

Potterspurvy Parish Council

Chairman: Dr Steve Parkin

Clerk: Mrs Jane Spence

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NOTICE OF MEETING OF POTTERS PURVY PARISH COUNCIL

Dear Sir / Madam

I hereby give you notice that the **MEETING OF THE COUNCIL** of the above-named Parish will be held on **WEDNESDAY 12 JUNE 2024 in Village Hall starting after PRG Charity Annual Meeting at 7:35 pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Jane Spence – Clerk
5 June 2024

AGENDA

1	APPROVE APOLOGIES FOR ABSENCE.
2	APPROVE MINUTES: (i) Annual Meeting of Potterspurvy Parish Council held on 8 May 2024. (ii) Potterspurvy Parish Council meeting held on 8 May 2024.
3	MATTERS ARISING from previous meetings. (i) Deferred from Annual Meeting 8 May 2024 – Chairman's Acceptance of Office to be signed in the presence of the Proper Officer.
4	DECLARATION OF INTEREST under the Council's Code of Conduct.
5	SUMMARY OF MINUTES ACTION REPORT.
6	PAYMENTS VERIFICATION: Councillor to check invoices and payments list, prior to approval.
7	PUBLIC FORUM: Members of the public are invited to address the council. This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting.
8	REPORT FROM NHW COORDINATOR & POLICE LIAISON REP.
9	REPORT FROM WNC WARD COUNCILLOR. (i) Annual Report from Ward Councillor Ian McCord. (Circ 7/5).
10	PLANNING: None.
11	PLAY AREAS (i) RECEIVE INSPECTION REPORTS: May-June: (a) Meadow View – Cllr Lucas. (b) Mays Way, Blackwell End, Village Hall - Cllr Nagle. (c) Skatepark Weekly – Cllr Garbutt. (ii) INSPECTION ROTA: June-July: (a) Meadow View – Cllr Millidge. (b) Mays Way, Blackwell End & Village Hall – Cllr Silvester. (c) Skatepark Weekly – Cllr Garbutt. (iii) CPM PLAYGROUNDS LTD: Consider findings in operational inspection reports 21/05/2024. (iv) MAYS WAY PA: Consider purchase of additional bin. (v) SKATEPARK CONCRETE SURFACING: Receive update on professional companies. (vi) MV PLAY AREA SURFACE: Consider alternatives to wood chippings and under which equipment.
12	FINANCE (i) RECEIVE BUDGET REPORT FROM CLERK. (ii) BANK BALANCES: TOTAL £82,525.45 (31/05/24). (a) Lloyds Current: £10,952.92 (31/05/24). (b) Lloyds Deposit: £71,572.53 (31/05/24). (iii) RECEIPTS: Lloyds Deposit: May interest £150.29. (iv) CHURCHYARD LIME TREES POLLARDING QUOTATIONS: Receive report from FWG. (v) BUS SHELTER: Consider polycarbonate window replacement £89.31 net + labour.

(vi)	APPROVE ONLINE PAYMENT TRANSFERS (plus any further payments requested by Clerk).				
	TR no	PAYEE	Net £	VAT £	Total £
	DD495	17.6.24 Tesco Mobile	6.25	1.25	7.50
	496	J Spence: Clerk May salary £904.13, mileage £16.65, office £139.17	1039.96	19.99	1059.95
	497	HMRC: May Clerk PAYE £226, Employer NI £51.35	277.35	0.00	277.35
	498	A Stockton: Litter picking May	100.00	0.00	100.00
	499	P & YG PCC: Meeting room hire St Nicholas Church 10.4.24	30.00	0.00	30.00
	500	Potterspurv Village Hall: Meeting room hire March & May	50.00	0.00	50.00
	501	RTM Landscapes Ltd: Grounds contract May	1373.00	274.60	1647.60
	502	Northants CALC: Councillor training	48.00	9.60	57.60
	503	CPM Playgrounds Ltd: Operational inspection 21.5.24	215.00	43.00	258.00
	504	DNH Contracts: Dog bins May	150.00	30.00	180.00
	505	R Phillips: Handyman labour and materials	243.27	16.77	260.04
	506	NPOWER: Streetlight electricity 1.5.24-1.6.24 (final bill)	162.18	8.11	170.29
	TOTAL TRANSFERS	3688.76	402.07	4090.83	
	TOTAL JUNE	3695.01	403.32	4098.33	
13	PARISH COUNCIL MATTERS:				
(i)	COUNCILLOR VACANCIES: Receive update.				
(ii)	INTERNAL FINANCIAL CONTROLLER VACANCY.				
(iii)	PLAY AREA COORDINATOR VACANCY.				
14	VILLAGE MATTERS:				
(i)	DEFIBRILLATOR – HIGH STREET: Receive monthly report.				
(ii)	CCTV/ANPR: Receive monthly report.				
(iii)	VAS EQUIPMENT: Receive update.				
(iv)	DEAD TREE ON MR ALLEN'S LAND BY MV STREAM: Receive update on contact with Berrys.				
(v)	WATER - CHURCH END: High water and drains issues – receive update.				
(vi)	WATER RUN-OFF FROM FIELDS CHURCH END/YARDLEY ROAD: Ascertain landowner.				
15	CONSULTATIONS:				
(i)	Local Plan 2041 – Regulation 18 Draft Consultation 2024: Response submitted to WNC 29/5/24 (Circ 29/5)				
(ii)	Draft Local Flood Risk Management Strategy Objectives: Response submitted by Cllr Millidge 3/6/24.				
16	CORRESPONDENCE: Consider as listed below and any other items received prior to the meeting.				
(i)	Letter received 29/5/24: Resident 1 Meadow View – complaint 92 High Street hedge overhanging footpath and blocking road junction visibility.				
(ii)	Email 4/5/24: Complaint – trees behind 24 Mansion Gardens – row of houses – back footpath from Chettle Place – overgrown into back gardens and footpath overgrown. Offer to meet to show location. (Circ 7/5).				
(iii)	Email 4/5/24: Complaint about WNC recent weedkilling – Homestead Way. (Circ 7/5).				
17	COUNCILLOR CO-OPTION:				
(i)	Applicant(s) invited to address meeting.				
	Applicant(s) to be asked to leave meeting room during vote.				
(ii)	Consider application(s).				
18	COMMUNITY SHIELD AWARD 2023: Consider nominations, (Closed meeting).				
19	UPDATES: Discussion of matters not otherwise on the agenda for information-sharing only.				
20	Next Parish Council meeting - Wednesday 10 July 2024 – Village Hall.				