

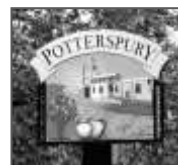
Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

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MINUTES of the meeting of Potterspurvy Parish Council held on Wednesday 9 March 2022 at 7:30pm in Potterspurvy Village Hall.

Councillors present: Dr S Parkin (Chair), Mrs J Millidge, Mr F Giblin, Mrs J Blunden, Mr S Norris, Mr G Lucas, Mrs Z Peasland, Mr S Peasland, Mr S Dring, Mr R Capps, Mrs A Ruck.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Holland (holiday), Cllr Silvester (long-term absence).

Apologies also received from Mr Craig Coppin – NHW Coordinator & Police Liaison Rep.

Also present: WNC Cllr W Barter, 1 member of the public.

6116	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllrs Holland and Silvester.</i>	
6117	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 9 February 2022, which were duly signed by the Chair.</i>	
6118	MATTERS ARISING: None.	
6119	DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT: None.	
6120	MINUTES ACTION REPORT: Noted.	
6121	PUBLIC FORUM: Mr Coppin, NHW Coordinator and Police Liaison Rep provided a report by email. Crime figures January 2022 – SN 285 (Potterspurvy 6). Recent local crime – thefts from vans and number plate thefts. Text and email scams continue.	
6122	REPORT FROM WNC COUNCILLOR: Cllr William Barter WNC Budgets set. Some reserves appear very high – Financial Officers advise retaining in current climate. Sixfields Stadium - agreement reached for sale of land to football club in exchange for building east stand within 5 years. Integrated rail plan – WNC submitted evidence to investigating committee – first two stages of HS2 confirmed to north-west (Manchester) – good result for MK as improved rail service. Not good for north-east (Yorkshire) – terminating at disused power station in Loughborough.	
6123 (i) (ii) (iii)	PLANNING PLANNING APPLICATIONS: WNS/2022/0358/LBC Listed building consent for the replacement of traditional sash and casement windows like for like with a slim double-glazed unit (11mm) replacing the single glazed units. Reindeer House, 1 Reindeer Court. <i>It was resolved to submit a comment of no objection to WNC Planning.</i> PLANNING DECISIONS: None. OTHER PLANNING MATTERS: Email 21/02/22 to Stuart Timmiss, WNC Executive Director, Place & Economy – requesting extension of planning consultees to interested parties outside parish concerned. No reply received to date. Copy to be forwarded to Cllr Barter.	JS
6124 (i) (a) (b) (ii) (a) (b) (iii) (iv) (v)	PLAY AREAS: Inspection Reports February-March: (a) Meadow View – Cllr Capps submitted a report by email. (b) Mays Way, Blackwell End & Village Hall – Cllr Norris submitted a report by email. Inspection Rota March-April: (a) Meadow View: Cllr Holland. (b) Mays Way, Blackwell End, Village Hall: Cllr Millidge. CPM Playgrounds Ltd: Inspection reports dated 25/02/2022 noted. (iv) Highlighted items requiring attention will be submitted to Handyman. (v) Bark - Meadow View play area – all spare bark used. <i>It was resolved that the Clerk obtain quotes for new supply.</i>	JS JS

6125	<p>FINANCE</p> <p>(i) Budget Report: <i>It was resolved to approve the Budget Report.</i></p> <p>(ii) Bank Balances: TOTAL £50,245.87 (28/02/22).</p> <p>(a) Lloyds Current: £39,386.98 (28/02/22).</p> <p>(b) Lloyds Deposit: £10,858.89 (28/02/22).</p> <p>(iii) Receipts:</p> <p>(a) Lloyds Deposit – February interest: £0.28.</p> <p>(b) HMRC: VAT repayment 01/09/21-31/02/22 - £4,743.75.</p> <p>(iv) Clerk Annual Salary Award 2021/22: <i>It was resolved to approve the NJC 1.75% pay award backdated to 01/04/2021.</i></p> <p>(v) Churchyard Green Waste Bins: <i>It was resolved to replace the existing green waste bins with 2 no. 360lt bins with locks.</i></p> <p>(vi) Payments: <i>It was resolved to approve payments as listed checked by IFCC Cllr Giblin, to be authorised online by Cllr Millidge and Cllr Z Peasland.</i></p> <table border="1" data-bbox="261 551 1401 936"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>224</td> <td>J Spence: Clerk salary February £764.35, mileage £15.75, office £16, Jubilee tree plaque £144.99.</td> <td>916.92</td> <td>24.17</td> <td>941.09</td> </tr> <tr> <td>225</td> <td>HMRC: Clerk PAYE £191, Employer NI £30.13.</td> <td>221.13</td> <td>0.00</td> <td>221.13</td> </tr> <tr> <td>226</td> <td>SLCC: Annual membership</td> <td>171.00</td> <td>0.00</td> <td>171.00</td> </tr> <tr> <td>227</td> <td>A Stockton: Litter picking February</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>228</td> <td>Robert Acton Product Developments BAGO: 5 litter pickers</td> <td>135.00</td> <td>27.00</td> <td>162.00</td> </tr> <tr> <td>229</td> <td>DNH Contracts: Dog bins February</td> <td>96.84</td> <td>19.37</td> <td>116.21</td> </tr> <tr> <td>230</td> <td>CPM Playgrounds Ltd: Operational play area inspections</td> <td>215.00</td> <td>43.00</td> <td>258.00</td> </tr> <tr> <td>231</td> <td>RTM Landscapes Ltd: Annual winter bed and tree work</td> <td>1800.00</td> <td>360.00</td> <td>2160.00</td> </tr> <tr> <td></td> <td></td> <td>3655.89</td> <td>473.54</td> <td>4129.43</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	224	J Spence: Clerk salary February £764.35, mileage £15.75, office £16, Jubilee tree plaque £144.99.	916.92	24.17	941.09	225	HMRC: Clerk PAYE £191, Employer NI £30.13.	221.13	0.00	221.13	226	SLCC: Annual membership	171.00	0.00	171.00	227	A Stockton: Litter picking February	100.00	0.00	100.00	228	Robert Acton Product Developments BAGO: 5 litter pickers	135.00	27.00	162.00	229	DNH Contracts: Dog bins February	96.84	19.37	116.21	230	CPM Playgrounds Ltd: Operational play area inspections	215.00	43.00	258.00	231	RTM Landscapes Ltd: Annual winter bed and tree work	1800.00	360.00	2160.00			3655.89	473.54	4129.43	JS JS
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6126	<p>PARISH COUNCIL MATTERS:</p> <p>(i) Parish Plan Review: Nothing to report.</p> <p>(ii) Northants CALC Asset Mapping Project (AMP): The grant of £310.16 via NCALC was claimed on 15/02/2022. Cllr Parkin and Cllr Z Peasland will arrange Parish Online training to input WNC services in the village.</p> <p>(iii) A5 Parish Council Alliance: Nothing to report.</p>	Chair ZP																																																		
6127	<p>VILLAGE MATTERS</p> <p>(i) Mill Pond Conservation Area:</p> <p>(a) Update: The MPCA will be opened to the public on 1 June 2022.</p> <p>(b) Interpretation Board: Cllr Holland will design the artwork for the Interpretation Board and then a decision on size will be made.</p> <p>(c) Water Safety Site Assessment: <i>It was resolved to approve the risk assessment.</i></p> <p>(ii) Defibrillator Monthly Check: Cllr Parkin advised that a resident reported they had tried to gain access to the defibrillator on 02/03/2022 and despite using the correct code was unable gain access. Cllr Parkin checked the cabinet on 07/03/2022 and the defibrillator was missing. Cllr Giblin advised that the Police had removed the defibrillator to use on him when he had become unwell on 24/02/2022 and had taken it away with them. It is not known how the Police gained access to the cabinet as there was no 999 call made for the access code or why they took the defibrillator away with them. Cllr Parkin will contact the Police.</p> <p>(iii) CCTV Monthly Check: Cllr Capps reported the cameras are working but not recording – possibly a broken disc. <i>It was resolved to obtain a quote for repair or possible replacement.</i></p> <p>(iv) Streetlight Mays Way – Column 28: Cllr Parkin met with resident who will look at removing the tree.</p> <p>(v) Queen’s Jubilee Celebrations: <i>It was resolved that the PC will pay for a new Union flag for the Church, to be purchased by Church Warden.</i></p> <p>(vi) Queen’s Green Canopy: <i>It was resolved that the tree dedication plaque will be installed during the Jubilee Bank Holiday weekend.</i></p> <p>(vii) Storm Damage February:</p> <p>(a) Meadow View: Yew tree broken branch was cut back by Environmental Coordinator.</p> <p>(b) High Street Churchyard: Several trees damaged – Leylandii snapped and large limbs on three Cedars damaged requiring urgent emergency work, arranged by RTM</p>	JS TH JS SP JS JM GL																																																		

(c)	Landscapes. The Churchyard gates were locked by Cllr Parkin on 19/02/2022 due to the dangerous condition of the trees. A warning sign was attached to the gate. Wooden fence on A5 adjacent 33 Mays Way: Fallen fence panels moved from footpath and made safe. <i>It was resolved to replace with 6' chainlink fence and concrete posts, subject to quotes.</i>	JS
6128 (i) (ii) (iii)	CONSULTATIONS: Solar2 – Proposed Solar Panel Farm: Solar2 have not yet made contact. WN Strategic Plan Spatial Options Consultation: Nothing to report. WNC Big Conversation: Consultation on public's views and ideas on how WNC shape services and support communities. Deadline for responses 21/03/2022. Noted. Details on Village Facebook.	
6129 (i) (ii) (iii)	CORRESPONDENCE: Email 08/02/2022: Complaint about HGV lorries using single track to Puxley. Northants Highways will install a temporary 'Unsuitable for HGV' sign on A5. Email 17/02/2022: Complaint about anti-social and criminal activity on local farmland. The PC does not have the powers to deal with the various complaints. Reply to resident 22/02/2022 giving contacts advice for services who have the power to assist. Email 28/02/2022: Complaint inconsiderate parking in Sanders Lane on 26/02/2022 by parents/guardians of junior football teams. Two matches were played on 26/02/2022 at the same time resulting in additional vehicles parking in the village. <i>It was resolved to email the football managers to advise that only one match may be played at a time as there is no wish to stop the use of the pitch by the junior teams and to again request that they park considerately.</i>	JS
6130 (i) (ii)	UPDATES (for information only): 02/03/2022 email from Western Power Distribution advising column LP79 outside 99 Mays Way was disconnected and removed on 16/03/2020. The disconnection was done by E.ON and the column removed by Aylesbury Mains Ltd at the instruction of Anglian Water due to a water leak. At no time then or since were the PC informed. It is understood that the instruction was to reinstate the column 2m away from the removal site. Anglian Water contacted 08/03/2022 – awaiting response. The Chair circulated a list of Councillor operational roles for discussion at the April PC meeting ahead of the Annual Meeting on 11 May 2022.	JS
6131	Next Parish Meetings - Wednesday 13 April 2022 – Potterspury Village Hall 7:00pm – Annual Parish Assembly 7:30pm – Parish Council Meeting	
		JES 05/04/2022

Signed _____ Date _____