

# Potterspurvy Parish Council

Chairman: Dr Steve Parkin

Clerk: Mrs Jane Spence

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvypc.org.uk

clerk@potterspurvy.org



## NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held on **WEDNESDAY 14 FEBRUARY 2024 at 7:30 pm in VILLAGE HALL**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence – Clerk  
7 February 2024

## AGENDA

|    |   |
|----|---|
| 1  | <b>APPROVE APOLOGIES FOR ABSENCE.</b>   |
| 2  | <b>APPROVE MINUTES:</b><br>(i) Potterspurvy Recreation Ground Charity meeting held on 10 January 2024.<br>(ii) Potterspurvy Parish Council meeting held on 10 January 2024.   |
| 3  | <b>MATTERS ARISING from previous meetings.</b>  |
| 4  | <b>DECLARATION OF INTEREST under the Council's Code of Conduct.</b>   |
| 5  | <b>SUMMARY OF MINUTES ACTION REPORT.</b>  |
| 6  | <b>PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.</b>  |
| 7  | <b>PUBLIC FORUM:</b> Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.  |
| 8  | <b>REPORT FROM NHW COORDINATOR &amp; POLICE LIAISON REP.</b>  |
| 9  | <b>REPORT FROM WNC WARD COUNCILLOR.</b>   |
| 10 | <b>PLANNING</b><br>(i) <b>PLANNING APPLICATIONS:</b><br>(a) <b>2024/0093/TPO</b> 30 Lime trees, pollard every third Lime tree (10) commencing clockwise from Homestead Way entrance. In second year – September/October 2025 pollard every second tree (10). In third year – September/October 2026 pollard remaining 10 trees. Pollarding to previous pollarded level. Potterspurvy Cemetery, High Street. <i>Application submitted by Potterspurvy Parish Council.</i><br>(b) <b>2024/0371/TPO</b> Two Mature Walnuts various tree works. 1 High Street.<br>(ii) <b>PLANNING DECISIONS:</b><br><b>2024/0093/TPO</b> 30 Lime trees as above. Approval 01/02/24.<br>(iii) <b>OTHER PLANNING MATTERS:</b><br>(a) <b>WNS/2022/1741/EIA</b> Application for full planning permission for the erection of 9 x employment units comprising circa 69,744sqm GIA. of floorspace within Class B2 or B8 Uses, with ancillary class E(g)(i) offices and E(g)(ii) research and development, together with country park, ground re-profiling in the country park, new vehicular access from the A508 and associated site infrastructure, including lorry parking. Application accompanied by an Environmental Statement. <b>Furtho Pits, Old Cosgrove Road, Old Stratford.</b> Receive update.<br>(b) <b>WNS/2022/0148/PIP (31/01/2022)</b> Application for permission in principle for development of 5-6 custom/self-build dwellings. Land East of Allotments, Poundfield Road. Decision: Approval 11/03/2022.<br><b>Receive update on emails sent to WNC Planning and Astrum Homes MK Ltd on 30/01/24. (Circ 30/1)</b> |
| 11 | <b>PLAY AREAS</b><br>(i) <b>RECEIVE INSPECTION REPORTS: January-February:</b><br>(a) Meadow View – Cllr Neubersch.<br>(b) Mays Way, Blackwell End, Village Hall - Cllr Lucas.<br>(c) Skatepark Weekly – Cllr Garbutt.<br>(ii) <b>INSPECTION ROTA: February-March:</b><br>(a) Meadow View – Cllr Capps.<br>(b) Mays Way, Blackwell End & Village Hall – Cllr Blunden.<br>(c) Skatepark Weekly – Cllr Garbutt.  |

| <p><b>12</b></p> <p>(i) <b>RECEIVE BUDGET REPORT FROM CLERK</b></p> <p>(ii) <b>BANK BALANCES: TOTAL £68,655.55 (31/01/24).</b></p> <p>(a) Lloyds Current: £9,555.20 (31/01/24).</p> <p>(b) Lloyds Deposit: £59,100.35 (31/01/24).</p> <p>(iii) <b>RECEIPTS:</b></p> <p>(a) Lloyds Deposit: January interest £138.77.</p> <p>(b) PRG Charity: Admin fee 2023 £75.00</p> <p>(iv) <b>MAYS WAY PLAY AREA:</b> Consider quotations for new slide. (Circ 5/2)</p> <p>(v) <b>MEADOW VIEW PLAY AREA:</b> Consider quotations for palisade fence. (Circ 5/2)</p> <p>(vi) <b>APPROVE ONLINE PAYMENT TRANSFERS</b> (plus any further payments requested by Clerk).</p>   | <table border="1"> <thead> <tr> <th>TR no</th> <th>PAYEE</th> <th>Net £</th> <th>VAT £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD449</td> <td>15.2.24 Tesco Mobile</td> <td>6.25</td> <td>1.25</td> <td>7.50</td> </tr> <tr> <td>450</td> <td>J Spence: Clerk January salary £904.13, mileage £16.65, office £20.40</td> <td>941.18</td> <td>0.00</td> <td>941.18</td> </tr> <tr> <td>451</td> <td>HMRC: January Clerk PAYE £226, Employer NI £51.35</td> <td>277.35</td> <td>0.00</td> <td>277.35</td> </tr> <tr> <td>452</td> <td>Society Local Council Clerks: Annual membership 2024-25</td> <td>183.00</td> <td>0.00</td> <td>183.00</td> </tr> <tr> <td>453</td> <td>Old Mail: Advert Community Shield 2023</td> <td>22.00</td> <td>0.00</td> <td>22.00</td> </tr> <tr> <td>454</td> <td>A Stockton: Litter picking January</td> <td>100.00</td> <td>0.00</td> <td>100.00</td> </tr> <tr> <td>455</td> <td>SN Community Responders: Defibrillator pad/battery set</td> <td>95.00</td> <td>0.00</td> <td>95.00</td> </tr> <tr> <td>456</td> <td>DNH Contracts: Dog bins January</td> <td>120.00</td> <td>24.00</td> <td>144.00</td> </tr> <tr> <td>457</td> <td>NPOWER: Streetlight electricity January</td> <td>205.72</td> <td>10.29</td> <td>216.01</td> </tr> <tr> <td>458</td> <td>West Northants Council: Bulky waste collection (JV Millidge)</td> <td>30.00</td> <td>0.00</td> <td>30.00</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>TOTAL TRANSFERS</b></td> <td><b>1974.25</b></td> <td><b>34.29</b></td> <td><b>2008.54</b></td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>TOTAL FEBRUARY</b></td> <td><b>1980.50</b></td> <td><b>35.54</b></td> <td><b>2016.04</b></td> </tr> </tbody> </table> | TR no          | PAYEE        | Net £          | VAT £ | Total £ | DD449 | 15.2.24 Tesco Mobile | 6.25 | 1.25 | 7.50 | 450 | J Spence: Clerk January salary £904.13, mileage £16.65, office £20.40 | 941.18 | 0.00 | 941.18 | 451 | HMRC: January Clerk PAYE £226, Employer NI £51.35 | 277.35 | 0.00 | 277.35 | 452 | Society Local Council Clerks: Annual membership 2024-25 | 183.00 | 0.00 | 183.00 | 453 | Old Mail: Advert Community Shield 2023 | 22.00 | 0.00 | 22.00 | 454 | A Stockton: Litter picking January | 100.00 | 0.00 | 100.00 | 455 | SN Community Responders: Defibrillator pad/battery set | 95.00 | 0.00 | 95.00 | 456 | DNH Contracts: Dog bins January | 120.00 | 24.00 | 144.00 | 457 | NPOWER: Streetlight electricity January | 205.72 | 10.29 | 216.01 | 458 | West Northants Council: Bulky waste collection (JV Millidge) | 30.00 | 0.00 | 30.00 | <b>TOTAL TRANSFERS</b> |  | <b>1974.25</b> | <b>34.29</b> | <b>2008.54</b> | <b>TOTAL FEBRUARY</b> |  | <b>1980.50</b> | <b>35.54</b> | <b>2016.04</b> |
|---|---|----------------|--------------|----------------|-------|---------|-------|----------------------|------|------|------|-----|---|--------|------|--------|-----|---|--------|------|--------|-----|---|--------|------|--------|-----|--|-------|------|-------|-----|------------------------------------|--------|------|--------|-----|--|-------|------|-------|-----|---------------------------------|--------|-------|--------|-----|---|--------|-------|--------|-----|--|-------|------|-------|------------------------|--|----------------|--------------|----------------|-----------------------|--|----------------|--------------|----------------|
| TR no   | PAYEE   | Net £          | VAT £        | Total £        |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| DD449   | 15.2.24 Tesco Mobile  | 6.25           | 1.25         | 7.50           |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| 450   | J Spence: Clerk January salary £904.13, mileage £16.65, office £20.40   | 941.18         | 0.00         | 941.18         |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| 451   | HMRC: January Clerk PAYE £226, Employer NI £51.35   | 277.35         | 0.00         | 277.35         |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| 452   | Society Local Council Clerks: Annual membership 2024-25   | 183.00         | 0.00         | 183.00         |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| 453   | Old Mail: Advert Community Shield 2023  | 22.00          | 0.00         | 22.00          |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| 454   | A Stockton: Litter picking January  | 100.00         | 0.00         | 100.00         |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| 455   | SN Community Responders: Defibrillator pad/battery set  | 95.00          | 0.00         | 95.00          |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| 456   | DNH Contracts: Dog bins January   | 120.00         | 24.00        | 144.00         |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| 457   | NPOWER: Streetlight electricity January   | 205.72         | 10.29        | 216.01         |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| 458   | West Northants Council: Bulky waste collection (JV Millidge)  | 30.00          | 0.00         | 30.00          |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| <b>TOTAL TRANSFERS</b>  |   | <b>1974.25</b> | <b>34.29</b> | <b>2008.54</b> |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| <b>TOTAL FEBRUARY</b>   |   | <b>1980.50</b> | <b>35.54</b> | <b>2016.04</b> |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| <p><b>13</b></p> <p>(i) <b>MILL POND MEADOW:</b> Receive Cllr Lucas report.</p> <p>(ii) <b>COUNCILLOR VACANCIES:</b> Receive update.</p> <p>(iii) <b>CHURCHYARD LIME TREES POLLARDING:</b> Receive update.</p> <p>(iv) <b>STREETLIGHT COORDINATOR:</b> Consider appointment of Mr Blunden.</p>  | <p><b>PARISH COUNCIL MATTERS:</b></p>   |                |              |                |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| <p><b>14</b></p> <p>(i) <b>DEFIBRILLATOR – HIGH STREET: Monthly Report:</b></p> <p>(a) Receive monthly equipment check report.</p> <p>(b) Reminder – CPR &amp; Defibrillator Training on 20/02/24 – 7:00-9:00pm.</p> <p>(ii) <b>CCTV/ANPR:</b> Receive monthly equipment check report.</p> <p>(iii) <b>BUS SERVICE:</b> Receive update.</p> <p>(iv) <b>VILLAGE ROADS: High Street:</b> Receive update on sink hole repair.</p> <p>(v) <b>SPEEDING ON VILLAGE ROADS:</b></p> <p>(a) Receive update on Community Speedwatch volunteers.</p> <p>(b) Consider emails from concerned residents.</p> <p>(c) Consider response from Northants Highways. (Circ 6/2)</p> <p>(d) Consider response from Northants Police. (Circ 7/2)</p> <p>(vi) <b>SAFETY ROAD SIGNS FOR SCHOOL:</b> Consider future action.</p> <p>(vii) <b>DEAD TREE ON MR ALLEN’S LAND BY MV STREAM:</b> Receive update on contact with Berrys.</p> | <p><b>VILLAGE MATTERS:</b></p>  |                |              |                |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| <p><b>15</b></p>  | <p><b>CONSULTATIONS:</b></p>  |                |              |                |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| <p><b>16</b></p> <p>(i) Email 15/01/24: From Landlord of The Cock – enquiry re framed canvas oil painting (circ 8/1/24).</p> <p>(ii) Email 31/01/24: STOP 3000 TRUCKS (WNS/2022/1741/EIA): Further request for funding. (Circ 31/1).</p>  | <p><b>CORRESPONDENCE:</b> Consider as listed below and any other items received prior to the meeting.</p>   |                |              |                |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| <p><b>17</b></p>  | <p><b>UPDATES:</b> Discussion of matters not otherwise on the agenda for information-sharing only.</p>  |                |              |                |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |
| <p><b>18</b></p>  | <p><b>Next meeting: Wednesday 13 March 2024 - 7:30pm - Potterspurvy Village Hall.</b></p>   |                |              |                |       |         |       |                      |      |      |      |     |   |        |      |        |     |   |        |      |        |     |   |        |      |        |     |  |       |      |       |     |                                    |        |      |        |     |  |       |      |       |     |                                 |        |       |        |     |   |        |       |        |     |  |       |      |       |                        |  |                |              |                |                       |  |                |              |                |