

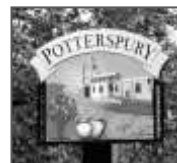
Potterspurry Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurry.org

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MINUTES of the meeting of Potterspurry Parish Council held on Wednesday 13 July 2022 at 7:30pm in Potterspurry Village Hall.

Councillors present: Dr S Parkin (Chair), Mr F Giblin, Mr G Lucas, Mr R Capps, Mrs A Ruck, Mr S Dring, Mr S Norris.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Holland (childcare), Cllr Millidge (other meeting), Cllr Z Peasland (other meeting), Cllr S Peasland (other meeting), Cllr Blunden (away), Cllr Silvester (long-term absence).

Also present: WNC Cllr W Barter and two members of the public.

Mr C Coppin, NHW Coordinator & Police Liaison Rep, sent his apologies.

6180	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllrs Holland, Millidge, Z Peasland, S Peasland, Blunden and Silvester.</i>	
6181	MINUTES: (i) <i>It was resolved to approve as a true record the Minutes of the meeting of Potterspurry Recreation Ground Charity held on 8 June 2022, which were duly signed by the Chair.</i> (ii) <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 8 June 2022, which were duly signed by the Chair.</i>	
6182	MATTERS ARISING: None.	
6183	DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT: Cllr Parkin payment for item purchased on behalf of PC – Minute 6189(vii) TR 273.	
6184	MINUTES ACTION REPORT: Noted.	
6185	PUBLIC FORUM: (i) Mr Craig Coppin, NHW Coordinator & Police Liaison Rep sent a report by email: Crime figures May 2022 – SN 282 (Potterspurry 12). Recent local crime: Bus Shelter in High Street vandalised – broken glass. Fly tipping in High Street. Ladders stolen from van in Homestead Way. Youth meeting re-scheduled for 28/07/22. Email and text scams continue. (ii) Resident from North Way: Green waste being dumped and fly tipping on footpath verge behind his property. Wishes to know who owns footpath land and responsible for maintenance. See Minute 6193(v). (iii) Potterspurry Players Representative – Mr Michael John: PP wish to clear out unwanted items from Chapel of Rest in High Street Churchyard. Other local people/groups also own items in CoR. Suggests volunteer group to sort, remove and then tidy. See Minutes 6190.	
6186	REPORT FROM WNC COUNCILLORS: Cllr William Barter: WN Strategic Plan Spatial Options Consultations – Planning Policy Committee met on 28/06/22 – no details yet but possible outcome - plan horizon reduced to 2041 rather than 2050. £150 Council Tax rebate – all paying by direct debit should have received. 1000's of payers by other methods yet to claim – deadline 31/07/22 – all contacted. 2021-22 outturn was £110k underspend. Cllr Barters paper on rail services post-HS2 approved by Cabinet.	
6187	PLANNING (i) Planning Applications: (a) WNS/2022/1120/FUL Single storey rear extension. Havelock House, 12 High Street. <i>It was resolved to submit a response of no objection to WNC Planning.</i> (b) WNS/2022/1241/FUL Single storey rear extensions. 6 Church End. <i>It was resolved to submit a response of no objection to WNC Planning.</i> (c) WNS/2022 1242/LBC Listed Building Consent single storey rear extensions. 6 Church End. <i>It was resolved to submit a response of no objection to WNC Planning.</i>	

<p>(d)</p> <p>(ii)</p> <p>(iii)</p> <p>(iv)</p>	<p><i>(Additional item to agenda)</i> WNS/2022/1355/FUL Demolition of existing stables and agricultural store and erection of replacement stables and agricultural hay and machinery store. Paddock Barn, 93 Watling Street. <i>It was resolved to submit a response of no objection to WNC Planning.</i></p> <p>Planning Decisions: None.</p> <p>Other Planning Matters:</p> <p>E/WNS/2022/0112 Potential Breach: S/2016/0715/FUL Change of use of land to agricultural and erection of an agricultural storage building. Land to the south of Furtho Lane. Planning permission expired 29/09/19. Reply received 13/07/22 from Stuart Ryall, WNC Planning Enforcement – building does benefit from planning permission as foundations commenced within the 3-year period.</p> <p>Delegate Authority to Clerk:</p> <p><i>It was resolved to delegate decision-making authority to the Clerk to enable planning applications and other urgent matters received between 06/07/22 and 14/09/22 to be decided by the Clerk, after consultation with Parish Councillors.</i></p>																																																			
<p>6188</p> <p>(i)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p> <p>(iii)</p> <p>(a)</p> <p>(b)</p> <p>(iv)</p>	<p>PLAY AREAS:</p> <p>Inspection Reports June-July:</p> <p>Meadow View – Cllr Lucas submitted a report.</p> <p>Mays Way, Blackwell End & Village Hall – Cllr Parkin submitted a verbal report and will submit report by email.</p> <p>Items requiring attention will be referred as necessary.</p> <p>Inspection Rota July-August:</p> <p>Meadow View: Cllr Millidge.</p> <p>Mays Way, Blackwell End, Village Hall: Cllr Z Peasland.</p> <p>Inspection Rota August-September:</p> <p>Meadow View: Cllr Blunden.</p> <p>Mays Way, Blackwell End, Village Hall: Cllr Holland.</p> <p>Play Area Inspection Co-ordinator:</p> <p><i>It was resolved to approve Cllr Holland as Play Area Inspection Co-ordinator.</i></p>	<p>JS</p>																																																		
<p>6189</p> <p>(i)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p> <p>(iii)</p> <p>(iv)</p> <p>(a)</p> <p>(b)</p> <p>(v)</p> <p>(vi)</p> <p>(vii)</p>	<p>FINANCE</p> <p>Budget Report: <i>It was resolved to approve the Budget Report.</i></p> <p>Bank Balances: TOTAL £56,939.15 (30/06/22).</p> <p>Lloyds Current: £21,074.04 (30/06/22).</p> <p>Lloyds Deposit: £20,865.11 (30/06/22) + £15,000 in transit to current account.</p> <p>Transfers Between Accounts:</p> <p>10/06/2022 - Deposit (32-days-notice) to Current - £15,000 (maturity 12/07/22).</p> <p>Receipts:</p> <p>Lloyds Deposit – June interest: £3.43.</p> <p>PSSC Rent 01/06/22-30/11/22: £250.00.</p> <p>Meadow View Play Area:</p> <p><i>It was resolved to raise order for hardwood chips from Bark UK Online up to a value of £200, bank transfer to be authorised on receipt of invoice.</i></p> <p>Mays Way Trees:</p> <p>Quote received for two trees rather than separately. Clerk to obtain itemized quotes.</p> <p>Payments: <i>It was resolved to approve payments as listed, checked by IFCC Cllr Giblin, to be authorised online by Cllr Parkin and Cllr Norris.</i></p> <p><i>It was resolved TR 274 & 275 to be input for authorisation for payment on 10/08/22.</i></p> <table border="1" data-bbox="261 1664 1401 2078"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>21/06/22 CPRE Membership joining fee</td> <td>36.00</td> <td>0.00</td> <td>36.00</td> </tr> <tr> <td>261</td> <td>J Spence: Clerk salary June £793.07, mileage £21.15, phone & broadband £16, office £106.11</td> <td>918.64</td> <td>17.69</td> <td>936.33</td> </tr> <tr> <td>262</td> <td>HMRC: Clerk PAYE £198.40, Employer NI £35.14</td> <td>233.54</td> <td>0.00</td> <td>233.54</td> </tr> <tr> <td>263</td> <td>National Library of Scotland: OS Digital Image Interpretation Board Mill Pond Meadow (J Millidge)</td> <td>9.00</td> <td>1.80</td> <td>10.80</td> </tr> <tr> <td>264</td> <td>SNAST NHW: Annual subscription 2022/23</td> <td>25.00</td> <td>0.00</td> <td>25.00</td> </tr> <tr> <td>265</td> <td>South Northants Community Responders: Grant</td> <td>1000.00</td> <td>0.00</td> <td>1000.00</td> </tr> <tr> <td>266</td> <td>B Osborne: Payroll services April-June 2022</td> <td>67.50</td> <td>0.00</td> <td>67.50</td> </tr> <tr> <td>267</td> <td>Smith of Derby: St Nicholas Church Clock service</td> <td>252.00</td> <td>50.40</td> <td>302.40</td> </tr> <tr> <td>268</td> <td>NCALC: Subscription £567.61, Internal Audit £342, Data</td> <td>862.61</td> <td>59.00</td> <td>921.61</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD	21/06/22 CPRE Membership joining fee	36.00	0.00	36.00	261	J Spence: Clerk salary June £793.07, mileage £21.15, phone & broadband £16, office £106.11	918.64	17.69	936.33	262	HMRC: Clerk PAYE £198.40, Employer NI £35.14	233.54	0.00	233.54	263	National Library of Scotland: OS Digital Image Interpretation Board Mill Pond Meadow (J Millidge)	9.00	1.80	10.80	264	SNAST NHW: Annual subscription 2022/23	25.00	0.00	25.00	265	South Northants Community Responders: Grant	1000.00	0.00	1000.00	266	B Osborne: Payroll services April-June 2022	67.50	0.00	67.50	267	Smith of Derby: St Nicholas Church Clock service	252.00	50.40	302.40	268	NCALC: Subscription £567.61, Internal Audit £342, Data	862.61	59.00	921.61	<p>JS</p> <p>JS</p> <p>JS</p>
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	Protection £12.				
269	RTM Landscapes: Grounds June - mowing & herbicide	1838.00	367.60	2205.60	
270	A Stockton: Litter picking June	100.00	0.00	100.00	
271	DNH Contracts: Dog bins June	121.05	24.21	145.26	
272	A Holman: St Nicholas Church clock winding	25.00	0.00	25.00	
273	Leeders Hardware: Allotment padlock (S Parkin)	8.32	1.67	9.99	
		5496.66	522.37	6019.03	
	10/08/22 J Spence: Clerk salary July £793.27, mileage £15.75, phone & broadband £16	825.02	0.00	825.02	
	10/08/22 HMRC: Clerk PAYE £198.20, Employer NI £35.14	233.34	0.00	233.34	
		1058.36	0.00	1058.36	
6190	<p>PARISH COUNCIL MATTERS: Churchyard Chapel of Rest is used for storage by various groups and individuals and requires sorting and unwanted items removed by the groups and individuals concerned – a Working Party of interested parties has been suggested, including, Potterspurty Players, Village Hall Committee, St Nicholas Church PCC, Andrew Stockton and the 'Cemetery Ladies'. A registered keyholder is required. <i>It was resolved to contact the interested parties to invite them to join the WP.</i></p>				JS
6191	<p>VILLAGE MATTERS</p> <p>(i) Mill Pond Meadow: (a) Update: Wildflower meadow will require 'topping' early September – to be arranged with RTM. Juvenile Osprey spotted and photographed. (b) Interpretation Board: Artwork completed and approved – order confirmed and awaiting delivery.</p> <p>(ii) Defibrillator Monthly Check: Cllr Parkin reported in working order. (iii) CCTV Monthly Check: Cllr Capps reported all working. (iv) Streetlights: (a) Column 28 – 35 Mays Way: Letter to resident 23/05/22 requesting tree be removed within next 3 months. No response from resident. (b) Column 79 – 99 Mays Way: Anglian Water work still in progress. (c) Column 32 – 28 Mays Way: Cadent still not paid invoices from PC or WPD - complaint to be made. (d) General Repairs: Order raised with A Hickford to replace lantern heads on 6 streetlights. Cllr Parkin reported that streetlight 75 in Blackwell End which was reported to have 'stray light' by resident in Meadow View and obstructing his view of night sky – may be defective and requires inspection by A Hickford. (v) Cricket Wicket: Herbicide sprayed and cut and some improvement – has been in use. Continue to monitor. (vi) Gigaclear: Grass verge reinstatement top of Meadow View outside 92 High Street requires attention. Remainder of Meadow View to be checked. Graffiti on control box in Church Lane. <i>It was resolved to report to Gigaclear.</i> (v) Bus Shelter: Vandals smashed two toughened glass windows early hours 05/07/22 – reported to Police. Third time glass broken in bus shelter – repairs cost over £100 each time <i>It was resolved not to replace the glass at this time.</i> (vi) Youth Club: Meeting due 28/06/22 cancelled - will now take place on 28/07/22.</p>				GL JS JS JS JS
6192	<p>CONSULTATIONS:</p> <p>(i) WN Strategic Plan Spatial Options Consultation: Planning Policy Committee met 28/06/22 – no details released yet. (ii) Employment Allocations Supplementary Planning Document: Hard copies available. Consultation deadline 18/08/22.</p>				
6193	<p>CORRESPONDENCE:</p> <p>(i) Email 23/06/22: Complaint horse muck on village roads: <i>It was resolved to reply no action as part of village life.</i> (ii) Email 30/06/22: Complaint overgrown footpath Mansion Gardens/Homestead Way: Already cut back but still some brambles near road sign. <i>It was resolved Clerk to contact resident in North Way.</i> (iii) Email 01/07/22: Complaint overgrown footpath North Way (see Minute 6193(ii)).</p>				JS JS JS

	Following items additional to agenda:	
(iv)	Email 11/07/22: Request to use Meadow View football pitch. Potterspurty FC and PSSC consulted – Potterspurty FC and two Towcester Town junior teams already using and Potterspurty FC contribute significant maintenance to pitch and equipment. It was resolved to decline request.	JS
(v)	Email 11/07/22: Complaint of dumped green waste and spoil on footpath behind North Way. Unclear who owns/responsible for footpath. It was resolved Clerk will make enquiries with WNC Rights of Way and Land Registry.	JS
(vi)	Email 12/07/22: Report of loose roof tiles 23 High Street: Clerk reported to Street Doctor requesting safety barriers on footpath. Recorded delivery letter sent to resident requesting urgent repair.	JS
(vii)	Email 12/07/22: Complaint about caravan owned by 23 High Street parked near neighbour's property causing visibility obstruction. It was resolved to reply to resident PC has no powers but will report to Police and Northants Highways.	JS JS SP
(viii)	Email 12/07/22: Complaint broken gravestone in High Street Churchyard allegedly caused by mower but not witnessed. Cllr Parkin will meet RTM on site.	
6194	UPDATES (for information only): None.	
6195	Next Parish Council Meeting - Wednesday 14 September 2022 – Village Hall.	
	Meeting closed 10:00pm.	
		JES 07/09/2022

Signed _____ Date _____