

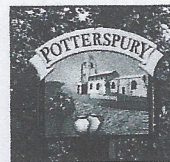
# Potterspurty Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurtypc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurtypc.org.uk



## MINUTES of the meeting of Potterspurty Parish Council held remotely on Wednesday 10 February 2021 at 7:30pm by Teams Video Conference

in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 No.392 dated 4 April 2020 (Coronavirus Regulations 2020)

**Councillors present:** Dr S Parkin (Chair), Mrs J Millidge (Vice Chair), Mr M Wootton, Mr G Lucas, Mr R Capps, Mr S Dring, Mr R Armstrong, Mrs T Holland, Mrs A Ruck, Mrs J Blunden, Mr F Giblin, Mr S Norris. Mrs B Silvester.

**Parish Clerk:** Mrs J Spence.

District Cllr A Medina and Mr C Coppin, NHW Co-ordinator, sent their apologies.

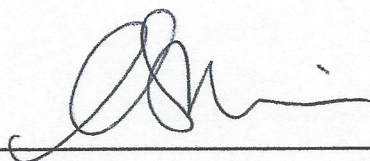
5922	<b>APOLOGIES:</b> None.	
5923	<b>MINUTES:</b> <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 13 January 2021, which were duly signed by the Chair.</i>	
5924	<b>MATTERS ARISING:</b>	
5925	<b>DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT:</b> Cllr Lucas - £14.37 reimbursement of expenses incurred on behalf of PC. Cllr Millidge - £13.00 reimbursement of expenditure on behalf of PC. Minute 5930(vi).	
5926	<b>MINUTES ACTION REPORT:</b> Noted.	
5927	<b>PUBLIC FORUM:</b> <b>Mr Craig Coppin – NHW Coordinator provided a report by email:</b> Crime figures: December – SN 297 (Potterspurty 5). All of 2020 - SN 3721 (Potterspurty 76 – lowest in 5 years). Police again reiterate that during Lockdown everyone should stay at home and only leave for essential reasons. Email/phone scams to obtain bank details include: Covid-19 Vaccine from fake NHS website (vaccine is free) continues to be prevalent. Also, HMRC, Amazon and Netflix.	
5928	<b>PLANNING</b> (i) <b>Planning Applications:</b> (a) <b>S/2020/2389/FUL</b> Part demolition of existing rear extension and construction of new extension and reinstatement of original rear casement window. Grafton House, 11 Church End. <i>It was resolved to submit a response of no objection to SNC.</i> (b) <b>S/2020/2390/LBC</b> (Listed Building Consent) Part demolition of existing rear extension and construction of new extension and reinstatement of original rear casement window. Grafton House, 11 Church End. <i>It was resolved to submit a response of no objection to SNC.</i> (c) <b>S/2021/0041/FUL</b> Replacement dwelling. 2 Watling Street. <i>It was resolved to submit a response of no objection to SNC, with a comment that an archaeological survey be done.</i> (ii) <b>Planning Decisions:</b> (a) <b>S/2020/2153/FUL</b> Variation of Condition 4 (architectural details) S/2020/0382/FUL. Demolition of several dilapidated rear extensions and the construction of one replacement extension on a similar footprint. Associated internal alterations to alter doors and windows. 104 High Street. <b>Approval 22/01/21. Noted.</b> (b) <b>S/2020/2154/LBC</b> Variation of Condition 6 (windows and doors) S/2020/0383/LBC. Demolition of several dilapidated rear extensions and the construction of one replacement extension on a similar footprint. Associated internal alterations to alter doors and windows. 104 High Street. <b>Approval 22/01/21. Noted.</b>	

<p>(c)</p> <p>(d)</p> <p>(iii)</p> <p>(a)</p> <p>(b)</p>	<p><b>S/2020/2043/FUL</b> Replace failing softwood external staircase and balustrade with hardwood accoya like for like replacement. Replace a dilapidated old wooden shed with green house. The Old Vicarage, 8 Church End. <b>Approval 19/01/21. Noted.</b></p> <p><b>S/2020/2044/LBC</b> Replace failing softwood external staircase and balustrade with hardwood accoya like for like replacement. Replace a dilapidated old wooden shed with green house. The Old Vicarage, 8 Church End. <b>Approval 19/01/21. Noted.</b></p> <p><b>Other Planning Matters:</b></p> <p><b>E/2020/0289</b> Special Ops Adventure Site, Furtho Lane, Potterspurty. Enquiry – change of use without permission from agricultural to business. Awaiting update from SNC.</p> <p><b>24 Woods Lane:</b> To be removed from agenda.</p>																																																													
<p>5929</p> <p>(i)</p> <p>(a)</p> <p>(b)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p>	<p><b>PLAY AREAS:</b></p> <p><b>Inspection Reports January-February:</b></p> <p><b>Meadow View</b> – Cllr Blunden submitted a report by email. No issues. Skatepark &amp; MUGA still closed (Covid-19 Lockdown) – people still breaking into both. Incursions should be noted when possible in case of injury or damage to property.</p> <p><b>Mays Way, Blackwell End &amp; Village Hall</b> – Cllr Lucas submitted a verbal report – no issues.</p> <p><b>Inspection Rota February-March:</b></p> <p>Meadow View: Cllr Capps.</p> <p>Mays Way, Blackwell End, Village Hall: Cllr Holland.</p>																																																													
<p>5930</p> <p>(i)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p> <p>(iii)</p> <p>(a)</p> <p>(b)</p> <p>(iv)</p> <p>(v)</p> <p>(vi)</p>	<p><b>FINANCE</b></p> <p><b>Budget Report: It was resolved to accept the Budget Report.</b></p> <p><b>Bank Balance Total: £70,517.52 (31/01/2021).</b></p> <p>Lloyds Current: £19,669.01 (31/01/2021).</p> <p>Lloyds Deposit: £50,848.51 (31/01/2021).</p> <p><b>Receipts:</b></p> <p>Lloyds Deposit January interest: £2.03.</p> <p>Potterspurty FC – Football pitch rent 2020/2021 season – two teams: £160.00.</p> <p><b>Invoice £75.00 to Potterspurty Recreation Ground: Allotments administration fee. It was resolved to approve issue of invoice.</b></p> <p><b>Clerk's Overtime: It was resolved to approve payment of £254.60 for 20 additional hours worked in 2020 with February salary.</b></p> <p><b>It was resolved to approve payments as listed, having been checked by Cllr Armstrong ICC, to be authorised on Lloyds by Cllr Millidge and Cllr Capps.</b></p> <table border="1" data-bbox="240 1363 1333 1809"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>85</td> <td>J Spence: Clerk salary £706.06, mileage £2.70, office £49.58</td> <td>752.74</td> <td>5.60</td> <td>758.34</td> </tr> <tr> <td>86</td> <td>HMRC: Clerk PAYE £176.60, Employer NI £20.79</td> <td>197.39</td> <td>0.00</td> <td>197.39</td> </tr> <tr> <td>87</td> <td>A Stockton: Litter picking January (new rate)</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>88</td> <td>Cllr Lucas: Phone charges PC Teams meeting 9/12/2020</td> <td>14.37</td> <td>0.00</td> <td>14.37</td> </tr> <tr> <td>89</td> <td>DNH Contracts: Dog bins January</td> <td>64.56</td> <td>12.91</td> <td>77.47</td> </tr> <tr> <td>90</td> <td>RTM Landscapes: Remove/plant trees on A5 (Queens 40)</td> <td>450.00</td> <td>90.00</td> <td>540.00</td> </tr> <tr> <td>91</td> <td>E.ON: Streetlight electricity December</td> <td>152.55</td> <td>7.63</td> <td>160.18</td> </tr> <tr> <td>92</td> <td>B&amp;Q: Padlock – play area (Cllr Millidge)</td> <td>10.83</td> <td>2.17</td> <td>13.00</td> </tr> <tr> <td>93</td> <td>Aylesbury Mains: streetlight repairs (20241)</td> <td>59.00</td> <td>11.80</td> <td>70.80</td> </tr> <tr> <td>94</td> <td>Rob Phillips – Handyman: labour £225, materials £161.78, mileage £28.</td> <td>387.82</td> <td>26.96</td> <td>414.78</td> </tr> <tr> <td></td> <td></td> <td><b>2189.26</b></td> <td><b>157.07</b></td> <td><b>2346.33</b></td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	85	J Spence: Clerk salary £706.06, mileage £2.70, office £49.58	752.74	5.60	758.34	86	HMRC: Clerk PAYE £176.60, Employer NI £20.79	197.39	0.00	197.39	87	A Stockton: Litter picking January (new rate)	100.00	0.00	100.00	88	Cllr Lucas: Phone charges PC Teams meeting 9/12/2020	14.37	0.00	14.37	89	DNH Contracts: Dog bins January	64.56	12.91	77.47	90	RTM Landscapes: Remove/plant trees on A5 (Queens 40)	450.00	90.00	540.00	91	E.ON: Streetlight electricity December	152.55	7.63	160.18	92	B&Q: Padlock – play area (Cllr Millidge)	10.83	2.17	13.00	93	Aylesbury Mains: streetlight repairs (20241)	59.00	11.80	70.80	94	Rob Phillips – Handyman: labour £225, materials £161.78, mileage £28.	387.82	26.96	414.78			<b>2189.26</b>	<b>157.07</b>	<b>2346.33</b>	
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<p>5931</p> <p>(i)</p> <p>(a)</p> <p>(b)</p>	<p><b>PARISH COUNCIL MATTERS</b></p> <p><b>High Street Churchyard:</b></p> <p><b>Wall Repair:</b> The FWG will meet to commence work on tendering process, financial contribution from Diocese of Peterborough and possible grants. Cllr Millidge will include an update in The Old Mail report.</p> <p><b>Lime Trees Pollarding:</b> Completion of TPO application to SNC in progress. Cllr Parkin will provide map of Lime trees in Churchyard.</p>	<p>JM</p> <p>JS</p> <p>SP</p>																																																												

	<p>(ii) <b>Parish Plan Review:</b> Cllr Holland was thanked for her excellent work on the survey questionnaires. Online survey will be tested this week with feedback prior to next Working Group meeting on 15/02/2021. Deadline for return/completion of questionnaires planned for 14/03/2021. <b><i>It was resolved the Clerk contact Mr Danny Moody. NCALC regarding paper survey delivery.</i></b></p> <p>(iii) <b>Local Elections 6 May 2021:</b> Information to follow from The Electoral Commission and Electoral Services at SNC. <b><i>It was resolved to submit information to The Old Mail and include on PC website and Facebook page.</i></b></p>	<p>JS</p> <p>JS JM</p>
<p>5932</p> <p>(i)</p> <p>(ii)</p> <p>(iii)</p> <p>(iv)</p> <p>(v)</p> <p>(vi)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(vii)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p> <p>(e)</p> <p>(viii)</p> <p>(ix)</p>	<p><b>VILLAGE MATTERS</b></p> <p><b>Mill Pond Conservation Area:</b> Following flooding, some of the new trees near bridge were washed away.</p> <p><b>Defibrillator Monthly Check:</b> Cllr Parkin advised in working order. New electrode pads ordered 08/02/2021. The defibrillator has been registered on The British Heart Foundation database.</p> <p><b>CCTV Monthly Check:</b> Cllr Capps advised in working order.</p> <p><b>Dog Bins:</b> <b><i>It was resolved to accept the quotation of £570 from DNH Contracts for 3 new dog bins and raise order.</i></b></p> <p><b>Overgrown footpath Mansion Gardens/Homestead Way:</b> No information received from Guinness Partnership.</p> <p><b>Flooding:</b></p> <p><b>Flood Plan:</b> In progress as part of Emergency Plan.</p> <p><b>Flood Wardens:</b> <b><i>It was resolved to approve the appointment of Mr John Hinson and Mrs Gill Hinson as volunteer flood wardens for the village.</i></b></p> <p><b>Flooding on A5 - 23/12/2021:</b> On 04/02/2021 the Clerk emailed Highways England to report a potential flood threat to 41 Watling Street due to blocked drains, road surface heights and low kerb heights. No reply received to date.</p> <p><b>Quotations:</b> <b><i>It was resolved to accept the following quotations from RTM Landscapes Ltd and raise order(s).</i></b></p> <p><b>Two Fields footpath behind North Way:</b> Coppice shrubs, crown lift trees, clear rubbish - £1,200.00 + VAT.</p> <p><b>Grafton Close:</b> Remove dead tree - £80.00 + VAT.</p> <p><b>Grafton Close:</b> Remove tree stump - £40.00 + VAT.</p> <p><b>Footpath Mays Way to Watling Street:</b> Coppice shrubs, crown lift trees, reduce dead conifers height, clear rubbish - £800.00 + VAT.</p> <p><b>Furtho Lane:</b> Crown lift trees and side back hedge - £120.00 + VAT.</p> <p><b>North Way:</b> <b><i>It was resolved to write to residents in North Way who back on to Two Fields footpath and advise of clearance work to be done and request, if applicable, that garden waste is not disposed of over fences onto footpath.</i></b></p> <p><b>Census 21 March 2021:</b> <b><i>It was resolved to include information on PC website and Facebook.</i></b></p>	<p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p> <p>JM</p>
<p>5933</p>	<p><b>HIGHWAYS ENGLAND:</b></p> <p><b>Speed limit on A5 through Potterspurty:</b> On 25/01/2021 HE replied to Andrea Leadsom MP giving a variety of reasons why the PC's repeated requests for the speed limit reduction would not to be implemented now or in the near future. <b><i>It was resolved to defer further action until after the May elections.</i></b></p>	
<p>5934</p> <p>(i)</p> <p>(ii)</p> <p>(iii)</p>	<p><b>CONSULTATIONS:</b></p> <p><b>MK Futures 2050:</b> <b><i>It was resolved to defer until after May elections and then contact other local PCs and WNC.</i></b></p> <p><b>HM Land Registry Survey (deadline 26/02/2021):</b> Land includes Mays Way play area, Blackwell End play area and allotments, Meadow View recreation Ground, Mill Pond Conservation Area. <b><i>It was resolved that Cllr Parkin will speak with Mr R Kilvert.</i></b></p> <p><b>SNC Draft Housing Supplementary Planning Document 27/01/21:</b> <b><i>It was resolved that Cllr Parkin, Cllr Millidge and Cllr Capps will respond.</i></b></p>	<p>JS</p> <p>SP</p> <p>SP JM RC</p>

(iv)	<b>SNC Planning – Deanshanger Village Design Statement Public Consultation:</b> <i>Noted.</i>	
5935	<b>CORRESPONDENCE:</b> (i) <b>Fence behind Meadow View:</b> Resident replied fence will be dealt with. (ii) <b>Tree near streetlight Meadow View:</b> Resident replied tree will be cut back in spring.	
5936	<b>CORONAVIRUS:</b> No recent calls to Volunteer Group.	
5937	<b>UPDATES (for information only):</b> (i) <b>Homestead Way</b> – more reports of unlawful vehicles parked on road will be reported to ELVIS. (ii) <b>Puxley Loop</b> – Residents have been litter picking along this route with noticeable improvements. Cllr Millidge will include in The Old Mail report.	JS JM
5938	<b>Next Parish Council meeting Wednesday 10 March 2021 at 7:30pm via Teams.</b>	
	Meeting closed at 9:50pm followed by Special Meeting of Potterspurty Recreation Ground Charity.	
		JES 03/03/2021

Signed \_\_\_\_\_



Date \_\_\_\_\_

10 March 2021