

Potterspury Parish Council

Chairman: Dr Steve Parkin

Clerk: Mrs Jane Spence

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurypc.org.uk

clerk@potterspury.org



NOTICE OF MEETING OF POTTERS PURY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held on **WEDNESDAY 9 OCTOBER 2024 in Village Hall at 7:30 pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence – Clerk
2 October 2024

AGENDA

1	APPROVE APOLOGIES FOR ABSENCE.
2	APPROVE MINUTES: Potterspury Parish Council meeting held on 11 September 2024.
3	MATTERS ARISING from previous meetings.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.
7	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
8	REPORT FROM NHW COORDINATOR & POLICE LIAISON REP.
9	REPORT FROM WNC WARD COUNCILLOR.
10	PLANNING:
(i)	PLANNING APPLICATIONS:
(a)	2024/3818/PA Determination as to whether prior approval is required (under Class Q of Part 3 of the <i>above Order</i>) <i>(Town and Country Planning (General Permitted Development) Order 2015 (as amended) Standard Consultation (Amended Plans/Information))</i> for the change of use of part of an agricultural building (incorporating a single storey rear extension) to 1 No. dwelling house(s) (Use Class C3). Agricultural Building, Furtho Lane. (Deadline 16/10/24). (Re-Consultation).
(b)	2024/0642/MAF (Amended Plans/Information) Hybrid Planning Application seeking full planning permission for the erection of 20 no. affordable homes as an entry level exception site with upgrading of Furtho Lane, new access, parking, landscaping and all enabling works, and outline planning permission (all matters reserved) for 3 self-build homes. (Amended Plans). Land East of Drovers Way. (Deadline 11/10/24).
(c)	2024/4265/FULL Demolition of existing side lean to structure and erection of two storey side extension. Grafton House, 11 Church End. (Deadline 10/10/24).
(d)	2024/4266/LBC Listed building consent for demolition of existing side lean to structure and erection of two storey side extension. Grafton House, 11 Church End. (Deadline 10/10/24)
(ii)	PLANNING DECISION: None.
(iii)	OTHER PLANNING MATTERS: 23/0/724 APPEAL APP/W2845/W/24/3345571 WNC Ref: 2023/5711/PIP – Land Poundfield Road Permission in Principle for development of 8-9 custom/self-build dwellings.
11	PLAY AREAS
(i)	RECEIVE INSPECTION REPORTS: September-October:
(a)	Meadow View – Cllr Silvester.
(b)	Mays Way, Blackwell End, Village Hall - Cllr Capps.
(c)	Skatepark Weekly – Cllr Garbutt.
(ii)	INSPECTION ROTA: October-November:
(a)	Meadow View – Cllr Norris.
(b)	Mays Way, Blackwell End & Village Hall – Cllr Dring.
(c)	Skatepark Weekly – Cllr Garbutt.
(iii)	SKATEPARK CONCRETE SURFACING: Receive update.
(iv)	MV PLAY AREA SURFACE: Receive update.
(v)	MV FOOTBALL PITCH MARKINGS: Consider information received on changes. (Circ 25/9)

12	<p>FINANCE</p> <p>(i) RECEIVE BUDGET REPORT FROM CLERK.</p> <p>(ii) BANK BALANCES: TOTAL £97,998.00 (30/9/24).</p> <p>(a) Lloyds Current: £46,949.64 (30/9/24).</p> <p>(b) Lloyds Deposit: £51,048.36 (30/9/24).</p> <p>(c) 2/10/24 Lloyds Transfer request £27,000 from current to deposit.</p> <p>(iii) RECEIPTS:</p> <p>(a) Lloyds Deposit: September interest £108.26.</p> <p>(b) WNC: Precept (2) £29,165.00.</p> <p>(c) PSSC: Rent 1/6/24-31/5/25 £650.00.</p> <p>(d) Towcester Junior FC: Pitch rent 2024-25 season £260.00.</p> <p>(e) HMRC: VAT Repayment 1/3/24-31/8/24 £2,369.23.</p> <p>(iv) PSSC Invoice CCTV Electricity Charge: Consider charge of £260 for 2024-2025.</p> <p>(v) PSSC: CAR PARK ENTRY GATE – CONDITION & DAMAGE: Consider replacement - budget. (Circ 17/7)</p> <p>(vi) PSSC: NEW GOALPOST: Consider request for donation £765.00. (Circ 25/9)</p> <p>(vii) RTM LANDSCAPES: Consider quotes for pruning or removing large Sycamore tree on RV8 (Grafton Way).</p> <p>(viii) BUDGET 2025-2026: Consider first draft prepared by FWG. (Circ 25/9)</p> <p>(ix) APPROVE ONLINE PAYMENT TRANSFERS (plus any further payments requested by Clerk).</p> <table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>533</td> <td>J Spence: Clerk September staff costs</td> <td>968.01</td> <td>0.00</td> <td>968.01</td> </tr> <tr> <td>534</td> <td>HMRC: September PAYE £231.10. Employer NI £54.91</td> <td>286.11</td> <td>0.00</td> <td>286.11</td> </tr> <tr> <td>535</td> <td>A Stockton: Litter picking September</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>536</td> <td>B Osborne: Payroll services July-September</td> <td>70.50</td> <td>0.00</td> <td>70.50</td> </tr> <tr> <td>537</td> <td>Potterspur Village Hall: Meeting room hire June, July, Sept</td> <td>78.00</td> <td>0.00</td> <td>78.00</td> </tr> <tr> <td>538</td> <td>PSSC: Contribution to broadband & refuse collection</td> <td>556.00</td> <td>0.00</td> <td>556.00</td> </tr> <tr> <td>539</td> <td>Old Mail: Grant</td> <td>1000.00</td> <td>0.00</td> <td>1000.00</td> </tr> <tr> <td>540</td> <td>TADD: Grant</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>541</td> <td>DNH Contracts: Dog bins September</td> <td>120.00</td> <td>24.00</td> <td>144.00</td> </tr> <tr> <td>542</td> <td>Northants CALC: Clerk & Councillor Training</td> <td>58.00</td> <td>11.60</td> <td>69.60</td> </tr> <tr> <td>543</td> <td>R Phillips: Handyman labour & materials</td> <td>278.80</td> <td>12.00</td> <td>290.80</td> </tr> <tr> <td>544</td> <td>RTM Landscapes: Grounds contract & tree works</td> <td>2168.00</td> <td>433.60</td> <td>2601.60</td> </tr> <tr> <td></td> <td>TOTAL TRANSFERS</td> <td>5783.42</td> <td>481.20</td> <td>6264.62</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>DD545</td> <td>09.10.24 Yu Energy: September Streetlight electricity</td> <td>220.66</td> <td>11.03</td> <td>231.69</td> </tr> <tr> <td>DD546</td> <td>09.10.24 Yu Energy: September Streetlight electricity</td> <td>25.87</td> <td>1.29</td> <td>27.16</td> </tr> <tr> <td>DD547</td> <td>15.10.24 Tesco Mobile Phone</td> <td>6.25</td> <td>1.25</td> <td>7.50</td> </tr> <tr> <td></td> <td>TOTAL DIRECT DEBITS</td> <td>252.78</td> <td>13.57</td> <td>266.35</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>TOTAL OCTOBER PAYMENTS</td> <td>6036.20</td> <td>494.77</td> <td>6530.97</td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	533	J Spence: Clerk September staff costs	968.01	0.00	968.01	534	HMRC: September PAYE £231.10. Employer NI £54.91	286.11	0.00	286.11	535	A Stockton: Litter picking September	100.00	0.00	100.00	536	B Osborne: Payroll services July-September	70.50	0.00	70.50	537	Potterspur Village Hall: Meeting room hire June, July, Sept	78.00	0.00	78.00	538	PSSC: Contribution to broadband & refuse collection	556.00	0.00	556.00	539	Old Mail: Grant	1000.00	0.00	1000.00	540	TADD: Grant	100.00	0.00	100.00	541	DNH Contracts: Dog bins September	120.00	24.00	144.00	542	Northants CALC: Clerk & Councillor Training	58.00	11.60	69.60	543	R Phillips: Handyman labour & materials	278.80	12.00	290.80	544	RTM Landscapes: Grounds contract & tree works	2168.00	433.60	2601.60		TOTAL TRANSFERS	5783.42	481.20	6264.62						DD545	09.10.24 Yu Energy: September Streetlight electricity	220.66	11.03	231.69	DD546	09.10.24 Yu Energy: September Streetlight electricity	25.87	1.29	27.16	DD547	15.10.24 Tesco Mobile Phone	6.25	1.25	7.50		TOTAL DIRECT DEBITS	252.78	13.57	266.35							TOTAL OCTOBER PAYMENTS	6036.20	494.77	6530.97
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14	<p>VILLAGE MATTERS:</p> <p>(i) MILL POND MEADOW: Report from Cllr Lucas.</p> <p>(ii) DEFIBRILLATOR – HIGH STREET: Receive monthly report.</p> <p>(iii) CCTV/ANPR: Receive monthly report.</p> <p>(iv) VAS EQUIPMENT: Receive update.</p> <p>(v) FIREWORKS DISPLAY – 2 NOVEMBER 2024: Receive update.</p> <p>(vi) POTTERS PURY VETERANS FC: Consider request to use football pitch Sunday mornings from August 2025.</p>																																																																																																									
15	<p>CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting.</p> <p>(i) Emails 19/9 & 23/9: 71 High Street – front garden – fence in front of wall. (Circ 23/9)</p> <p>(ii) WNC Emails 6/9 & 9/9: Prepare for Local Nature Recovery – request to PC to prepare for public consultation due late November – discussing strategy and agreeing comments. (Circ 30/9)</p>																																																																																																									
16	<p>ANNUAL PARISH REPORTS:</p> <p>(i) The Old Mail – Treasurer’s Report.</p> <p>(ii) Potterspur Village Hall – Chair’s Report.</p>																																																																																																									
17	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.																																																																																																									
18	Next Parish Council meeting – Wednesday 13 November 2024 – Village Hall.																																																																																																									