

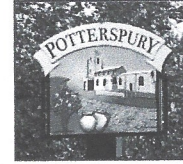
Potterspurry Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurrypc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurrypc.org.uk



MINUTES of the meeting of Potterspurry Parish Council held remotely on Wednesday 14 October 2020 at 7:30pm by Teams Video Conference

in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 No.392 dated 4 April 2020 (Coronavirus Regulations 2020)

Councillors present: Dr S Parkin (Chair), Mrs J Millidge (Vice Chair), Mr R Armstrong, Mr M Wootton, Mr G Lucas, Mr R Capps, Mr S Dring, Mrs B Silvester, Mrs T Holland, Mrs A Ruck, Mrs J Blunden, Mr F Giblin.

Parish Clerk: Mrs J Spence.

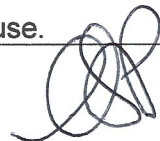
Apologies: Cllr S Norris.

Also present: District Cllr A Medina.

County Cllr A Walker and Mr C Coppin, NHW Coordinator, sent their apologies.

5858	APOLOGIES: It was resolved to approve the apologies for absence from Cllr Norris.	
5859	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 9 September 2020, which were duly signed by the Chair.</i>	
5860	MATTERS ARISING: None.	
5861	DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT: Cllr Lucas received a payment as reimbursement of expenditure on behalf of the PC – Minute 5866(iv).	
5862	MINUTES ACTION REPORT: Noted.	
5863	PUBLIC FORUM: (i) Mr Craig Coppin – NHW Coordinator provided a report by email: Crime figures: August – SN 279 (Potterspurry 6). New email and telephone scams to obtain bank details/cash (in addition to previously reported: holiday refunds, face masks and TV Licensing). Advice for the darker nights to be aware of surroundings and report anything suspicious and to make your property appear occupied by leaving lights on. (ii) District Cllr Abigail Medina: (a) Provided a report by email on the new WN Council. (b) Has asked SNC Cllrs their intentions regarding the MK 2050 Consultation possible encroachment on Whittlewood Ward. (c) Offered support to the PC and volunteers with current wave of Covid-19.	
5864	PLANNING (i) Planning Applications: (a) S/2020/1640/FUL Front extension of garage, including raising of roof and external staircase to allow for home office and gym in roof area. 23 Mansion Gardens. <i>It was resolved to submit a response of no objection to SNC.</i> (ii) Planning Decisions: None. (iii) Other Planning Matters: Appeal APP/Z2830/C/20/3257138 start date 07/09/2020 against enforcement notice. Alleged breach: Street facing elevation window not to approved plans S/2020/1509/EN. 24 Woods Lane. Noted.	

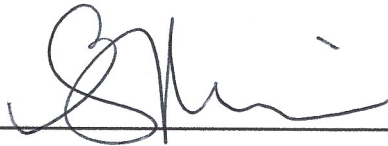
5865	<p>PLAY AREAS:</p> <p>(i) Inspection Reports September-October:</p> <p>(a) Meadow View – Cllr Capps submitted a report. Play Area: <i>It was resolved to replace the torn netting on fence in summer 2021.</i></p> <p>(b) Mays Way, Blackwell End & Village Hall – Cllr Parkin submitted a report. <i>It was resolved to ask Handyman to carry out repairs and work as necessary.</i></p> <p>(ii) Inspection Rota October-November: Meadow View: Cllr Lucas. Mays Way, Blackwell End, Village Hall: Cllr Capps (instead of Cllr Dring).</p> <p>(iii) CPM Playgrounds Ltd: Inspection report dated 30/09/2020. <i>Noted.</i></p>	JS																																																																	
5866	<p>FINANCE</p> <p>(i) Budget Report: <i>It was resolved to accept the Budget Report.</i></p> <p>(ii) Bank Balances:</p> <p>(a) Total £82,180.68 (30/09/2020).</p> <p>(b) Lloyds Current: £31,344.70 (30/09/2020).</p> <p>(c) Lloyds Deposit: £50,835.98 (30/09/2020).</p> <p>(iii) Receipts:</p> <p>(a) Lloyds Deposit September interest: £4.62.</p> <p>(b) SNC Precept (2): £22,268.50.</p> <p>(iv) <i>It was resolved to approve payments as listed, having been checked by Cllr Armstrong IFC, to be authorised on Lloyds by Cllr Capps and Cllr Millidge.</i></p> <table border="1" data-bbox="263 1048 1401 1534"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>38</td> <td>J Spence: Clerk Sept salary & backpay £800.78; office £16</td> <td>816.78</td> <td>0.00</td> <td>816.78</td> </tr> <tr> <td>39</td> <td>HMRC: Clerk PAYE £200; Employer NI £37.09 September</td> <td>237.09</td> <td>0.00</td> <td>237.09</td> </tr> <tr> <td>40</td> <td>B Osborne: Payroll Services July-September (6422)</td> <td>66.00</td> <td>0.00</td> <td>66.00</td> </tr> <tr> <td>41</td> <td>A Stockton: Litter picking September</td> <td>80.00</td> <td>0.00</td> <td>80.00</td> </tr> <tr> <td>42</td> <td>NCALC: Councillors training course 16/9/20 (INV-0698)</td> <td>88.00</td> <td>0.00</td> <td>88.00</td> </tr> <tr> <td>43</td> <td>R Phillips: Handyman labour and materials</td> <td>653.81</td> <td>29.08</td> <td>682.89</td> </tr> <tr> <td>44</td> <td>Linnell Bros: Tree stakes and straps Con Area (Cllr Lucas)</td> <td>74.00</td> <td>14.80</td> <td>88.80</td> </tr> <tr> <td>45</td> <td>DNH Contracts: Dog bins September (1584)</td> <td>64.56</td> <td>12.91</td> <td>77.47</td> </tr> <tr> <td>46</td> <td>E.ON: Streetlight electricity August</td> <td>152.55</td> <td>7.63</td> <td>160.18</td> </tr> <tr> <td>47</td> <td>RTM Landscapes: Mowing September</td> <td>1180.00</td> <td>236.00</td> <td>1416.00</td> </tr> <tr> <td>48</td> <td>CPM Playgrounds: Inspection (4009) £258; Repair (4010) £216</td> <td>395.00</td> <td>79.00</td> <td>474.00</td> </tr> <tr> <td></td> <td></td> <td>3807.79</td> <td>379.42</td> <td>4187.21</td> </tr> </tbody> </table> <p>(v) <i>It was resolved to approve the payment to Buckinghamshire Building Co., Invoice 7055, £1023.00 gross – held back 9 September PC meeting, Minute 5852(viii), pending receipt of report, to be added to the above payments for authorisation by Cllr Capps and Cllr Millidge.</i></p>	TR no	PAYEE	Net £	VAT £	Total £	38	J Spence: Clerk Sept salary & backpay £800.78; office £16	816.78	0.00	816.78	39	HMRC: Clerk PAYE £200; Employer NI £37.09 September	237.09	0.00	237.09	40	B Osborne: Payroll Services July-September (6422)	66.00	0.00	66.00	41	A Stockton: Litter picking September	80.00	0.00	80.00	42	NCALC: Councillors training course 16/9/20 (INV-0698)	88.00	0.00	88.00	43	R Phillips: Handyman labour and materials	653.81	29.08	682.89	44	Linnell Bros: Tree stakes and straps Con Area (Cllr Lucas)	74.00	14.80	88.80	45	DNH Contracts: Dog bins September (1584)	64.56	12.91	77.47	46	E.ON: Streetlight electricity August	152.55	7.63	160.18	47	RTM Landscapes: Mowing September	1180.00	236.00	1416.00	48	CPM Playgrounds: Inspection (4009) £258; Repair (4010) £216	395.00	79.00	474.00			3807.79	379.42	4187.21	JS
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5867	<p>PARISH COUNCIL MATTERS</p> <p>(i) High Street Churchyard Wall: The Structural Wall Report prepared by Stuart Thomas Associates Ltd., Structural and Civil Engineers, Consulting Engineers has been received. Findings: wall foundations satisfactory; trees not an issue; swelling and contracting of soil an issue; core of wall (rubble) may have slumped. Probable rectification work: new concrete core and drainage; concrete buttress on inside of wall. A Structural Engineer will be required to prepare a programme of work and specification for the repairs. Consideration of related expenses to be included in 2020-2021 Budget and/or possible grant funding</p> <p>(ii) Potterspurgy.Org: New Councillor email addresses activated and in use.</p>	SP																																																																	



<p>(iii)</p> <p>(iv)</p> <p>(v)</p> <p>(vi)</p>	<p>Parish Council Website – Website Content Accessibility Guidelines: No resolution yet. Cllr Holland will continue to research options.</p> <p>Parish Plan Review: The Working Group met on 22/09/20 and 13/10/20. Methods of surveying residents, both by paper and electronically by Microsoft Forms discussed. Survey questions will be discussed at next WG meeting on 03/11/20.</p> <p>Bus-Coordinator: No volunteer so deferred to next meeting.</p> <p>Graffiti: <i>It was resolved to monitor graffiti in the village but not take action at this time.</i></p>	<p>TH</p>
<p>5868</p> <p>(i)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(ii)</p> <p>(iii)</p> <p>(iv)</p> <p>(v)</p> <p>(vi)</p> <p>(vii)</p> <p>(viii)</p> <p>(ix)</p> <p>(x)</p>	<p>VILLAGE MATTERS</p> <p>Mill Pond Conservation Area:</p> <p>Update: Cllr Lucas will be staking exposed trees. The effect of the herbicide spraying now showing effect. The fence around the scrape will be extended by around 4m in November. RTM Landscapes will be asked to amend their quotation accordingly.</p> <p>Cllr Lucas Report: A new report was received from Cllr Lucas in September and a copy included in The Old Mail and on the PC website.</p> <p>Memorial Tree and Bench: <i>It was resolved to accept the application from Mr Neil and Mrs Celia Davison in memory of their son Adam.</i> The tree will be planted this winter. The bench will be installed at a later date.</p> <p>Defibrillator Monthly Check: Cllr Parkin advised in working order.</p> <p>CCTV Monthly Check: Cllr Capps advised in working order. <i>It was resolved to delay obtaining upgrade quotations as the CCTV is working well.</i></p> <p>Crack willow logs on farmland: Two more companies were approached to remove the logs, but they declined. Deferred to November meeting.</p> <p>Volunteer Litter Picking Duties Agreement: Cllr Silvester will send information to Cllr Parkin to create new map and report to the November meeting.</p> <p>Vehicle under tarpaulin in Homestead Way: Complaints from residents have been received by Councillors. <i>It was resolved to report the vehicle to the Police and/or ELVIS at SNC.</i></p> <p>Potholes: <i>It was resolved to report the potholes outside 3 Poundfield Road to Street Doctor.</i> It was noted that they have recently been spray painted so NCC may already have identified them as requiring repair.</p> <p>Large Ash tree in Mays Way: <i>It was resolved to obtain a quotation from RTM Landscapes to crown lift and tidy lower branches.</i> <i>It was resolved to write to the nearby resident regarding overhanging branches.</i></p> <p>Office of Police, Fire & Crime Commissioner – Road Safety Community Fund: The Clerk researched eligibility for a grant but reported that it is very unlikely the PC would qualify as would not be able to provide “evidence of need for the project.” <i>It was resolved not to pursue further.</i></p> <p>PC tree growing near BT cables – Blackwell End: The tree has been inspected by the Tree Warden and branches are not growing through the cables as advised by resident in July, who asked if they could cause poor internet connection. <i>It was resolved to advise the resident the tree is unlikely to interfere with the internet and suggest they contact internet provider.</i></p>	<p>JS</p> <p>JS</p> <p>JS</p> <p>SD</p> <p>BS SP</p> <p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p> <p>JS</p>

(xi)	Meadow View car park barrier: Cllr Lucas reported the barrier, although unsightly, is in sound condition.	
5869	Highways: Speed limit on A5 through Potterspurty: <i>It was resolved to resume correspondence with HE.</i>	JS SP
5870	Consultations: MK Futures 2050 Consultation (Potterspurty – Area 11): <i>It was resolved to remove from agenda.</i>	JS
5871	CORRESPONDENCE: None.	
5872	Updates (for information only): (i) Meadow View Playing Field: (a) Small saplings near car park barrier need strimming. (b) Trees in far corner require attention. (ii) Covid-19 spike in local cases: Volunteers may be required to help again.	JS JS JM
5873	Next Parish Council meeting Wednesday 11 November 2020 at 7:30pm via Teams.	
	The Chair closed the meeting at 9:25pm	
		JS 26/10/2020

Signed _____



Date _____

11 Nov 2020