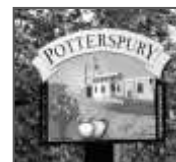


# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspurvy.org.uk

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## NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held in the **Village Hall, Church End, Potterspurvy on Wednesday 12 February 2020 at 7:30 pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

*Jane Spence*

Jane Spence – Clerk

## AGENDA

1	<b>APPROVE APOLOGIES for absence.</b>
2	<b>APPROVE MINUTES: Parish Council meeting held on 8 January 2020.</b>
3	<b>MATTERS ARISING from previous meeting.</b>
4	<b>DECLARATION OF INTEREST under the Council's Code of Conduct.</b>
5	<b>SUMMARY OF MINUTES ACTION REPORT.</b>
6	<b>PUBLIC FORUM</b> (Members of the public are invited to address the council. <b>This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes.</b> Members of the public should address their representations through the chairman of the meeting)
7	<b>PLANNING</b> (i) <b>PLANNING APPLICATIONS:</b> (a) <b>S/2020/0056/FUL</b> Roof windows install into roof line (retrospective), 24 Woods Lane.  (ii) <b>PLANNING DECISIONS:</b> (a) <b>S/2019/2311/TPO</b> Tree Preservation Order Consent. 3 Lime trees repollard (to include removal of basal and epicormic growth). 31 High Street. Approval 07/01/2020. (b) <b>S/2019/2393/FUL</b> Proposed single storey side, rear, front extensions and new rear dormer. 28 Mays Way. Withdrawn 17/01/2020. (c) <b>S/2019/2287/FUL</b> Erection of wooden fence to the side and rear. 19 Meadow View. Approval 24/01/2020. (d) <b>S/2019/2365/FUL</b> Extension to existing garage/workshop to create self-contained annexe. 29 Church End. Approval 28/01/2020.  (iii) <b>OTHER PLANNING MATTERS: None.</b>
8	<b>PLAY AREAS</b> (i) <b>RECEIVE INSPECTION REPORTS: January-February</b> (a) <b>Meadow View</b> – Cllr Kilvert (swapped with Cllr Armstrong) (b) <b>Mays Way, Village Hall &amp; Blackwell End</b> – Cllr Lucas (ii) <b>INSPECTION REPORTS ROTA: February-March</b> (a) <b>Meadow View</b> – Cllr Armstrong (swapped with Cllr Kilvert) (b) <b>Mays Way, Village Hall and Blackwell End</b> – Cllr Blunden  (iii) <b>CONCRETE TABLE TENNIS TABLES (SNC):</b> Receive update. (iv) <b>CPM PLAYGROUNDS LTD:</b> Consider inspection reports dated 21/01/2020. (v) <b>VILLAGE HANDYMAN:</b> Consider report on play equipment – wooden roller and OGE Push Hands.
9	<b>FINANCE</b> (i) <b>RECEIVE BUDGET REPORT FROM CLERK.</b> (ii) <b>BANK BALANCES:</b> <b>Lloyds Current:</b> £11,105.50 (31/01/2020) <b>Lloyds Deposit:</b> £55,769.31 (31/01/2020). (iii) <b>RECEIPTS:</b> (a) Lloyds Deposit - January interest: £35.60. (b) Highways England - postal surcharge reimbursement: £2.00 (paid in postage stamps to Royal Mail). (c) D Whittaker - Memorial Plaque: £60.00. (d) Potterspurvy Recreation Ground Charity - admin fee 2019: £75.00.

(iv)	<b>APPROVAL OF PAYMENTS</b> (together with any further payments requested by Clerk).				
	<b>Chq</b>	<b>PAYEE</b>	<b>Net £</b>	<b>VAT £</b>	<b>Total £</b>
	3080	Void			
	3081	J Spence: Clerk salary January	687.24	0.00	687.24
	3082	HMRC: PAYE £171.80; Employer NI £19.32	191.12	0.00	191.12
	3083	J Spence: Mileage £16.20; Office £16.00	32.20	0.00	32.20
	3084	A Stockton: Litter picking January	80.00	0.00	80.00
	3085	E.ON: Streetlight electricity December	152.55	7.63	160.18
	3086	RTM Landscapes Ltd: Removal of bush on A5 [2122]	220.00	44.00	264.00
	3087	CPM Playgrounds Ltd: Play areas inspection 21/1/20 [3005]	250.00	50.00	300.00
	3088	Acorn MK Nurseries: Trees Conservation Area [chq G. Lucas]	34.44	6.89	41.33
	3089	Aylesbury Mains Ltd: Streetlight repairs nos. 80 & 96 [19688]	94.60	18.92	113.52
	3090	DNH Contracts: Dog bins January [1400]	80.70	16.14	96.84
	3091	R Phillips: Village Handyman labour and materials	105.32	4.95	110.27
		1928.17	148.53	2076.70	
10	<b>PARISH COUNCIL MATTERS:</b>				
(i)	<b>ELECTIONS – Thursday 7 May 2020:</b> Consider Parish Councillor recruitment campaign.				
(ii)	<b>VE DAY 75 COMMEMORATIONS – Friday 8 May 2020:</b> Receive update from Cllr Whittaker and Cllr Norris on VE Day 75 Commemoration events.				
(iii)	<b>2020 NORTHANTS CONSERVATION CHURCHYARD AWARD SCHEME:</b> Consider entry. (Circulated 09/01/2020).				
11	<b>VILLAGE MATTERS:</b>				
(i)	<b>CONSERVATION AREA:</b>				
(a)	Receive update.				
(b)	<b>Draft Memorial Trees and Benches Policy:</b> Consider version 2. (Circulated 15/01/2020).				
(c)	<b>Fencing &amp; Gate:</b> Consider quotation for fencing and gate around proposed pond.				
(ii)	<b>DEFIBRILLATOR:</b> Receive monthly equipment check report.				
(iii)	<b>CCTV:</b> Receive monthly equipment check report.				
(iv)	<b>POTTERS PURY PARISH PLAN:</b> Receive update on review of 2014 Parish Plan.				
(v)	<b>TREE WORKS MEADOW VIEW RIVERBANK:</b> Consider quotation for felling crack willows. (Circulated 20/01/2020).				
(vi)	<b>MEADOW VIEW PLAYING FIELD:</b> Consider request from PSSC to use the playing field for Summer Fair on 04/07/2020.				
(vii)	<b>VILLAGE INSPECTIONS:</b> Receive report.				
12	<b>HIGHWAYS:</b>				
(i)	<b>WATLING STREET FOOTPATH – BLACKWELL END JUNCTION:</b> Receive update following contact with Northants Highways on practicable safety improvements.				
(ii)	<b>STREETLIGHT COLUMN 79 IN MAYS WAY:</b> Consider planned removal in March for Anglian Water excavation works and replacement in different location.				
(iii)	<b>A5 CULVERTS FLOODING RISK INVESTIGATIONS BY HIGHWAYS ENGLAND:</b> Consider involvement in stakeholder meetings. (Circulated 20/01/2020).				
(iv)	<b>PARKING ON VILLAGE FOOTPATHS:</b> Consider issues arising.				
13	<b>CORRESPONDENCE TO CONSIDER:</b>				
(i)	<b>Email 11/01/2020:</b> Complaint about dog faeces on Church Lane footpath.				
(ii)	<b>Email 16/01/2020:</b> Suggestion to close ally between High Street and Sanders Lane.				
(iii)	<b>Email 20/01/2020:</b> Comments regarding community group funded speed monitoring equipment in Dallington.				
14	<b>CONSULTATIONS:</b>				
	<b>MK 2050 Futures Consultation:</b> Consider contents of reports (circulated 22/01/2020) and attendance at Presentation at Castlethorpe Village Hall, 7:30pm on Thursday 19/03/2020.				
15	<b>Next Parish Council meeting: Wednesday 11 March 2020 - 7:30pm - The Village Hall, Church End, Potterspury.</b>				