

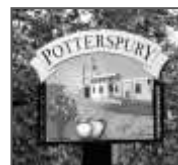
# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

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## MINUTES of the meeting of Potterspurvy Parish Council held on Wednesday 13 April 2022 at 8:00pm in Potterspurvy Village Hall.

**Councillors present:** Dr S Parkin (Chair), Mrs J Millidge (Vice Chair), Mr F Giblin, Mr G Lucas, Mrs A Ruck, Mrs T Holland. Cllr S Dring attended via Teams.

**Parish Clerk:** Mrs J Spence.

**Apologies:** Cllr Capps (holiday), Cllr Z Peasland (holiday), Cllr S Peasland (holiday), Cllr Norris (other commitment), Cllr Blunden (holiday) Cllr Silvester (long-term absence).

**Also present:** WNC Cllr W Barter, WNC Cllr K Pritchard, Mr C Coppin – NHW Coordinator & Police Liaison Rep, one member of the public.

6132	<b>APOLOGIES:</b> <i>It was resolved to approve the apologies for absence from Cllrs Capps, Z Peasland, S Peasland, Norris, Blunden and Silvester.</i>	
6133	<b>MINUTES:</b> <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 9 March 2022, which were duly signed by the Chair.</i>	
6134	<b>MATTERS ARISING:</b> <b>Queen's Green Canopy – Plant a Tree for the Jubilee:</b> The unveiling of the plaque at the Walnut tree in Poundfield Road will take place on Thursday 2 June 2022 at 12 noon. Rod and Maureen Kilvert to be invited to unveil the plaque as they grew the Walnut tree from seed. All residents welcome.	GL
6135	<b>DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT:</b> Cllr Lucas reimbursement of expenditure on behalf of PC – Minute 6141(viii).	
6136	<b>MINUTES ACTION REPORT:</b> <b>Noted.</b>	
6137	<b>PUBLIC FORUM:</b> (i) <b>Member of the public</b> asked when the bus service would improve – was given a copy of the latest timetable received from Britannia Bus company. (ii) <b>Mr Coppin, NHW Coordinator and Police Liaison Rep:</b> Crime figures February 2022 – SN 212 (Potterspurvy 6). Since October 2021 Northants Police, Fire & Crime Commissioner - "Stop Hate Campaign" and "Action for Fraud" (£50m lost to scammers). Police are looking for free venues to hold Police Surgeries – Chair advised PC would consider funding Village Hall at May PC meeting. Craig will attend a meeting with PCSO Matthew Taylor to discuss possibility of restarting a Youth Club.	JS
6138	<b>REPORT FROM WNC COUNCILLORS:</b> (i) <b>Cllr William Barter:</b> reported at the Annual Parish Assembly preceding this meeting. (ii) <b>Cllr Ken Pritchard:</b> planning applications for large scale distribution sites and sheds at Furtho Pit, Tove roundabout and Whittlebury. Towcester Support Group employed a Barrister for a Judicial Review – referred to Andrea Leadsom MP and Secretary of State Gove to put Towcester on hold and include Furtho Pit as well. Yardley Gobion Travellers Site – another enquiry planned for June.	
6139	<b>PLANNING</b> (i) <b>PLANNING APPLICATIONS:</b> None. (ii) <b>PLANNING DECISIONS:</b> <b>WNS/2022/0148/PIP</b> Application for permission in principle for development of 5-6 custom/self-build dwellings. Land east of allotments Poundfield Road. Decision: Approval 11/03/2022. <b>Noted.</b> (iii) <b>OTHER PLANNING MATTERS:</b> (a) <b>Email 21/02/22 to Stuart Timmiss, WNC Executive Director, Place &amp; Economy</b> – requesting extension of planning consultees to interested parties outside parish concerned. Response received 22/03/2022 from Paul Seckington advising information can be found in in the weekly list of planning applications and comments submitted by any PC will be considered. (b) <b>WNS/2022/0148/PIP: WNC Failure to respond to call-in request by Cllr Barter:</b> Apology 14/03/2022 from Jim Newton to Cllr Barter – email missed due to annual	

	leave – current WNC planning processes to be looked at to prevent similar issues in future.																																																																																	
6140	<p><b>PLAY AREAS:</b></p> <p>(i) <b>Inspection Reports March-April:</b></p> <p>(a) <b>Meadow View</b> – Cllr Holland submitted a report by email.</p> <p>(b) <b>Mays Way, Blackwell End &amp; Village Hall</b> – Cllr Millidge submitted a report by email.</p> <p>(ii) <b>Inspection Rota April-May:</b></p> <p>(a) Meadow View: Cllr Giblin.</p> <p>(b) Mays Way, Blackwell End, Village Hall: Cllr S Peasland.</p>																																																																																	
6141	<p><b>FINANCE</b></p> <p>(i) <b>Budget Report: <i>It was resolved to approve the Budget Report.</i></b></p> <p>(ii) <b>Budget Surplus 2021/2022 / Reserves:</b> The surplus of £4701.56 has been transferred to General Reserves. As at 01/04/2022 Specified Reserves £14,883.68 and General Reserves £31,852.38. Total Reserves £46,736.06.</p> <p>(iii) <b>Bank Balances: TOTAL £46,554.93 (31/03/22).</b></p> <p>(a) <b>Lloyds Current:</b> £35,695.71 (31/03/22).</p> <p>(b) <b>Lloyds Deposit:</b> £10,859.22 (31/03/22).</p> <p>(iv) <b>Receipts:</b></p> <p>(a) Lloyds Deposit – March interest: £0.33.</p> <p>(b) Asset Mapping Project Grant: £310.16.</p> <p>(c) St Nicholas Church: Interment of ashes - £128.00.</p> <p>(v) <b>PRG – Allotments Insurance 2022/23: <i>It was resolved to ratify the bank transfer dated 04/04/2022 to Chris Knott Allotment Insurance £163.86.</i></b></p> <p>(vi) <b>A5 Chainlink Fence:</b> Chainlink fence to replace storm damaged wooden fence adjacent to 33 Mays Way. Four quotations obtained. <b><i>It was resolved to order from Secure-a-Field £2,990.37 + VAT as they met the exact specification required.</i></b></p> <p>(vii) <b>Storm Damage Costs:</b> Following severe storms in February - emergency tree works to damaged Cedar trees in the Churchyard - £2,000.00 + VAT and replacement of damaged wooden fencing on the A5 - £2,990.37 + VAT. <b><i>In view of these unexpected expenses, it was resolved not to carry out the repairs to the southern boundary of the Churchyard wall at this time – PC Meeting 9 February 2022 – Minute 6108(vii).</i></b></p> <p>(viii) <b>Payments: <i>It was resolved to approve payments as listed checked by IFCC Cllr Giblin, to be authorised online by Cllr Millidge and Cllr Parkin.</i></b></p> <table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>232</td> <td>J Spence: Clerk March salary and backpay £930.14, mileage £15.75, office £43.42</td> <td>987.38</td> <td>1.93</td> <td>989.31</td> </tr> <tr> <td>233</td> <td>HMRC: Clerk PAYE £232.60, Employer NI £58.75</td> <td>291.35</td> <td>0.00</td> <td>291.35</td> </tr> <tr> <td>234</td> <td>Northants CALC: Councillor training</td> <td>44.00</td> <td>0.00</td> <td>44.00</td> </tr> <tr> <td>235</td> <td>B Osborne: Payroll services January-March 22</td> <td>67.50</td> <td>0.00</td> <td>67.50</td> </tr> <tr> <td>236</td> <td>Village Hall: Hire of hall December 21-March 22</td> <td>80.00</td> <td>0.00</td> <td>80.00</td> </tr> <tr> <td>237</td> <td>Forde &amp; McHugh Ltd: Streetlight repairs</td> <td>471.90</td> <td>94.38</td> <td>566.28</td> </tr> <tr> <td>237</td> <td>Forde &amp; McHugh Ltd: Column 32 – Gas leak</td> <td>600.00</td> <td>120.00</td> <td>720.00</td> </tr> <tr> <td>238</td> <td>DNH Contracts: Dog bins March</td> <td>121.05</td> <td>24.21</td> <td>145.26</td> </tr> <tr> <td>239</td> <td>Cllr G Lucas: Reimbursement 4 invoices – materials Conservation Area &amp; Queen's Tree Plaque installation</td> <td>136.55</td> <td>27.30</td> <td>163.85</td> </tr> <tr> <td>240</td> <td>A Stockton: Litter picking March</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>241</td> <td>R Phillips: Handyman labour and materials</td> <td>139.83</td> <td>5.25</td> <td>145.08</td> </tr> <tr> <td>242</td> <td>RTM Landscapes: Tree works Churchyard Elder</td> <td>90.00</td> <td>18.00</td> <td>108.00</td> </tr> <tr> <td>242</td> <td>RTM Landscapes: Emergency storm damage Churchyard Cedars</td> <td>2000.00</td> <td>400.00</td> <td>2400.00</td> </tr> <tr> <td>242</td> <td>RTM Landscapes: Mowing March</td> <td>619.00</td> <td>123.80</td> <td>742.80</td> </tr> <tr> <td></td> <td></td> <td><b>5748.56</b></td> <td><b>814.87</b></td> <td><b>6563.43</b></td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	232	J Spence: Clerk March salary and backpay £930.14, mileage £15.75, office £43.42	987.38	1.93	989.31	233	HMRC: Clerk PAYE £232.60, Employer NI £58.75	291.35	0.00	291.35	234	Northants CALC: Councillor training	44.00	0.00	44.00	235	B Osborne: Payroll services January-March 22	67.50	0.00	67.50	236	Village Hall: Hire of hall December 21-March 22	80.00	0.00	80.00	237	Forde & McHugh Ltd: Streetlight repairs	471.90	94.38	566.28	237	Forde & McHugh Ltd: Column 32 – Gas leak	600.00	120.00	720.00	238	DNH Contracts: Dog bins March	121.05	24.21	145.26	239	Cllr G Lucas: Reimbursement 4 invoices – materials Conservation Area & Queen's Tree Plaque installation	136.55	27.30	163.85	240	A Stockton: Litter picking March	100.00	0.00	100.00	241	R Phillips: Handyman labour and materials	139.83	5.25	145.08	242	RTM Landscapes: Tree works Churchyard Elder	90.00	18.00	108.00	242	RTM Landscapes: Emergency storm damage Churchyard Cedars	2000.00	400.00	2400.00	242	RTM Landscapes: Mowing March	619.00	123.80	742.80			<b>5748.56</b>	<b>814.87</b>	<b>6563.43</b>	JS JS
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6142	<p><b>PARISH COUNCIL MATTERS:</b></p> <p>(i) <b>Parish Plan Review:</b> Cllr Millidge will put report on PC website.</p> <p>(ii) <b>Asset Mapping Project (AMP):</b> Deadline for input to Parish Online 24/04/2022. The AMP Working Group to liaise on Parish Online training.</p>	JM SP ZP																																																																																

(iii)	<b>A5 Parish Council Alliance:</b> Rural bus service - meetings planned with Britannia Bus Ltd on 11/04/2022 and Chris Wragg on 13/04/2022 – both at Deanshanger PC Office. No representatives from Potterspurty PC able to attend.	
(iv)	<b>PPC Asset Register 2021/2022 – April 2022: <i>It was resolved to approve.</i></b>	
(v)	<b>PPC Risk Assessment 2021/2022 – April 2022: <i>It was resolved to approve.</i></b>	
(vi)	<b>PPC Member Code of Conduct April 2022: <i>It was resolved to approve.</i></b>	
(vii)	Copies of all documents can be found on PC website.	
(vii)	<b>Parish Council Roles:</b> In anticipation of the Annual Meeting on 11 May 2022, the Chair circulated a proposal on roles for Councillors to consider.	
6143	<b>VILLAGE MATTERS</b>	
(i)	<b>Mill Pond Conservation Area:</b>	
(a)	<b>Update:</b> Cllr Lucas has done the ground-work preparation to receive the new signs and Interpretation Board.	
(b)	<b>Interpretation Board:</b> Nothing to report.	
(ii)	<b>Defibrillator Monthly Check:</b> The missing defibrillator has been reinstated and is working. EMAS has provided new pads and battery. The PC ordered new pads and battery, but the lead time is 6 months.	
(iii)	<b>CCTV Monthly Check:</b> Last month Cllr Capps reported cameras working but not recording equipment. However, on further inspection all equipment is working.	
(iv)	<b>Streetlights:</b>	
(a)	<b>Review:</b> The Clerk circulated a report on the current condition of <i>some</i> streetlight lanterns and control boxes. Following an inspection, some lanterns will need to be replaced due to water ingress at a current cost of £295 + VAT and metal control boxes replaced with new type plastic boxes – estimated cost £900 each – work necessary when lantern fails and requires replacement. <b><i>It was resolved to carry out a complete inspection and inventory of all streetlights to establish which may need attention in the future.</i></b>	JS Sc P
(b)	<b>Column 28 – 35 Mays Way:</b> It was resolved to contact the resident again to request removal of tree to enable streetlight to be reconnected.	JS
(c)	<b>Column 79 – 99 Mays Way:</b> Anglian Water are still investigating failure to replace column after water leak repair 16/03/2020.	
(d)	<b>Column 32 – 28 Mays Way:</b> Column returned - WPD to reinstate electric supply. Invoice issued to Cadent by PC for work carried out by Forde & McHugh. Cadent paying WPD direct for electric supply reinstatement.	
(v)	<b>Closed footpath – boggy ground:</b> WNC Rights of Way plan to review closure order in the summer (Cllr Dring).	
(vi)	<b>Anti-social Behaviour:</b> Recent incidents, including an attack on a resident and child, by a group of teenagers in the village were reported to the Police by Craig Coppin, NHW Coordinator and the Clerk. Those responsible have been identified by the Police and contacted. The Chair expressed appreciation on how PCSO Matthew Taylor responded and dealt with the complaints	JS
(vii)	<b>Youth Club:</b> Following an approach by a resident, PCSO Taylor is to arrange a meeting to discuss the possibility of starting a new Potterspurty Youth Club – subject to adult volunteers, young people to help run it and sufficient interest from young people in the village. Craig Coppin has agreed to attend. The PC has previously supported the YC by paying the NAYC Affiliation fees.	
(viii)	<b>Britannia Bus Ltd:</b> Mr Derek Taylor, MD, has issued new timetables for Services 89, 90 and 86.	
6144	<b>CONSULTATIONS:</b>	
(i)	<b>Solar2 – Proposed Solar Panel Farm:</b> Clerk to contact Solar2 again to request meeting.	
(ii)	<b>WN Strategic Plan Spatial Options Consultation:</b> Nothing to report.	
6145	<b>CORRESPONDENCE:</b>	
(i)	<b>Email 11/03/2022:</b> Complaint speeding traffic on A5 – noise and vibration – especially night and early hours – request for speed guns to monitor. It was noted that since 2017 the PC has regularly contacted National Highways (NH) (formerly Highways England), the Police, Andrea Leadsom MP and other authorities to request a reduction of the speed limit to 40mph through Potterspurty. <b><i>It was resolved to respond to the resident that a speed gun would not be allowed as the A5 is a trunk road and any speed monitoring must be done by the Police.</i></b> Cllr Pritchard advised that NH are to carry out a survey of the Potterspurty to Paulerspury stretch of the A5.	JS

(ii)	<b>Email 14/03/2022:</b> Additional information speeding night-time traffic on A5.	
(iii)	<b>Letter 24/03/2022:</b> Condition of Silver Birch tree next to 47 Mays Way. The tree was inspected by both Tree Wardens and found to be a healthy specimen which does not overhang the property boundary. <b><i>It was resolved to write to the resident to advise that the tree does not require any pruning or other maintenance work at this time, but it will be monitored.</i></b>	JS
(iv)	<b>Email 31/03/2022:</b> Asking advice on large Ash trees near brook adjacent 25A Church End. <b><i>It was resolved to advise these trees not owned by PC and nearby landowners should be contacted regarding pruning or removal.</i></b>	JS
6146	<b>UPDATES (for information only):</b>	
6147	<b>Next Parish Meetings - Wednesday 11 May 2022 – Potterspury Village Hall 7:00pm – Annual Meeting followed by Parish Council Meeting</b>	
		JES 27/04/2022

Signed \_\_\_\_\_ Date \_\_\_\_\_