

# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

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## MINUTES OF SPECIAL MEETING

held on Wednesday 27 September 2021 in Potterspurvy Village Hall

**Present:**

**COUNCILLORS:** Dr S Parkin, Mrs B Silvester, Mr R Capps, Mrs Z Peasland, Mr S Dring, Mr S Norris, Mr F Giblin.

**Apologies: Councillors** Mrs J Millidge, Mrs A Ruck, Mrs J Blunden, Mr G Lucas, Mrs T Holland (all prior commitments arranged before special meeting called).

### 6030 Mill Pond Conservation Area:

***It was resolved to ratify the purchase of a 4' diameter Millstone for installation in the Mill Pond Conservation Area. £370.00 plus VAT.***

6031 Exclusion of public and press to consider next item on the agenda – none present.

### 6032 High Street Churchyard Wall:

**Tenders:**

Background: 14 companies were offered the opportunity to submit a tender, 3 companies submitted tenders: one company – one option, one company – two options and one company – three options, giving a total of 6 quotes to consider.

**Cllr Norris, FWG Chair reported:** The FWG met and considered all aspects of all tenders and recommended to full Council that the quote from Underwood & Weston (U&W) in the value of £19,782 + VAT be accepted. U&W are a long-established company of stonemasons and builders with significant previous experience of similar work, including works for the Church of England. Two very positive references were obtained from previous customers. The rebuilding method meets our requirements, and they offer the industry standard 12 months rectification period for any defective work guarantee.

**Permission from the Archdeacon of Northampton:**

It was noted that on 27/09/2021, The Venerable Richard Ormston, Archdeacon of Northampton, granted List B permission to proceed with rebuilding the Churchyard wall.

**Funding:**

Cllr Norris, Chair FWG, advised that the FWG recommend that the work be funded from reserves as follows, allowing an additional £2,000 contingency:

- £11,000 from existing Specified Reserves 700/4 – Churchyard lime trees pollarding.
- £1,000 from current financial year Churchyard Capital 500/4.
- £10,000 from General Reserves

It will be necessary to replenish the Churchyard lime trees reserves and General reserves in the 2022/2023 Precept bid. Responses to the Facebook consultation with residents indicated that this one-off method of payment was popular, rather than a long-term loan from PWLB. ***It was resolved to approve this method of funding.***

***It was resolved to approve the award of the rebuilding of the Churchyard Wall contract to Underwood & Weston for £19,782.00 + VAT.***

Signed \_\_\_\_\_ Date \_\_\_\_\_