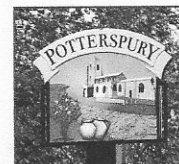


Potterspurvy Parish Council



Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvypc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvypc.org.uk

Minutes of the meeting of Potterspurvy Parish Council held on Wednesday 11 March 2020 at 7:30pm in the Village Hall, Potterspurvy

Councillors present: Dr S Parkin (Chair), Mrs J Millidge (Vice Chair), Mr R Kilvert, Mr R Armstrong, Mr M Wootton, Mr G Lucas, Mr S Norris, Mrs B Silvester, Mr R Capps, Mr S Dring.
Parish Clerk: Mrs J Spence.

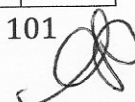
Apologies: Cllr Rev Whittaker (Church meeting), Cllr Blunden (unwell).

Present: Mr Craig Coppin NHW Coordinator, Cllr A Medina, one member of the public.

5750	APOLOGIES: <i>It was resolved to approve the apologies for absence from Cllr Whittaker and Cllr Blunden.</i>	
5751	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 12 February 2020, which were duly signed by the Chair.</i>	
5752	MATTERS ARISING: None.	
5753	DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT: Cllr Lucas: Minute 5760(i)(b).	
5754	MINUTES ACTION REPORT: Noted.	
5755	PUBLIC FORUM: (i) Cllr Abigail Medina: Recently circulated information by email on the Northants Local Government Reform with useful information links. (ii) Resident: Concerned that digging outside 24 Woods Lane on land owned by Northants Highways (NH) may not have been authorised by NH. (iii) Mr Craig Coppin – NHW Coordinator: January crime figures: SN 270 – Potterspurvy 1. Recent attempted break-ins and thefts from vehicles. Scams: Courier fraud and new include Coronavirus. Spike in rural crime. Police recruitment: a further 100-150 being funded via Central Government but not known how many will be allocated to SN area. Mr Coppin will enquire if the PC may be able to access funds from Police Commissioner, to be used for crime prevention. On a separate note to his NHW Coordinator role, people are discarding full dog bags behind the salt bin in Blackwell End, 23 found recently. It was noted that ordinary street bins can also be used for dog bags.	
5756	PLANNING (i) Planning Applications: S/2020/0149/FUL Proposed single storey side, rear, front extensions and new rear dormer. 28 Mays Way. <i>It was resolved to submit a response to SNC of objection on the grounds: this would be a gross over-development in a small space and will extend over the building line of the whole street. It would also be a close intrusion on the neighbours and their enjoyment of their properties.</i> (ii) Planning Decisions: (a) S/2019/2232/FUL Replacement of timber single glazed windows and UPVC windows to timber double glazed. Addition of chimney cages. Change of use of the building from Social Club to residential. 104 High Street. Approval 03/02/2020. Noted. (b) S/2019/2233/LBC Listed Building Consent. As above. 104 High Street. Approval 03/02/2020. Noted.	JS

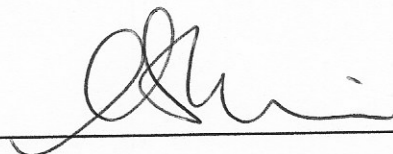
<p>(iii) (a) (b) (d)</p>	<p>Other Planning Matters: 24 Wood Lane: <i>It was resolved to report the digging on NH land to Street Doctor to establish if permission has been obtained.</i> Email 25/2/2020 to Mr J Newton, Assistant Director, Planning & Economy: The PC does not agree with the content of Mr Newton's reply. A response will be sent when SNC decisions have been published on recent applications which the PC has objected to. 28 Mays Way: Objections from residents to application S/2020/0149/FUL were noted.</p>	<p>JS JS JS</p>																																																												
<p>5757 (i) (a) (b) (ii) (a) (b) (iii)</p>	<p>PLAY AREAS Inspection Reports: February-March: (a) Meadow View: Cllr Blunden will submit the report at the next meeting. A new issue of concern: the outdoor gym rowing machine needs new bearings. <i>It was resolved to raise an order to CPM Playgrounds Ltd.</i> (b) Mays Way, Village Hall & Blackwell End – Cllr Armstrong submitted a report. <i>Contents of reports noted and will be actioned as required.</i> Inspection Rota for March-April: (a) Meadow View – Cllr Wootton. (b) Mays Way, Village Hall, Blackwell End – Cllr Norris. Mays Way Log Run: Quotations to replace the rotten timber: Wicksteed - supply only £740.60 + VAT or supply and fit £853.58 + VAT. Mr Phillips has sourced an oak pole £48.14 + VAT plus labour. <i>It was resolved to raise job sheet to Mr Phillips.</i></p>	<p>JB JS JS JS JS</p>																																																												
<p>5758 (i) (ii) (a) (b) (c) (iii) (a) (b) (c) (iv)</p>	<p>FINANCE (i) Budget Report: <i>It was resolved to accept the Budget Report. It was resolved to arrange a meeting of the FWG to discuss reserves.</i> (ii) Bank Balances: Total £64,487.13. (a) Lloyds Current: £8,690.62 (29/02/2020). (b) Lloyds Deposit: £40,796.51 (29/02/2020). (c) Funds Transfer: £15,000 from Deposit to Current – matures 16/03/2020. (iii) Receipts: (a) Lloyds Deposit: February interest £27.20. (b) HMRC: VAT repayment 01/09/2019–31/01/2020 £1,318.48. (c) PSSC: Rent -1/12/2019-31/05/2020 £250.00. (iv) Payments: Invoices and cheques checked and verified by Cllr Kilvert. <i>It was resolved to approve the payments as listed.</i></p> <table border="1" data-bbox="245 1615 1385 2078"> <thead> <tr> <th>Chq</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>3094</td> <td>J Spence: Clerk salary February</td> <td>687.24</td> <td>0.00</td> <td>687.24</td> </tr> <tr> <td>3095</td> <td>HMRC: Clerk PAYE £171.80; Employer NI £19.32</td> <td>191.12</td> <td>0.00</td> <td>191.12</td> </tr> <tr> <td>3096</td> <td>J Spence: Clerk mileage £32.40; Office £137.43; Training £5</td> <td>154.59</td> <td>20.24</td> <td>174.83</td> </tr> <tr> <td>3097</td> <td>Aylesbury Mains Ltd: Streetlight repairs North Way & Mansion Gardens [19723]</td> <td>90.29</td> <td>18.06</td> <td>108.35</td> </tr> <tr> <td>3098</td> <td>DNH Contracts: Dog bins February [1424]</td> <td>64.56</td> <td>12.91</td> <td>77.47</td> </tr> <tr> <td>3099</td> <td>SLCC: Annual Membership Subscription 2020/21</td> <td>161.00</td> <td>0.00</td> <td>161.00</td> </tr> <tr> <td>3100</td> <td>A Stockton: Litter picking February</td> <td>80.00</td> <td>0.00</td> <td>80.00</td> </tr> <tr> <td>3101</td> <td>Northamptonshire ACRE: Annual Subscription 2020/21</td> <td>35.00</td> <td>0.00</td> <td>35.00</td> </tr> <tr> <td>3102</td> <td>Aylesbury Mains Ltd: Streetlight column 28 site visit [19793]</td> <td>31.40</td> <td>6.28</td> <td>37.68</td> </tr> <tr> <td>3103</td> <td>E.ON: Streetlight electricity February</td> <td>142.71</td> <td>7.14</td> <td>149.85</td> </tr> <tr> <td></td> <td></td> <td>1637.91</td> <td>64.63</td> <td>1702.54</td> </tr> </tbody> </table>	Chq	PAYEE	Net £	VAT £	Total £	3094	J Spence: Clerk salary February	687.24	0.00	687.24	3095	HMRC: Clerk PAYE £171.80; Employer NI £19.32	191.12	0.00	191.12	3096	J Spence: Clerk mileage £32.40; Office £137.43; Training £5	154.59	20.24	174.83	3097	Aylesbury Mains Ltd: Streetlight repairs North Way & Mansion Gardens [19723]	90.29	18.06	108.35	3098	DNH Contracts: Dog bins February [1424]	64.56	12.91	77.47	3099	SLCC: Annual Membership Subscription 2020/21	161.00	0.00	161.00	3100	A Stockton: Litter picking February	80.00	0.00	80.00	3101	Northamptonshire ACRE: Annual Subscription 2020/21	35.00	0.00	35.00	3102	Aylesbury Mains Ltd: Streetlight column 28 site visit [19793]	31.40	6.28	37.68	3103	E.ON: Streetlight electricity February	142.71	7.14	149.85			1637.91	64.63	1702.54	<p>SN</p>
Chq	PAYEE	Net £	VAT £	Total £																																																										
3094	J Spence: Clerk salary February	687.24	0.00	687.24																																																										
3095	HMRC: Clerk PAYE £171.80; Employer NI £19.32	191.12	0.00	191.12																																																										
3096	J Spence: Clerk mileage £32.40; Office £137.43; Training £5	154.59	20.24	174.83																																																										
3097	Aylesbury Mains Ltd: Streetlight repairs North Way & Mansion Gardens [19723]	90.29	18.06	108.35																																																										
3098	DNH Contracts: Dog bins February [1424]	64.56	12.91	77.47																																																										
3099	SLCC: Annual Membership Subscription 2020/21	161.00	0.00	161.00																																																										
3100	A Stockton: Litter picking February	80.00	0.00	80.00																																																										
3101	Northamptonshire ACRE: Annual Subscription 2020/21	35.00	0.00	35.00																																																										
3102	Aylesbury Mains Ltd: Streetlight column 28 site visit [19793]	31.40	6.28	37.68																																																										
3103	E.ON: Streetlight electricity February	142.71	7.14	149.85																																																										
		1637.91	64.63	1702.54																																																										

5759	<p>PARISH COUNCIL MATTERS</p> <p>Parish Councillor Elections – Thursday 7 May 2020:</p> <p>(i) New Councillor Recruitment: Information can be found on noticeboards and PC website.</p> <p>(a) Nomination papers were circulated to all Councillors.</p> <p>(b)</p>	
5760	<p>VILLAGE MATTERS</p> <p>(i) Mill Pond Conservation Area:</p> <p>(a) Cllr Lucas: Only 2-3 weeks remain in which tree works can legally be carried out. A meeting of the Conservation Area WG is required to designate jobs for the coming months and to decide if a pond is to be excavated.</p> <p>(b) Memorial Benches and Trees: <i>It was resolved to approve the application for a Memorial Bench received from Cllr Lucas. It was also noted that a bench would be reserved for the Wintle Family who gifted the land.</i></p> <p>(c) <i>It was resolved that the Clerk research bench designs for consideration.</i></p> <p>(c) Conservation Area Report February 2020. <i>It was resolved to approve Cllr Lucas' report and post on PC website.</i></p> <p>(ii) Defibrillator Monthly Check: Cllr Parkin advised in working order.</p> <p>(iii) CCTV Monthly Check: Cllr Capps reported a recording failure in the Hard Disc. <i>It was resolved to obtain quotations for new equipment.</i></p> <p>(iv) Potterspurty Parish Plan Review: Nothing to report. <i>It was resolved to start the review after attendance at the two MK2050 Futures Consultation meetings next week.</i> The Clerk is working on a draft Emergency Plan. A sub-committee to be formed to consider how to help vulnerable residents in relation to Coronavirus.</p> <p>(v) Village Inspections:</p> <p>(a) Cllr Kilvert submitted reports on four inspections of the village done in February and March. A number of issues were highlighted. <i>It was resolved to issue requests to various agencies to carry out rectification works, including: Street Doctor, Highways England, Anglian Water, RTM Landscapes, streetlight contractor, handyman.</i></p> <p>(vi) Graffiti: <i>It was resolved that, where possible, the PC will be responsible for cleaning graffiti from PC property only and cases of graffiti on private property will be dealt with individually.</i></p> <p>(vii) Trees overhanging Meadow View brook: <i>It was resolved to contact the tenant of the farmland on which the overhanging trees are growing and request that he/she remove the overhanging branches.</i></p>	<p>CA WG</p> <p>JS</p> <p>JS</p> <p>JM</p> <p>JS</p> <p>SP JM JS</p> <p>JS</p> <p>JS</p> <p>JS</p>
5761	<p>HIGHWAYS</p> <p>(i) Streetlights:</p> <p>(a) Flickering lights reports: <i>It was resolved to ask the contractor to investigate.</i></p> <p>(b) Column 28 in Mays Way: This column was made obsolete several years ago as the bright A5 lights affected the sensor. During Storm Ciara, branches from a large tree growing next to the column broke the glass. The column has been made safe. <i>It was resolved to write to the owner to ask them to remove the tree to prevent further damage as the column may be reinstated in the future.</i></p> <p>(c) Cllr Armstrong will inspect the A5 lights owned by Highways England.</p> <p>(c) Repairs report: Noted.</p> <p>(ii) A5 – 40mph Zone Request: <i>It was resolved to resume correspondence with Highways England.</i></p>	<p>JS</p> <p>JS</p> <p>RA</p> <p>JS</p>



5762	CORRESPONDENCE: (i) Email 11/02/2020: Speed reduction on A5 and offer of funds for speed checks and camera equipment: <i>It was resolved to thank the resident for the kind offer but the PC is unable to accept as it is not be possible to use such equipment on the A5.</i> (ii) Email 25/02/2020: More correspondence from a resident asking for closure of alley. <i>It was resolved to respond that this public right of way is the responsibility of Northants Highways and the PC would not support closure and this matter is now considered closed.</i> (iii) Email 26/02/2020: Enquiry about possible grant funding availability for volunteer group for village speed monitoring. <i>It was resolved to respond with suggestions of where to research.</i>	JS JS JS
5763	CONSULTATIONS: (i) MK 2050 Futures Consultation (deadline 11/03/2020): Cllr Parkin, Cllr Millidge and Cllr Capps will attend meetings: 18/03/2020 - 7:00pm at The Forum, and 19/03/2020 - 7:30pm at Castlethorpe Village Hall and report back to the April meeting (ii) SN Part 2 Local Plan – Modifications Consultation: <i>Noted.</i> (iii) West Northants Strategic Land Availability Assessment: <i>Noted.</i>	SP JM RC
5764	Next Parish Council meetings Wednesday 8 April 2020 – Village Hall, Church End, Potterspurty. 7:00pm Annual Parish Assembly – followed by PC meeting. Check PC website for updates – www.potterspurypc.org.uk	
	The Chair closed the meeting at 10:00pm	
		JS 19/03/2020

Signed



Date

8 April 2020