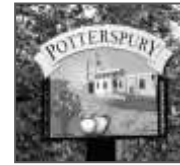


Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspurvy.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvy.org.uk



NOTICE OF MEETING OF PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that an **EXTRAORDINARY MEETING OF THE COUNCIL** of the above-named Parish will be held by **Conference Call on Wednesday 1 April 2020 at 7:30pm**. All members of the Council are hereby summoned to join the call for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the public may make representation by email prior to the meeting.

Jane Spence
Jane Spence
Clerk

AGENDA

1	Approve apologies for absence.
2	Declaration on Interest under the Council's Code of Conduct.
3	CONSIDER DELEGATED AUTHORITY In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the Council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first physical meeting of the council after the council meeting at which the delegation was put in place.
4	PAYMENTS (i) Consider issue of cheques during Covid-19 outbreak: To enable cheques to be issued, authorised and signed with minimum disruption, overseen by Cllr Norris, or if not available, by another member of the Finance Working Group. (ii) Consider switch to Online Banking with Lloyds Bank.
5	FUTURE MEETINGS Consider arrangements for future PC meetings during Covid-19 outbreak.
6	Next Parish Council meeting: Wednesday 8 April 2020, by conference call at 7:30pm. Members of the public may make representation by email prior to the meeting.
	THESE SPECIAL MEASURES TO TRANSACT THE BUSINESS OF THE PARISH COUNCIL ARE BEING TAKEN DUE TO COVID-19 AND THE NEED TO ENSURE THE SAFETY OF COUNCILLORS, STAFF AND MEMBERS OF THE PUBLIC AND WILL CONTINUE AS LONG AS IS NECESSARY. THE PARISH COUNCIL WILL NOT HOLD PHYSICAL MEETINGS UNTIL FURTHER NOTICE.