

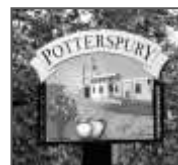
Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvypc.org.uk

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Minutes of the meeting of Potterspurvy Parish Council held on Wednesday 8 January 2020 at 7:30pm in the Village Hall, Potterspurvy

Councillors present: Dr S Parkin (Chair), Mrs J Millidge (Vice Chair) Mrs J Blunden, Mr R Kilvert, Mr R Armstrong, Mr S Dring, Mr M Wootton, Mr G Lucas, Mr S Norris, Mrs B Silvester, Mr R Capps, Rev Mrs D Whittaker.

Parish Clerk: Mrs J Spence.

Apologies: Cllr Whittaker for late arrival at meeting (WI Meeting).

Present: Cllr A Medina, six members of the public. Cllr A Walker sent his apologies.

5721	APOLOGIES: <i>It was resolved to approve the apologies for late arrival from Cllr Whittaker.</i>	
5722	MINUTES: <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 11 December 2019, which were duly signed by the Chair.</i>	
5723	MATTERS ARISING: Parking in Homestead Way: A further complaint about inconsiderate drivers on the school-run partially blocking a resident's driveway has been received. <i>It was resolved to inform the resident that whilst sympathetic, the PC has no powers of enforcement to deal with this.</i>	JS
5724	DECLARATION OF INTEREST UNDER THE COUNCIL'S CODE OF CONDUCT: Cllr Millidge: Receipt of cheque 3077 Minute 5729(vi); Neighbour of planning application Minute 5727(i)(a). Cllr Armstrong: Planning decisions Minute 5727(ii)(a) & Minute 5727(ii)(b).	
5725	MINUTES ACTION REPORT: Noted.	
5726 (i)	PUBLIC FORUM: District Cllr Medina: Local Government Reform - the "workstreams" referred to at the December meeting should read "Portfolios". Cllr Medina has provided copies of briefing documents showing the Portfolios and responsible officers. Timescale agreed for the appointment of key senior officers. New councillors will conduct the interviews of the two new Unitary Authority CEOs. The Structural Change Order has still to go through parliament. The community grant funding panel is under review. She has contacted SNC Planning regarding the radio antenna in Meadow View and has offered support to the concerned resident.	
(ii)	Four residents from Mays Way attended to express their concerns on the impact the proposed extension at 28 Mays Way will have on their properties: all have submitted objections to SNC Planning.	
(iii)	The planning applicant of 28 Mays Way also attended.	
5727 (i) (a)	PLANNING Planning Applications: S/2019/2365/FUL Two storey extension to existing garage/workshop to create self-contained annexe. 29 Church End. Cllr Millidge declared an interest as a neighbour and abstained from the vote. <i>It was resolved to submit a response of no objection to SNC.</i>	

	<p>(b) S/2019/2393/FUL Proposed single storey side, rear, front extensions and new rear dormer. 28 Mays Way. It was resolved to submit a response to SNC of no objection, apart from the extension of the building line in the front and over-development in a small space.</p> <p>(c) S/2019/2419/FUL Full planning permission for the conversion of existing agricultural barn to form dwelling. Pinchgut Farm, Watling Street. It was resolved to submit a response to SNC of objection on the grounds that it is a development in open countryside with no justification.</p> <p>(d) S/2019/2233/LBC Replacement of timber single glazed windows and UPVC windows to timber double glazed. Addition of chimney cages. Change of use of the building from Social Club to residential. Floor plan revised to show whole property for change of use not just part of the property. 104 High Street. It was resolved to submit a response of no objection to SNC.</p> <p>(e) S/2019/2478/FUL Tree House to rear. 26 Blackwell End. It was resolved to submit a response of no objection to SNC.</p> <p>(ii) Planning Decisions:</p> <p>(a) S/2019/0792/FUL Retrospective application for mixed use development including: Health & Wellbeing Spa; Restaurant; two sauna pods; jacuzzi and wooden pergola; meeting/training room; 3 B&B rooms; parking. Cloud 9 Spa, 3 Poundfield Road. Approval 06/12/2019. Noted.</p> <p>(b) S/2019/0582/FUL Installation and use of a gym / training climbing frame and area for exercise classes (retrospective). Cloud 9 Spa, 3 Poundfield Road. Refusal 05/12/2019. Noted.</p> <p>(c) S/2019/2128/FUL Raise the height of two used chimney stacks to 1.8m above thatched ridge. The Old Vicarage, 8 Church End. Approval 18/12/2019. Noted.</p> <p>(d) S/2019/2129/LBC Listed Building Consent to raise the height of two used chimney stacks to 1.8m above thatched ridge. The Old Vicarage, 8 Church End. Approval 18/12/2019. Noted.</p> <p>(e) S/2019/2162/LDP Certificate of Lawfulness (Proposed) Garage conversion to create a habitable room. 56 Mays Way. Approval 19/12/2019. Noted.</p> <p>(f) S/2019/2068/FUL Change of use D2 sports indoors (part retrospective). Wharf Distillery, Wakefield Farm Shop. Approval 18/12/2019. Not</p> <p>(iii) Other Planning Matters:</p> <p>(a) 24 Woods Lane: The PC emailed Mr Jim Newton, Assistant Director Planning & Economy and Mr David Morren, Planning Enforcement Manager on 17/12/2019 requesting that they ensure all building work at this property is carried out in strict accordance with the planning permission granted. Mr Morren responded, advising that SNC is investigating and no formal decision has been made but the PC will be kept in informed. On 08/01/2020, Michelle Jarvis (Planning Enforcement Officer) emailed the PC and advised that the applicant has been instructed to remove the four roof lights on Woods Lane side and to alter the rear roof lights in accordance with the approved plans. The PC are pleased that positive action is being taken by SNC in relation to the planning breaches.</p> <p>(b) SN Local Development Order Consultation: No action required as not relevant to Potterspurty.</p>	
5728	<p>PLAY AREAS</p> <p>(i) Inspection Reports: December-January:</p> <p>(a) Meadow View: Cllr Norris submitted a verbal report and will provide a written report to the Clerk.</p> <p>(b) Mays Way, Village Hall & Blackwell End – Cllr Whittaker submitted a report. <i>Contents noted and will be actioned as required.</i></p> <p>(ii) Inspection Rota for January-February:</p> <p>(a) Meadow View – Cllr Kilvert</p> <p>(b) Mays Way, Village Hall, Blackwell End – Cllr Lucas</p>	

(iii)	Concrete Table Tennis Tables: Meadow View Recreation Ground may be a suitable location. <i>It was resolved to contact SNC to express an interest in having a table.</i>	JS																																																							
5729	FINANCE (i) Budget Report: <i>It was resolved to accept the Budget Report.</i> (ii) Bank Balances: (a) Lloyds Current: £12,392.99 (31/12/2019). (b) Lloyds Deposit: £55,733.71 (31/12/2019). (iii) Receipts: (a) Lloyds Deposit: December interest £36.58. (b) NCC: Mowing Rebate 2019 Season £205.28 (iv) Budget 2020/2021: Another draft budget was presented to the meeting with changes to the receipts. <i>It was resolved to accept the budget of £45,622.00 and submit a Precept demand of £44,537.00 to SNC.</i> (v) Potterspurty Recreation Ground Charity (PRGC): <i>As Trustees of PRGC, it was resolved to approve the payment of £75.00 (cheque 000008) to Potterspurty Parish Council – 2019 administration fee.</i> (vi) Payments: Invoices and cheques checked and verified by Cllr Kilvert. <i>It was resolved to approve the payments as listed.</i> <table border="1" data-bbox="261 1003 1401 1384"> <thead> <tr> <th>Chq</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>3072</td> <td>J Spence: Clerk salary December</td> <td>687.24</td> <td>0.00</td> <td>687.24</td> </tr> <tr> <td>3073</td> <td>HMRC: Clerk PAYE £171.80 & Employer NI £19.32 Dec</td> <td>191.12</td> <td>0.00</td> <td>191.12</td> </tr> <tr> <td>3074</td> <td>J Spence: Clerk mileage £19.83 & Office expenses £16.00</td> <td>35.83</td> <td>0.00</td> <td>35.83</td> </tr> <tr> <td>3075</td> <td>A Stockton: Litter picking December</td> <td>80.00</td> <td>0.00</td> <td>80.00</td> </tr> <tr> <td>3076</td> <td>B Osborne: Payroll services Oct-Dec</td> <td>64.50</td> <td>0.00</td> <td>64.50</td> </tr> <tr> <td>3077</td> <td>J Millidge: WordPress Domain Mapping reimbursement</td> <td>10.24</td> <td>0.00</td> <td>10.24</td> </tr> <tr> <td>3078</td> <td>DNH Contracts: Dog bins December</td> <td>64.56</td> <td>12.91</td> <td>77.47</td> </tr> <tr> <td>3079</td> <td>E.ON: Streetlight electricity November</td> <td>147.63</td> <td>7.38</td> <td>155.01</td> </tr> <tr> <td></td> <td></td> <td>1281.12</td> <td>20.29</td> <td>1301.41</td> </tr> <tr> <td>3080</td> <td>VOID – replacement cheque not required</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Chq	PAYEE	Net £	VAT £	Total £	3072	J Spence: Clerk salary December	687.24	0.00	687.24	3073	HMRC: Clerk PAYE £171.80 & Employer NI £19.32 Dec	191.12	0.00	191.12	3074	J Spence: Clerk mileage £19.83 & Office expenses £16.00	35.83	0.00	35.83	3075	A Stockton: Litter picking December	80.00	0.00	80.00	3076	B Osborne: Payroll services Oct-Dec	64.50	0.00	64.50	3077	J Millidge: WordPress Domain Mapping reimbursement	10.24	0.00	10.24	3078	DNH Contracts: Dog bins December	64.56	12.91	77.47	3079	E.ON: Streetlight electricity November	147.63	7.38	155.01			1281.12	20.29	1301.41	3080	VOID – replacement cheque not required				
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5730	PARISH COUNCIL MATTERS (i) Parish Councillor Elections – Thursday 7 May 2020: Cllr Millidge will draft advertising material to promote interest in becoming a Parish Councillor for consideration at the February meeting. (ii) VE Day 75 Commemorations – Friday 8 May 2020: Cllr Rev Whittaker has started planning commemoration events to be held at St Nicholas' Church, including a Remembrance Service in the morning followed by social events. It was noted the 8th is a Bank Holiday, instead of the usual Monday Early Spring Bank Holiday. Cllr Whittaker and Cllr Norris will report again at the February PC meeting. (iii) PC Councillors Email Addresses: <i>It was resolved to postpone further action until after the 7 May elections and until the Clerk receives the new laptop from SNC.</i>	JM DW SN JS																																																							
5731	VILLAGE MATTERS (i) Mill Pond Conservation Area: (a) Cllr Lucas advised that ground clearing work and fallen tree clearance needs to be done by the end of February. Cllr Lucas will prepare a new Conservation Area Plan.	GL																																																							

(b)	<i>It was resolved to hold a site meeting of the CAWG at 2:00pm on 11/01/2020.</i>	JS
(c)	<i>It was resolved to obtain a quote from RTM Landscapes for a child-proof fence around the proposed pond.</i>	JS
(d)	Memorial Trees and Benches Policy: Amendments to the first draft will be considered at the February meeting.	JS
(ii)	Defibrillator Monthly Check: Cllr Parkin advised in working order.	
(iii)	CCTV Monthly Check: Cllr Parkin and Cllr Capps advised in working order.	
(iv)	Potterspurvy Parish Plan Review: Nothing to report.	
5732	HIGHWAYS	
(i)	Junction Brownswood Drive & Homestead Way: The application for double yellow lines parking restrictions was submitted to Northants Highways (NH) on 17/12/2019 and will be included for consideration and assessment by NH in Spring/Summer 2020.	
(ii)	Watling Street footpath at Blackwell End junction: Concerns have been received over the safety of pedestrians exiting the footpath on Watling Street at the junction with Blackwell End. <i>It was resolved to paint a warning sign onto the footpath.</i>	JS
5733	CORRESPONDENCE	
(i)	Email 16/12/19: <i>It was resolved to inform the resident that the conifer hedge in Orchard Close were planted by a resident and are on Northants Highways land.</i>	JS
(ii)	Email 31/12/19: The PC has no powers of enforcement to prevent or deal with graffiti. Graffiti on PC property is the responsibility of the PC. The cost of removal of graffiti on private property is the responsibility of the owner and the PC endeavor to notify the resident as quickly as possible to request removal to try to prevent further applications. <i>It was resolved to inform the resident.</i>	JS
5734	Next Parish Council meeting Wednesday 12 February 2020 – Village Hall, Church End, Potterspurvy.	
	The Chair closed the meeting at 9:15pm	
		JS 04/02/2020

Signed _____ Date _____