

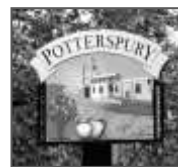
Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvy.org.uk



MINUTES of the meeting of Potterspurvy Parish Council held on Wednesday 8 December 2021 at 7:30pm in Potterspurvy Village Hall.

Councillors present: Mr S Parkin (Chair), Mrs J Millidge, Mr R Capps, Mrs Z Peasland, Mr F Giblin, Mrs A Ruck, Mrs J Blunden, Mr S Norris, Mrs B Silvester, Mr G Lucas (left meeting at 9:00pm).

Parish Clerk: Mrs J Spence.

Apologies: Cllr Dring (away), Cllr Holland (maternity leave).

Also present: WNC Cllr K Pritchard, 1 member of the public.

Apologies received from Mr C Coppin - NHW Co-ordinator & Police Liaison Rep.

6064	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllr Dring and Cllr Holland.</i>	
6065	MINUTES: (i) <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 10 November 2021, which were duly signed by the Chair.</i> (ii) <i>It was resolved to approve the correction to the Minutes of the Parish Council Meeting held on 13 October 2021 – Minute 6042(ii)(a)(b) – which was duly signed by the Chair.</i>	
6066	MATTERS ARISING: None.	
6067	DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT: Cllr Z Peasland – Minute 6080.	
6068	MINUTES ACTION REPORT: Noted.	
6069	PUBLIC FORUM: (i) Mr Coppin, NHW Coordinator and Police Liaison Rep provided an email report. Crime figures: October 2021 – SN 238 (Potterspurvy 4). Contact made with Police regarding group of youngsters cycling erratically around the village. Email and text scams ongoing problem. (ii) Mr Scott Peasland introduced himself as an applicant for the Councillor vacancy.	
6070	REPORT FROM WNC COUNCILLOR: Cllr Ken Pritchard. WNS/2021/1970/SCR Screening Opinion for Solar Farm – this is a requirement prior to planning application and will be dealt with by Strategic Planning Committee. The PC was urged to submit a "Covid-related" grant request as soon as possible to the WNC Councillors who each have £2,500 available to allocate.	
6071	PLANNING: (i) PLANNING APPLICATIONS: None (ii) PLANNING DECISIONS: None. (iii) OTHER PLANNING MATTERS: WNS/2021/0908/MAF Change of use from agricultural to mixed use children's and young people outdoor activities (retrospective). Pinchgut Farm, Watling Street. On 03/11/21 WNC Planning responded to an email from PC and advised the application remains ongoing at present. Awaiting update from WNC. Cllr Pritchard will follow this up with WNC Planning.	
6072	PLAY AREAS: (i) Inspection Reports November-December: (a) Meadow View – Cllr Ruck submitted a report by email. (b) Mays Way, Blackwell End & Village Hall – Cllr Blunden submitted a report by email. <i>It was resolved items requiring attention will be added to Handyman job sheet.</i> (ii) Inspection Rota December-January: (a) Meadow View: Cllr Parkin (swapped with Cllr Dring). (b) Mays Way, Blackwell End, Village Hall: Cllr Giblin. (iii) Play Inspection Co Annual Report dated 09/11/2021: <i>It was resolved that items requiring attention will be added to Handyman job sheet.</i> Cllr Dring to be reminded about bark top-up in play areas.	JS JS

6073	<p>FINANCE</p> <p>(i) Budget Report: <i>It was resolved to approve the Budget Report.</i></p> <p>(ii) Bank Balances: TOTAL £74,842.27 (30/11/21).</p> <p>(a) Lloyds Current: £63,984.27 (30/11/21).</p> <p>(b) Lloyds Deposit: £10,858.00 (30/11/21).</p> <p>(iii) Receipts:</p> <p>(a) Lloyds Deposit – November interest: £1.16.</p> <p>(b) HMRC – VAT repayment 1/6/21-31/8/21: £1,388.30</p> <p>(c) PSSC – Half year rent 1/6/21-30/11/21: £250.00.</p> <p>(d) WNC – Grant highway verge mowing April 2021-March 2022: £205.28.</p> <p>(iv) Draft Budget 2022/23: Cllr Norris submitted a revised draft budget (Band D Council Tax figure not yet available from WNC). The FWG recommended to full Council an hourly increase for the Handyman role – from £15 to £18 per hour – effective 01/01/2022. It was noted that this was the first increase since January 2018. <i>It was resolved to increase the Handyman hourly rate to £18 from 01/01/2022 and to offer a further year's contract.</i> A final Budget will be submitted to full Council at the 12/01/2022 meeting.</p> <p>(v) Invoices from Aylesbury Mains Ltd: The Clerk reported that 2 invoices dated 22/10/2021 were received from Aylesbury Mains Ltd with a letter advising of the close of business from that date. The work invoiced did not match the requested work and the Clerk has attempted contact to discuss the invoices: emailed twice with no response, telephoned – service disconnected, and wrote – letter returned by Royal Mail – return to sender – addressee gone away. The invoices will remain unpaid until contact can be made.</p> <p>(vi) Additional item: Underwood & Weston submitted an invoice on 07/12/2021 requesting interim payment. <i>It was resolved to approve payment of £12,121.20.</i></p> <p>(vii) Payments: <i>It was resolved to approve payments as listed, checked by IFCC Cllr Giblin, to be authorised online by Cllr Norris and Cllr Parkin.</i></p> <table border="1" data-bbox="261 987 1406 1552"> <thead> <tr> <th>TR</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>PWLB: Loan repayment</td> <td>63.47</td> <td>0.00</td> <td>63.47</td> </tr> <tr> <td>195</td> <td>J Spence: Clerk salary November £764.35, Mileage £15.75, Office expenses £44.58.</td> <td>819.91</td> <td>4.77</td> <td>824.68</td> </tr> <tr> <td>196</td> <td>HMRC: Clerk PAYE £191, Employer NI £30.13</td> <td>221.13</td> <td>0.00</td> <td>221.13</td> </tr> <tr> <td>197</td> <td>A Stockton: Litter picking November</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>198</td> <td>Potterspury & Yardley Gobion PCC: Contribution to Remembrance Wreaths</td> <td>80.95</td> <td>0.00</td> <td>80.95</td> </tr> <tr> <td>199</td> <td>Play Inspection Co: Annual play area inspection</td> <td>322.50</td> <td>64.50</td> <td>387.00</td> </tr> <tr> <td>200</td> <td>E.ON: Streetlight electricity October</td> <td>179.99</td> <td>9.00</td> <td>188.99</td> </tr> <tr> <td>201</td> <td>RTM Landscapes Ltd: Con Area - fell 4 ash trees</td> <td>135.00</td> <td>27.00</td> <td>162.00</td> </tr> <tr> <td>202</td> <td>R Phillips: Handyman labour £223.60; materials £184.30</td> <td>377.17</td> <td>30.73</td> <td>407.90</td> </tr> <tr> <td>203</td> <td>DNH Contracts: Dog bins November</td> <td>96.84</td> <td>19.37</td> <td>116.21</td> </tr> <tr> <td></td> <td></td> <td>2396.96</td> <td>155.37</td> <td>2552.33</td> </tr> <tr> <td>204</td> <td>Underwood & Weston Ltd: Church wall rebuild - interim</td> <td>10101.00</td> <td>2020.20</td> <td>12121.20</td> </tr> </tbody> </table>	TR	PAYEE	Net £	VAT £	Total £	DD	PWLB: Loan repayment	63.47	0.00	63.47	195	J Spence: Clerk salary November £764.35, Mileage £15.75, Office expenses £44.58.	819.91	4.77	824.68	196	HMRC: Clerk PAYE £191, Employer NI £30.13	221.13	0.00	221.13	197	A Stockton: Litter picking November	100.00	0.00	100.00	198	Potterspury & Yardley Gobion PCC: Contribution to Remembrance Wreaths	80.95	0.00	80.95	199	Play Inspection Co: Annual play area inspection	322.50	64.50	387.00	200	E.ON: Streetlight electricity October	179.99	9.00	188.99	201	RTM Landscapes Ltd: Con Area - fell 4 ash trees	135.00	27.00	162.00	202	R Phillips: Handyman labour £223.60; materials £184.30	377.17	30.73	407.90	203	DNH Contracts: Dog bins November	96.84	19.37	116.21			2396.96	155.37	2552.33	204	Underwood & Weston Ltd: Church wall rebuild - interim	10101.00	2020.20	12121.20	JS FWG JS JS
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6074	<p>PARISH COUNCIL MATTERS:</p> <p>(i) High Street Churchyard Wall: Rebuilding work progressing well.</p> <p>(ii) Parish Plan Review: Work almost complete,</p>	PPWG																																																																	
6075	<p>VILLAGE MATTERS</p> <p>(i) Mill Pond Conservation Area:</p> <p>(a) Update: Millstone has been installed.</p> <p>(b) Signage: <i>It was resolved to accept the quote and designs from MK Marking Systems for 2 new signs - £170 + VAT.</i></p> <p>(ii) Defibrillator Monthly Check: Cllr Parkin advised in working order.</p> <p>(iii) CCTV Monthly Check: Cllr Capps advised in working order and cameras cleaned.</p> <p>(iv) Streetlight Mays Way – Column 28: Cllr Parkin will contact the resident.</p> <p>(v) Trees – Meadow View Playing Field:</p> <p>(a) Storm Arwen damaged Leylandii tree: <i>It was resolved to ratify the emergency work by RTM Landscapes and approve the invoice for £600 + VAT.</i></p> <p>(b) Crack willow quotes: Reports of 2 willow trees requiring attention. <i>It was resolved to approve quotes from RTM Landscapes for £450 + VAT and £300 + VAT.</i></p>	JS SP JS JS																																																																	

6076	CONSULTATIONS:	
(i)	Solar2 – Proposed Solar Panel Farm: WNS/2021/1970/SCR Screening Opinion for Solar Farm. Land south of Church End Potterspurty. Prior requirement to any planning application and no response is required from PC at this stage.	
(ii)	West Northamptonshire Strategic Plan:	
(a)	Village Meeting 26/11/2021: Cllr Parkin and WNC Cllr McCord presented. Over 70 people attended. The unanimous consensus of opinion opposed the building of 6000 houses by Old Stratford roundabout and a further 4000 on Towcester Racecourse. Residents were encouraged to respond individually to the WNC online consultation or by email. Details on PC website. New deadline 24/12/2021.	
(b)	PC Response to Consultation: A draft response has been prepared by Cllr Parkin and Cllr Millidge on behalf of the Parish Council for submission to the Consultation. <i>It was resolved to approve the draft response and to share with the A5 Alliance.</i>	SP JM JS
(c)	A5 Alliance Group: The PC's in the Alliance have held Zoom meetings and are in regular contact to co-ordinate an Alliance joint response to the consultation. Letters being drafted to WNC Chief Executive, Andrea Leadsom MP and senior WNC Councillors to express concerns over the poor level of engagement and poor quality of the consultation overall and that it should be delayed until Oxford-Cambridge Arc plans are published.	
(d)	Further Action: A leaflet is being prepared for delivery to all households and distribution at John Hellins Primary School gates.	JM
(iii)	MK Futures 2050: Nothing to report.	
(iv)	Oxford-Cambridge Arc: It is understood the plan is due to be published mid-2022.	
6077	CORRESPONDENCE:	
(i)	Email 05/11/21: Britannia Bus Ltd. Noted – acknowledge.	JS
(ii)	Email 15/11/21: Further correspondence – streetlight shield opposite 52 Blackwell End. <i>It was resolved Cllr Parkin will contact the resident.</i>	SP
(iii)	Email 11/11/21: Request to install mirror to aid visibility when exiting property. <i>It was resolved Cllr Millidge will contact resident to obtain further information.</i>	JM
6078	UPDATES (for information only): WNC Consultation - 1000 leaflets will be delivered.	
6079	GROUNDS MAINTENANCE CONTRACT 2022: Report from Cllr Norris FWG Chair. The tender opportunity was advertised and nine companies were invited to express an interest. Three companies submitted tenders which were considered and evaluated by the FWG on 06/12/2021. Only one company submitting a tender provided all the required additional information and therefore are recommended to full Council. <i>It was resolved to offer a 3-year contract to RTM Landscapes Ltd commencing 1 March 2022.</i>	JS
6080	COUNCILLOR CO-OPTION: Three applications were received of which two were subsequently withdrawn. Mr Scott Peasland attended the meeting as an applicant for the vacancy. Cllr Zara Peasland declared an interest. Mr Peasland and Cllr Peasland left the meeting room. Mr Peasland's letter of application and CV having previously been circulated to Councillors was discussed. Cllr Norris nominated Mr Peasland and Cllr Giblin seconded. The vote to co-opt Mr Peasland was unanimous and the Chair duly declared Mr Peasland a co-opted member of Potterspurty Parish Council.	JS
6081	Next Parish Council Meeting Wednesday 12 January 2022 – 7:30pm – Potterspurty Village Hall. Meeting closed 9:45pm	
		JES 05/01/2022

Signed _____ Date _____