

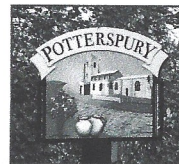
Potterspurty Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurtypc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurtypc.org.uk



MINUTES of the meeting of Potterspurty Parish Council held remotely on Wednesday 10 March 2021 at 7:30pm by Teams Video Conference

in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 No.392 dated 4 April 2020 (Coronavirus Regulations 2020)

Councillors' present: Dr S Parkin (Chair), Mrs J Millidge (Vice Chair), Mr M Wootton, Mr G Lucas, Mr R Capps, Mr S Dring, Mr R Armstrong, Mrs T Holland, Mrs A Ruck, Mrs J Blunden, Mr S Norris, Mrs B Silvester.

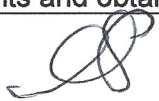
Parish Clerk: Mrs J Spence.

Apologies: Cllr F Giblin (injury).

District Cllr A Medina and Mr C Coppin, NHW Co-ordinator, sent their apologies.

5939	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllr Giblin.</i>	
5940	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 10 February 2021, which were duly signed by the Chair.</i>	
5941	MATTERS ARISING: Cllr Parkin and Cllr Lucas reported they had spoken to a resident in North Way who, following the recent footpath clearance, had complained about works done by NCC over 7 years ago. <i>It was resolved to advise the resident to contact NCC Street Doctor, but in view of the delay in reporting the matter it is unlikely they will consider a complaint now.</i>	JS
5942	DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT: Cllr Lucas - £14.58 reimbursement of expenses incurred on behalf of PC. Cllr Dring - £1000. 00 payment of invoice. Minute 5947(vii)	
5943	MINUTES ACTION REPORT: Noted.	
5944	PUBLIC FORUM: Mr Craig Coppin – NHW Coordinator provided a report by email: Crime figures: January 2021 – SN 252 (Potterspurty 2 – second lowest in 5 years). Many residents received a genuine looking scam letter purporting to be from The Peoples Postcode Lottery. Text, email and phone scams to obtain bank details continue and include: Covid-19 vaccine from fake NHS website (vaccine is free), HMRC, Amazon and Netflix. Advice is - never click on any link in a text or email, unless absolutely confident it is genuine. Always phone the number obtained from a reliable source of the company you hold the account with.	
5945	PLANNING (i) Planning Applications: (a) S/2021/0382/FUL First floor rear and side extension. 26 Church End. <i>It was resolved to submit a response of no objection to SNC.</i> (ii) Planning Decisions: (a) S/2020/1876/FUL Variation of conditions 7 and 8 of S/2016/3087/FUL. Challow Building, Furtho Manor Farm. Approval 22/02/2021. Noted. (iii) Other Planning Matters: (a) E/2020/0289 Special Ops Adventure Site, Furtho Lane, Potterspurty. Enquiry – change of use from agricultural to business. Awaiting update from SNC. <i>It was resolved to contact SNC again as reports received of activity in the area and on the website.</i>	JS

5946 (i) (a) (b) (ii) (a) (b)	PLAY AREAS: Inspection Reports February-March: Meadow View – Cllr Capps submitted a report. No issues. Skatepark & MUGA still closed (Covid-19). Continuing break-ins reported to Police who attended and spoke to children. Other break-ins captured on CCTV and car registrations noted. Mays Way, Blackwell End & Village Hall – Cllr Holland submitted an email report. Blackwell End: Brambles growing through chain link fence from field. It was resolved to ask RTM Landscapes to cut back. Inspection Rota March-April: Meadow View: Cllr Holland (instead of Cllr Dring). Mays Way, Blackwell End, Village Hall: Cllr Norris.	JS																																																																																					
5947 (i) (ii) (a) (b) (iii) (iv) (v) (vi) (vii)	FINANCE Budget Report: It was resolved to accept the Budget Report. Surplus of £2,168.52 is less than expected due to recent ground works Bank Balance Total: £67,894.12 (28/02/2021). (a) Lloyds Current: £17,043.68 (28/02/2021). (b) Lloyds Deposit: £50,850.44 (28/02/2021). (iii) Receipts: Lloyds Deposit February interest: £1.93. (iv) Missing £75.00 cheque from Potterspurty Recreation Ground (PRG): Clerk reported the cheque from PRG was paid into Lloyds Bank at Malvern Grove PO on 10/02/2021, after which it was lost. Reported to Lloyds on 03/03/2021 and stopped. It was resolved to issue a replacement cheque from PRG account. (v) Clerk's Salary: Cllr Millidge, Chair - Personnel Committee, reported that following the Clerk's appraisal, a salary increase to SCP 21, back-dated to 01/04/2020, is recommended to the PC. It was noted the last SCP increase was April 2017. It was resolved to approve the increase, backdated to 01/04/2020, payable from March salary paid on 14/04/2021. (vi) Grant: It was resolved to approve a grant of £100 to the Easter Bunny Event, payable to Emily Kent. (vii) Payments: It was resolved to approve payments as listed, checked by Cllr Armstrong ICC, to be authorised on Lloyds by Cllr Millidge and Cllr Capps. <table border="1" data-bbox="261 1211 1401 1973"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>95</td> <td>22/2/21 – John E Wright – Parish Plan questionnaire printing</td> <td>279.00</td> <td>0.00</td> <td>279.00</td> </tr> <tr> <td></td> <td>10/03/21 as follows</td> <td></td> <td></td> <td></td> </tr> <tr> <td>96</td> <td>J Spence: Clerk salary & overtime £909.86; mileage £3.60; office & postage £41.83</td> <td>955.29</td> <td>0.00</td> <td>955.29</td> </tr> <tr> <td>97</td> <td>HMRC: Clerk PAYE £227.40; Employer NI £55.92</td> <td>283.32</td> <td>0.00</td> <td>283.32</td> </tr> <tr> <td>98</td> <td>A Stockton: Litter picking February</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>99</td> <td>NCALC: Clerk training – Emergency Planning [0931]</td> <td>38.00</td> <td>0.00</td> <td>38.00</td> </tr> <tr> <td>100</td> <td>Cllr Lucas: Phone charges PC Teams meeting 13/01/2021</td> <td>14.58</td> <td>0.00</td> <td>14.58</td> </tr> <tr> <td>101</td> <td>Society of Local Council Clerks: Annual subscription</td> <td>166.00</td> <td>0.00</td> <td>166.00</td> </tr> <tr> <td>102</td> <td>Stryker UK Ltd: Defibrillator electrodes & battery</td> <td>99.96</td> <td>19.99</td> <td>119.95</td> </tr> <tr> <td>103</td> <td>DNH Contracts: Dog bins February [1701]</td> <td>64.56</td> <td>12.91</td> <td>77.47</td> </tr> <tr> <td>104</td> <td>Aylesbury Mains Ltd: Streetlight repairs [20274 & 20291]</td> <td>127.60</td> <td>25.52</td> <td>153.12</td> </tr> <tr> <td>105</td> <td>E.ON: Streetlight electricity January</td> <td>152.55</td> <td>7.63</td> <td>160.18</td> </tr> <tr> <td>106</td> <td>RTM Landscapes: Annual tree works £2160 less £360 credit note; Footpath Mays Way – Watling Street clearance £960; Two Field footpath clearance £1440, tree works £288.</td> <td>3740.00</td> <td>748.00</td> <td>4488.00</td> </tr> <tr> <td>107</td> <td>S R Dring: Clearance of crack willow logs</td> <td>1000.00</td> <td>0.00</td> <td>1000.00</td> </tr> <tr> <td></td> <td></td> <td>6741.86</td> <td>814.05</td> <td>7555.91</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>7020.86</td> <td>814.05</td> <td>7834.91</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	95	22/2/21 – John E Wright – Parish Plan questionnaire printing	279.00	0.00	279.00		10/03/21 as follows				96	J Spence: Clerk salary & overtime £909.86; mileage £3.60; office & postage £41.83	955.29	0.00	955.29	97	HMRC: Clerk PAYE £227.40; Employer NI £55.92	283.32	0.00	283.32	98	A Stockton: Litter picking February	100.00	0.00	100.00	99	NCALC: Clerk training – Emergency Planning [0931]	38.00	0.00	38.00	100	Cllr Lucas: Phone charges PC Teams meeting 13/01/2021	14.58	0.00	14.58	101	Society of Local Council Clerks: Annual subscription	166.00	0.00	166.00	102	Stryker UK Ltd: Defibrillator electrodes & battery	99.96	19.99	119.95	103	DNH Contracts: Dog bins February [1701]	64.56	12.91	77.47	104	Aylesbury Mains Ltd: Streetlight repairs [20274 & 20291]	127.60	25.52	153.12	105	E.ON: Streetlight electricity January	152.55	7.63	160.18	106	RTM Landscapes: Annual tree works £2160 less £360 credit note; Footpath Mays Way – Watling Street clearance £960; Two Field footpath clearance £1440, tree works £288.	3740.00	748.00	4488.00	107	S R Dring: Clearance of crack willow logs	1000.00	0.00	1000.00			6741.86	814.05	7555.91		TOTAL	7020.86	814.05	7834.91	JS SN JS
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	<p>advice. The PC has written to The Archdeacon of Northampton to inform the Diocese of the situation and to ask what funding and advice they can offer.</p> <p>(b) Funding: Cllr Norris, Chair - FWG, reported that based on current estimated information on rebuilding costs there may be a possible shortfall of £15,000 to £20,000 in funding, taking into account available reserves. An application to GrantScape Mick George Fund was unsuccessful. Grants from National Lottery Grants for Heritage and Northants Historic Churches Trust are being looked into. If grant applications are not successful, other means to fund the shortfall by adding to the Precept, include: lump sum in one year (2022/23) - estimated additional cost of between £17 and £25 to each household's Council Tax bill (one year only); a loan from Public Works Loan Board (PWLB) – estimated cost of loan over 10 years at 1.39% equal repayments (principal and interest) adds between £2.70 and £3.50 to the Council Tax bill, per property per year (10 years). The PWLB application is a lengthy process and could take several months to process and involves public consultation.</p> <p>(c) Public Consultation: Due to Covid-19, it is not possible to hold a physical consultation at this time. <i>It was resolved to prepare consultation questions to ask residents, via Facebook, if they agree to the rebuilding of the wall and opinion on funding options.</i></p> <p>(ii) Parish Plan Review: Paper questionnaires were delivered to each household on 27/02/2021. Return deadline online and paper 14/03/2021.</p> <p>(iii) Local Elections 6 May 2021: Appointments must be made with SNC to return completed nomination papers in person to SNC Offices, Towcester, from 26/03/2021 – deadline 4:00pm 08/04/2021. Being advertised on Facebook, PC website and noticeboard.</p>	SN
5949	<p>VILLAGE MATTERS</p> <p>(i) Mill Pond Conservation Area:</p> <p>(a) Update: Cllr Lucas reported that six people volunteered to help but have been unable due to ground conditions and/or Covid restrictions. Most trees are thriving. Works will resume next week.</p> <p>(b) Memorial Tree and Bench: <i>It was resolved to accept and approve the application from Mrs Rachel Clifford and Mr Jamie Clifford in memory of Mrs Irene Mearing.</i> It was noted that all four benches have now been allocated and no further are available but there is still space for memorial trees.</p> <p>(ii) Defibrillator Monthly Check: Cllr Parkin advised in working order and new electrode pads and battery were installed on 23/02/2021.</p> <p>(iii) CCTV Monthly Check: Cllr Capps advised in working order.</p> <p>(iv) Overgrown footpath Mansion Gardens/Homestead Way: Guinness Partnership replied on 09/03/2021 attaching documents which indicate they do not consider they are responsible for this side of the footpath. <i>It was resolved to obtain a quote from RTM Landscapes for clearance and to add to the Grounds Contract.</i></p> <p>(v) Flooding on A5 - 23/12/2021: HE telephoned today and advised the report (04/02/2021) was referred to HE Drainage Department and they would be in touch.</p> <p>(vi) Untaxed Vehicles on Village Roads: Reports received of untaxed vehicles have been passed on to Northants Police via ELVIS (End of Life Vehicle Impound Scheme).</p> <p>(vii) Northants Highways – Pilot 20 mph Advisory Speed Scheme: <i>It was resolved to submit an expression of interest for signs.</i></p> <p>(viii) Maple Tree - Mays Way Play Area: <i>It was resolved to give permission for the tree to be crown lifted by RTM Landscapes, under the supervision of Cllr Lucas, at the expense of the resident from Duchess Gardens.</i></p>	JS JS JS JS
5950	<p>CORRESPONDENCE:</p> <p>(i) Email 24/02/2021: Towcester Junior FC request to resume play on the junior pitch on 03/04/2021. <i>It was resolved to approve, subject to current Covid regulations.</i></p> <p>(ii) Email 10/03/2021: Request for a midnight timer on streetlight in Orchard Close. <i>It was resolved to reply this is not possible as it would compromise the lighting of the area - illumination is required throughout all hours of darkness.</i></p>	JS JS



5951	COVID-19: It is planned to open the Skatepark and MUGA on 29/032021, subject to current Government Covid regulations.	
5952	UPDATES (for information only): Gulley clearance is required in Poundfield Road, Church End and Yardley Road. Clerk will report to Street Doctor.	JS
5953	Next Parish Council meetings Wednesday 14 April 2021 via Teams: 7:00pm Annual Parish Assembly followed by Parish Council meeting.	
	Meeting closed at 9:25pm.	
		JES 07/04/2021

Signed  Date 27 April 2021