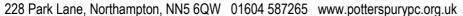
Potterspury Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspury.org





MINUTES of the meeting of Potterspury Parish Council held on Wednesday 11 May 2022 at 7:45pm in Potterspury Village Hall.

Councillors present: Mrs J Millidge (Acting Chair), Mr F Giblin, Mr G Lucas, Mr R Capps,

Mrs Z Peasland, Mr S Peasland, Mrs J Blunden, Mr S Norris. Cllr S Parkin attended via Teams to witness proceedings only.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Parkin (Covid contact), Cllr Ruck (bereavement), Cllr Holland (childcare),

Cllr Dring (away), Cllr Silvester (long-term absence).

WNC Cllr W Barter and Mr C Coppin NHW Coordinator & Police Liaison Rep sent their apologies.

Also present: Jane Roberts, SN Community Responders

6148	APOLOGIES: It was resolved to approve the apologies for absence from Cllrs Parkin, Ruck, Holland, Dring and Silvester.	
6149	MINUTES: It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 13 April 2022, which were duly signed by the Chair.	
6150	MATTERS ARISING: None.	
6151	DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT:	
	None.	
6152	MINUTES ACTION REPORT: Noted.	
6153	PUBLIC FORUM:	
(i)	Jane Roberts, SN Community Responders regarding grant application – see Minute 6157(vii). Jane recently qualified as a Level 2 First Responder covering Potterspury and other local villages and to provide the best possible service and quickest response requires the sole use of a full kit (cost £2,000). She currently shares a kit with the First Responder in Deanshanger.	
(ii)	Mr Coppin, NHW Coordinator and Police Liaison Rep: Provided a report by email. Crime figures March 2022 – SN 286 (Potterspury 17). Local crime (Potterspury and nearby villages): criminal damage Elmfield Close; vans broken into; number plate thefts. The Beat Bus visited in April. Scam text and emails continue. Police Drop-In Surgeries – opportunity to meet local community in a prebooked village hall. Free Webinar 17 May 7-8:30pm – Northants Police, PACE and Barnardo's for parents, carers and professionals to raise awareness of county lines and child exploitation.	
6154	REPORT FROM WNC COUNCILLORS: Cllr William Barter: Provided a report by email. WNC looks to have a small underspend of approx. £33k for 2021/22. New highways contract ready to be let.	
6155 (i) (ii) (iii)	PLANNING PLANNING APPLICATIONS: None. PLANNING DECISIONS: WNS/2021/1652/FUL Parking area and dropped kerb on land in front of 28 Church End. Approved 11/04/2022. Noted. OTHER PLANNING MATTERS: None.	
6156	PLAY AREAS:	
(i)	Inspection Reports April-May:	
(a)	Meadow View – Cllr Giblin submitted a report by email. Cracks and holes in Skatepark concrete may require specialist attention – Clerk to research. Information pack supplied by Wheelscape has useful information – copies with Clerk and Cllr Parkin.	JS JS SP
(c)	Mays Way, Blackwell End & Village Hall – Cllr S Peasland submitted a report. Items requiring attention will be referred as necessary.	JS

	Inspec	tion Rota May-June:					
(ii) (a)	Meadow View: Cllr Z Peasland.						
(b)	Mays V	Vay, Blackwell End, Village Hall: Cllr A Ruck.					
6157	FINAN						
(i)	Budget Report: It was resolved to approve the Budget Report.						
(ii)	Bank Balances: TOTAL £67,530.34 (30/04/22).						
	Lloyds Current: £56,670.78 (30/04/22).						
,,,,,	_	Deposit : £10,859.56 (30/04/22).					
(iii)	Receip						
(a)		Deposit – April interest: £0.34.					
(b)		Precept (1): £27,538.50.		.i COC	_	JS	
(iv)							
(v)							
(vi)		encing 01/05/2022.	ifth waar of fi	ivo-voor			
(vi)		nce: It was resolved to approve the renewal (fi		ve-year			
(vii)	contract) Zurich Municipal 01/06/22-31/05/23 - £1,290.19.						
(۷11)	Grant Application: South Northants Community Responders - £2,000 to purchase kit for newly qualified First Responder living in Potterspury covering Potterspury and						
		earby villages. It was noted that the application e					
		FWG will meet to consider the application and re				FWG	
	Daagot	. The will most to conclude the application and the		, and 1 0 11	ioomig.		
(viii)	ANNU	AL GOVERNANCE & ACCOUNTABILITY RETU	RN 2021/22	(AGAR):		JS	
(a)		I Internal Audit Report 2021/22:		,			
		ernal Audit was carried out by Lynn Lavender (No	orthants CAL	C Internal	Audit		
		e) on 24/04/2022 and was able to answer yes to a					
	reports	on 29/04/2022 as required.					
(b)	Sectio	n 1 – Annual Governance Statement 2021/22:					
	It was	resolved that Section 1 - Annual Governance	Statement 2	021/22 be)		
	approv	ved and signed by the meeting Chair, Cllr J Mil	llidge and C	lerk, Mrs	J		
	Spenc	e.					
(c)	Sectio	n 2 – Accounting Statements 2021/22:					
		resolved that Section 2 - Accounting Statemen		-			
	-	nsible Financial Officer Mrs J Spence, be appr					
	-						
(:)	meetin	nsible Financial Officer Mrs J Spence, be appr ng Chair, Cllr J Millidge	oved and si	gned by t	he		
(ix)	meetin Payme	nsible Financial Officer Mrs J Spence, be appr ng Chair, Cllr J Millidge ents: <i>It was resolved to approve payments as l</i>	oved and si	gned by t ed by IFC	he		
(ix)	Payme	nsible Financial Officer Mrs J Spence, be appr ng Chair, Cllr J Millidge ents: It was resolved to approve payments as I to be authorised online by Cllr Z Peasland and	oved and si isted checked Cllr Norris	gned by ted by ted by IFC	he C Cllr		
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	JES 17/05/2022	
	Meeting closed 9:05pm.	
6163	Next Parish Council Meeting - Wednesday 8 June 2022 - Potterspury Village Hall	
6162	UPDATES (for information only): None.	
	faulty fan. It was resolved to contact resident and add to list after inspection by Councillors.	JS
(ii)	It was resolved to advise resident that Parish Councillors will inspect Gigaclear ground works and notify Gigaclear of any areas requiring attention. Email 08/05/22: Noisy Gigaclear box on High Street (nearest Churchyard) – possibly	ALL Cllrs
	damaged ground would be made good.	A
	reinstatement. On 28/03/22 the PC replied to an earlier letter dated 25/03/22 advising Gigaclear had been contacted and had assured PC that when works finished any	
6161 (i)	Letter 15/04/22: Gigaclear broadband installation 60-63 Meadow View – grass verge	
(iii)	WNC Housing Strategy Consultation: Online survey open to all – deadline 24/5/22. CORRESPONDENCE:	
(ii)	WN Strategic Plan Spatial Options Consultation: Nothing to report.	
(i)	Solar2 – Proposed Solar Panel Farm: Meeting arranged in Potterspury Village Hall with Solar2 on 16/05/22 at 5pm for Potterspury and Yardley Gobion PC WGs.	SP JM
6160	CONSULTATIONS:	0.0
	the small round metal control boxes and which lanterns are cable tied. Column 62 in High Street and column 25 in Mays Way lanterns have been replaced by Forde & McHugh.	JS
(d)	issued. Streetlight Inspection for Inventory: Survey to establish which wooden poles have	
(c)	Column 32 – 28 Mays Way: Cadent not yet paid PC invoice 07/04/22 (£600) or WPD invoice to reconnect supply. Cadent Manager contacted 11/05/22 and copy invoice	JS
(b)	Column 79 – 99 Mays Way: Anglian Water (AW) still investigating failure to replace column after water leak repair 16/03/2020. No contact from AW since 30/03/22 – chased again 04/05/22.	JS
(a)	Column 28 – 35 Mays Way: Clerk to contact resident.	JS
(iv)	recording equipment required. Streetlights:	
(ii) (iii)	Defibrillator Monthly Check: Cllr Parkin reported in working order. CCTV Monthly Check: Cllr Capps reported cameras working - further checks on	JS
()	Interpretation Board design and artwork based on A1 size. It was resolved to rename the area "Mill Pond Meadow".	
(b)	opening date to public – no formal opening ceremony planned. Wintle family and memorial bench families to be notified. Cllr Blunden will report in Old Mail. Interpretation Board: Cllrs Holland, Millidge and Parkin are working on the	JS JB
	wildlife visiting, including many small birds not recently evident. Meadow grass is growing but slowly due to recent drought conditions. 1 June 2022 confirmed as	IC

Signed	Date	