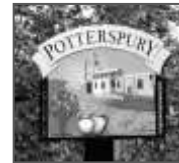


Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence clerk@potterspurvpc.org.uk

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvpc.org.uk



NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held online by **Video & Audio Conference on WEDNESDAY 14 OCTOBER 2020 at 7:30 pm**. All members of the Council are hereby summoned to attend online or by audio conference call for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend by conference call - phone number 0203 855 5182 followed by 839 109 848#

Jane Spence

Jane Spence – Clerk
7 October 2020

AGENDA

1	APPROVE APOLOGIES for absence.																									
2	APPROVE MINUTES: Parish Council meeting held on 9 September 2020.																									
3	MATTERS ARISING from previous meetings.																									
4	DECLARATION OF INTEREST under the Council's Code of Conduct.																									
5	SUMMARY OF MINUTES ACTION REPORT.																									
6	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.																									
7	PLANNING (i) PLANNING APPLICATIONS: (a) S/2020/1640/FUL Front extension of garage, including raising of roof and external staircase to allow for home office and gym in roof area. 23 Mansion Gardens. (ii) PLANNING DECISIONS: None. (iii) OTHER PLANNING MATTERS: (a) Appeal APP/Z2830/C/20/3257138 start date 07/09/2020 against enforcement notice. Alleged breach: Street facing elevation window not to approved plans S/2020/1509/EN. 24 Woods Lane.																									
8	PLAY AREAS (i) RECEIVE INSPECTION REPORTS – September-October: (a) Meadow View – Cllr Capps (b) Mays Way, Blackwell End, Village Hall - Cllr Parkin (ii) INSPECTION ROTA – October-November: (a) Meadow View – Cllr Lucas (b) Mays Way, Blackwell End & Village Hall – Cllr Dring (iii) CPM PLAYGROUNDS LTD: Consider reports dated 30/09/2020 (circulated 01/10/20)																									
9	FINANCE (i) RECEIVE BUDGET REPORT FROM CLERK. (ii) BANK BALANCES: TOTAL £82,180.68 (30/09/2020). (a) Lloyds Current: £31,344.70 (30/09/2020). (b) Lloyds Deposit: £50,835.98 (30/09/2020). (iii) RECEIPTS: (a) Lloyds Deposit – September interest: £4.62 (b) SNC Precept (2): £22,268.50. (iv) APPROVAL OF ONLINE PAYMENT TRANSFERS (together with any further payments requested by Clerk). <table border="1"><thead><tr><th>TR no</th><th>PAYEE</th><th>Net £</th><th>VAT £</th><th>Total £</th></tr></thead><tbody><tr><td>38</td><td>J Spence: Clerk Sept salary & backpay £800.78; office £16</td><td>816.78</td><td>0.00</td><td>816.78</td></tr><tr><td>39</td><td>HMRC: Clerk PAYE £200; Employer NI £37.09 September</td><td>237.09</td><td>0.00</td><td>237.09</td></tr><tr><td>40</td><td>B Osborne: Payroll Services July-September (6422)</td><td>66.00</td><td>0.00</td><td>66.00</td></tr><tr><td>41</td><td>A Stockton: Litter picking September</td><td>80.00</td><td>0.00</td><td>80.00</td></tr></tbody></table>	TR no	PAYEE	Net £	VAT £	Total £	38	J Spence: Clerk Sept salary & backpay £800.78; office £16	816.78	0.00	816.78	39	HMRC: Clerk PAYE £200; Employer NI £37.09 September	237.09	0.00	237.09	40	B Osborne: Payroll Services July-September (6422)	66.00	0.00	66.00	41	A Stockton: Litter picking September	80.00	0.00	80.00
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	42	NCALC: Councillors training course 16/9/20 (INV-0698)	88.00	0.00	88.00
	43	R Phillips: Handyman labour and materials	653.81	29.08	682.89
	44	Linnell Bros: Tree stakes and straps Con Area (G LUCAS)	74.00	14.80	88.80
	45	DNH Contracts: Dog bins September (1584)	64.56	12.91	77.47
	46	E.ON: Streetlight electricity August	152.55	7.63	160.18
	47	RTM Landscapes: Mowing September	1180.00	236.00	1416.00
	48	CPM Playgrounds: Inspection (4009) £258; Repair (4010) £216	395.00	79.00	474.00
			3807.79	379.42	4187.21
10		PARISH COUNCIL MATTERS:			
(i)		HIGH STREET CHURCHYARD WALL: Receive update.			
(ii)		POTTERS PURY.ORG EMAIL ADDRESSES: Receive update.			
(iii)		POTTERS PURY PARISH COUNCIL WEBSITE: Receive report from Cllrs Capps, Millidge and Holland on compliance with Website Content Accessibility Guidelines.			
(iv)		PARISH PLAN REVIEW: Receive update from Working Group.			
(v)		BUS CO-ORDINATOR: New co-ordinator required.			
(vi)		GRAFFITI: Consider action.			
11		VILLAGE MATTERS:			
(i)		MILL POND CONSERVATION AREA:			
(a)		Receive update.			
(b)		Receive Cllr Lucas' Report September 2020.			
(c)		Consider application for memorial tree and bench.			
(ii)		DEFIBRILLATOR: Receive monthly equipment check report.			
(iii)		CCTV: Receive monthly equipment check report.			
(iv)		CRACK WILLOW LOGS: Receive update on removal of logs.			
(v)		LITTER PICKING VOLUNTEER AGREEMENT: Receive update on report from Cllr Silvester and Cllr Wootton.			
(vi)		VEHICLE UNDER TARPAULIN – Homestead Way: Consider complaints.			
(vii)		POTHoles: Consider if meet criteria to report to Northants Highways.			
(viii)		ASH TREE – MAYS WAY: Consider complaint of tree overhanging garden.			
(ix)		OFFICE OF POLICE, FIRE & CRIME COMMISSIONER: Consider application for grant from Road Safety Community Fund.			
(x)		BLACKWELL END: Consider tree growing near BT cables.			
(xi)		MEADOW VIEW CAR PARK BARRIER: Receive report from Cllr Lucas.			
12		HIGHWAYS:			
		SPEED LIMIT ON A5 POTTERS PURY: Consider resumption of correspondence with Highways England and Northants Police.			
13		CONSULTATIONS:			
(i)		MK FUTURES 2050: Receive update.			
14		CORRESPONDENCE:			
(i)		Consider as listed below and any other items received prior to the meeting.			
15		UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.			
16		Next Parish Council meeting: Wednesday 11 November 2020 – 7:30pm by online video conference.			
		CORONAVIRUS PANDEMIC: Special measures to transact the business of the Parish Council are being taken due to the Coronavirus Pandemic and the need to ensure the safety of Councillors, staff and members of the public in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020 No. 392 dated 4 April 2020.			