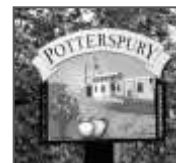


Potterspurry Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspurrypc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurrypc.org.uk



NOTICE OF MEETING OF POTTERS PURRY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held **on WEDNESDAY 13 OCTOBER 2021 at 7:30 pm in Potterspurry Village Hall**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence

Jane Spence – Clerk
6 October 2021

AGENDA

1	APPROVE APOLOGIES for absence.
2	APPROVE MINUTES: (i) Parish Council meeting held on 8 September 2021. (ii) Special meeting held on 27 September 2021.
3	MATTERS ARISING from previous meetings.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
7	SOLAR2 – PROPOSED LOCAL SOLAR FARM: Presentation from Simon Schofield - Account Director, Patrick Keogh - Project Manager and Neil Lindsay – Land and Development Director.
8	PLANNING (i) PLANNING APPLICATIONS: None (ii) PLANNING DECISIONS: None. (iii) OTHER PLANNING MATTERS: E/WNS/2021/0159 Potential breach of planning control. Large two-storey rear extension built without planning permission or the benefit of archaeological survey. 4 Church End.
9	PLAY AREAS (i) RECEIVE INSPECTION REPORTS: September-October: (a) Meadow View – Cllr Peasland (instead of Cllr Parkin) (b) Mays Way, Blackwell End, Village Hall - Cllr Peasland (ii) INSPECTION ROTA: October-November: (a) Meadow View – Cllr Ruck (b) Mays Way, Blackwell End & Village Hall – Cllr Capps
10	FINANCE (i) RECEIVE BUDGET REPORT FROM CLERK. (ii) BANK BALANCES: TOTAL £80,578.20 (30/09/2021). (a) Lloyds Current: £39,720.81 (30/09/2021). (b) Lloyds Deposit: £10,857.39 (30/09/2021). (c) Lloyds Deposit: 28/09/2021 transfer request £30,000 from deposit to current – matures 01/11/2021 (32 days) (iii) RECEIPTS: (a) Lloyds Deposit – September interest: £0.90. (b) WNC Precept (2) 29/09/2021: £23,044.35 (iv) CLERK'S ADDITIONAL HOURS WORKED: Consider payment for 28 hours of additional hours worked. (v) UNDERWOOD & WESTON 14 DAY PAYMENT TERMS: Consider delegation authority to Clerk to raise payment and consult Councillors by email for special approval prior to authorisation by two signatories. (vi) ALLOTMENT RENEWALS 01/10/2021: Receive update.

(vii) (a) (b)	GRANTS: Consider donations to: TADD (Towcester Area Door to Door) £100. Old Mail £650.																																																																	
(viii)	APPROVAL OF ONLINE PAYMENT TRANSFERS (together with any further payments requested by Clerk). <table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>174</td> <td>J Spence: September Clerk salary £764.15, mileage £15.75, office £24.99</td> <td>803.39</td> <td>1.50</td> <td>804.89</td> </tr> <tr> <td>175</td> <td>HMRC: September PAYE £191.20, Employer NI £30.13</td> <td>221.33</td> <td>0.00</td> <td>221.33</td> </tr> <tr> <td>176</td> <td>DNH Contracts: September dog bins</td> <td>121.05</td> <td>24.21</td> <td>145.26</td> </tr> <tr> <td>177</td> <td>RTM Landscapes Ltd: September mowing contract</td> <td>1140.00</td> <td>228.00</td> <td>1368.00</td> </tr> <tr> <td>178</td> <td>E.ON: August streetlight electricity</td> <td>179.99</td> <td>9.00</td> <td>188.99</td> </tr> <tr> <td>179</td> <td>Oypla.com: Wire edging fencing Churchyard (R Kilvert)</td> <td>28.32</td> <td>5.66</td> <td>33.98</td> </tr> <tr> <td>180</td> <td>Watling Reclamation: Millstone Conservation Area</td> <td>370.00</td> <td>74.00</td> <td>444.00</td> </tr> <tr> <td>181</td> <td>B Osborne: Payroll services July-September 2021</td> <td>67.50</td> <td>0.00</td> <td>67.50</td> </tr> <tr> <td>182</td> <td>Northants CALC Ltd: Councillor training</td> <td>44.00</td> <td>0.00</td> <td>44.00</td> </tr> <tr> <td>183</td> <td>PSSC: Refuse bin contribution £357.40, CCTV electricity £20, Broadband contribution for CCTV £140</td> <td>517.50</td> <td>0.00</td> <td>517.50</td> </tr> <tr> <td>184</td> <td>R Phillips: Handyman labour £167.90 and materials £53.82</td> <td>212.75</td> <td>8.97</td> <td>221.72</td> </tr> <tr> <td></td> <td></td> <td>3705.83</td> <td>351.34</td> <td>4057.17</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	174	J Spence: September Clerk salary £764.15, mileage £15.75, office £24.99	803.39	1.50	804.89	175	HMRC: September PAYE £191.20, Employer NI £30.13	221.33	0.00	221.33	176	DNH Contracts: September dog bins	121.05	24.21	145.26	177	RTM Landscapes Ltd: September mowing contract	1140.00	228.00	1368.00	178	E.ON: August streetlight electricity	179.99	9.00	188.99	179	Oypla.com: Wire edging fencing Churchyard (R Kilvert)	28.32	5.66	33.98	180	Watling Reclamation: Millstone Conservation Area	370.00	74.00	444.00	181	B Osborne: Payroll services July-September 2021	67.50	0.00	67.50	182	Northants CALC Ltd: Councillor training	44.00	0.00	44.00	183	PSSC: Refuse bin contribution £357.40, CCTV electricity £20, Broadband contribution for CCTV £140	517.50	0.00	517.50	184	R Phillips: Handyman labour £167.90 and materials £53.82	212.75	8.97	221.72			3705.83	351.34	4057.17
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11 (i) (ii) (iii) (iv)	PARISH COUNCIL MATTERS: (i) HIGH STREET CHURCHYARD WALL: Receive update. (ii) PARISH PLAN REVIEW: Receive update. (iii) GROUNDS MAINTENANCE CONTRACT 2022: Receive update. (iv) COUNCILLOR VACANCY: Receive update on co-option vacancy.																																																																	
12 (i) (ii) (iii) (iv) (v) (vi) (vii) (viii) (ix)	VILLAGE MATTERS: (i) MILL POND CONSERVATION AREA: Receive update. (ii) DEFIBRILLATOR: Receive monthly equipment check report. (iii) CCTV: Receive monthly equipment check report (iv) MEMORIAL BENCH OFFER: Consider suitable location (c/f from September). (v) ABILITY BUS: Receive update on new Thursday bus route for village from 30/09/21 (vi) WNC SPATIAL STRATEGY – CABINET MEETING PAPERS 14/09/2021 AND CONSULTATION: Consultation 11/10/21-29/11/21 (circulated 15/09/21 and 4/10/21). (vii) MK FUTURES 2050: Receive update. (viii) OXFORD-CAMBRIDGE ARC: Receive update on consultation – deadline 12/10/2021. (ix) DEPARTMENT FOR TRANSPORT Road Investment Strategies (RIS3) 2025-2030: National Highways (was Highways England) online consultation on congestion and safety concerns, better facilities – deadline 30/11/2021 – from Andrea Leadsom MP (circulated 22/09/21).																																																																	
13 (i) (ii)	CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting: (i) 20/09/2021 email from resident: Proposal pedestrian crossing outside John Hellins Primary School gate. (ii) 27/09/2021 email from resident: Question on possible liaison between Parish Councils on matters of possible mutual interest and communication to residents.																																																																	
14	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.																																																																	
15	Next Parish Council meeting: Wednesday 10 November 2021 – 7:30pm – Village Hall.																																																																	