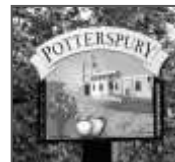


Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspurvpc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvpc.org.uk



NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held online by **Teams Video & Audio Conference on WEDNESDAY 14 APRIL 2021 at 7:30 pm**. All members of the Council are hereby summoned to attend online or by audio conference call for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend by conference call - phone number 0203 855 5182 followed by 787 800 521#

Jane Spence

Jane Spence – Clerk
7 April 2021

AGENDA

1	APPROVE APOLOGIES for absence.
2	APPROVE MINUTES: Parish Council meeting held on 10 March 2021.
3	MATTERS ARISING from previous meetings.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
7	PLANNING (i) PLANNING APPLICATIONS: None. (ii) PLANNING DECISIONS: (a) S/2020/1718/FUL Change of use from light industrial and storage to industrial for car repairs and MOT's and storage. Furtho Manor Farm, Northampton Road, Old Stratford. Approval 05/03/2021. (iii) OTHER PLANNING MATTERS: (a) E/2020/0289 Special Ops Adventure Site, Furtho Lane, Potterspurvy. Enquiry – change of use without permission from agricultural to business. Awaiting update from SNC.
8	PLAY AREAS (i) RECEIVE INSPECTION REPORTS – March-April: (a) Meadow View – Cllr Holland (b) Mays Way, Blackwell End, Village Hall - Cllr Norris (ii) INSPECTION ROTA – April-May: (a) Meadow View – Cllr Giblin (b) Mays Way, Blackwell End & Village Hall – Cllr Millidge (iii) CPM PLAYGROUNDS LTD: Consider inspection reports dated 12/03/2021 (circulated 17/3/21).
9	FINANCE (i) RECEIVE BUDGET REPORT FROM CLERK. (ii) BANK BALANCES: TOTAL £60,314.44 (31/03/2021). (a) Lloyds Current: £9,462.77 (31/03/2021). (b) Lloyds Deposit: £50,851.67 (31/03/2021). (c) 17/03/201 Transfer requested - £10,000.00 from deposit to current account (matures 19/04/2021). (iii) RECEIPTS: (a) Lloyds Deposit – March interest: £1.23. (b) Potterspurvy Recreation Ground – Administration fee - allotments: £75.00. (iv) POTTERS PURVY RECREATION GROUND ACCOUNT: Ratify payment of 2021/22 allotment insurance £159.86 to Chris Knott Insurance – paid by cheque 000012 26/03/2021. (v) PARISH PLAN REVIEW: Consider honorarium payment for online data input. (vi) CONSERVATION AREA WORKS: Consider token payment of £100 to Cllr S Dring and Mr T Dring as contribution to personal expenses incurred during works carried out in Conservation Area.

(vii)	STREETLIGHT ELECTRICITY SUPPLY: Consider quotations for new contract.				
(viii)	APPROVAL OF ONLINE PAYMENT TRANSFERS (together with any further payments requested by Clerk).				
	TR no	PAYEE	Net £	VAT £	Total £
	108	17/03/21 – Emily Kent: Easter Bunny Grant (2020/21)	100.00	0.00	100.00
		14/04/21 as follows (2021/22)			
	109	J Spence: Clerk salary (+backdated to 1.4.20) £1421.64; Office expenses £25.94	1445.92	1.66	1447.58
	110	HMRC: Clerk PAYE £355.40; Employer NI £144.21	499.61	0.00	499.61
	111	A Stockton: Litter picking March	100.00	0.00	100.00
	112	B Osborne: Payroll services January-March 2021	66.00	0.00	66.00
	113	Northamptonshire ACRE: Subscription 2021/22	35.00	0.00	35.00
	114	NCALC: Subscription £554.15; Internal Audit£275; Data Protection Officer Fee £10	839.15	0.00	839.15
	115	CPM Playgrounds Ltd: Play Area Inspections 12/03/21	215.00	43.00	258.00
	116	Aylesbury Mains Ltd: Streetlight repair Mays Way	59.80	11.96	71.76
	117	DNH Contracts: 3 new dog bins & emptying March	642.63	128.52	771.15
	118	E.ON: Streetlight electricity February	137.79	6.89	144.68
	119	RTM Landscapes: Mowing March £684; Conservation Area scrape fence & gate £1768.98	2044.15	408.83	2452.98
	DD	30/4/21 – PWLB Loan repayment	63.47	0.00	63.47
			6148.52	600.86	6749.38
10	PARISH COUNCIL MATTERS:				
(i)	HIGH STREET CHURCHYARD WALL:				
(a)	Wall repair - Expression of Interest & Tender Documents: Receive update.				
(b)	Funding: Receive update on funding wall repair.				
(c)	Public Consultation: Receive update on consultation process for funding of wall repair.				
(d)	Diocese of Peterborough: Receive update on contact with Archdeacon of Northampton.				
(e)	Northants Highways: Consider warning of enforcement letter received from Highway Regulations section.				
(ii)	PARISH PLAN REVIEW: Receive update.				
(iii)	LOCAL ELECTIONS 6 May 2021: Receive update.				
(iv)	FUTURE PC MEETINGS - CORONAVIRUS ACT 2020:				
(a)	Government Legislation: Receive update on remote PC meetings.				
(b)	Village Hall Provisional Bookings: Consider provisional bookings for physical meetings from May 2021.				
(c)	Remote Meetings Consultation (NCALC 1/4/21): Consider response – deadline 17/06/21.				
11	VILLAGE MATTERS:				
(i)	MILL POND CONSERVATION AREA:				
(a)	Receive general update.				
(b)	Memorial benches: Receive update.				
(c)	Scrape safety fence and gate: Receive update on installation.				
(d)	Potterspury Preschool: Receive update on visit by Preschool Manager.				
(e)	Mill Pond Conservation Area Memorial Trees and Benches Policy 2021: Consider update of 2020 Policy.				
(ii)	DEFIBRILLATOR: Receive monthly equipment check report.				
(iii)	CCTV: Receive monthly equipment check report				
(iv)	MANSION GARDENS OVERGROWN FOOTPATH: Receive update.				
(v)	FLOODING ON A5: Receive update on contact with Highways England.				
(vi)	RT Hon ANDREA LEADSOM MP EMAIL 16/03/2021: Consider offer of equipment to support litter picking.				
(vii)	DAMAGE TO A5 GRASS VERGE: Receive update on lorry u-turn on 16/03/21 report to HE.				
(viii)	GULLEY CLEARANCE: Receive update on reports to NCC Fix-My-Street requesting clearance in Church End, Poundfield Road and Yardley Road.				
12	CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting:				
(i)	Email 10/03/21: Britannia Bus Company update from Managing Director.				
(ii)	Email 12/03/21: Complaint vehicles parking on Furtho Lane causing obstructions.				
(iii)	Email 28/03/21: Complaint vehicle(s) parking on grass verge in Mays Way.				
(iv)	2 Emails 06/04/21: Resident Church End: (a) Enquiry to move streetlight at resident's expense; (b) blocked gullies; (c) 23 December flooding from stream; (d) Anglian Water sewer issues.				

13	CORONAVIRUS: Updates.
14	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.
15 (i) (ii) (iii)	<p>Next meetings: Wednesday 12 May 2021 – via Teams – to be confirmed.</p> <p>Annual Meeting – 7:00pm followed by</p> <p>Annual Potterspurty Recreation Ground Charity Meeting followed by</p> <p>Parish Council Meeting at approximately 7:30pm</p>
	<p>CORONAVIRUS PANDEMIC: Special measures to transact the business of the Parish Council are being taken due to the Coronavirus Pandemic and the need to ensure the safety of Councillors, staff and members of the public in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 No. 392 dated 4 April 2020.</p>