

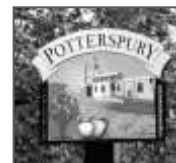
Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

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NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held **on WEDNESDAY 8 DECEMBER 2021 at 7:30 pm in Potterspurvy Village Hall**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence

Jane Spence – Clerk
1 December 2021

AGENDA

1	APPROVE APOLOGIES for absence.
2	APPROVE MINUTES: (i) Parish Council meeting held on 10 November 2021. (ii) Correction to Minutes of meeting held on 13 October 2021 – Minute 6042(ii)(a)(b).
3	MATTERS ARISING from previous meetings.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
7	REPORT FROM WNC COUNCILLOR.
8	PLANNING (i) PLANNING APPLICATIONS: None. (ii) PLANNING DECISIONS: None. (iii) OTHER PLANNING MATTERS: (a) WNS/2021/0908/MAF Change of use from agricultural to mixed use children's and young people outdoor activities (retrospective). Pinchgut Farm, Watling Street. Awaiting update from WNC.
9	PLAY AREAS (i) RECEIVE INSPECTION REPORTS: November-December: (a) Meadow View – Cllr Ruck (b) Mays Way, Blackwell End, Village Hall - Cllr Blunden (ii) INSPECTION ROTA: December-January: (a) Meadow View – Cllr Parkin (swapped with Cllr Dring) (b) Mays Way, Blackwell End & Village Hall – Cllr Giblin (iii) PLAY INSPECTION CO ANNUAL REPORT: Consider report dated 09/11/2021. (Circ 25/11/21).
10	FINANCE (i) RECEIVE BUDGET REPORT FROM CLERK. (ii) BANK BALANCES: TOTAL £74,842.27 (30/11/2021). (a) Lloyds Current: £63,984.27 (30/11/2021). (b) Lloyds Deposit: £10,858.00 (30/11/2021). (iii) RECEIPTS: (a) Lloyds Deposit – November interest: £1.16. (b) HMRC – VAT repayment 1/6/21-31/8/21: £1388.30. (c) PSSC – Half year rent 1/6/21–30/11/21: £250.00. (d) WNC – Grant highway verge mowing April 2021-March 2022: £205.28. (iv) BUDGET 2022/2023: Consider draft budget report from FWG. (v) QUERY ON INVOICES FROM AYLESBURY MAINS: Receive report from Clerk.

(vi)	APPROVE ONLINE PAYMENT TRANSFERS (together with any further payments requested by Clerk).				
	TR no	PAYEE	Net £	VAT £	Total £
	DD	PWLB: Loan repayment	63.47	0.00	63.47
	195	J Spence: Clerk salary November £764.35, Mileage £15.75, Office expenses £44.58.	819.91	4.77	824.68
	196	HMRC: Clerk PAYE £191, Employer NI £30.13 November	221.13	0.00	221.13
	197	A Stockton: Litter picking November	100.00	0.00	100.00
	198	Potterspury & Yardley Gobion PCC: Contribution to Remembrance Wreaths	80.95	0.00	80.95
	199	Play Inspection Co: Annual play area inspection	322.50	64.50	387.00
	200	E.ON: Streetlight electricity October	179.99	9.00	188.99
	201	RTM Landscapes Ltd: Con Area tree works fell 4 ash trees	135.00	27.00	162.00
	202	R Phillips: Handyman labour £223.60; materials £184.30	377.17	30.73	407.90
	203	DNH Contracts: Dog bins November	96.84	19.37	116.21
			2396.96	155.37	2552.33
	11	PARISH COUNCIL MATTERS:			
(i)	HIGH STREET CHURCHYARD WALL: Receive update.				
(ii)	PARISH PLAN REVIEW: Receive update.				
12	VILLAGE MATTERS:				
(i)	MILL POND CONSERVATION AREA:				
(a)	Receive update.				
(b)	Consider quotes for two new signs. (Circ 1/12/21).				
(ii)	DEFIBRILLATOR: Receive monthly equipment check report.				
(iii)	CCTV: Receive monthly equipment check report				
(iv)	STREETLIGHT MAYS WAY - COLUMN 28: Receive update on contact with resident.				
(v)	TREES – MEADOW VIEW PLAYING FIELD:				
(a)	Storm Arwen Damaged Leylandii: Receive report on fallen tree.				
(b)	Crack willows: Consider quotes.				
13	CONSULTATIONS:				
(i)	SOLAR2 – PROPOSED SOLAR PANEL FARM: Receive update.				
(ii)	WEST NORTHAMPTONSHIRE STRATEGIC PLAN SPATIAL OPTIONS CONSULTATION:				
(a)	Village meeting held on 26/11/2021.				
(b)	Consider response – new deadline 24/12/2021.				
(c)	A5 Parish Alliance Group – receive update.				
(iii)	MK FUTURES 2050: Receive update.				
(iv)	OXFORD-CAMBRIDGE ARC: Receive update.				
14	CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting:				
(i)	Email 05/11/21: From Britannia Bus Ltd. (Circ 8/11/21).				
(ii)	Email 15/11/21: Follow-up on PC response to request for shield on streetlight opposite 52 Blackwell End shining into Meadow View (circ 17/11/21).				
(iii)	Email 11/11/21: Speeding traffic along Church End - request for information on how to obtain permission to install mirror on post or traffic calming measures. (Circ 15/11/21).				
15	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.				
16	GROUNDS MAINTENANCE CONTRACT 2022: Consider FWG report on tenders submitted.				
17	COUNCILLOR CO-OPTION: Consider applications for Councillor vacancy.				
16	Next Parish Council meeting: Wednesday 12 January 2022 – 7:30pm – Village Hall.				