

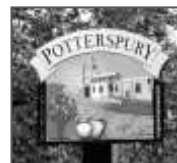
# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

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## MINUTES of the meeting of Potterspurvy Parish Council held on Wednesday 8 May 2024 at 7:30pm in Potterspurvy Village Hall.

**Councillors present:** Mrs J Millidge (Acting Chair), Mr I Garbutt, Mrs C Nagle, Mr S Norris, Mrs J Blunden, Mr R Capps.

**Parish Clerk:** Mrs J Spence.

**Apologies:** Cllrs Lucas, Dring, Parkin, Silvester and Neubersch.

**Also present:** WNC Ward Cllr Ian McCord and 3 members of the public.

Ward Cllr Barter and Mr C Coppin, NHW Coordinator & Police Liaison Rep sent their apologies.

6520	<b>APOLOGIES:</b> <i>It was resolved to approve the apologies for absence from Cllrs Lucas, Dring, Parkin, Silvester &amp; Neubersch.</i>	
6521	<b>MINUTES:</b> <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 10 April 2024, which were duly signed by the Chair.</i>	
6522	<b>MATTERS ARISING:</b> None.	
6523	<b>DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT:</b> None.	
6524	<b>MINUTES ACTION REPORT:</b> Noted.	
6525	<b>PAYMENTS &amp; BANK RECONCILIATION:</b> Cllr Capps checked invoices and payments lists prior to approval and bank reconciliation documents.	
6526	<b>PUBLIC FORUM:</b> Rachael Kingston, Transport Coordinator reported a very good response to the new X91 bus service which she has advertised with posters and interview on 3 Counties Radio. She has a Stagecoach contact and any comments or complaints can be directed through Rachael. Important for residents to use bus so that it continues.	
6527	<b>NHW COORDINATOR &amp; POLICE LIAISON REP:</b> Mr Coppin submitted email report. Crime figures: March – SN 122 (Potterspurvy 6). SN Police Local Identified Priorities: Road Safety and Road Traffic Offences; Vehicle Crime; Burglary. Reported possible end of use drug plants etc., dumped on a local Puxley field to Police on 4/5/24. Action Fraud has launched ticket fraud awareness campaign.	
6528	<b>WNC WARD COUNCILLORS:</b> (i) <b>Cllr William Barter sent apologies and submitted a report by email:</b> Jonathan Nunn resigned as Leader of WNC. Deputy Leader Adam Brown has taken up Leader's duties of the Conservative Group and he will be put to full Council as Leader at May Annual Meeting. Same for Matt Golby as new Deputy Leader. Still checking on redundant road signage to ensure cleared way by National Highways. Has taken up the roadside memorial on A5 through Members Enquiries asking if there is a policy about them. (ii) <b>Cllr Ian McCord:</b> Silverstone Circuit and Whittlebury PC have arranged Open Day on 21/5/24 in Whittlebury Reading Room to discuss Grand Prix parking, following issues last year. May also be an opportunity to ask about buses on the A5 at GP time. Water and blocked gullies in Church End – photos sent via Members Enquiries to try to get quicker action from Highways following reports to FixMyStreet. <b>Local Plan Consultation:</b> Cllr McCord stated that the PC may wish to consider supporting the Spatial Strategy Policy S1 as it seeks to put development primarily on brownfield sites in and around Northampton, and build out existing allocations in Daventry, Towcester and Brackley. This removes the proposal for 6,000 homes at Old Stratford and the suggested 4,500 at Towcester Racecourse and south of Towcester Relief Road. Policy D8 imposes a floor space limit of 10,000 sq m on an employment site in Daventry. For consistency in WN Plan a floor space limit should be set in policy for the Shacks Barns and Furtho Pit sites (currently AL4 & AL5) new policy EC3 &	

	<p>EC4. Whilst the draft Local Plan states that applications should take account of what is asked for in the Supplementary Planning Document, that does not have the weight of policy. The SPD suggests only small and medium size units should be built on these sites and defines small as up to 2,500 sq m and medium as 2,500 to 80,000 sq m. These should be expressed explicitly in policy as per D8.</p> <p>Current policy AL5 Furtho Pit states that the site will be accessed from a roundabout on the A508. This requirement has been dropped in new draft policy EC4. The current planning application for Furtho Pit does not have a provision for a roundabout, the developers having stated that they removed this as it required a larger land take and therefore made Unit 1 smaller than the 350,000 sq feet they propose. The roundabout plays a part in delivering the objectives of small and medium size units and serves an additional purpose other than just entry and exit from the site to A508. Shacks Barns AL4 was submitted to the council as a planning application in November 2020 - WNC should consider un-allocating this site as the traffic issues are not capable of remedy. Furtho Pit AL5 site was submitted to the council in November 2022 as a planning application - WNC should consider un-allocating this site as the flood alleviation is not capable of resolution in a manner that is safe and not high risk.</p>	
<p>6529</p> <p>(i)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p> <p>(ii)</p>	<p><b>PLANNING</b></p> <p><b>Planning Applications:</b></p> <p><b>2024/1739/FULL</b> Installation of prefabricated garden room (with flat roof), with a PVCu link corridor from existing annexe conservatory. 19 Annexe Woods Lane. It was noted that this application has been marked as “invalid” on WNC Planning Portal.</p> <p><b>2024/1537/FULL</b> Replacement of fascia’s, soffits and guttering. 31-45 High Street. (GUHG). <b><i>It was resolved that no comment is required.</i></b></p> <p><b>2024/1546/LBC</b> Replacement of rear fascia’s, soffits and guttering. 31-45 High Street. (GUHG). <b><i>It was resolved that no comment is required.</i></b></p> <p><b>2024/1440/LDP</b> Lawful Development Certificate (Proposed) for a biomass heating system and accompanying insulated pipe work. Springfield Farm. <i>(For information only – no consultees or public notices).</i></p> <p><b>Planning Decisions:</b></p> <p><b>2023/7902/LBC</b> Listed building consent to change front bay window for like for like wooden frame with Heritage 11mm double glazing. Reindeer House, 1 Reindeer Court. Approval 03/04/24. Noted.</p>	
<p>6530</p> <p>(i)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(d)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p>	<p><b>PLAY AREAS:</b></p> <p><b>Inspection Reports April-May:</b></p> <p><b>Meadow View:</b> Cllr Blunden submitted email report.</p> <p><b>Mays Way, Blackwell End &amp; Village Hall:</b> Cllr Norris verbal report – Blackwell End spring toy side panel needs attention. MW – bin overflowing – is another required?</p> <p><b>Skatepark:</b> Cllr Garbutt - weekly inspection reports submitted by email.</p> <p>Items requiring attention will be referred to Handyman.</p> <p><b>Inspection Rota: May-June:</b></p> <p><b>Meadow View:</b> Cllr Lucas.</p> <p><b>Mays Way, Blackwell End, Village Hall:</b> Cllr Nagle.</p> <p><b>Skatepark Weekly:</b> Cllr Garbutt.</p>	<p>JS</p> <p>JS</p>
<p>6531</p> <p>(i)</p> <p>(ii)</p> <p>(a)</p> <p>(b)</p> <p>(c)</p> <p>(iii)</p> <p>(a)</p> <p>(b)</p> <p>(iv)</p>	<p><b>FINANCE:</b></p> <p><b>Budget Report: <i>It was resolved to approve the Budget Report.</i></b></p> <p><b>Bank Balances: Total £87,998.06 (30/04/24).</b></p> <p>(a) Lloyds Current: £38,575.82 (30/04/24).</p> <p>(b) Lloyds Deposit: £49,422.24 (30/04/24).</p> <p>(c) Transfer request 1/5/24 - £22,000 from current account to deposit account.</p> <p><b>Receipts:</b></p> <p>(a) Lloyds Deposit: April interest - £113.57.</p> <p>(b) WNC: Precept (1) - £29,165.00.</p> <p><b>Streetlight Electricity Contract:</b></p> <p>New 3-year contract with Yu Energy starts 2/6/2024. Direct Debit mandate signed.</p>	

<p>(v) (a)  (b)  (c)</p>	<p><b>Annual Governance &amp; Accountability Return 2023-2024:</b>  <b>Annual Internal Audit Report 2023-2024:</b>  The Internal Audit was carried out by Lynn Lavender (Northants CALC Internal Audit Service) on 20/04/2024 and was able to answer yes to all questions and signed the reports 20/04/2024 as required.  <b>Section 1 – Annual Governance Statement 2023-2024:</b>  <i>It was resolved that Section 1 – Annual Governance Statement 2023-2024 be approved and signed by Acting Chair Cllr Millidge and Clerk &amp; RFO Jane Spence.</i>  <b>Section 2 – Accounting Statements 2023-2024:</b>  <i>It was resolved that Section 2 - Accounting Statements 2023-2024 as signed by the Responsible Financial Officer Jane Spence be approved and signed by the Acting Chair Cllr Millidge.</i></p>																																																																							
<p>(vi)</p>	<p><b>Payments: It was resolved to approve bank transfers as listed below, checked by Cllr Capps. To be authorised by Cllr Millidge and Cllr Norris.</b></p> <table border="1" data-bbox="261 584 1402 1211"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD485</td> <td>15.5.24 Tesco Mobile</td> <td>6.25</td> <td>1.25</td> <td>7.50</td> </tr> <tr> <td>DD486</td> <td>13.5.24 ICO: Annual GDPR fee</td> <td>35.00</td> <td>0.00</td> <td>35.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>TOTAL DIRECT DEBITS</b></td> <td><b>41.25</b></td> <td><b>1.25</b></td> <td><b>42.50</b></td> </tr> <tr> <td>487</td> <td>J Spence: Clerk April salary £904.13, Mileage £16.65, Office £19.25.</td> <td>940.03</td> <td>0.00</td> <td>940.03</td> </tr> <tr> <td>488</td> <td>HMRC: April Clerk PAYE £226, Employer NI £51.35</td> <td>277.35</td> <td>0.00</td> <td>277.35</td> </tr> <tr> <td>489</td> <td>A Stockton: Litter picking April</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>490</td> <td>Clear Councils: Insurance 2024-2025</td> <td>1236.46</td> <td>0.00</td> <td>1236.46</td> </tr> <tr> <td>491</td> <td>NCALC: Membership, Internal Audit, Data Protection Service</td> <td>990.52</td> <td>68.40</td> <td>1058.92</td> </tr> <tr> <td>492</td> <td>DNH Contracts: Dog bins April</td> <td>120.00</td> <td>24.00</td> <td>144.00</td> </tr> <tr> <td>493</td> <td>RTM Landscapes: Grounds contract mowing &amp; strimming</td> <td>1373.00</td> <td>274.60</td> <td>1647.60</td> </tr> <tr> <td>494</td> <td>NPOWER: Streetlight electricity April</td> <td>167.66</td> <td>8.38</td> <td>176.04</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>TOTAL TRANSFERS</b></td> <td><b>5205.02</b></td> <td><b>375.38</b></td> <td><b>5580.40</b></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>TOTAL PAYMENTS MAY</b></td> <td><b>5246.27</b></td> <td><b>376.63</b></td> <td><b>5622.90</b></td> </tr> </tbody> </table>	TR no	PAYEE	Net £	VAT £	Total £	DD485	15.5.24 Tesco Mobile	6.25	1.25	7.50	DD486	13.5.24 ICO: Annual GDPR fee	35.00	0.00	35.00		<b>TOTAL DIRECT DEBITS</b>	<b>41.25</b>	<b>1.25</b>	<b>42.50</b>	487	J Spence: Clerk April salary £904.13, Mileage £16.65, Office £19.25.	940.03	0.00	940.03	488	HMRC: April Clerk PAYE £226, Employer NI £51.35	277.35	0.00	277.35	489	A Stockton: Litter picking April	100.00	0.00	100.00	490	Clear Councils: Insurance 2024-2025	1236.46	0.00	1236.46	491	NCALC: Membership, Internal Audit, Data Protection Service	990.52	68.40	1058.92	492	DNH Contracts: Dog bins April	120.00	24.00	144.00	493	RTM Landscapes: Grounds contract mowing & strimming	1373.00	274.60	1647.60	494	NPOWER: Streetlight electricity April	167.66	8.38	176.04		<b>TOTAL TRANSFERS</b>	<b>5205.02</b>	<b>375.38</b>	<b>5580.40</b>		<b>TOTAL PAYMENTS MAY</b>	<b>5246.27</b>	<b>376.63</b>	<b>5622.90</b>	
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<p>6532 (i)  (ii)</p>	<p><b>PARISH COUNCIL MATTERS:</b>  <b>Councillor Vacancies (2):</b> One expression of interest has been received – Mr Skelton attended the meeting.  <b>Churchyard Lime Trees Pollarding:</b> Quotations have been received. FWG will meet to consider and make recommendation to full Council in June.</p>	<p>FWG</p>																																																																						
<p>6533 (i) (ii) (iii) (iv) (v) (vi)</p>	<p><b>VILLAGE MATTERS</b>  <b>Defibrillator Monthly Check:</b> No report received this month.  <b>CCTV/ANPR Monthly Check:</b> Cllr Capps reported in working order.  <b>Vehicle Activated Signs:</b> Section 50 Notice required from Steve Barber at Kier before any further action can be taken.  <b>Dead Tree - Mr Allen’s Land:</b> Clerk contacted Berrys again 30/4/24 – no reply.  <b>Application to use MVPF: It was resolved to approve the application from J Sheridan to hold event on 23/7/24.</b>  <b>Water – Church End:</b> Church End resident still awaiting response from Anglian Water after recent flooding. Blocked drains reported to FixMyStreet.</p>	<p>JS  JS</p>																																																																						
<p>6534 (i)  (ii)  (iii)</p>	<p><b>CONSULTATIONS:</b>  <b>Local Plan 2041 – Regulation 18 Draft Consultation 2024 deadline 2/6/24:</b>  <i>It was resolved Strategic Planning WG will meet to formulate response.</i>  <b>Draft Local Flood Risk Management Strategy Objectives deadline 16/6/24:</b>  <i>It was resolved Cllr Millidge will prepare response.</i>  <b>Community Governance Review Phase 2 deadline 28/7/23:</b>  No action required as Potterspury not affected.</p>	<p>JS JM  JM</p>																																																																						

6535	<b>CORRESPONDENCE:</b> Consider as listed and other items received. <b>Email 15/4/24:</b> Overgrown footpath and hedge 1-9 Mays Way. Cllr Blunden will check if RTM have completed work.	JB
6536	<b>UPDATES: None.</b>	
6537	<b>Next Meetings: Wednesday 12 June 2024 – Village Hall.</b> <b>7:30pm Annual Potterspurty Recreation Ground Charity Meeting.</b> <b>Followed by Parish Council Meeting.</b>	
	Meeting closed 8:50pm	
		JES 05/06//2024

Signed \_\_\_\_\_ Date \_\_\_\_\_