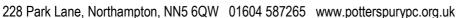
Potterspury Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspurypc.org.uk





Minutes of the meeting of Potterspury Parish Council held on Wednesday 12 February 2020 at 7:30pm in the Village Hall, Potterspury

Councillors present: Dr S Parkin (Chair), Mrs J Millidge (Vice Chair) Mrs J Blunden, Mr R Kilvert,

Mr R Armstrong, Mr M Wootton, Mr G Lucas, Mr S Norris, Mrs B Silvester, Mr R Capps,

Rev Mrs D Whittaker.

Parish Clerk: Mrs J Spence.Apologies: Cllr Dring (holiday).

Present: Cllr A Walker, Mr Craig Coppin NHW Coordinator, one member of the public.

Cllr A Medina sent her apologies.

| 5735 | APOLOGIES: It was resolved to approve the apologies for absence from Cllr Dring. | | | |
|---------------------------|---|--|--|--|
| 5736 | MINUTES: It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 8 January 2020, which were duly signed by the Chair. | | | |
| 5737 | MATTERS ARISING: None. | | | |
| 5738 | DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT: Cllr Lucas: Receipt of cheque 3088 reimbursement - Minute 5743(iv). | | | |
| 5739 | MINUTES ACTION REPORT: Noted. | | | |
| 5740 (i) | PUBLIC FORUM: Mr Craig Coppin – NHW Coordinator: Scams: Amazon Prime; TV Licence; HMRC; Argos Vouchers; hacking PayPal accounts. Beware of "cowboy" tradesmen after Storm Ciara. The local Policing Team are holding a public meeting at 169 Watling Street, Towcester on 25/02/2020, 10:00am to 12 noon. Crime figures: November SN 324, Potterspury 12; December SN 259, Potterspury 8. Mr Coppin provided a report of the annual crime figures. | | | |
| (ii) (a) (b) (c) | Cllr Allen Walker: NCC: NCC has outlined £22.9m savings from an estimated net budget of £445.71m. Reserves have been boosted by £2m to £42m. MK Futures 2050 Draft Strategy: MK are aiming to change boundaries to move some Northants villages into MK as they want land to build houses to increase the number of households in MK. Parish Councils have a right to make representations. (See Minute 5748(i)) Cllr Walker advised that due to changes out of his control, he will no longer be attending Potterspury PC meetings as our County Councillor. He will remain as the District Councillor for Deanshanger. He praised the PC for the frank and open dealings with him during the 23 years he has served as a County Councillor. The Chair, Cllr Parkin, thanked Cllr Walker for all his help and hard work in supporting the Parish over the years in our dealings with NCC and SNC and said that he would be missed. | | | |
| 5741 (i) | PLANNING Planning Applications: S/2020/0056/FUL Roof windows install into roof line (retrospective), 24 Woods Lane. It was resolved to submit a response to SNC of objection on the grounds: This latest retrospective application demonstrates a flagrant disregard to the clearly | | | |

| | stated decisions and conditions previously laid down by SNC Planning Department. The windows were installed by the applicant in the full knowledge that permission had been refused. | |
|-------------|---|----------|
| (ii) (a) | Planning Decisions: S/2019/2311/TPO Tree Preservation Order Consent. 3 Lime trees repollard (to include | |
| (b) | removal of basal and epicormic growth). 31 High Street. Approval 07/01/2020. Noted . S/2019/2393/FUL Proposed single storey side, rear, front extensions and new rear dormer. 28 Mays Way. Withdrawn 17/01/2020. Noted . | |
| (c) | S/2019/2287/FUL Erection of wooden fence to the side and rear. 19 Meadow View. Approval 24/01/2020. <i>Noted</i> . The PC objected to the original application which was | |
| | subsequently changed: the PC were not consulted and given the opportunity to comment on the changes. It was resolved to write to Senior Management at SNC to ask why the application was approved without further consultation. | JS |
| (d) | S/2019/2365/FUL Extension to existing garage/workshop to create self-contained annexe. 29 Church End. Approval 28/01/2020. <i>Noted.</i> | |
| 5742 | PLAY AREAS Inspection Reports: January-February: | |
| (i) (a) | Meadow View: Cllr Kilvert submitted a report. | |
| (b) | Mays Way, Village Hall & Blackwell End – Cllr Lucas submitted a report. Contents noted and will be actioned as required. | JS |
| (ii) | Inspection Rota for February-March: Meadow View – Cllr Armstrong. | |
| (a) (b) | Mays Way, Village Hall, Blackwell End – Cllr Blunden. | |
| (iii) | Concrete Table Tennis Tables: It was resolved not to proceed following receipt of additional information and there not being a suitable location. | |
| (iv) | CPM Playgrounds Ltd: The inspection reports dated 21/01/2020 were received and noted. | JS |
| (v) (a) | Handyman Report: Mays Way Log Run needs replacing due to rotting. | |
| (3) | It was resolved to obtain quotes from Mr Phillips and Wicksteed to replace the log with either cedar or oak. | JS |
| (b) | Push Hands Bearings: Mr Phillips has freed the bearings, but they will need replacing at some point. It was resolved to take action when appropriate. | JS |
| 5743 | FINANCE | |
| (i) | Budget Report: It was resolved to accept the Budget Report. | |
| (ii) | Bank Balances: | |
| (a) (b) | Lloyds Current: £11,105.50 (31/01/2020). Lloyds Deposit: £55,769.31 (31/01/2020). | |
| (c) | On 12/02/2020 the Clerk instructed Lloyds to transfer £15,000 from the Deposit account to the Current account to cover requirements until Precept received mid-April. | |
| (iii) | Receipts: | |
| (a) (b) | Lloyds Deposit: January interest £35.60. Highways England: Refund of postal surcharge £2.00. | |
| (c) (d) | D Whittaker: Memorial plaque £60.00. Potterspury Recreation Ground Charity: Admin fee 2019 £75.00. | |
| (iv) | Payments: Invoices and cheques checked and verified by Cllr Kilvert. It was resolved to approve the payments as listed. | |
| L | 1 | <u> </u> |

| | Chq | PAYEE | Net £ | VAT £ | Total £ | |
|-------------|--|---|-------------|----------|---------|----------------|
| | 3080 | Void | | | | |
| | 3081 | J Spence: Clerk salary January | 687.24 | 0.00 | 687.24 | |
| | 3082 | HMRC: PAYE £171.80; Employer NI £19.32 | 191.12 | 0.00 | 191.12 | |
| | 3083 | J Spence: Mileage £16.20; Office £16.00 | 32.20 | 0.00 | 32.20 | |
| | 3084 | A Stockton: Litter picking January | 80.00 | 0.00 | 80.00 | |
| | 3085 | E.ON: Streetlight electricity December | 152.55 | 7.63 | 160.18 | |
| | 3086 | RTM Landscapes Ltd: Removal of bush on A5 [2122] | 220.00 | 44.00 | 264.00 | |
| | 3087 | CPM Playgrounds Ltd: Play areas inspection 21/1/20 [3005] | 250.00 | 50.00 | 300.00 | |
| | 3088 | Acorn MK Nurseries: Trees Conservation Area [chq G. Lucas] | 34.44 | 6.89 | 41.33 | |
| | 3089 | Aylesbury Mains Ltd: Streetlight repairs nos. 80 & 96 [19688] | 94.60 | 18.92 | 113.52 | |
| | 3090 | DNH Contracts: Dog bins January [1400] | 80.70 | 16.14 | 96.84 | |
| | 3091 | R Phillips: Village Handyman labour and materials | 105.32 | 4.95 | 110.27 | |
| | 3092 | RTM Landscapes Ltd: Grounds contract annual tree works | 1800.00 | 360.00 | 2160.00 | |
| | 3093 | E.ON: Streetlight electricity January | 152.55 | 7.63 | 160.18 | |
| 5744 | | H COUNCIL MATTERS | 3880.72 | 516.16 | 4396.88 | |
| (a) (b) | May Meetings - Annual & PC: The PC Election count will not take place until Monday 11/05/2020. It was resolved to change the date of the May meetings from | | | | | JM JS JM |
| (ii) (a) | The state of the s | | | | | DW SN |
| (b) | | | | | | SN |
| (iii) | 2020 Northants Conservation Churchyard Award Scheme: It was resolved that Cllr Rev Whittaker will approach the Churchyard volunteers to see if they wish to take part in this scheme – entry deadline 28/02/2020. The PC will pay the £5 entry fee. | | | | | DW |
| 5745 | VILLAC | GE MATTERS | | | | |
| (i) | | nd Conservation Area: | | | | |
| (a) | | rvation Area Report February 2020. Cllr Lucas circu | ılated an u | pdated r | eport | |
| | | | | JS | | |
| (b) | | orks and pond excavation: The planned works were | | | | |
| | | ss problems following prolonged rain. As additional | | | | 10 |
| | | e work must be done by the end of February, it wa | | d to obt | ain | JS |
| (5) | | ions from RTM Landscapes Ltd – to liaise with Cll | | !! | | GL |
| (c) | | rial Trees & Benches Policy: It was resolved to app | | | Marak | JS |
| | | cas submitted an application for a bench which will be | considere | u at the | iviarch | 00 |
| (d) | meeting Pond f | g. encing and gate quotation: Will be considered wher | n pond exc | avation | done. | |
| (ii) | Defibrillator Monthly Check: Cllr Parkin advised in working order. | | | | | |
| (iii) | CCTV Monthly Check: Cllr Capps reported a recording failure in the Hard Disc on 21/01/2020 but on further inspection it was working. | | | | | |
| (iv) | Potters | spury Parish Plan Review: Nothing to report. | | | | |
| | | | | | | |

| () | | ı |
|-------------|---|----|
| (v) (a) | Tree Works: Meadow View Riverbank: It was resolved to accept the quotation from RTM Landscapes Ltd: felling 6no willows along riverbank £2,250 + VAT and fell fallen willow across stream £500 + VAT along with additional stump killing and raise an order. | JS |
| (b) i. | Trees damaged by Storm Ciara 08/02/2020 and 09/02/2020: Crack willows Meadow View riverbank: It was resolved to obtain quotation from RTM Landscapes Ltd – liaise with Cllr Lucas. | JS |
| ii. | Ash tree fallen into Meadow View playing field from neighbouring farmer's land. It was resolved to contact the tenant of the land to arrange removal of tree. | JS |
| (vi) | Meadow View Playing Field: It was resolved to approve the PSSC using the playing field for the Summer Fair on 04/07/2020. | JS |
| (vii) | Village Inspections: An inspection of part of the village was carried out on 04/02/2020. Reports will be considered when inspections of the whole village have been completed. | |
| 5746 (i) | HIGHWAYS Watling Street footpath at Blackwell End junction: Following the resolution made on 08/01/2020, Minute 5732(ii), to paint a warning sign onto the footpath, expert advice was obtained on 16/01/2020 from Northants Highways who advised that the paint could be a slip hazard and that it would be unwise to take any action on this 'designated crossing point'. It was resolved that, based on advice from Northants Highways, no action will be taken. | |
| (ii) | Streetlight Column no. 79 in Mays Way: Anglian Water has advised that excavation works which will require the removal of this column is planned to commence 16/03/2020. The column will be removed the week before and reinstated after the completion of work. | |
| (iii) | A5 Culverts Flooding Risk Investigations by Highways England: It was resolved that the PC wish to be involved in any stakeholders' meetings. | |
| (iv) (a) | Parking on village footpaths: Following a complaint about the users of Meadow View playing field parking across footpaths in Meadow View, on 23/01/2020 the Clerk wrote to Chairman of Towcester Junior Football Teams to ask that the parents/guardians of the teams' park more responsibly and considerately. The Chairman responded that she would speak to | |
| (b) | them. Parking on footpaths in the village is an issue which causes inconvenience and danger to pedestrians with prams and users of mobility scooters, etc., when they are forced to walk/travel on the road when there is no room to pass on the footpath. It was resolved to draft a standard letter to request drivers to park more considerately. | JS |
| 5747 (i) | CORRESPONDENCE: Email 11/01/2020 Complaint about dog fouling on Church Lane footpath: Following receipt of the complaint, posters were put up in the Lane. If culprits are identified they should be reported to SNC and can be subject to a fine of £50-£1000. It was resolved | JS |
| (ii) | to monitor the situation. Email 16/01/2020 Suggestion to close ally between High Street and Sanders Lane: It was resolved that this is not possible, and the PC does not intend to consider | JS |
| (iii) | further. Email 20/01/2020 Comments regarding community group funded speed monitoring equipment in Dallington. It was resolved that the PC would be interest to learn of a similar well-organised village group who wished to proceed with raising funds for a similar project in Potterspury, if it was considered to be of public value. | JS |
| | | |

| 5748 (i) | CONSULTATIONS: MK 2050 Futures Consultation (deadline 11/03/2020): (see also Minute 5740(ii)(b) Cllr Walker comments) The PC has concerns about aspects of this Consultation and Cllr Parkin, Cllr Millidge and Cllr Capps will attend meetings: 18/03/2020 - 7:00pm at The Forum, and 19/03/2020 - 7:30pm at Castlethorpe Village Hall. | SP JM RC |
|-------------|---|----------------|
| (ii) | On-Street Charging Points (deadline 24/02/2020): There are no suitable locations in Potterspury. | |
| 57 | Next Parish Council meeting Wednesday 11 March 2020 – Village Hall, Church End, Potterspury. | |
| | The Chair closed the meeting at 10:05pm | |
| | JS 27/02/2020 | |

| Signed | Date |
|--------|------|
| 0 | |