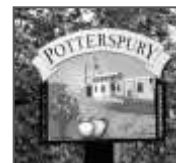


# Potterspurry Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspurrypc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurrypc.org.uk



## NOTICE OF MEETING OF POTTERS PURRY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held in **Potterspurry Village Hall on WEDNESDAY 9 JUNE 2021 at 7:30 pm.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

*Jane Spence*

Jane Spence – Clerk

2 June 2021

## AGENDA

1	<b>APPROVE APOLOGIES for absence.</b>
2	<b>APPROVE MINUTES:</b> (i) <b>Annual Meeting held on 19 May 2021</b> (ii) <b>Parish Council meeting held on 19 May 2021.</b>
3	<b>MATTERS ARISING from previous meetings.</b>
4	<b>DECLARATION OF INTEREST under the Council's Code of Conduct.</b>
5	<b>SUMMARY OF MINUTES ACTION REPORT.</b>
6	<b>PUBLIC FORUM:</b> Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
7	<b>PLANNING</b> (i) <b>PLANNING APPLICATIONS:</b> (a) <b>WNS/2021/0426/FUL</b> Two storey front extension and addition of new garage. Resubmission of S/2020/2263/FUL with amended garage design. 33 Meadow View. (b) <b>WNS/2021/0516/FUL</b> Proposed timber car-port, workshop, office/annex stand-alone structure. 11 Church End. (ii) <b>PLANNING DECISIONS:</b> <b>WNS/2021/0312/TPO</b> Pollard 30 lime trees over 3 years – 10 trees per year. High Street Cemetery. Approved 02/06/2021. (iii) <b>OTHER PLANNING MATTERS:</b> <b>E/2020/0289</b> Special Ops Adventure Site, Furtho Lane, Potterspurry. Enquiry – change of use without permission from agricultural to business. Update from WNC.
8	<b>PLAY AREAS</b> (i) <b>RECEIVE INSPECTION REPORTS – May-June:</b> (a) Meadow View – Cllr Holland (b) Mays Way, Blackwell End, Village Hall - Cllr Capps (ii) <b>INSPECTION ROTA – June-July:</b> (a) Meadow View – Cllr Lucas (b) Mays Way, Blackwell End & Village Hall – Cllr Parkin
9	<b>FINANCE</b> (i) <b>RECEIVE BUDGET REPORT FROM CLERK.</b> (ii) <b>BANK BALANCES: TOTAL £72,394.59 (31/05/2021).</b> <b>Lloyds Current: £31,541.09 (31/05/2021).</b> <b>Lloyds Deposit: £40,853.50 (31/05/2021).</b>  (iii) <b>RECEIPTS:</b> (a) Lloyds Deposit – May interest: £0.88. (b) WNC Precept (1): £23,044.36.

(iv)	<b>APPROVAL OF ONLINE PAYMENT TRANSFERS</b> (together with any further payments requested by Clerk).				
	<b>TR no</b>	<b>PAYEE</b>	<b>Net £</b>	<b>VAT £</b>	<b>Total £</b>
	135	J Spence: Clerk salary May £764.35, Mileage £15.75, Office £16.	796.10	0.00	796.10
	136	HMRC: Clerk May PAYE £191.00, Employer NI £30.13	221.13	0.00	221.13
	137	A Stockton: Litter picking May	100.00	0.00	100.00
	138	DNH Contracts: Dog bins May (1770)	96.84	19.37	116.21
	139	Marmax Recycled Products: 4 Memorial benches, fixings & carriage. (Conservation Area).	1670.00	334.00	2004.00
	140	RTM Landscapes: Grounds mowing & herbicide spraying	1515.00	303.00	1818.00
	141	Cllr G Lucas: Conservation Areas expenses: TBS – memorial benches installation cement & ballast £62.69; Stony Service Centre – memorial benches plaques & engraving £195.91; Odells – brass screws for plaques £4.90; Odells – pond gate chain and footbridge padlock £32.85.	246.95	49.40	296.35
	142	Rob Phillips: Handyman labour & expenses £212.50 and materials £72.85.	273.21	12.14	285.35
			<b>4919.23</b>	<b>717.91</b>	<b>5637.14</b>
<b>10</b>	<b>PARISH COUNCIL MATTERS:</b>				
(i)	<b>HIGH STREET CHURCHYARD WALL:</b> Receive update.				
(ii)	<b>PARISH PLAN REVIEW:</b> Receive update.				
<b>11</b>	<b>VILLAGE MATTERS:</b>				
(i)	<b>MILL POND CONSERVATION AREA:</b>				
(a)	Receive update.				
(b)	Cllr Lucas report of works.				
(c)	Memorial benches update.				
(ii)	<b>DEFIBRILLATOR:</b> Receive monthly equipment check report.				
(iii)	<b>CCTV:</b> Receive monthly equipment check report				
(iv)	<b>GULLEY CLEARANCE:</b> Receive update on clearance in Church End and Yardley Road.				
(v)	<b>POTTERS PURY COMMUNITY SHIELD AWARD 2020:</b> Consider and vote for nominations (circ 26/5/21).				
(vi)	<b>THE QUEENS'S GREEN CANOPY:</b> Consider initiative to "Plant a Tree for the Jubilee" to mark and celebrate HM The Queen's Platinum Jubilee (circ 26/5/21).				
<b>12</b>	<b>MEMBERSHIP OF COUNCIL – ONE VACANCY:</b>				
(i)	<b>CO-OPTING COUNCILLORS following the local Elections held on 6 May 2021</b> Consider applications for co-option onto Parish Council.				
(ii)	<b>Register of Member's Interests form:</b> Hand in or return to WNC direct.				
<b>13</b>	<b>CORRESPONDENCE:</b> Consider as listed below and any other items received prior to the meeting:				
<b>14</b>	<b>UPDATES:</b> Discussion of matters not otherwise on the agenda for information-sharing only.				
<b>15</b>	<b>Next Parish Council meeting: Wednesday 14 July 2021 – 7:30pm - Village Hall.</b>				