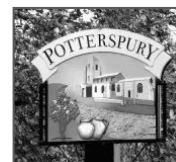


# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspurvpc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvpc.org.uk



## NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held online by **Video & Audio Conference on WEDNESDAY 10 FEBRUARY 2021 at 7:30 pm**. All members of the Council are hereby summoned to attend online or by audio conference call for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend by conference call - phone number 0203 855 5182 followed by 611551328#

*Jane Spence*

Jane Spence – Clerk  
3 February 2021

## AGENDA

1	<b>APPROVE APOLOGIES for absence.</b>
2	<b>APPROVE MINUTES: Parish Council meeting held on 13 January 2021.</b>
3	<b>MATTERS ARISING from previous meetings.</b>
4	<b>DECLARATION OF INTEREST under the Council's Code of Conduct.</b>
5	<b>SUMMARY OF MINUTES ACTION REPORT.</b>
6	<b>PUBLIC FORUM:</b> Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
7	<b>PLANNING</b> (i) <b>PLANNING APPLICATIONS:</b> (a) <b>S/2020/2389/FUL</b> Part demolition of existing rear extension and construction of new extension and reinstatement of original rear casement window. Grafton House, 11 Church End. (b) <b>S/2020/2390/LBC</b> (Listed Building Consent) Part demolition of existing rear extension and construction of new extension and reinstatement of original rear casement window. Grafton House, 11 Church End. (c) <b>S/2021/0041/FUL</b> Replacement dwelling. 2 Watling Street. (ii) <b>PLANNING DECISIONS:</b> (a) <b>S/2020/2153/FUL</b> Variation of Condition 4 (architectural details) S/2020/0382/FUL. Demolition of several dilapidated rear extensions and the construction of one replacement extension on a similar footprint. Associated internal alterations to alter doors and windows. 104 High Street. <b>Approval 22/01/21.</b> (b) <b>S/2020/2154/LBC</b> Variation of Condition 6 (windows and doors) S/2020/0383/LBC. Demolition of several dilapidated rear extensions and the construction of one replacement extension on a similar footprint. Associated internal alterations to alter doors and windows. 104 High Street. <b>Approval 22/01/21.</b> (c) <b>S/2020/2043/FUL</b> Replace failing softwood external staircase and balustrade with hardwood accoya like for like replacement. Replace a dilapidated old wooden shed with green house. The Old Vicarage, 8 Church End. <b>Approval 19/01/21.</b> (d) <b>S/2020/2044/LBC</b> Replace failing softwood external staircase and balustrade with hardwood accoya like for like replacement. Replace a dilapidated old wooden shed with green house. The Old Vicarage, 8 Church End. <b>Approval 19/01/21.</b> (iii) <b>OTHER PLANNING MATTERS:</b> (a) <b>E/2020/0289</b> Special Ops Adventure Site, Furtho Lane, Potterspurvy. Enquiry – change of use without permission from agricultural to business. Awaiting update from SNC. (b) <b>24 Woods Lane:</b> Receive update.
8	<b>PLAY AREAS</b> (i) <b>RECEIVE INSPECTION REPORTS – January-February:</b> (a) Meadow View – Cllr Blunden (b) Mays Way, Blackwell End, Village Hall - Cllr Lucas (ii) <b>INSPECTION ROTA – February-March:</b> (a) Meadow View – Cllr Capps (b) Mays Way, Blackwell End & Village Hall – Cllr Holland

<p><b>9</b></p> <p>(i) <b>RECEIVE BUDGET REPORT FROM CLERK.</b></p> <p>(ii) <b>BANK BALANCES: TOTAL £70,517.52 (31/01/2021).</b></p> <p>(a) <b>Lloyds Current: £19,669.01 (31/01/2021).</b></p> <p>(b) <b>Lloyds Deposit: £50,848.51 (31/01/2021).</b></p> <p>(iii) <b>RECEIPTS:</b></p> <p>(a) Lloyds Deposit – January interest: £2.03.</p> <p>(b) Potterspurty FC - Football pitch rent 2020/2021 season: £160.00.</p> <p>(iv) <b>POTTERS PURTY RECREATION GROUND: Approve £75.00 cheque payment to PC - admin fee for allotments.</b></p> <p>(v) <b>CLERK'S OVERTIME: Consider payment of £254.60 for 20 extra hours worked in 2020.</b></p> <p>(vi) <b>APPROVAL OF ONLINE PAYMENT TRANSFERS (together with any further payments requested by Clerk).</b></p>	<table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>85</td> <td>J Spence: Clerk salary £706.06, mileage £2.70, office £49.58</td> <td>752.74</td> <td>5.60</td> <td>758.34</td> </tr> <tr> <td>86</td> <td>HMRC: Clerk PAYE £176.60, Employer NI £20.79</td> <td>197.39</td> <td>0.00</td> <td>197.39</td> </tr> <tr> <td>87</td> <td>A Stockton: Litter picking January (new rate)</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>88</td> <td>Cllr Lucas: Phone charges PC Teams meeting 9/12/2020</td> <td>14.37</td> <td>0.00</td> <td>14.37</td> </tr> <tr> <td>89</td> <td>DNH Contracts: Dog bins January</td> <td>64.56</td> <td>12.91</td> <td>77.47</td> </tr> <tr> <td>90</td> <td>RTM Landscapes: Remove/plant trees on A5 (Queens 40)</td> <td>450.00</td> <td>90.00</td> <td>540.00</td> </tr> <tr> <td>91</td> <td>E.ON: Streetlight electricity December</td> <td>152.55</td> <td>7.63</td> <td>160.18</td> </tr> <tr> <td>92</td> <td>B&amp;Q: Padlock – play area (Cllr Millidge)</td> <td>10.83</td> <td>2.17</td> <td>13.00</td> </tr> <tr> <td>93</td> <td>Aylesbury Mains: streetlight repairs (20241)</td> <td>59.00</td> <td>11.80</td> <td>70.80</td> </tr> <tr> <td>94</td> <td>Rob Phillips – Handyman: labour £225, materials £161.78, mileage £28.</td> <td>387.82</td> <td>26.96</td> <td>414.78</td> </tr> <tr> <td></td> <td></td> <td><b>2189.26</b></td> <td><b>157.07</b></td> <td><b>2346.33</b></td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	85	J Spence: Clerk salary £706.06, mileage £2.70, office £49.58	752.74	5.60	758.34	86	HMRC: Clerk PAYE £176.60, Employer NI £20.79	197.39	0.00	197.39	87	A Stockton: Litter picking January (new rate)	100.00	0.00	100.00	88	Cllr Lucas: Phone charges PC Teams meeting 9/12/2020	14.37	0.00	14.37	89	DNH Contracts: Dog bins January	64.56	12.91	77.47	90	RTM Landscapes: Remove/plant trees on A5 (Queens 40)	450.00	90.00	540.00	91	E.ON: Streetlight electricity December	152.55	7.63	160.18	92	B&Q: Padlock – play area (Cllr Millidge)	10.83	2.17	13.00	93	Aylesbury Mains: streetlight repairs (20241)	59.00	11.80	70.80	94	Rob Phillips – Handyman: labour £225, materials £161.78, mileage £28.	387.82	26.96	414.78			<b>2189.26</b>	<b>157.07</b>	<b>2346.33</b>
TR no	PAYEE	Net £	VAT £	Total £																																																									
85	J Spence: Clerk salary £706.06, mileage £2.70, office £49.58	752.74	5.60	758.34																																																									
86	HMRC: Clerk PAYE £176.60, Employer NI £20.79	197.39	0.00	197.39																																																									
87	A Stockton: Litter picking January (new rate)	100.00	0.00	100.00																																																									
88	Cllr Lucas: Phone charges PC Teams meeting 9/12/2020	14.37	0.00	14.37																																																									
89	DNH Contracts: Dog bins January	64.56	12.91	77.47																																																									
90	RTM Landscapes: Remove/plant trees on A5 (Queens 40)	450.00	90.00	540.00																																																									
91	E.ON: Streetlight electricity December	152.55	7.63	160.18																																																									
92	B&Q: Padlock – play area (Cllr Millidge)	10.83	2.17	13.00																																																									
93	Aylesbury Mains: streetlight repairs (20241)	59.00	11.80	70.80																																																									
94	Rob Phillips – Handyman: labour £225, materials £161.78, mileage £28.	387.82	26.96	414.78																																																									
		<b>2189.26</b>	<b>157.07</b>	<b>2346.33</b>																																																									
<p><b>10</b></p> <p>(i) <b>HIGH STREET CHURCHYARD WALL:</b></p> <p>(a) Receive update.</p> <p>(b) Lime trees.</p> <p>(ii) <b>PARISH PLAN REVIEW: Receive update from Working Group.</b></p> <p>(iii) <b>LOCAL ELECTIONS 6 May 2021: Nominations closing date 4:00pm on 8 April 2021. (Circulated 11/01/21 NCALC eUpdate dated 08/01/21) and 01/02/21 NCALC Update dated 29/01/21).</b></p>	<p><b>PARISH COUNCIL MATTERS:</b></p>																																																												
<p><b>11</b></p> <p>(i) <b>MILL POND CONSERVATION AREA: Receive update.</b></p> <p>(ii) <b>DEFIBRILLATOR: Receive monthly equipment check report.</b></p> <p>(iii) <b>CCTV: Receive monthly equipment check report.</b></p> <p>(iv) <b>DOG BINS: Consider quotation for 3 new dog bins - £570.</b></p> <p>(v) <b>MANSION GARDENS OVERGROWN FOOTPATH: Receive update on contact with Guinness Partnership.</b></p> <p>(vi) <b>FLOODING:</b></p> <p>(a) <b>Flood Plan: Receive update.</b></p> <p>(b) <b>Flood Wardens: Consider appointment.</b></p> <p>(c) <b>Flooding on A5: Receive update on contact with Highways England.</b></p> <p>(vii) <b>CONSIDER QUOTATIONS FOR TREE &amp; GROUNDS WORKS:</b></p> <p>(a) Two Fields footpath behind North Way – £1200.</p> <p>(b) 5 -7 Grafton Close - £80.</p> <p>(c) Opposite 5 – 7 Grafton Close - £40.</p> <p>(d) Footpath between Homestead Way and Mansion Gardens - £800. (a,b,c,d – circulated 27/1/21).</p> <p>(e) Furtho Lane - £120 (circulated 27/01/21).</p> <p>(f) Any additional quotations received.</p> <p>(viii) <b>CENSUS 21 March 2021: Consider advertising on website and posters. (Circulated 25/01/21 and 01/02/21).</b></p>	<p><b>VILLAGE MATTERS:</b></p>																																																												
<p><b>12</b></p>	<p><b>HIGHWAYS: Speed Limit on A5 Potterspurty: Receive update.</b></p>																																																												
<p><b>13</b></p> <p>(i) <b>MK Futures 2050: Receive update.</b></p> <p>(ii) <b>HM Land Registry Survey: Consider completion of online survey – deadline 26/02/2021. (Circulated 25/01/21)</b></p> <p>(iii) <b>SNC Draft Housing Supplementary Planning Document 27/01/21 – 26/02/21. (Circulated 26/01/21).</b></p> <p>(iv) <b>SNC Planning – Deanshanger Village Design Statement Public Consultation 15/01/21 – 26/02/21. (Circulated 14/01/21)</b></p>	<p><b>CONSULTATIONS:</b></p>																																																												
<p><b>14</b></p>	<p><b>CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting.</b></p>																																																												

15	<b>CORONAVIRUS:</b> Updates.
16	<b>UPDATES:</b> Discussion of matters not otherwise on the agenda for information-sharing only.
17	<b>Next Parish Council meeting: Wednesday 10 March 2021 – 7:30pm via Teams.</b>
	CORONAVIRUS PANDEMIC: Special measures to transact the business of the Parish Council are being taken due to the Coronavirus Pandemic and the need to ensure the safety of Councillors, staff and members of the public in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 No. 392 dated 4 April 2020.