed _____ Date____