

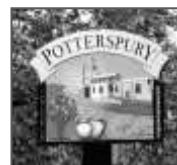
Potterspurty Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurtypc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurtypc.org.uk



MINUTES of the meeting of Potterspurty Parish Council held on Wednesday 19 May 2021 at 7:35pm in Potterspurty Village Hall following the Annual Meeting.

Councillors' present: Dr S Parkin (Chair), Mr G Lucas, Mr R Capps, Mrs T Holland, Mrs A Ruck, Mr S Norris, Mrs B Silvester, Mrs J Blunden and Mr F Giblin.

Parish Clerk: Mrs J Spence.

Joined remotely via Teams to witness proceedings only: Cllr J Millidge (Vice Chair), Cllr R Armstrong, Mr S Dring.

Apologies: Cllr Millidge (away), Cllr Armstrong (away).

Also present: Mr C Coppin, NHW Co-ordinator, two members of the public.

5969	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllr Millidge and Cllr Armstrong.</i>	
5970	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 14 April 2021, which were duly signed by the Chair.</i>	
5971	MATTERS ARISING:	
5972	DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT: Reimbursement of expenses incurred on behalf of PC – Minute 5978(vii). Cllr Lucas TR133 - £377.41. Cllr Capps TR126 – £17.42.	
5973	MINUTES ACTION REPORT: Noted.	
5974	PUBLIC FORUM: (i) Two representatives from MK Special Ops Adventure Site in Furtho Lane: Various outdoor activities for children and young people. Structures are removable. Confirmed has not applied for planning permission as was unable to contact planning by telephone. Clerk gave contact details of WNC Enforcement Officer. (ii) Mr Craig Coppin – NHW Coordinator provided a report by email: Crime figures: March 2021 – SN 309 (Potterspurty 7). 'Protect Your Pooch Campaign' - latest NHW initiative due to very high numbers of dog thefts. Theft of number plates in Grafton Close. Latest doorstep scams – if paid with crisp new notes, address is sold on to criminals as potentially cash in the property. Text, email and phone scams to obtain bank details prevalent, including: Tesco, click on to parcel delivery apps, Covid-19 vaccine from fake NHS website (vaccine is free), HMRC, Amazon, Netflix and DVLA. Advice is never click on any link in a text or email, unless confident it is genuine. Always phone the number obtained from an original reliable source of the company the account held with. Craig attended very useful Police Liaison meeting.	
5975	MEMBERSHIP OF COUNCIL – TWO VACANCIES CO-OPTING COUNCILLORS: The nomination of Mr Stephen Dring was proposed by Cllr Parkin and seconded by Cllr Lucas – all members present voted in favour. The Chair declared Mr Stephen Dring duly co-opted.	
5976	PLANNING (i) Planning Applications: (a) WNS/2021/0178/FUL Replacement dwelling and commercial premises following fire	

	<p>damage to include car parking. Hobby Fish Farm, Watling Street, Old Stratford, MK19 6BD. It was resolved to submit a response of no objection to WNC Planning.</p> <p>(b) WNS/2021/0207/FUL Replace boundary wall and hedge. Increase the height of one chimney sack in order to replace an existing open fire with a wood burning stove. The Old Vicarage, Church End. It was resolved to submit a response of no objection to WNC Planning.</p> <p>(c) WNC/2021/0208/LBC Increase the height of one chimney stack in order to replace an existing open fire with a wood burning stove. The Old Vicarage, Church End. It was resolved to submit a response of no objection to WNC Planning.</p> <p>(d) WNS/2021/0312/TPO Pollard 30 lime trees over 3 years 10 per year. Potterspur High Street Cemetery. It was resolved to submit a response of no objection to WNC Planning.</p> <p>(ii) Planning Decisions:</p> <p>(a) S/2021/0382/FUL First floor rear and side extension. 26 Church End. Approval 21/04/21. Noted.</p> <p>(b) S/2021/0041/FUL Replacement dwelling. 2 Watling Street. Approval 07/05/21. Noted.</p> <p>(iii) Other Planning Matters:</p> <p>E/2020/0289 Special Ops Adventure Site, Furtho Lane, Potterspur. Enquiry – change of use from agricultural to business. 10/05/2021 WNC Planning Enforcement Manager advised that a site visit would be arranged.</p>	
<p>5977</p> <p>(i)</p> <p>(a)</p> <p>(b)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p> <p>(iii)</p>	<p>PLAY AREAS:</p> <p>Inspection Reports April-May:</p> <p>Meadow View – Cllr Giblin submitted an email report. Contents noted and will be actioned as required.</p> <p>Mays Way, Blackwell End & Village Hall – Cllr Millidge submitted an email report. Mays Way - quote pending from RTM Landscapes for removal of dead branches on ash tree.</p> <p>Inspection Rota May-June:</p> <p>Meadow View: Cllr Holland.</p> <p>Mays Way, Blackwell End, Village Hall: Cllr Capps.</p> <p>New Covid Signs from WNC – 3 each of 3 designs:</p> <p>It was resolved that Cllr Parkin will install the new signs at Meadow View, Mays Way and Blackwell End play areas.</p>	<p>JS</p> <p>JS</p> <p>SP</p>
<p>5978</p> <p>(i)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p> <p>(iii)</p> <p>(a)</p> <p>(b)</p> <p>(iv)</p> <p>(v)</p> <p>(vi)</p> <p>(a)</p>	<p>FINANCE</p> <p>Budget Report: Cllr Norris noted an error on page 2 specified reserves section in Conservation Area 700/7. The Clerk will correct and reissue.</p> <p>Bank Balance Total: £54,918.70 (30/04/2021).</p> <p>Lloyds Current: £14,066.08 (30/04/2021).</p> <p>Lloyds Deposit: £40,852.62 (30/04/2021).</p> <p>Receipts:</p> <p>Lloyds Deposit April interest: £1.22.</p> <p>VAT repayment 01/10/2020-28/02/2021: £1,568.30.</p> <p>Streetlight Electricity Supply:</p> <p>The current three year contract with E.ON ends 31/05/2021. On 06/05/2021 the FWG considered quotations and contract terms. It was noted that decisions are time sensitive due to changing market prices. It was resolved to ratify the decision made by the FWG on 06/05/2021 to award a further 3-year contract to E.ON for renewable energy.</p> <p>PSSC Rent December 2020-May 2021: The PSSC Treasurer requested the rent of £250 for this 6-month period be cancelled. Due to Covid, the clubhouse closed in October 2020 and is due to re-open on 17/05/2021, during which time there were outgoings for regular bills and loss of out-of-date stock, but no income. It was resolved to approve the cancellation of the rent charge for this period.</p> <p>Annual Governance & Accountability Return 2020/2021 (AGAR):</p> <p>Annual Internal Audit Report 2020/2021:</p> <p>The Internal Audit was carried out by Lynn Lavender on 01/05/2021. The Internal</p>	<p>JS</p> <p>JS</p>

<p>(b) Auditor was able to answer yes to all questions and signed the Report as required.</p> <p>Section 1 – Annual Governance Statement 2020/2021: <i>It was resolved that Section 1 – Annual Governance Statement 2020/2021 be approved and signed by the Chair, Cllr C S Parkin, and Clerk, Mrs J Spence.</i></p> <p>(c) Section 2 – Accounting Statements 2020/2021: <i>It was resolved that Section 2 – Accounting Statements 2020/2021 be approved and signed by the Responsible Financial Officer, Mrs J Spence, and the Chair, Cllr C S Parkin.</i></p> <p>(vii) Payments: It was resolved to approve payments as listed, checked by Cllr Armstrong ICC, to be authorised on Lloyds by Cllr Capps and Cllr Norris.</p>																																																																																																						
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<p>5980</p> <p>(i)</p> <p>(a)</p>	<p>VILLAGE MATTERS</p> <p>Mill Pond Conservation Area: Update from Cllr Lucas: Cllr Lucas will install the four memorial benches when ground conditions are suitable – currently too wet. It is hoped to sow the meadow mixture seeds within the next 4</p>																																																																																																					

	weeks, weather and ground conditions permitting. Cllr Lucas will purchase number code padlock for footbridge gate. Code to be given to Preschool for access by the children. Potterspurty Preschool Manager, Kate Morris, emailed with concerns about the nettles in their allocated area. Cllr Lucas confirmed the best method to deal with nettles is weekly strimming. Chemicals should not be used in this area. <i>It was resolved to draft response.</i>	GL
(b)	Email 23/04/2021: Offer from resident to help with delivering communications to the village community, clubs and individuals and liaising with useful organisations. <i>It was resolved to reply accepting this offer of voluntary help.</i>	JS
(c)	Email 08/05/2021: Asking PC's plans for the Conservation Area and suggestion of a Community Orchard in the Area. <i>It was resolved to reply giving details of works done and next stage works and to advise that the boggy ground is unsuitable for fruit trees.</i>	JS
(ii)	Defibrillator Monthly Check: Cllr Parkin advised in working order.	
(iii)	CCTV Monthly Check: Cllr Capps advised in working order.	
(iv)	Blocked Gullies: The blocked gullies between Church End and Yardley Road were reported to Helen Howard, Northants Highways. A site meeting has been arranged: Cllr Blunden and the Drainage Supervisor on Friday 21/05/2021.	JB
5981	CORRESPONDENCE:	
(i)	Emails 16/04/21 & 05/05/21: Church End residents' property flooded on 23/12/2020 and subsequent attempts to obtain responses from Anglian Water. <i>It was resolved to respond that whilst sympathetic to the distressing problems encountered, the PC has no powers to be able to offer assistance on this occasion.</i>	JS
5982	UPDATES (for information only): Potterspurty Preschool Sports Day: <i>It was resolved to approve the application to use part of the recreation ground for the sports day on 02/07/2021.</i>	JS
5983	Next Parish Council Meeting Wednesday 9 June 2021 – 7:30pm – Potterspurty Village Hall.	
	Meeting closed at 9:00pm.	
		JES 02/06/2021

The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 expired on 7 May 2021 and in-person meetings resumed.

Signed _____ Date _____