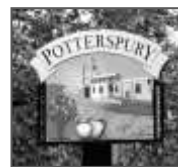


Potterspurty Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspurtypc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurtypc.org.uk



MINUTES of the meeting of Potterspurty Parish Council held on Wednesday 8 September 2021 at 7:30pm in Potterspurty Village Hall.

Councillors present: Dr S Parkin (Chair), Mrs J Millidge, Mr S Dring, Mr G Lucas, Mr R Capps, Mrs B Silvester, Mrs Z Peasland, Mr F Giblin, Mr S Norris, Mrs A Ruck.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Blunden (away), Cllr T Holland (maternity leave).

Also present: WNC Cllr W Barter.

Apologies received from Mr C Coppin - NHW Co-ordinator & Police Liaison Rep.

6015	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllr Blunden and Cllr Holland.</i>	
6016	MINUTES: (i) <i>It was resolved to approve as a true record the Minutes of Potterspurty Recreation Ground Charity Meeting held on 14 July 2021, which were duly signed by the Chair.</i> (ii) <i>It was resolved to approve as a true record the Minutes of Special Planning Meeting of Potterspurty Parish Council held on 14 July 2021, which were duly signed by the Chair.</i> (iii) <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 14 July 2021, which were duly signed by the Chair.</i>	
6017	MATTERS ARISING: None.	
6018	DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT: Reimbursement of expenses incurred on behalf of PC: Cllr Lucas TR155 and TR167; Cllr Holland TR 156 (not at meeting); Cllr Parkin TR173 – Minute 6023(vi).	
6019	MINUTES ACTION REPORT: Noted.	
6020	PUBLIC FORUM: WNC Cllr William Barter stressed the importance of Parish Councils submitting a response to the Oxford-Cambridge Arc Spatial Framework Consultation . Cllr Barter will enquire whether WNC will be responding. Cllr Barter requested copies of the PC's responses and papers relating to MK Futures 2050 Consultation – the Chair commented that WNC need to make public their formal position and view – Cllr Barter will enquire. Potterspurty detrimentally impacted and totally against.	JS
6021	PLANNING: (i) Planning Application: (a) WNS/2021/1264/FUL 3 Bedroom Dwelling. Land between 3 and 7 Church End. <i>It was resolved to submit a response to WNC Planning of no objection provided the construction material is local limestone laid to course.</i> (b) WNS/2021/1314/FUL Two storey side and rear extension. Single storey also at rear. 13 Woods Lane. <i>It was resolved to submit a response to WNC Planning of no objection provided the construction material is local limestone laid to course.</i> (c) WNS/2021/1344/FUL Single storey side extension. 98 High Street. <i>It was resolved to submit a response to WNC Planning of no objection provided the construction materials match the existing.</i> (ii) Planning Decisions: None.	
6022	PLAY AREAS: (i) Inspection Reports July-August: (a) Meadow View – Cllr Millidge submitted an inspection report by email. (b) Mays Way, Blackwell End & Village Hall – Cllr Silvester submitted an inspection report by email. (ii) Inspection Reports August-September:	

<ul style="list-style-type: none"> (a) Meadow View - Cllr Millidge submitted an inspection report by email. (b) Mays Way, Blackwell End, Village Hall - Cllr Giblin submitted an inspection report. (iii) Inspection Rota September-October: (a) Meadow View: Cllr Peasland (instead of Cllr Parkin). (b) Mays Way, Blackwell End, Village Hall: Cllr Peasland. (iv) CPM Playgrounds Ltd: Operational Inspection Report 26/08/21: Noted. (v) Repairs: It was resolved that items requiring attention from all reports will be added to Handyman job sheet. 		JS																																																																																																																													
<p>6023</p> <ul style="list-style-type: none"> (i) Budget Report: It was resolved to approve the Budget Report. (ii) Bank Balances: TOTAL £66,405.30 (31/07/2021). (a) Lloyds Current: £25,549.82 (31/07/2021). (b) Lloyds Deposit: £40,855.48 (31/07/2021). (iii) Bank Balances: TOTAL £65,646.64 (31/08/2021). (a) Lloyds Current: £24,790.15 (31/08/2021). (b) Lloyds Deposit: £40,856.49 (31/08/2021). (iv) Receipts: (a) Lloyds Deposit – July interest: £0.94. (b) Mr & Mrs Davison 07/07/2021 – Conservation Area Memorial Bench: £549.07. (c) Mrs Clifford & Mr Mearing 08/07/2021 – Conservation Area Memorial Bench: £530.73. (d) HMRC 19/07/2021 VAT repayment period 01/03/21-31/05/21: £1,711.98 (e) Parochial Church Council 10/08/2021 – Interment of ashes: £124.00. (f) Parochial Church Council 10/08/2021 – Additional inscription: £29.00. (g) Lloyds Deposit – August interest: £1.01. (v) ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2020/2021: External audit and certificate approved by PKF Littlejohn LLP with no issues arising. (vi) Payments: It was resolved to approve payments as listed, submitted to FWG for checking, to be authorised on Lloyds by Cllr Capps and Cllr Millidge. 	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">TR</th> <th style="width: 60%;">PAYEE</th> <th style="width: 10%;">Net £</th> <th style="width: 10%;">VAT £</th> <th style="width: 15%;">Total £</th> </tr> </thead> <tbody> <tr> <td></td> <td>Bank Transfers 11/08/2021</td> <td></td> <td></td> <td></td> </tr> <tr> <td>154</td> <td>Clerk salary July £764.35, mileage £15.75, office £16</td> <td style="text-align: right;">796.10</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">796.10</td> </tr> <tr> <td>155</td> <td>Amazon: Vitax Brushwood killer £22.45 & Roundup weedkiller £44.71 – Conservation Area (payable Cllr Lucas)</td> <td style="text-align: right;">55.97</td> <td style="text-align: right;">11.19</td> <td style="text-align: right;">67.16</td> </tr> <tr> <td>156</td> <td>Vistaprint: Community Award Mugs (payable Cllr Holland)</td> <td style="text-align: right;">41.17</td> <td style="text-align: right;">8.24</td> <td style="text-align: right;">49.41</td> </tr> <tr> <td></td> <td style="text-align: right;">TOTAL 11/08/2021</td> <td style="text-align: right;">893.24</td> <td style="text-align: right;">19.43</td> <td style="text-align: right;">912.67</td> </tr> <tr> <td></td> <td>Bank Transfers 08/09/2021</td> <td></td> <td></td> <td></td> </tr> <tr> <td>157</td> <td>J Spence: Clerk salary August £764.35, office £16</td> <td style="text-align: right;">780.35</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">780.35</td> </tr> <tr> <td>158</td> <td>HMRC: Clerk PAYE July £191, August £191. 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<p>6025</p> <p>(i)</p> <p>(ii)</p> <p>(iii)</p> <p>(iv)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(v)</p> <p>(vi)</p>	<p>VILLAGE MATTERS</p> <p>Mill Pond Conservation Area Update: More than 15 different wildflowers growing in the main area. Nettles major problem and volunteer working party is needed, probably in October, to remove the nettles by hand. After 3 years of spring and summer drought, Cllr Lucas continues to water the trees to keep them alive. Vandalism of trees – branches broken off trees in the Conversation Area and elsewhere in the village. Evidence of wildlife - barn owl secondary wing feather, grasshoppers, frogs, dragonflies, kingfisher and heron or egret footprints. Scrape water level being maintained. Will be ready to open in 2022 once Interpretation Boards and more signage installed.</p> <p>Defibrillator Monthly Check: Cllr Parkin advised in working order.</p> <p>CCTV Monthly Check: Cllr Capps advised in working order.</p> <p>Gigaclear:</p> <p>(a) Update: Due to finish by the end of this month. Will not dig trenches in Meadow View as existing ducts large enough and have arrangement with BT to use them under “PIA” Partial Integration Agreement. Residents in Elmfield Close not in agreement – some want broadband installation and others do not.</p> <p>(b) Complaint from resident – damage to PC hedge in Mays Way: Tree wardens inspected the hedge and do not recommend any action. <i>It was resolved to advise resident no action would be taken.</i></p> <p>(c) Complaint from resident – standard of footpath reinstatement in Church End: Gary Sewell, Gigaclear inspected in July and advised that water ponding is in historical depressions and not their trench line which they state has been done to an acceptable standard. Councillors also inspected and agree any issues with footpath not as result of Gigaclear reinstatement. <i>It was resolved to advise resident.</i></p> <p>(v) Potterspurty Community Shield Award 2020/2021: On 11 August 2021, Cllr Parkin presented the awards outside Cottage Stores. The winners of the Community Shield were Vik and Krishna of The Cottage Stores. Also nominated and receiving an award mug and certificate were (in no particular order) Emily Kent, Emma James, Kate Morris and Claire Eggleton.</p> <p>(vi) MK Futures 2050: Cllr Lucas produced a personal report and plan of the damaging risks to Potterspurty parish if MKC plans come to fruition, including, housing developers and loss of conservation areas. 2050 is an end date, not start date, there appears to be activity nearby - land acquisition options appear to be in place. The PC is committed to fighting any proposals/activity which impinge on the parish. <i>It was resolved to</i></p>	<p>JS</p> <p>JS</p> <p>JS</p> <p>PP</p>

(vii)	incorporate and roll together with the Parish Plan Review results. Manhole Cover – Meadow View Playing Field: Anglian Water repaired the damage caused by vandals and there have been no further damage reports.	WG
(viii)	Youth Football Teams Car Parking Meadow View: Report of police involvement following parking incident on 05/06/2021 – overlapping youth teams parking inconsiderately on footpaths. Team previously written to on same subject 23/01/2020. It was resolved to monitor Saturday morning parking and to advise that if complaints received, PC will consider withdrawing the use of the pitch. No charge was made for the pitch in 2019 with condition that a charge may be levied in 2020. It was resolved to charge £100 per season for all teams (not each team) using the small pitch (not Potterspurty FC pitch) commencing September 2021.	JS JS
6026	CORRESPONDENCE:	
(i)	Email 17/07/2021: Mr Wills offer of fully funded memorial bench in memory of parents. It was resolved to thank Mr Wills and advise the PC will look at and consider suitable locations.	JS
(ii)	Email 03/08/2021: Complaint about quality of recent mowing of football pitch. Comments noted. It was also noted that on 21/07/2021 the FC team manager thanked the PC and were very pleased with the grass.	JS
(iii)	Email 04/08/2021: Complaint about quality of mowing of triangle of grass in Meadow View. Comments noted.	JS
6027	UPDATES (for information only):	
(i)	Oxford-Cambridge Arc: On 03/09/2021 information received via Northants CALC of consultation on the Spatial Framework for the Arc, closing on 12/10/2021 – before next PC meeting. It was resolved that Cllrs Parkin, Millidge and Capps will prepare a response.	SP JM RC
(ii)	4 Church End: It was resolved to advise WNC Planning of rear extension without planning permission or archeological survey.	JS
6028	PARISH COUNCIL MATTERS – MEETING CLOSED TO PUBLIC High Street Churchyard Wall Rebuild: It was resolved to exclude public and press on the grounds of the time sensitive commercial interests of the council and the persons that have tendered is not in the public interest. Cllr Barter left the meeting to enable discussion of sensitive information regarding tendering - no members of the public present. Cllr Parkin held site visits with three companies who then tendered, two of which supplied three options. References to be taken up for preferred company and Plan B permission requested from The Archdeacon, Diocese of Peterborough. Possible grants and Gigaclear donation to the followed up. FWG to meet to discuss contract.	JS JS FWG
6029	Next Parish Council Meeting Wednesday 13 October 2021 – 7:30pm – Potterspurty Village Hall. Meeting closed 9:55pm.	
		JES 05/10/2021

Signed _____ Date _____