

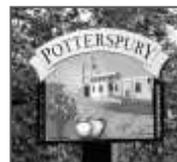
# Potterspurvy Parish Council

Chairman of the Council: Dr Steve Parkin

Clerk: Mrs Jane Spence

clerk@potterspurvy.org

228 Park Lane, Northampton, NN5 6QW 01604 587265 www.potterspurvy.org.uk



## MINUTES of the meeting of Potterspurvy Parish Council held on Wednesday 13 November 2024 at 7:30pm in Potterspurvy Village Hall.

**Councillors present:** Dr S Parkin (Chair), Mrs J Millidge, Mr I Garbutt, Mr R Capps, Mr G Lucas, Mrs J Blunden, Mr S Dring, Mrs C Nagle, Mr N Neubersch, Mrs B Silvester.

**Parish Clerk:** Mrs J Spence.

**Apologies:** Cllr Norris & Cllr Skelton.

**Also present:** Two members of the public.

Mr C Coppin, NHW Coordinator and Police Liaison Rep and Ward Cllr Barter sent their apologies.

6610	<b>APOLOGIES:</b> <i>It was resolved to approve the apologies for absence from Cllrs Norris and Skelton.</i>	
6611	<b>MINUTES:</b> <i>It was resolved to approve as a true record the Minutes of the Parish Council Meeting held on 9 October 2024, which were duly signed by the Chair.</i>	
6612	<b>MATTERS ARISING:</b> None.	
6613	<b>DECLARATION OF INTEREST UNDER COUNCIL'S CODE OF CONDUCT:</b> None.	
6614	<b>MINUTES ACTION REPORT:</b> Noted.	
6615	<b>PAYMENTS &amp; BANK RECONCILIATION:</b> Cllr Capps checked invoices and payments lists prior to approval and bank reconciliation documents.	
6616	<b>PUBLIC FORUM:</b> Two members of the public with an interest in Minute 6619(i)(a). Mr Karagounis gave information on the background to the submitted proposal and information/advice received from WNC Planning, following changes to regulations, to withdraw proposal for one dwelling and change to two dwellings. He explained tree growing work and improvements to the land and access already done and his commercial tree propagation plans for the future.	
6617	<b>NHW COORDINATOR &amp; POLICE LIAISON REP:</b> Mr Coppin submitted email report. Crime figures: September SN 115 (Potterspurvy 11). Local crime: Recent assault in Furtho Lane and persons carrying Rambo style knives still under investigation. Mr Coppin asked Police for advice on young people riding E-Scooters, especially when wearing dark clothing at night. Police response: whilst we recognize these devices are being ridden on public roads, this is occurring nationally, and we have insufficient resources to deal with each offence. Can stop and speak with "words of advice" but not usually recorded therefore difficult to follow up. Responsibility with parents / riders to wear appropriate clothing, as for bicycles. Nuisance motor bikes and E-Scooters will still be monitored. PCSOs and PCs SNNT visiting pubs and other licenced premises in and around Towcester giving information materials on drink and drug driving. Scam emails and texts continue, including Winter Fuel Scam. Clerk to contact PCSO Matt Taylor with PC concerns about E-Scooters.	JS
6618	<b>WNC WARD COUNCILLORS:</b> No report – Cllr Barter sent his apologies.	
6619 (i) (a)	<b>PLANNING:</b> <b>Planning Applications:</b> <b>2024/4904/PA</b> Prior approval for the conversion of an agricultural building to residential use creating two dwellings, with a single storey rear extension (Schedule 2 Part 3 Q). Furtho Lane. Deadline 15/11/24. Whilst useful to have some background information from Mr Karagounis, still concerns, as stated previously, about setting a precedent in agreeing to dwellings in open countryside outside village confines and what might happen in the future if the land and property were sold. Detailed information is required from Planning on why two is better than one dwelling and changes in law/regulations which allow this. Is dwelling necessary for growing and propagating trees. <i>It was resolved to submit a response of objection to Planning</i>	

	<p><i>that prior approval is necessary as it awards residential development in open countryside outside the village boundaries. Vote - 5 abstained, 5 in favour Chairman's casting vote carried.</i></p> <p>(b) <b>2024/5062/FULL</b> Rear dormer loft conversion. 5 Homestead Way. Deadline 21/11/24. <b><i>It was resolved to submit a response of no objection to Planning.</i></b></p> <p>(ii) <b>Planning Decisions:</b></p> <p>(a) <b>2024/3818/PA</b> Determination as to whether prior approval is required (under Class Q of Part 3 of the <i>above</i> Order) for the change of use of part of an agricultural building (incorporating a single storey rear extension) to 1 No. dwelling house(s) (Use Class C3). Agricultural Building, Furtho Lane. <b>Withdrawn 16/10/24. Noted.</b></p> <p>(b) <b>2024/4250/LDP</b> Certificate of Lawfulness for proposed development for a dormer loft conversion. 5 Homestead Way. <b>Approval 25/10/24. Noted.</b></p> <p>(c) <b>2024/4265/FULL</b> Demolition of existing side lean to structure and erection of two storey side extension. Grafton House, 11 Church End. <b>Withdrawn 25/10/24. Noted</b></p> <p>(d) <b>2024/4266/LBC</b> Demolition of existing side lean to structure and erection of two storey side extension. Grafton House, 11 Church End. <b>Withdrawn 25/10/24. Noted.</b></p>	
6620	<p><b>PLAY AREAS:</b></p> <p>(i) <b>Inspection Reports: October-November:</b></p> <p>(a) <b>Meadow View:</b> Cllr Norris submitted email report.</p> <p>(b) <b>Mays Way, Blackwell End, Village Hall:</b> Cllr Dring submitted paper report.</p> <p>(c) <b>Skatepark Weekly:</b> Cllr Garbutt – weekly inspection reports submitted by email. Weeds on concrete and weeds growing through fence to be referred to RTM.</p> <p>(d) Items requiring attention will be referred to Handyman and PSSC.</p> <p>(ii) <b>Inspection Rota: November-December:</b></p> <p>(a) Meadow View – Cllr Nagle.</p> <p>(b) Mays Way, Blackwell End &amp; Village Hall – Cllr Skelton.</p> <p>(c) Skatepark Weekly – Cllr Garbutt.</p> <p>(iii) <b>Skatepark Concrete Surface:</b> Additional area of concrete damage requires repair. Quote requested and pending.</p> <p>(iv) 8:40pm MEETING INTERRUPTED – Cllrs Capps and Neubersch saw fire in MVPF on CCTV cameras. Cllr Capps reported to Fire Service via 999. 8.45pm MEETING RESUMED.</p> <p>(v) <b>MV Football Pitch Markings:</b> <i>It was resolved to contact Towcester Town Juniors on changed small pitch markings which could be moved closer to entrance and away from other equipment at end of playing field.</i></p>	<p>JS</p> <p>JS</p> <p>JS</p>
6621	<p><b>FINANCE:</b></p> <p>(i) <b>Budget Report:</b> <i>It was resolved to approve the Budget Report.</i></p> <p>(ii) <b>Bank Balances: Total £91,867.75.00 (31/10/24).</b></p> <p>(a) Lloyds Current: £13,657.20 (31/10/24).</p> <p>(b) Lloyds Deposit: £78,210.55 (31/10/24).</p> <p>(c) 5/11/24 Lloyds transfer request £13,000 from deposit to current – matures 9/12/24.</p> <p>(iii) <b>Receipts:</b></p> <p>(a) Lloyds Deposit: October interest £162.19.</p> <p>(b) St Nicholas PCC: Interment of Ashes in Churchyard £302.00.</p> <p>(iv) <b>Meadow View Car Park Entry Barrier:</b> Cllr Millidge meeting J E Matthews &amp; Sons on site on 20/11/24.</p> <p>(v) <b>Dog Bins Contract:</b> The current contractor DNH Contracts ceases trading in December. <b><i>It was resolved to approve a new 2-year fixed price contract with Marcus Young Environmental Services Ltd, week commencing 16/12/24.</i></b></p> <p>(vi) 8.55pm MEETING INTERRUPTED - Cllr Capps reported CCTV cameras show fire in MVPF has been put out. 8:57pm MEETING RESUMED.</p> <p>(vii) <b>Budget 2025-2026:</b> Funding for new PC website to be considered for inclusion, incorporating .gov.uk email address. Cllr Millidge to research Parish Online.</p> <p>(viii) <b>Cricket pitch on MVPF:</b> RTM Landscapes submitted two quotations for removing cricket pitch - £550 and £690. <b><i>It was resolved not to proceed with removal.</i></b></p> <p>(ix) <b>Clerk Salary:</b> <i>It was resolved to approve NJC Pay Award 2024-25 backdated to 01/04/24.</i></p>	<p>JM</p> <p>JM</p> <p>JS</p>

(x)	<b>Payments: It was resolved to approve bank transfers as listed below, checked by Cllr Capps. To be authorised by Cllr Parkin and Cllr Millidge.</b>				
	<b>TR no</b>	<b>PAYEE</b>	<b>Net £</b>	<b>VAT £</b>	<b>Total £</b>
	549	J Spence: October Clerk salary £924.71, Mileage £27.30, Office £72.05	1015.26	8.80	1024.06
	550	HMRC: October PAYE £231.20. Employer NI £54.91	286.11	0.00	286.11
	551	PSSC: Grant goalpost £765 & CCTV Electricity £170	935.00	0.00	935.00
	552	Old Mail: Advert Grounds Contract 2025	13.00	0.00	13.00
	553	A Stockton: Litter picking October	100.00	0.00	100.00
	554	DNH Contracts: Dog bins October	150.00	30.00	180.00
	555	RTM Landscapes: Grounds contract October	1328.00	265.60	1593.60
	556	Sportsequip.co.uk: Windbreak netting Skatepark	78.00	15.60	93.60
	557	Electricity Network Contractors: 5 Streetlight repairs	1511.50	302.30	1813.80
	558	Parish Online: Annual subscription 2024-2025	60.00	12.00	72.00
	559	R Phillips: Handyman labour and materials	389.52	19.78	409.30
	560	Holmes Tree Services: Pollard 10 Churchyard Lime trees	3810.00	762.00	4572.00
		<b>TOTAL TRANSFERS</b>	<b>9676.39</b>	<b>1416.08</b>	<b>11092.47</b>
	DD561	<b>09.11.24</b> Yu Energy: October Streetlight electricity	238.79	11.94	250.73
	DD562	<b>09.11.24</b> Yu Energy: October Streetlight electricity	27.26	1.36	28.62
	DD563	<b>15.11.24</b> Tesco: Mobile Phone	6.25	1.25	7.50
	<b>TOTAL DIRECT DEBITS</b>	<b>272.30</b>	<b>14.55</b>	<b>286.85</b>	
	<b>TOTAL NOVEMBER PAYMENTS</b>	<b>9948.69</b>	<b>1430.63</b>	<b>11379.32</b>	
6622	<b>PARISH COUNCIL MATTERS:</b>				
(i)	<b>CHURCHYARD LIME TREES POLLARDING:</b> Holmes Tree Services have done an excellent job on the first 10 trees.				
(ii)	<b>PC EMAIL ADDRESS:</b> Switch to '.gov.uk' will be compulsory as some time in the future. <b>It was resolved to proceed and make use of £100 grant on offer.</b>				JM JS
6623	<b>VILLAGE MATTERS</b>				
(i)	<b>Mill Pond Meadow:</b> Cllr Lucas will be cutting back branches over the bridge tomorrow and requested help. Mr Hubbard will be excavating the pond later this month.				
(ii)	<b>Defibrillator Monthly Check:</b> Cllr Parkin reported in working order.				
(iii)	<b>CCTV/ANPR Monthly Check:</b> Cllr Capps reported in working order.				
(iv)	<b>Vehicle Activated Signs:</b> All consent letter received. Further work can now proceed.				
(v)	<b>Fireworks Display – 2 November 2024:</b> Very good display and, as requested, quieter than last year.				
(vi)	<b>Potholes Repairs – Poundfield Road:</b> <b>It was resolved to send letter of complaint to Chief Executive, Anna Earnshaw; Nick Henstock, Assistant Director Highways &amp; Transport; Cllr Phil Larratt, Cabinet Member for Highways &amp; Transport regarding poor level of service from Highways Department concerning road safety, pothole repairs and resurfacing at Poundfield Road.</b>				SP JS
(vii)	<b>Public Health Vaccination Clinic:</b> Mobile van will be in Meadow View car park on 22/11/24 from 9am to 4pm. Leaflets have been circulated. <b>It was resolved to book the van earlier next year for early October.</b>				JS
(viii)	<b>Kissing Gate on RoW:</b> WNC Rights of Way will consider replacing the stile with a kissing gate if we obtain the landowners permission. It was resolved to contact Mr Brian Allen to request his permission.				JS
6624	<b>CORRESPONDENCE:</b> Consider as listed and other items received.				
(i)	<b>Email 4/11/24:</b> Complaint about branches overhanging 58 Meadow View. <b>It was resolved to reply to homeowner that he is within his rights to cut back any branches overhanging his property and return them to the growing side.</b>				JS
(ii)	<b>Email 2/11/24:</b> MV Car Park parking issues and damage to rear windscreen. <b>It was resolved to thank for bringing to our attention.</b>				JS

6625	<b>UPDATES:</b> Resident raised issue of possible overgrown hedge. To be monitored.	
6626	<b>Next Parish Council Meeting: Wednesday 11 December 2024 – Village Hall.</b>	
	Meeting closed 10:00pm	
		JES 19/11//2024

Signed \_\_\_\_\_ Date \_\_\_\_\_